



# Western Suffolk BOCES SHARED SERVICES

## 2012–2013

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### COMPONENT SCHOOL DISTRICTS

Amityville	Huntington
Babylon	Kings Park
Cold Spring Harbor	Lindenhurst
Commack	North Babylon
Copiague	Northport/East Northport
Deer Park	Smithtown
Elwood	South Huntington
Half Hollow Hills	West Babylon
Harborfields	Wyandanch

# General Information

## Calendar for Development of Western Suffolk BOCES Programs and Services

Monday, February 22, 2012 District returns "Request For Services" forms to BOCES.

Friday, April 20, 2012 Final commitments for all programs and services confirmed with BOCES.  
*Note:* Contracts for services are based upon this information.

### **ADMINISTRATION**

Dr. Thomas Rogers  
*Interim District Superintendent*

Dr. Michael J. Mensch  
*Deputy Superintendent and  
Chief Operating Officer*

Thomas Reilly  
*Executive Director of Personnel*

Warren Taylor  
*Chief Financial Officer*

Kenneth Burr  
*Executive Director/Career  
& Technical Education*

Michael Flynn  
*Executive Director/  
Special Education*

Paula Klingelhoef  
*Executive Director/Instructional  
Support Services*

Susan E. Smith  
*Administrative Assistant*

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*President*

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*Sydney Finkelstein*

Ilene Herz, Esq.  
*Salvatore Marinello*

Peter Wunsch

### **WESTERN SUFFOLK BOCES**

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of Western Suffolk County, New York

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Dear Colleagues,

This publication gives school districts details about the programs and services that Western Suffolk BOCES provides to help meet the needs of students, staff and communities. Take a look at these cost-effective and results-oriented offerings in our 2012-13 Shared Services Guide to find those that will enhance your district's own programs.

Given the current fiscal constraints on school districts, BOCES is continually revamping its programs and services to help districts. By working together we can provide programs and services more efficiently than one district can. BOCES appreciates the feedback you have provided throughout the year to help us keep our programs and services relevant to your needs. I encourage you to contact Western Suffolk BOCES if you think of additional programs or services that would benefit your district and that could be shared between your district and another such as our Shared School Lunch Supervisor. Cooperation is key to the success of our students and the support of our communities. I look forward to working with you to help students achieve their goals for productive, independent lives.

A pdf of this guide is also available online at [www.wsboces.org/aboutus](http://www.wsboces.org/aboutus). Or, additional copies are available by calling 631-549-4900 x224.

Thank you for your continued cooperation.

Dr. Michael Mensch

A handwritten signature in black ink that reads "Michael J. Mensch".

Deputy Superintendent and  
Chief Operating Officer



# Career and Technical Education

## Career and Technical Education

Kenneth R. Burr, Executive Director, 631/425-9050, ext. 260

The Career and Technical Education Division offers programs to meet the career aspirations of youth and adults preparing to enter the work force. Programs at all Wilson Technological Centers provide a foundation for post secondary education and for those seeking to upgrade their competency or develop new skills. Technical Advisory Committees representing the Long Island business and postsecondary community provide input to help ensure that our programs are compatible with employment opportunities and current technology.

### Secondary Programs

Program #101.000

#### ■ Secondary Career and Technical Education (CTE)

Kenneth R. Burr, 631/425-9050 ext. 260

CTE students spend half day in their home high schools and half day at Wilson Tech. Tech's main sites are located in Dix Hills, Republic Airport Farmingdale, Northport and Huntington. In addition, there is one specialized satellite location at the Equestrian Center at Thomas School of Horseman-

ship, Melville. Academic subjects for credit, testing modifications, and academic intervention programs are provided at district request at no additional cost. Credit-bearing courses in English Language Arts, Mathematics, Science, Health, Physical Education, and a variety of academic electives are among the support services available to help students meet scheduling and diploma requirements. More than 60% of Tech's program completers in 2010 are pursuing further education, many with advanced standing.

### Wilson Tech Offers 28 Secondary Programs★

#### Construction Careers

Architectural Design/CAD  
Carpentry  
Construction Electricity  
Heating/Ventilation/Air  
Conditioning  
Welding

#### Graphics & Media Careers

Advertising/Graphic Design  
Audio Production  
Photography  
Video Production

#### Health Careers

Medical Assisting  
Medical Laboratory  
Nurse Assisting  
Professional Health Careers

#### Service Careers

Certified Personal Trainer  
Cosmetology  
Culinary Arts  
Early Childhood Education  
Equine Studies  
Fashion Merchandising/Design  
Police Science & Law  
Veterinary Assisting

#### Technical Careers

Computer Networking  
& Repair/Robotics/  
Technical Electronics  
Computer Technology  
for Business

#### Transportation Careers

Aircraft Technology  
Auto Body Repair  
Automotive Technology  
Aviation Science/Flight  
Marine & Motor Sports  
Technology



NOTE: Smaller class size programs are also available. See page 6.

★ Wilson Tech students can earn the technical endorsement on their high school diplomas when they successfully complete a Tech program and meet accreditation requirements.

# Career and Technical Education



## Technical Endorsement for Diploma

Wilson Tech students can earn a technical endorsement on their high school diplomas when they successfully complete Tech programs and requirements for a local or Regents diploma.

All Tech programs have been approved by the NYS Education Department to offer the technical endorsement. Students enrolled in these programs (which have also been nationally accredited) can also:

- Earn up to four academic credits (one each in Math, Science, ELA and Social Studies)
- Participate in a work-based experience
- Develop a detailed employability profile identifying the skills they have mastered

## Program #104.000

### ■ Diversified Career Education

631/261-3600, ext. 201

One way to help high school students achieve commencement level Career Development and Occupational Studies (CDOS) Learning Standards is to provide supervised Career Education work experience and internships. This work-based learning program helps connect what students learn in school with a real work experience. Students attend their

high school for related instruction and are placed and supervised in internships with local businesses and industries. Students can earn a CTE sequence or additional credits towards a sequence.

## Program #105.000

### ■ General Career & Technical Education

631/425-9050, ext 260

GCTE helps prepare classified students, ages 16-21, for competitive employment upon graduation or for entry into advanced programs with support in Secondary Career and Technical Education (Program #101). Students, referred to the program by their local school districts, spend one-half day at their home high school and one-half day at a Tech campus.

As students approach completion of their program, they can elect to work at various job sites in local industry while earning credits toward graduation. A support team monitors the performance of each student.

Our Career Assessment center, located at Wilson Tech's Manor Plains campus, evaluates students' career and academic strengths and weaknesses and uses this information to match the students with appropriate career choices. Interest inventories, aptitude tests and a comprehensive career assessment system—Career Scope—provide a complete Level 2 assessment.

#### Smaller class size programs are available in:

Auto Maintenance  
Building & Grounds Maint.  
Building Trades  
Career Exploration  
Cosmetology  
Design & Production Tech.  
Electronic Manufacturing  
Food Service  
Life Skills  
Office Skills  
Printing  
Retailing

# Career and Technical Education



## **Center For Alternative Education (use Program #419.200 for all)**

631/667-6000, ext. 304

Located at Wilson Tech's Dix Hills campus, the center offers programming for "at risk" students who can also participate in career and technical education programs or work experience.

### **Alternative High School**

631/667-6000, ext. 304

Students in grades 10–12 can complete their high school education and earn a diploma granted by their home district. Those with attendance or social adjustment problems or those in need of supportive services not available at their home school may find this program helpful. Students may remain in the program for as long as necessary to meet the requirements for a high school diploma. Flexible hours along with web-based instruction are available to address the individual needs of each student

### **Ninth Grade Turn Around**

631/667-6000, ext. 304

Students entering the ninth grade for the first time and at risk of academic failure are candidates for this one-year program. This specially designed, self-contained program aims to prepare the student to return as a 10<sup>th</sup> grader to a regular classroom schedule at the home school.

### **High School Equivalency Preparation**

631/667-6000, ext. 304

Provides 16 to 18 year old students an opportunity to achieve a high school equivalency (GED) diploma. This program serves eligible students who cannot earn the number of credits necessary to receive a diploma, or who have been out of school (grade 9 or above) for at least one year. Students attend classes at least 14 hours per week.

### **Bilingual High School Equivalency Preparation**

631/667-6000, ext. 304

Courses are taught in Spanish to prepare students age 16 to 21 to take the equivalency exam in Spanish. English instruction is offered to help prepare these students for the English proficiency exam. Basic skills instruction is also available to help raise a student's academic standing

# Career and Technical Education



## Program #445.100

### ■ Online Courses for High School

631/667-6000 ext. 650

With a connection to the internet, high school students can now complete or supplement their high school education at their own pace. Wilson Tech offers online courses ranging from credit recovery to Advanced Placement. With Tech's online learning program, your students can:

- Choose when and where to study.
- Make-up missed credits to graduate on time.
- Solve scheduling conflicts.
- Accelerate to complete high school early.
- Review for SAT and AP exams.
- Take AP or other courses not offered.
- Study while on medical leave.

School districts can add online courses that meet NYS Learning Standards to their own curriculum through an agreement with Western Suffolk BOCES. Take a minute to see how easy it is to navigate our site. At [www.onlinehs.org](http://www.onlinehs.org) you will find courses that students can use in three ways:

#### **Virtual**

Online courses provide 'anytime and anywhere' learning. Students can complete course material at their own pace in the comfort of their own home, in your school's library, or any remote location. Courses are available 24/7.

#### **Hybrid**

Under this option, online courses with quizzes and homework assignments are offered in a classroom setting. Students can also access material from home. Hybrid courses can be utilized in a computer lab environment where a group of students take individualized courses that are proctored by one teacher.

#### **Traditional**

Teachers in a traditional classroom setting can add an online component that incorporates related course material, practice tests and homework assignments.

## Program #431.100

### ■ Supportive Services for Pregnant and Parenting Teens

631/667-6000, ext. 304

This support service provides child care, parenting instruction, and other support services for pregnant and/or parenting students. Parenting instruction affords each student the necessary support and counseling in caring for his/her child. Home instruction is available for the period before and after the birth of the child.

## Program #419.200

### ■ Related Services

631/667-6000, ext. 304

Students with disabilities enrolled in CTE programs or in our Center for Alternative Education may require specific related services to support their overall educational program. Related services include:

- Resource Room
- English as a Second Language

Requests for these services should be included in the child's IEP or 504 document specifying the number of units per week requested for the service.

## Program #433.010

### ■ Equivalent Attendance

631/667-6000, ext. 300

The program provides GED preparation, academic remediation, ESL, career and technical education, counseling, and support services for out-of-school youth and teen parents under 21 years of age not currently enrolled in school. Students are self-referred, or enrolled at district request. Monthly rosters are sent to district representatives to confirm residency and to report enrollment.

# Career and Technical Education



## Adult Services

Program #106

### ■ Adult Career Education

631/667-6000, ext 320

There are more than 350 full and part-time career-related programs for adults. This self-supporting program is funded by tuition, financial aid, and state and federal grant funds. The wide range of course offerings ranges from Aircraft Mechanics to Computers to Fashion Design to Welding.

Program #106

### ■ Careerlearn.org

631/667-6000, ext. 320

Careerlearn.org is our online learning portal for adults. While individuals may register for over 250 courses, districts may elect to provide online courses via their own adult programs by purchasing blocks of classes, and including online web courses within their roster of adult offerings. Courses offered in Adult Career and Technical Education and careerlearn.org may be adapted for use in staff development for maintenance and operations, or for clerical and computer support personnel.

### ■ Career Center

631/667-6000, ext. 327

The Career Center programs provide support services and literacy programs for adults at no cost to districts. Programs include adult basic education (ABE) for individuals who have limited reading and math skills; high school equivalency classes for those seeking a General Education Diploma (GED); the GRASP/Home Study programs for those who prefer to study for their equivalency exams in the privacy of their own homes; the External Diploma Program (EDP) for those seeking a high school diploma through verifiable life skills; English as a Second Language (ESL) for those with limited English; Citizenship Education for those seeking permanent residency status. Services are offered at BOCES locations and over 25 community sites.

### ■ Health Careers

631/261-3600, ext. 219

The full and part-time Health Career programs offered at Wilson Tech's Northport campus help adult students to prepare for many employment opportunities in health care. Programs include Practical Nursing, Surgical Technology, Diagnostic Medical Sonography, Nurse Assisting, Pharmacy Technician, and Medical Laboratory/Medical Assisting. Supervised clinical experience is provided at local hospi-

# Career and Technical Education



tals, long-term care facilities, imaging centers and medical offices.

Graduates of the Health Career programs are eligible to sit for state and national examinations which provide successful candidates with a license/certification in the corresponding field of study.

## Program #106

### ■ Health & Safety

631/667-6000, ext. 320

The Health & Safety program ensures that school districts are in compliance with various health and safety requirements and that districts are aware of available preventive measures to protect employees and students. These health and safety education courses meet the training requirements of applicable federal and state regulatory agencies. Classes are offered to one employee or groups.

Health and Safety courses are provided at one of Wilson Technological Center's conveniently located campuses, or at the district site.

## Public Safety & Education

Defensive Driving – NY Safety Program

Commercial Driver Training

### Cardio Pulmonary Resuscitation/AED

American Heart Association courses are taught by certified instructors.

CPR certification is valid for two years; first aid certification for three years.

Adult CPR/AED Training

Standard First Aid

Infant and Child CPR

CPR & AED for Coaches

First Aid for Coaches

### OSHA/EPA Compliance

Exposure to Bloodborne Pathogens

Right-to-Know

Preventing Violence in the Workplace

Basic Forklift Operating Training

### Security Guard Training

Security Guard: 8-hour pre-service training

Security Guard: 16-hour on-the-job training

Security Guard: 8-hour in-service training

# Special Education

## Special Education

Michael Flynn, Executive Director, 631/549-4900, ext. 285

The Special Education Division offers a comprehensive array of programs and services to meet the needs of disabled and non-disabled students. Students are placed in specific programs according to their individual academic capabilities and social/behavioral needs. Our fundamental goal is to create a stimulating and challenging learning environment which maximizes each child's potential. Western Suffolk BOCES promotes achievement and success by providing our students with the opportunity to access the general education curriculum as well as to fully participate in the New York State Assessment Program. Within the Division, a continuum of services ranges from mainstream placement opportunities within the Alternate Learning Center Program through the comprehensive programs within the Special Education Centers.

### Class Size Groupings

#### Option II (12 Students: 1 Teacher + 1 Para.)

Designed for students who exhibit special needs which interfere with the instructional process to the extent that an additional adult must assist with classroom instruction and management.

#### Option III (6 Students : 1 Teacher + 1 Para.)

Designed for students especially of elementary age whose management needs are determined to be extremely intensive. The behavior of students in this level of service may be characterized as aggressive, self-abusive or extremely withdrawn.

#### Option IIIA (8 Students : 1 Teacher + 1 Para.)

Designed for students with intensive manage-

ment needs. The behavior of students in this level of service may be characterized by some degree of aggression, inappropriate responses, self-abusive or withdrawn.

#### Option IV (9 Students : 1 Teacher + 3 Paras/Support/Related Services Staff)

Designed for students with intensive management needs. Due to multiple disabilities, these students require intense supervision for daily living support. Students generally require assistance in ambulation, feeding, toileting and other basic life skills to ensure a healthy and safe environment.

### Class Groupings by Location

Student/Teacher/Aide Ratio	Option II 12:1:1	Option III 6:1:1	Option IIIA 8:1:1	Option IV 9:1:3
Alternate Learning Centers		✓	✓	
JEA Elementary School		✓	✓	✓
JEA Jr/Sr High School	✓		✓	✓
JEA Alternative School			✓	
Manor Plains High School			✓	
Brennan Middle School			✓	
PASS at Brennan Middle School			✓	
Brennan High School			✓	
PASS at Brennan High School			✓	
Intensive Day Treatment		✓		
Interim Alternative Educational Program			✓	

## Special Education



**Program #243.010, 244.010**

### ■ JEA Elementary School

631/254-0094

Students displaying a wide variation of disabilities, ages five through twelve, are educated at the Elementary School of the Special Education Division. This program provides instruction in basic skills of reading, writing, communication and math. For those students with multiple disabilities, instructional emphasis is on Activities of Daily Living, mobility and basic communication. Classes are available for students requiring Option III, IIIA and IV class size mandates.

In addition to basic classroom instruction, students may receive adaptive physical education if needed. An enrichment program in basic skills and basic technology education is part of the core curriculum which assists students in preparing for the New York State standardized test or Alternate Assessments. A wide range of special activities help stimulate each student's social skills. In addition, some students receive services from a consulting psychiatrist.

Classes are available in Applied Behavioral Analysis (ABA) and Applied Verbal Behavior (AVB). The services of a consulting psychiatrist are provided to students in the Intensive Counseling Experience (ICE) program.



**Program #242.010, 243.010, 244.010**

### ■ JEA Jr/Sr High School

631/549-5580

This program serves students ages 12 through 21 who present a range of disabilities and require intensive support to become successfully placed upon graduation in supportive employment, workshop placement or a day treatment program. Classes are available for students requiring Option II, IIIA and IV class size mandates.

Major emphasis is placed on developing work skills for placement following graduation. A variety of training opportunities for supportive employment including a comprehensive Work Activities Center is available. Many of the students participate in travel training to assist them in independent ambulation within the community. Most students participate in community-based vocational sites and receive training by working with non-disabled individuals.

The program's team approach brings together the related service staff, program psychologists, and social workers who work in concert with the classroom staff to maximize each child's potential. The services of a consulting psychiatrist are available for those developmentally disabled students who also have psychiatric needs. The highest priorities within this program are to help students develop functional skills for daily living activities and prepare for success in the New York State Alternate Assessments.

# Special Education

## Program #243.010

### ■ Brennan Middle School

631/491-4149

The Middle School Program serves disabled adolescents, ages 11 through 14. Classes are available for students requiring IIIA class size mandates.

This program provides an enriched educational environment while responding to many of the students' social and psychological needs. Beyond basic academic instructions, many students receive services from consulting psychiatrists either employed by the Office of Mental Health or BOCES and participate in a wide range of extra curricular activities. The classroom teacher, the paraprofessional(s), a psychologist and a social worker assigned to each classroom unit create a team approach. Outreach services to involve families within the school community is an integral part of the Middle School Program.



## Program #419.300 (formerly #424)

### ■ PASS Program at Brennan Middle School

631/491-4149

The PASS program at the Brennan Middle School, offers a highly structured environment in which instructional and behavioral deficits can be addressed within a small group setting for middle school aged students. Students may or may not be classified as special education students. All are in need of alternative education. Truancy, non-compliance with school rules and generally disruptive behavior often characterize a student in crisis; such a student is appropriate for the PASS program. Students who are at risk due to poor achievement may also be referred to this program where they will be afforded many support services to ensure success.

Health or BOCES. Transitional classes are available for those students capable of being mainstreamed into a regular high school.

An after-school program is offered for students who are unable to attend a normal full-day school due to the students' disability(ies). This option is also suitable for students who are employed during the school day and who require after-school educational programming to complete their high school studies. Related services, support services and psychiatric consultation services are also offered for students who require these specialized services.

## Program #243.010

### ■ Brennan High School

631/491-4390

This alternative program serves disabled and non-disabled youngsters of high school age who present a variety of educational and emotional needs. A failure to succeed in school is often tied to a variety of emotional problems frequently linked to a disturbance within the family unit. Students at the Brennan High School are enrolled in Option IIIA. They receive ongoing services from consulting psychiatrists, either employed by the Office of Mental

## Program #419.300 (formerly #424)

### ■ PASS Program at Brennan High School

631/491-4390

The PASS program offers a highly structured environment in which instructional and behavioral deficits can be addressed within a small group setting for high school aged students. Students may or may not be classified as special education students. All are in need of alternative education. Truancy, non-compliance with school rules and generally disruptive behavior often characterize a student in crisis; such a student is appropriate for the PASS program. Students who are at risk due to poor achievement may also be referred to this program where they will be afforded many support services to ensure success.

# Special Education

## **Program #243.010**

### **■ Intensive Day Treatment (IDT)**

631/491-4390

The Intensive Day Treatment Program assists school age students from Nassau and Suffolk counties to avert hospitalization for severe emotional/psychiatric problems. The I.D.T. Program is also a therapeutic program to help a youngster adjust to the community following a period of inpatient psychiatric hospitalization. Instructional staff provided by the Special Education Division of Western Suffolk BOCES, in concert with professionals funded by the Office of Mental Health/Sagamore Children's Psychiatric Center, provide intensive intervention to students on an extended day basis. The program also works with pupils who have been in a day treatment or other intensive school placement and have not been successful. IDT may also be a short term placement for youngsters leaving psychiatric hospitalization en route to day treatment or other specialized school-based services.

## **Program #243.010**

### **■ JEA Alternative School**

631/586-1300

This program serves disabled students, ages 11 through 21, who require highly intensive management needs due to conduct disorders. The program provides ongoing educational instruction to students requiring Option IIIA services. The services of a consulting psychiatrist are available for those conduct disordered students who also have psychiatric needs. In addition, strong emphasis is placed upon remedial instruction, vocational training and having each student's parents and family become part of the treatment services.

An after-school program is offered for students who are unable to attend a normal full-day school due to the students' disability(ies). This option is also suitable for students who are employed during the school day and who require after-school educational programming to complete their high school studies. Related services, support services and psychiatric consultation services are also offered for students who require these specialized services.

## **Program #403.010**

### **■ Interim Alternative Educational Program (IAEP)**

631/586-1300

This program serves non-disabled and disabled students in middle school and high school who require highly structured services in an alternative setting. It is for non-classified students who are on long-term, out-of-school suspension as a result of a Superintendent's Hearing and classified students who need an Interim Alternative Education Program as described in 201.7 of the Commissioner's Regulations. Placements may extend beyond the minimum of 45 days. This highly individualized, academic program includes Regents-level instruction. School-based counseling, behavioral management training, substance abuse treatment and court probationary services as well as support services from psychologists and social workers are also available. This full-day program is housed in a self-contained location at the JEA Alternative School in Wheatley Heights.

## **Program #243.010**

### **■ Manor Plains High School**

631/754-2900

This secondary program, a collaborative effort between the Special Education Division and the Career and Technical Education Division, prepares high school students for graduation and enables them to be self-sufficient adults with ongoing employment and the ability to live independently. Classes are available for students requiring Option IIIA class size mandates. Special education staff provide academic instruction while vocational education teachers teach the skills needed in each student's chosen vocation.

## **Program #253.010**

### **■ Alternate Learning Centers**

631/595-6899

Alternate Learning Centers are special classes that bridge the gap between classes for the disabled at Western Suffolk BOCES centers and classes for the disabled and non-disabled students located in local school districts. Classes, staffed by Western Suffolk BOCES teachers and paraprofessionals, deliver instruction to students referred by participating school districts. Mainstreaming within the host school

# Special Education



classes is available where appropriate.

ALC classes serve a variety of youngsters ages 5 through 21. Groupings are determined by the severity of need and similarity of educational, social and physical functioning. Option IIIA classes serve disabled students ages 5 through 21 in district elementary, middle and high schools. An in-district class for Applied Behavior Analysis (ABA), Option III, is available for elementary-age children.

## **Program #413.010**

### **■ South Oaks**

631/264-4000

The Western Suffolk BOCES hospital program located at South Oaks Hospital in Amityville offers an educational program for hospitalized adolescents. Both disabled and non-disabled students can enroll in this program. Close contact is established initially with each child's home school guidance counselor to identify the level of instruction needed.

The education program at South Oaks consisting of basic high school subjects in English, social studies, mathematics, and science is considered an integral part of the treatment program by hospital administration. The educational staff works in partnership with doctors, nurses and psychologists to facilitate comprehensive treatment.

## **Program #503.100 (formerly #414)**

### **■ Itinerant Services**

631/491-4390

#### **Itinerant Services for the Visually Impaired**

Itinerant services are available to blind and partially sighted students in their home schools. The itinerant teacher carries out an ongoing program with local school staff so they can help a student develop those skills needed to function optimally in the regular school setting. These skills can include the use of optical and visual aids, tactile and auditory aids, braille reading and writing, listening and oral communication, orientation, mobility, travel, proficiency in the skills of daily living, counseling in social adjustment, independence, efficient use of resources and personal organization.

#### **Itinerant Services for the Hearing Impaired**

Mainstreamed hearing impaired students are eligible for this complete language oriented, academic support program in their home schools. Based upon individual need, certified teachers of the deaf provide intensive language development, auditory training, speech correction, lipreading and academic tutoring program as well as sign language, manual alphabet and lipreading. The service is coordinated with the curriculum thus requiring close cooperation with the teacher in the home school.

#### **Itinerant Services for Parentally Placed Students in Private Schools**

At the request of the School District where the private school is located, Itinerant Resource Room and Speech services are available to students whose parents placed them in private school. The itinerant special education teacher and speech pathologist provide services while interfacing with private school staff to ensure that the student develops skills needed to function optimally in the school setting. The resource room teacher will coordinate with the classroom instructional staff to support the current curriculum and instructional timeline. Resource Room and Speech services may be at an individual or group-mandated level.

# Special Education

## Program #704

### ■ Related Services for all Center-based Programs

Students with disabilities may require specific related services as part of their overall educational program. The following related services are available:

- Speech/Language Therapy
- Physical Therapy
- Occupational Therapy
- Counseling: Individual, Group, Family
- Service for the Visually Impaired
- Orientation and Mobility Service
- English as a Second Language
- Behavior Consultation Service
- ASL Interpreter Service
- Individual Aide

Requests for these services should be included in the child's IEP specifying the number of units per week requested for each service. Evaluations to determine the need for the above named services can be arranged through the Director's staff.

## Program #503.200 (formerly #415)

### ■ NYS Alternate Assessment Coordinator Service

631/549-4900, ext. 263

BOCES will provide technical support and assistance to help districts meet the participation criteria, age eligibility and the generation of authentic standards-based evidence for inclusion into the NYSAA. BOCES will work with districts to identify NYSAA "age eligible" students.

The service includes informational updates to Pupil Personnel and to parents/families/caregivers of students participating in the NYSAA. BOCES will also work with districts to ensure student registration through the state data collection system and the RIC is accurate.

## Program #503.300 (formerly #416)

### ■ Student Adjustment Center

631/549-4900, ext. 235

The Student Adjustment Center (SAC) is the vehicle whereby home school districts may obtain specialized evaluations for students. All such evaluations are provided to the local school district's Committee on Special Education to assist the Committee in making decisions relative to educational placement and programming.

Medical evaluations are provided by local practitioners working for Western Suffolk BOCES. Professionals providing these services include: audiologists, neurologists, developmental pediatricians, ophthalmologists, optometrists, otolaryngologists, psychiatrists and psychologists. Personnel in local school districts are encouraged to recommend appropriate practitioners to Western Suffolk BOCES to fulfill this role. Any field of medicine or related service may be appropriate for inclusion within the scope of SAC if a school district's CSE views it as necessary to evaluate a child's total needs.

## Other Services

### ■ English as a Second Language

631/491-4390

#### Program #313.100

##### Itinerant ESL Teachers

English as a Second Language (ESL) teachers will be provided as an itinerant service for classified and non-classified students who have limited English proficiency. The schedule of these ESL teachers will be set to meet the needs of the student and the component district's school. As part of the program, ESL instructors will assess all prospective ESL students in accordance with NYS Education Department's guidelines. Administrative support will coordinate the itinerant teaching staff and be available to meet with district personnel on issues related to those with limited English proficiency.

#### Program #313.200

##### Assessment and Education Center

631/491-4390

The Assessment Center will provide bilingual translators, psychologists, speech therapists for native language assessments and/or other assessments on an "as needed" basis. The cost will be determined by the type of assessment or service provided.

# Instructional Support Services

## Instructional Support Services

Paula Klingelhofer, Executive Director, 631/595-6815

Instructional Support Services help school districts provide rigorous academic instruction for all children. Based on the latest educational research and local needs, BOCES initiates courses of action, designs specific activities, and offers programs for students, parents, community, instructional staff, administrators, and boards of education. Services are offered to school districts in these broad categories:

**Professional Development** including Digital Resources/Services and Student Support Services

**Instructional Technology** including Guidance Services, School Library Services and Model Schools

**Planning Services** including demographic, enrollment and facilities analysis

**Student-Based Services** including Regional Summer School and Outdoor/Environmental Education.

## Professional Development

(School Improvement for Standards Implementation)

This program provides a variety of programs and services to support school improvement. Offerings are grounded in best instructional practices to address the most current federal, state and local educational issues. Call for assistance in creating a program to address a need specific to your district.

### Program #506.010

#### ■ Professional Development Base Service

Debbie Kennedy, 631/595-6813

Participation in the base service includes the costs of BOCES planning, management, technical support and leadership. BOCES provides phone consultation and makes initial site visits when member districts request detailed information on services. This is a mandatory prerequisite to all Professional Development 506 services. Employees of districts in the base service receive member rates for attendance at regional workshops.

### Program #506.011

#### ■ Staff Developers

Debbie Kennedy 631/595-6813

In-district services focus on strengthening instruction, raising standards and improving curriculum and assessment practices. Provided at a daily rate.

### Program #506.012

#### ■ Shared In-District Staff Developers

Debbie Kennedy 631/595-6813

In-district services focus on strengthening instruction, raising standards and improving curriculum and assessment practices. Provided at a discounted rate for one or more days per week throughout the school year (40 days per unit).

### Program #506.013

#### ■ Customized Professional Development/Consultants

Renee Allen 631/595-6844

This service matches consultants with specific staff development needs of districts. Teachers and administrators receive feedback, share best practices and exchange ideas from consultants in workshops, one-on-one classroom coaching and small groups.

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## **Program #506.014**

### ■ **Regional Workshops and Conferences**

Renee Allen 631/595-6844

Regional workshops and conferences for teachers and administrators support the most current thinking in education and provide a forum for new ideas.

## **Program #506.015**

### ■ **Stipend/Substitute Reimbursement**

Debbie Kennedy 631/595-6813

This service can provide reimbursement for the cost of substitute teachers so teachers can attend regional and shared district workshops. Teacher stipend costs are also Coser aidable for regional curriculum writing and shared district professional development workshops.

## **Program #506.016**

### ■ **Science Educators Consortium**

Debbie Kennedy 631/595-6813

Membership includes:

- 3 coordinator network meetings
- participation in regional workshops for up to 25 district teachers
- 1 on-site, customized professional development workshop
- ongoing updates and technical assistance from consortium coordinator

## **Program #506.017**

### ■ **Math Educators Consortium**

Debbie Kennedy 631/595-6813

Membership includes:

- 3 coordinator network meetings
- participation in regional workshops for up to 25 district teachers
- 1 on-site, customized professional development workshop
- ongoing updates and technical assistance from consortium coordinator

## **Program #506.018**

### ■ **Curriculum Development**

Debbie Kennedy, 631/595-6813

This program facilitates projects for writing your curriculum and promotes collaboration among districts. District writers may work independently following regional training on curriculum design.

Participating districts will have access to projects other districts use to write their curriculum. Districts may choose to purchase a subscription to CurricuPlan, a web-based program for curriculum writing. Other web-based programs for curriculum mapping and writing are also available.

## **Program #506.019**

### ■ **Race to the Top (Base Service) Network Team Support Consortium:**

Paula Klingelhofer 631/595-6815

Western Suffolk BOCES will provide regional coordination of information, technical assistance, and Network Team training (NYSED-RTTT) in compliance with the Race to the Top State initiative. Collaborate with SED, NYS, BOCES, and local networks to address RTTT issues related to your district. This consortium will provide:

- Support/assistance in developing documents required by SED
- ongoing updates and technical assistance on RTTT requirements from consortium coordinator
- Western Suffolk BOCES personnel will travel to Albany for the RTTT-SED trainings and provide you with turnkey training
- A total of 30 seats/year for District Network Teams to participate in regional professional development on RTTT:
  - a. Adopting internationally-benchmarked standards and assessments that prepare students for success in college and the workplace
  - b. Building instructional data systems that measure student success and inform teachers and principals how they can improve their practice
  - c. How to recruit, develop, retain, and reward effective teachers and principals

## **Program #506.050**

### ■ **School Library Professional Development**

Roger Podell, 631/595-6834

Includes Annual Conference which draws nationally-known speakers and additional programs for sharing best practices and training in library-related needs.

# Instructional Support Services

## Program #506.060

### ■ Suffolk's Edge Teacher Center Network

Angelique Johnson-Dingle, 631/595-6818

This service maintains the former NYS-funded Teacher Center in accordance with applicable laws and regulations (Ed Law 316, Commissioner Regulation Part 81). Includes a representative council of stakeholders from member districts (collective bargaining, administration), higher education, parent and business. The advisory council will meet periodically to determine future directions and review program services.

Participation includes:

- Unlimited use of teacher workroom with a hot and cold laminator, Ellison die cuts, poster maker, button and magnet maker, and educational literature.
- Phone consultation and initial planning/identification of professional development programs
- Newsletters (3/year) focusing on current research and instructional strategies to support student learning
- Application as partners and professional delivery systems for other grant opportunities
- Opportunity for collaboration with institutions of higher education for local cohorts of graduate certificate programs

## Program #506.061

### ■ On-Site Training in Child Abuse Identification and Reporting

Angelique Johnson-Dingle 631/254-0107

This 2 ½ hour workshop is for teachers, administrators and support staff to fulfill the NYS licensing requirement, Chapter 544 of the Laws of 1988, for certification, registration and/or licensure. Participants receive certification of completion immediately following the training.

## Digital Resources/Services

Debbie Kennedy, 631/595-6813

## Program #506.020

### ■ eBoards

With this easy-to-use online service, teachers, administrators, nurses, coaches or anyone within the school community can quickly post information online for parents and students. eBoards foster a sense of community and increased visits to the district website.

## Program #506.021

### ■ CurricuPlan

This web-based solution for curriculum mapping and instructional content management provides secure, online access for educators to participate in an online community focused on developing high quality instruction that increases student achievement.

## Program #506.022

### ■ Discovery Education Streaming

Karen Schmid, 631/595-6836

This digital video-based learning resource gives subscribing educators on-demand access to 45,000-76,000 content-specific video segments. All videos are aligned to NYS learning standards and most include additional teacher resources. Subscription includes membership at user group meetings, regional workshops and first level technical assistance.

## Program #506.023

### ■ My Learning Plan

The MLP system tracks professional development hours, course approvals, and alignment of district goals to professional development activities. Participation includes vendor provided technical support and two user group meetings hosted at BOCES.

## Program #506.024

### ■ OASYS

This web-based Observation and Appraisal Management System offers district leaders fast and easy scheduling, managing, completing, and reporting of all components of the evaluation process for teachers, principals, administrators and non-instructional staff, including: classroom observations, informal walkthroughs, peer reviews and observations, self-reflective assessments, student growth analysis, portfolio evaluation, individual or team action research and principal evaluation.

# Instructional Support Services



## Program #506.025

### **New** ■ Learn 360

Karen Schmid, 631/595-6836

Learn360 is an interactive, media-on-demand service for K-12. With a subscription to Learn360, teachers can search more than 9,200 digital video titles and 28,500 video clips as well as a comprehensive set of speeches, images, songs, research articles and activities from top educational publishers. Content is correlated to state standards. Subscription includes membership at yearly user group meetings, regional workshops and first level technical support.

## Program #506.026

### **New** ■ NWEA (Northwest Evaluation Association)

Debra Kennedy, 631/595-6813

NWEA is an educational evaluation system, Measures of Academic Progress (MAP). This is a unique system for monitoring instruction in English language arts, mathematics, and science. The system meets the NYS education reforms that require local accountability for student achievement and has been proven beneficial in informing the instructional process and improving school/curriculum. Subscription includes content, training and support.

## Student Support Services

Susan Kessler, 631/595-6814

The Student Support Services Center provides programs and services that support school improvement by addressing those barriers to learning that focus on the physical, social and emotional development needs of students. School and student health are essential components of a comprehensive approach to increasing student achievement in the 21st century. These professional development opportunities use evidence-based strategies to increase student attendance, decrease the incidents of violence and suspensions and ultimately improve academic success.

## Program #506.040

### ■ Student Support - Professional Development

Susan Kessler 631/595-6814

Customized professional development programs, including Superintendents Conference Days, are available in the following areas:

- Substance use and abuse
- School nursing/health services
- Health services overviews for new and returning nurses
- Teen pregnancy
- Tobacco policy development and programs
- Physical education/activity
- PE Plan update
- School nutrition programs
- School safety
- School wellness
- Comprehensive health education

Additional topics include social/emotional learning, dating violence, eating disorders, self-mutilation, prescription drug abuse, cyber-bullying, and on-line predators.

## Program #506.041

### ■ School Health Services Network

Susan Kessler 631/595-6814

The School Health Services Network will link to regional and state resources including the NYS Education Department's Statewide School Health Services Center (SSHSC). Membership includes:

- A reduced rate for all district and substitute school nurses to attend School Nursing Professional & Practice Issues workshops several times

# Instructional Support Services

each year with guest speakers, case studies, panel discussions and networking opportunities.

- A reduced rate for all district school nurses to attend the annual School Nursing Election Day Professional Development workshop
- Ongoing mentoring for new and substitute district nurses who participate in the Overviews of Nursing series
- One in-district (before, during or at the end of the school day) professional development for school nurses and/or school staff and administration
- Electronic newsletter sent to member administrators and each district's school nurse-liaison four times per year
- Technical assistance and support for the online Statewide School Health Services Center's (SSH-SC) School Health Assessment Tool
- Customized technical assistance and support with issues related to school health services including policy development
- Additional support as needed for school health services, implementing the regulations of the Commissioner of Education, district school health program review, school immunization attendance requirements, mandated screening procedures and protocols, and medication administration procedures

## **Program #506.043**

### **■ School Safety Network**

Susan Kessler 631/595-6814

Participation includes:

- Attendance at two network member meetings per year to discuss current trends, requirements, and practices in school safety, violence prevention, and gang prevention/intervention
- Technical assistance in completion of VADIR forms, revision of Codes of Conduct and update of Safety Plans as they relate to Dignity for all Students Act (DASA)

- Ongoing training and technical assistance for Dignity Act coordinators.
- Reduced rate for attending Western Suffolk BOCES regional trainings on school safety. Additional customized professional development on-site is available.

## **Program #506.044**

### **■ Safe Schools against Violence in Education (SAVE) Certification Course**

Susan Kessler 631/595-6814

This violence prevention program is for teachers, administrators and support staff. The 2-hour course covers the six mandated subject areas required for all licensed school employees teaching in public or charter schools. Participants receive certification of completion immediately following the training.

## **Program #506.046**

### **■ Health and Physical Education Consortium**

Susan Kessler 631/595-6814

Helps Suffolk County districts offer professional development in health and physical education in a cost effective way. The annual membership fee would allow for a variety of workshops and conferences to help athletic directors, physical education and health teachers, and coaches address the needs, issues and current trends of each school district.

Membership in this program includes

- 3 coordinator network meetings
- Participation in regional workshops for up to 25 district staff
- Ongoing updates and technical assistance from consortium coordinator

# Instructional Support Services

## Instructional Technology Services

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Paula Klingelhofer 631/595-6815

This BOCES helps school districts plan and manage information and technology for instruction. Services include planning and analysis; training; installation, support and maintenance; and library automation.

Provides computer-based services for instructional activities within the guidelines established in the NYS Long Range Technology Plan, the Learning Standards and the Commissioner's Regulation 100.11 such as:

- Design, installation and project management services for implementing hardware and software systems;
- Project management services for acquisition and implementation of network systems and infrastructure;
- Internet access;
- Maintenance and support of local and wide area networks;
- Coordination with the Model Schools Program for technology planning and integration programs.\*

Services are consistent with regional information standards including hardware, software and telecommunications protocols. All services are coordinated with the Suffolk Regional Information Center (RIC) located at Eastern Suffolk BOCES and are reflected in the region's 793 plan.

\*A district must participate in the Model Schools Program #536.010 to receive aid for #501 services.

### Program #501.000

#### ■ Instructional Technology Base Service

Includes the costs of BOCES planning, management, technical support and leadership including phone consultation and initial site visits. This is a mandatory prerequisite to all Instructional Technology #501 and Model Schools #536 services.

### Program #501.010

#### ■ Wide-Area Network Support

Provides technical support for WANs including maintenance, trouble-shooting and problem resolution.

### Program #501.011

#### ■ Local-Area Network Support

Provides technical support for LANs including maintenance and trouble-shooting. Additional assignments are provided by district technology coordinators and may include workstation support.

### Program #501.012

#### ■ Equipment/Installation Services

Provides for the procurement/installation of hardware, network, and/or software in-district.

### Program #501.013

#### ■ Network Data Storage

Provides a hosted (off-site) disaster recovery and backup solution for district's instructional network.

### Program #501.014

#### ■ Media Learning Resources

Provides software and licenses for local network and/or web-based resources.

### Program #501.015

#### ■ Project Management

Provides overall management for hardware, network and software projects including planning, procurement, oversight of installation, inventory and closure of projects.

### Program #501.016

#### ■ Instructional Technology Projects, undefined

Use to budget for instructional technology hardware, network, and/or software acquisitions.

### Program #501.019

#### ■ Telecommunication Services

Paula Klingelhofer 631/595-6815

Supports districts to build and service cost effective communication networks. Includes designing, procuring, implementing and supporting the network as well as providing high speed, seamless connectivity to the districts' local and wide area networks and finally to the BOCES-area network. The network is fully compatible with existing regional and state-wide networks, insuring inter-connectivity for data, voice and video transmission.

### Program #501.020

#### ■ Multi-Year Projects

Paula Klingelhofer 631/595-6815

For ongoing multi-year technology purchase agreements.

# Instructional Support Services

## Guidance Services

### Program #501.017

#### ■ Base Guidance Service

Karen Schmid 631/595-6836

Includes access to regional user group meetings related to career decision-making and college information software systems. Services include counselor and staff training on the use of the software and hardware, maintenance and support. Required as a companion to all subscriptions for guidance systems #501.018.

### Program #501.018

#### ■ Guidance Systems

Karen Schmid 631/595-6836

Provides assistance and resources for student assessment and planning for future careers using these guidance software systems:

- Naviance
- Choices
- Futures
- Guidance Direct
- Career Cruising

## School Library Services

Roger Podell, 631/595-6834

School Library Services provide leadership and assistance to all school library media centers with attention to library automation, staff development, and online databases for library reference. Provided in cooperation with the Western Suffolk BOCES School Library System, Instructional Technology Program and Professional Development Program. Services that are provided at no cost to member districts (provided NYS funding is allocated) include Interlibrary Loan wherein the SLS obtains and delivers materials and Collection Development wherein SLS purchases online and print materials.

Additional services, at a fee to the district include:

### Program #514.010

#### ■ School Library Automation

Supports school libraries in library automation for planning, data conversion, installation, training, and support of Follett Automation Systems.

### Program #514.011

#### ■ Online Resources/Databases

Online databases are available at discounted costs to districts

### Program #506.050

#### ■ School Library Professional Development

Includes Annual Conference which draws nationally-known speakers and additional programs for sharing best practices and training in library-related needs.

# Instructional Support Services

## Model Schools Program

Debbie Kennedy 631/595-6813

Renee Allen 631/595-6844

Offers support to teachers and administrators in technology integration. Customizable services promote the effective use of instructional technology through on and off-site workshops, and classroom coaching/modeling.

### Program #536.010

#### ■ Model Schools Base Service

Debbie Kennedy 631/595-6813

Includes the costs of BOCES planning, management, technical support and leadership. This is a mandatory prerequisite to all Instructional Technology #501 and Model Schools #536 services. The base service also provides:

- Attendance at regional workshops at member rates
- Basic review of your district's technology plan.
- Attendance at bi-monthly meetings for technology coordinators and district administrators to discuss issues and share best practices
- Teachers may apply for mini grants to support technology integration.

### Program #536.011

#### ■ Technology Integration Services – Staff Developers

Debbie Kennedy 631/595-6813

Provides in-district services to integrate technology into standards-related curriculum at a daily rate.

### Program #536.012

#### ■ Shared In-District Staff Developers

Debbie Kennedy 631/595-6813

Provides in-district services to integrate technology into standards-related curriculum at a discounted rate for one or more days per week throughout the school year (40 days per unit).

### Program #536.013

#### ■ Customized Professional Development/Consultants

Renee Allen 631/595-6844

This service matches consultants with specific staff development needs of districts. Teachers and administrators receive feedback, share best practices and exchange ideas from consultants in workshops, one-on-one classroom coaching and small groups.

### Program #536.014

#### ■ Regional Workshops and Conferences

Renee Allen 631/595-6844

Regional workshops and conferences for teachers and administrators support the most current thinking in education and provide a forum for new ideas.

### Program #536.015

#### ■ Stipend/Substitute Reimbursement

Debbie Kennedy 631/595-6813

This service can provide reimbursement for the cost of substitute teachers so teachers can attend regional and shared district workshops. Teacher stipend costs are also Coser aidable for regional curriculum writing and shared district professional development workshops.

### Program #536.017

#### ■ Technology Planning Consortium

Renee Allen, 631/595-6844

Facilitates the writing of the district's technology plan to meet curricula and administrative goals as required for e-Rate funding and BOCES coser requirements. Additional customized services may facilitate a needs assessment, alignment of goals, or a comprehensive technology study.

# Instructional Support Services

## Distance Learning

Debbie Kennedy 631/595-6813

This program provides a variety of services to support student learning through video and/or web-based interactive learning technologies. Options include, but are not limited to ISDN and IP videoconferencing, inter-district collaborations and web-based course delivery.

### Program #445.200

#### ■ Videoconferencing Services

Karen Schmid, 631/595-6836

This service includes videoconferencing scheduling, test connections with providers; and coordination of educational materials between the teacher and videoconference provider. Member districts will receive access to a database of content providers. One in-district facilitated presentation (faculty meeting, administrative meeting) is included as requested.

Additional customized professional development on-site is available.

Participation includes:

- Coordination of videoconferencing scheduling and test connections with providers
- Coordination of educational materials between the teacher and videoconference provider
- Member districts will receive access to a database of content providers
- One in-district facilitated demonstration/presentation (i.e., faculty meeting, administrative meeting, Board meeting)
- Professional development can also be customized for your location

### Program #445.100

#### ■ Media Learning Resources/ Vendor Online Courses

This service provides software and licenses for local network and/or web-based course content as an alternative solution to credit recovery, remediation, advance placement courses, and course electives for students. Course content will be selected based on a local advisory committee's review of content being aligned to NYS standards and national standards (iNACOL) for online learning.

### Program #445.210

#### ■ Odysseyware

Debbie Kennedy 631/595-6813

Odysseyware curriculum for students in grades 3-12 can be integrated into any educational environment to reach a diverse range of students. Odysseyware provides automated solutions for organizing, delivering content, and tracking student progress. Because Odysseyware is customizable, teachers can present instructional materials as provided or modify lessons, assignments, tests, and quizzes to accommodate the needs of individual students. Teachers may select material from existing subjects or create new material with exciting graphics to stimulate critical thinking and enrich the classroom experience.

### Program #445.220

#### ■ Distance Learning/Other

Debbie Kennedy, 631/595-6813

Based on regional interest, this will include other vendor online courseware and/or online courses developed by local collaboration.

# Instructional Support Services

## Planning Services

Joan E. Townley, 631/595-6802

Western Suffolk BOCES can help school districts develop plans related to school administration and management responsibilities including enrollment projections and analysis for grade reconfiguration, school closings or consolidations. Services are grounded in a thorough review of current research and extensive evaluation of a district's needs and goals. These services assist Boards of Education, administration, and committees on a variety of research and planning issues.

### Program #607.010

#### ■ Comprehensive Long-Range District Planning

This service provides comprehensive, pertinent information for planning the district's future including analysis of demographics, enrollment trends/projections, functional utilization of school facilities, and long and short term space alternatives. This service provides five to ten years of planning data and satisfies Section 155.1 of the Commissioner's regulations concerning enrollment and facilities.

### Program #607.011

#### ■ Long-Range Planning Update

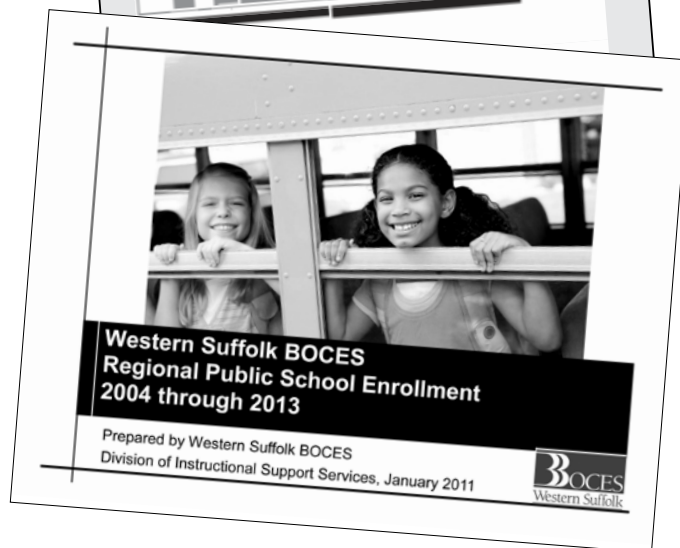
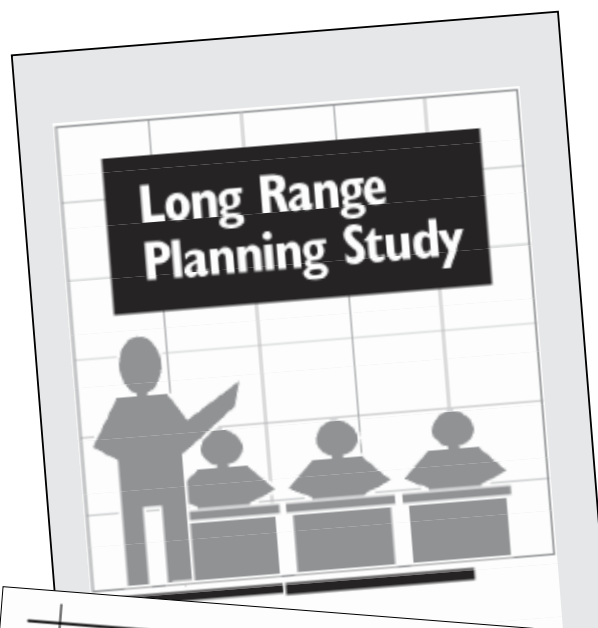
An update component is also offered to districts that have contracted within the past three years for a comprehensive study. This update provides current demographic information and updated enrollment projections based on the most recent trends within the district.

### Program #607.012

#### ■ Grants and Educational Research Service

This service provides technical assistance, draft applications, local research initiatives, reports and other specialized projects to component districts. Other services include in-depth assistance in planning and preparation of competitive grant proposals including:

- Assessment of needs and potential eligibility
- Facilitation of team planning/consortium development
- Assistance in preparation/writing of competitive grants
- Assistance in preparation of required program/fiscal reports
- Research reports, as requested



# Instructional Support Services

## Student-Based Services

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Student-based programs enrich and support classroom instruction.

### Regional Summer School

#### ■ Regional Summer School

This summer school program helps students in grades 6 – 12 fulfill graduation requirements. The program is for middle and secondary students who require remediation in English, mathematics, science, social studies, and foreign language. Each academic course is 45 hours. Health, physical education and Regents review classes are also offered. Regents and Regents Competency examinations are administered. This program is offered at several locations for six weeks in July and August, ending with the Regents examinations.

#### Program #432.010

#### ■ Remedial Instruction Class

Paula Klingelhofer, 631/595-6815

Fee is per seat in a class with 45 hours of remedial instruction.

#### Program #432.011

#### ■ Regents Review Class

Paula Klingelhofer, 631/595-6815

These classes are offered approximately one week prior to the Regents exams. Students receive 7.5 hours of intensive instruction over five days.

#### Program #432.012

#### ■ Walk-In Exam (Regents or RCT)

Paula Klingelhofer, 631/595-6815

Exams on the NYS testing schedule will be offered to students who do not attend the remedial instruction classes.

### Law-Related Education

#### Program #404.010

#### ■ Mock Trial

Melissa Walter 631/595-6841

Each participating district will receive a full trial with instructions on preparing elementary and middle school students. The trial is an adaptation of trials prepared by the NYS Bar Association for the annual high school competition. Each district will prepare both a plaintiff and defense side of the case. A team consists of six plaintiffs and six defense participants with an option for three alternates (maximum team size is 15). Districts may register several teams. Two training sessions are scheduled for teachers. The program culminates in a one-day Mock Trial tournament in the spring.

#### Program #404.011

#### ■ Forensics CSI Challenge

Debbie Kennedy 631/595-6813

This hands-on “mock murder” competition provides high school students with the unique opportunity to conduct a full-scale investigation of a fictional crime. Student teams receive an elaborate and entertaining fictional murder-mystery scenario riddled with subtle clues and then a simulated crime scene containing real physical evidence (i.e., fingerprints, hair and fibers, documents).

Actors, portraying a cast of suspicious characters – all with the means, motive, and opportunity to be the perpetrator – bring the murder-mystery to life by interacting with the competitors who perform the diverse duties of police officers, crime scene technicians, homicide detectives, forensic scientists and prosecutors. Throughout the competition, students are thoroughly evaluated by expert police officers, detectives, forensic scientists, and prosecutors. The First place team receives the Forensic Detectives Cup to display in its school for one year.

## Exploratory Enrichment

**Program #435.010**

### ■ Exploratory Enrichment

Peggy Unger 631/360-3652

Susan Kessler 631/595-6814



Western Suffolk BOCES coordinates, schedules and contracts for K-12 presentations, workshops, in-school programs and field trips for experiences beyond those of a traditional classroom. Districts can

choose from an array of service providers that offer content, both in-school and out-of-school, that is focused on NYS Learning Standards to enrich standard classroom coursework.

- Health, Math, Science, Social Studies and Technology including:
  - Farm Programs
  - Historical Programs
  - Marine Programs
  - Museum Programs
  - Nature Programs
  - Planetariums
- Character Education including:
  - Anti-bullying/ Tolerance
  - Drug and Alcohol Awareness
  - Health and Nutrition
  - Internet safety/cyber bullying
  - Motivational Programs
  - Team Building

Through this program, BOCES will:

- Maintain a database of enrichment activities by topic and grade level
- Facilitate searches initiated by school personnel or parent-teacher representatives who seek appropriate sites for field trips, guest speakers or workshop presenters.
- Encourage the sharing of information between BOCES and schools by moderating a Facebook page for Exploratory Enrichment
- Screen and evaluate all programs for suitability as enrichment activities for different grade levels
- Coordinate the scheduling of Exploratory Enrichment activities held in school buildings

# Instructional Support Services

## Outdoor/Environmental Education

Douglas Schmid, Program Administrator, 631/360-3652

As an integral part of a comprehensive curriculum, the BOCES Outdoor/Environmental Education Program utilizes the natural environment in a multi-disciplinary approach to promote broader learning. The program, coordinated by Western Suffolk BOCES for both Western and Eastern Suffolk BOCES, strongly supports the New York State Science Core Curricula and supplements, strengthens and gives new dimension to existing school curriculum by means of direct observation and hands-on learning experiences outside the classroom. The O/EEP also fosters the rational use and preservation of the natural environment by laying the foundations for responsible action. NOTE: Districts must arrange their own transportation.

### Program #402.010

#### ■ Day-Use and Teacher Inservice

##### Teacher Inservice Training

Because teacher participation is the most important factor in the success of this program, teachers are required to participate in a 4-day intensive environmental education training program during the summer. Teachers are involved in activities relating to marine, freshwater, and terrestrial ecology, math in the out-of-doors, orienteering, language arts, natural history interpretive techniques, and strategies for enhancing and revitalizing the elementary classroom curriculum. Teachers receive a Curriculum Guide of discovery learning activities all of which are correlated to the NYS Math, Science and Technology standards. (Each guide contains specific activities, resource information, background information about various habitats to be explored and investigated during the program, suggestions for logistics and management, pre-and post-trip activities, and a host of other materials pertinent to the successful implementation of our program.)

##### Learning at the Labs

In three to five school days, teachers make use of the equipment, resources and instructional staff at the outdoor learning laboratories to provide instruction to their class. Most often classes are assigned two days in the fall, one in winter and two in the spring. Come experience what many successful teachers have learned—that the out-of-doors is a truly exciting and effective place for learning.

##### ***Caleb Smith Outdoor Learning Laboratory***

Located in the 543-acre Caleb Smith State Park Preserve, the laboratory contains numerous displays and serves as a stepping-off point for exploring the deciduous woodland and ponds.

##### ***Sunken Meadow Outdoor Learning Laboratory***

Located in a secluded section of Sunken Meadow State Park, the lab offers a wealth of interpretive displays and aquaria. The 1,266-acre park provides a unique learning environment containing a salt marsh, beach and dune habitat.

##### ***Connetquot Outdoor Learning Laboratory***

Located in the Connetquot River State Park Preserve, this laboratory is in the historic Snedecor Inn. The Pine Barrens ecosystem of the park contains freshwater streams and a working trout hatchery.

### Program #402.011

#### ■ Special Services

At sites on and off Long Island, O/EEP staff and consultants teach specialized courses for grades 1 through 12. Individually mentored programs for secondary students involve original research and domestic and international travel. Outdoor Education Specialists can also design programs customized for individual school districts.

##### ***Challenge Course***

To instill group cooperation skills and team building abilities as part of your school's Character Education efforts, make the Challenge Course experience a part of your curriculum! The Challenge Course at the Sunken Meadow Outdoor Learning Lab allows students to work in small groups under the guidance of an instructor/facilitator. During the experience, students progress through a series of increasingly difficult group tasks. These may begin with team building/confidence building activities and move to more challenging tasks that the group must solve together. Immediately following each activity, the facilitator leads the group in a discussion and debriefing of the decision-making process and problem-solving styles employed.

# Instructional Support Services



## ***Native New Yorkers***

Through hands-on activities and an exploration of the natural environment of Caleb Smith State Park, this activity-based program teaches elementary students about Long Island Native Americans. The program supports the elementary-level Science and Social Studies Curricula.

## ***Earth Balloon***

This 19-ft. inflatable globe uses high quality satellite images to provide exciting and interactive science and geography programs ranging from Biomes to Human Development. Grade-appropriate programs take place in your school to support the K-12 curriculum, especially promoting geographic literacy. The Earth Balloon can be used in multiple classes each day.

## ***StarLab***

This portable planetarium provides an introduction to astronomy and the wonders of the night sky. Grade-appropriate programs take place in your school and can be tailored to meet each class's learning objectives. While the StarLab is used by one class at a time, the lab can be used in multiple classes each day.

## ***In-School Science Programs***

Eleven programs, specifically designed to take place within a school, will allow students to participate in activities about a variety of science subjects. Programs include astronomy in a portable planetarium,

reptiles and amphibians, microscopy and food webs, Long Island geology, and navigation. All programs strongly support the elementary or intermediate-level Science Core Curricula.

## ***Conservation Biology***

Whether through a box tortoise reintroduction and tracking study, or with bobwhite quail and ecosystem management, several options for exciting, engaging real-world science projects are available.

## ***Ecology Awareness***

Introduces basic ecology principles and concepts through the investigation of woodland, freshwater, and marine environments.

## ***Marine Studies***

Level I students explore, investigate, and compare marine habitats, flora and fauna, and Long Island nautical heritage.

Level II students explore, investigate, and compare marine environments, including estuary/salt marsh, rocky intertidal, and seashore.

## ***Nature Discoveries***

Activities emphasize an inter-disciplinary approach to geology, botany, reptiles and amphibians, insects, and mammals. Students learn about the availability of natural materials, how they are used, and how to use them in crafts and hobbies.

## ***Bay Investigations***

These exciting programs are conducted in Shinnecock Bay aboard the research vessel "Peconic" or in the Great South Bay from Captree Boat Basin on board the Yankee III. While on board, students use a variety of nets and sampling equipment to analyze the physical and biological environment of the bay.

## ***Exploring Long Island's Secret Wilderness***

Acquaints students with the Pine Barrens through field excursions, classroom and field exercises, a canoe trip, and guest lecturers. Students develop an understanding of groundwater, watershed, fire climax forest, and plant and animal competition.

## ***Field Natural History***

Students learn the geology, biology, and history of freshwater, marine, and terrestrial environments by studying the Nissequogue and Carmans watersheds.

## ***Fire Island Ecology***

Focused on interpreting Long Island's barrier beach environment.

## ***Intro to Intermediate Level Science (grades 5-6)***

In this exciting program, students investigate either a freshwater ecosystem or compare two different bio-

# Instructional Support Services

logical communities. Students will employ process skills required by the ILS Core Curriculum, including transect studies, use of dichotomous keys and microscopy.

## **Studies in Long Island History**

This program incorporates DBQ and field work to support the NYS Social Studies Standards. Includes field trips, guest speakers, and a written research project focusing on Long Island's history.

## **Exploring Long Island's Fisheries Resource**

Students investigate fish anatomy, physiology, and ecology, explore fishery habitats, and learn about the socio-economic factors affecting fisheries.

## **Farming the Sea: A Mariculture Project**

Students learn about a new type of agriculture—mariculture—by growing hard-shelled clams under controlled conditions. The clams will be seeded in Long Island Sound to help restock coastal waters. Includes field work.

## **Insects**

Focuses on Long Island's insects, their adaptations, anatomy, morphology and diversity. Each topic contains an associated "hands-on" activity.

## **Marine Mammals**

Students will work with a researcher to conduct a postmortem on a porpoise, dolphin, or seal in their classroom. Includes a slide/lecture necropsy.

## **Ornithology**

An introduction to the avian world through bird-watching. Students observe and learn first-hand how birds function through field work and readings.

## **Whales, Study and Research**

Students learn about marine mammal behavior, adaptations, and their role in the ocean's ecosystems.

## **Biotechnology and Chemistry Teaching Laboratory - SUNY Stony Brook**

12 work stations, accommodates 24 students (grades 7–12). By performing DNA restriction enzyme analysis, transformation of bacterial cells, and polymerase chain reaction (PCR), students can use state-of-the-art techniques and equipment utilized in many research laboratories around the world. Flexible hours.

## **Create a Customized Program**

Since school districts have their own unique curricula needs, the Outdoor Environmental Education Program staff is available to work with district staff to create innovative and customized programs and projects. These programs allow students to practice authentic science, meet the district's science education



scope and sequence and gain the content and skills necessary for mastery of the NYS Core Curricula.

## **Program # 402.012**

### **Summer Science Institute**

#### **Grades 4 and 8**

This program is an Academic Intervention Service for students who will be entering the 4<sup>th</sup> and 8<sup>th</sup> grades the following fall. Science concepts that will be tested on the state assessments will be taught through an inquiry science approach that addresses both The Living Environment and The Physical Environment Standards. Students will utilize the Outdoor Learning Laboratory and the diverse natural habitats found within Caleb Smith State Park Preserve as they are guided through an exciting three weeks of multidisciplinary activities in the out-of-doors.

## **Program #402.013**

### **Summer Enrichment Programs**

Students can use summers to study the local environment in three enrichment programs. The 60-hour programs begin approximately the second week of July and conclude by the first week of August. Districts may enroll a maximum of 15 students, with 5 students in each of the 3 component programs.

#### **Nature Discoveries**

Youngsters explore, discover, and observe Long Island's varied natural world.

# Instructional Support Services

## **Adventure Education**

Through lectures and audio-visual presentations, students learn the necessary skills to enjoy the out-of-doors. Two backpacking/camping experiences and one canoe trip are taken.

## **Long Island: Past, Present and Future**

Students explore and analyze geological, ecological, and historical development of Long Island in day and overnight trips.

## **Marine Studies Enrichment Program**

An intensive 5-day residential program for high school students offered June through August. Students learn about physical and chemical oceanography, marine ecology, invertebrate zoology, mariculture, wetlands conservation, and man's impact on the marine environment.

## **Summer Marine Biology Consortium**

Three week program in July designed for academically able students who have completed biology. Students collect water samples throughout Long Island and study them under laboratory conditions in the classroom.

Enrollment is limited and requires special permission.

## **Program #402.014**

### ■ **NYS Science and Engineering Fair (NYSSEF)**

This is the Intel ISEF/Science Service affiliated state fair of New York. Students compete for scholarships, tuition grants and other prizes. Top high school projects from Intel division of NYSSEF represent the state of New York.

## **Program #402.015**

### ■ **Science Enrichment Excursions (school year and summer)**

#### **Grades K through 12**

Excursions from Manhattan to Montauk...and beyond. BOCES staff will discuss and offer assistance with all science-based excursions. We work with museums, Cornell Cooperative Extension, Liberty Science Center, and aquariums. The Long Island Rail Road and the Sayville Ferry can be contracted through this service.

## **Program #402.016**

### ■ **Residential Programs**

Teachers and students live together at sites on or off L.I. for several days where they focus on the natural

environment and traditional curricula. This is preceded by in-service training and planning guidance.

## **On-Long Island**

### **Dorothy P. Flint**

Cornell Cooperative Extension/4H Div., Riverhead  
Features: woodlands, a working farm, and a boardwalk/trail to the seashore.

Facilities: science center, open-air arts and crafts building, and over 40 cabins.  
(Fall/Spring)

### **Camp Quinipet**

United Methodist Church, Shelter Island  
Features: woodland property on Peconic Bay  
Facilities: 7 heated guest houses, indoor recreation and arts/crafts facility, meeting rooms, modern dining hall. (Fall/Winter/Spring)

## **Off-Long Island**

### **New York**

#### **Ashokan Center**

SUNY New Paltz, Kingston  
Activities: Pioneer Homestead, Indian Village, Blacksmithing, Forest Ecology.  
Features: 372 acre campus in the Catskill foothills.  
Facilities: bunkhouses, dining hall.  
(Fall/Winter/Spring)

#### **Frost Valley Environmental Education Center**

Frost Valley YMCA, Oliveria  
Activities: Project Adventure, geology, and orienteering.  
Features: 4,500-acre Catskill Forest Preserve.  
Facilities: winterized facilities, two program centers, 45 cabins and 9 lodges, dining hall.  
(Fall/Winter/Spring)

#### **Greenkill Outdoor/Environmental Education Center**

YMCA-YWCA Camping Services of Greater New York, Huguenot  
Activities: wildlife studies, Project Adventure, forest ecology.  
Features: deciduous and coniferous forests, fields and ponds.  
Facilities: activity lodges, modern dormitories, dining hall.  
(Fall/Winter/Spring)

#### **Sharpe Reservation, Fishkill**

Activities: hiking, camping, fresh-water studies.  
Features: 2550-acre site in southern Dutchess County  
Facilities: self-contained residences, dining hall.  
(Fall/Spring)

# Administrative Support Programs

## Administrative Support Programs

### Personnel Services

#### Program #602.010

##### ■ Certification Office

Thomas Reilly, 631/549-4900, ext. 257

The State Education Department has authorized this office to evaluate and recommend certification for all areas of the professional service with the exception of the following certificates: School District Administrator, School Business Administrator, Occupational Education Services, Bilingual Education, English as a Second Language, Supplementary Licenses, Technology Education and Educational Technology Specialist. Professional employees referred by participating districts receive prompt responses to questions concerning certification status. Information regarding changes in certification regulations is disseminated regularly with explanatory notes; workshops are conducted for superintendents, personnel administrators and clerical staff.

#### Program #628

##### ■ Online Application System

Thomas Reilly, 631/549-4900, ext.206

Use the power of the internet to find the employees you need. This web-based system will help your district save money on employment advertising and on logging in and sorting applicants. Most importantly, you'll expand the applicant pool for those hard-to-fill positions. Save money and time with this convenient and user-friendly system.

#### Program #649.010

##### ■ AESOP – Automated Educational Substitute Operator

Paula Klingelhofer, 631/595-6815

This is a web-based substitute placement service for K-12 school districts. Remotely hosted integrated telephone and internet system means no equipment costs or impact on your local servers. AESOP is available 24/7 by web or by phone, saving hours of manual sub-calling. Real-time absence data analysis and reporting, as well as payroll interface-ready reports are available.

#### Program #607.013

##### ■ Superintendent's Hearing Services

Joan E. Townley, 631/595-6802

This service offers assistance in conducting hearings, reviewing records, and interviewing witnesses resulting in a written report with recommendations to the Superintendent.

### Other Services

#### Program #520.010

##### ■ Graphics/Copying

Stephen Clayton, 631/549-4900, ext. 269

This service can design and typeset brochures, newsletters, reports, NCR, and booklets using desktop publishing. Our Apple Macintosh system is compatible with Windows' documents. A high speed Xerox Nuvera 120 can produce high quality copying for school districts. Maximum paper size of 11" x 17" can be collated, folded and stitched.

#### Program #618.010

##### ■ Insurance Management Service

Warren Taylor, 631/549-4900, ext. 210

#### Flexible Benefits–Section 125 Program

This program develops and administers a Section 125 Flexible Benefits Plan for employees of a school district.

#### Program #635.010 Public Information Service

##### ■ School Public Relations

Susan E. Smith, 631/549-4900, ext. 224

#### Comprehensive Service

Shared professional staff will provide a comprehensive school public relations program. Overall program coordinator will train staff and supervise the planning, organizing and implementation of a public information program in each district. In addition, the coordinator will conduct training and planning sessions for in-district staff and/or board members

# Administrative Support Programs

to help them build a comprehensive public relations program that addresses concerns within their community. Cost associated with printing of developed public relations materials are not covered by this service.

## **Project-by-Project Service**

Districts can avail themselves of professional staff for individual projects such as budget brochures, calendars, newsletters or the coordination of any other public relations project.

## **Program #321.010**

### **■ Shared School Lunch Supervisor**

Thomas Reilly, 631/549-4900, ext. 204

Western Suffolk BOCES will employ a school lunch supervisor to be shared between two or more districts. This supervisor will oversee the food service program in participating districts; oversee and direct the preparation of menus; train and supervise food service employees; and oversee and direct the food procured by districts.

## Eastern Suffolk BOCES

### **Program #407WSB/#440ESB**

#### **■ Arts-in-Education Program Services**

Carol Brown 631/286-6989, cbrown@esboces.org

BOCES Arts-in-Education is a coordinated program for both BOCES in Suffolk County that includes:

- The coordination of contracting, billing, evaluating, and block booking arts programs, including in-school and off-site performances, workshops, residencies, field studies, videoconferences, and professional development.
- Publishing of a comprehensive online program catalog, including evaluations, with a wide selection of programs of artistic excellence for Arts-in-Education as befits individual district needs and interests.
- The facilitating of professional development activities for the arts and general education community promoting the value of arts experiences, as well as specific skills in the arts, and the integration of arts into the curriculum.
- Student conferences in the underserved arts: media arts, theatre, and dance.
- The publication of the monthly newsletter.

### **Program #617WSB/#612ESB**

#### **■ Cooperative Bidding**

Laurie Conley 631/687-3160, lconley@esboces.org

School districts that bid on a cooperative basis realize significant savings in time, labor, and money. Presently, Eastern Suffolk BOCES is providing this shared service to 66 school districts in Suffolk County, and the town governments of Babylon, Brookhaven, East Hampton and Islip.

Services include:

- coordination of membership activity
- bid preparation and analysis
- legal advertisements
- bid award recommendations and reports
- intercession on vendor problems and complaints
- researching vendors

Currently the program solicits bids for 36 categories, which include: fine paper; arts and crafts sup-

plies; physical education/athletic/first aid supplies; fuel oil; microcomputers, peripherals and software; custodial supplies; and office supplies.

### **Program #606WSB/#617ESB**

#### **■ Employee Assistance Program**

Barry Rosen 631/289-0480

The EAP assists employees, retired employees, and the families of participating school districts to resolve personal difficulties which may be affecting job performance. The EAP is a joint union/management program that is totally confidential, voluntary and neutral.

EAP provides help for a wide range of issues including emotional, financial, family, and legal problems. Services include crisis intervention counseling, assessment of problem situations and referral to approved resources. Additional services include: workshops that meet staff development and professional development requirements, intervention training for supervisors and union representatives, 24-hour answering service to enhance the crisis response services, and a comprehensive data bank of prescreened referral resources.

### **Program #609WSB/#602ESB**

#### **■ Negotiations Information Services**

Margie Curra 631/687-3050, mcurra@esboces.org

NIS is an expedient source of data for districts negotiating new contracts and/or hiring new personnel. NIS includes:

- Extensive reports covering salaries and fringe benefits for Suffolk County teachers, administrators, and non-instructional staff.
- Salary rankings for each of the above groups.
- Research on any contract or noncontract item, as requested by a member district.
- Data available via fax.
- Consumer Price Index (CPI) percentages as reported by the US Bureau of Labor Statistics.

# Eastern Suffolk BOCES

## Program #620WSB/#623ESB

### ■ Nonpublic School Textbook Program

Patricia McCabe 631/687-3116, pmccabe@esboces.org

This program will process all requests for textbooks from students in Grades K-12 residing in participating school district but attending nonpublic schools. This includes ordering and distributing the textbooks, which enables us to:

- Reduce your costs by “pooling” textbooks and operation resources.
- Communicate directly with nonpublic schools and parents.
- Distribute and collect textbooks at our five centers located throughout Suffolk County.

## Program #619WSB/#618ESB

### ■ Regional Occupational Safety and Health (ROSH)

Jonathan Hark 631/472-8785, jhark@esboces.org

ROSH assists local districts in developing a comprehensive health, safety and risk management program. Participants in Basic level receive services on an as-needed and as-available service. Services include training, workshops, model plans, and technical assistance to comply with local, state, and federal rules, regulations and laws. BOCES offers training sessions at various locations during the school year. Participating districts may send appropriate employees. If a large number of employees need to be trained, a district may request onsite training; however, it is not guaranteed that this request can be accommodated at the Basic level of service. Participants may also avail themselves of our video library for the district’s own training sessions. Under the Basic program, we assist with written plans by providing sample plans for your adaptation and use.

Basic level may include selections from:

- Arts and Science Classroom Safety
- Asbestos/AHERA Management Program
- Bloodborne Pathogen Standard Program
- Chemical Hygiene Laboratory Standard Program
- Construction Safety
- Emergency Planning/S.A.V.E. Compliance Services
- Environmental/Engineering Services
- Fire and Building Code Guidelines
- Hazardous/Medical Waste Management Disposal
- Indoor Air Quality Program

- Integrated Pest Management/Pesticide Regulations
- Lead Management Program
- Lockout/Tagout Program
- OSHA Compliance
- Permit-Required Confined Space Program
- Right-to-Know Law and Hazard Communication Standard Programs
- Risk Management
- Safety Committee/Participation
- SEQRA Compliance Services
- Underground Storage Tank Requirements

### In District Shared Health and Safety Specialist

Districts that sign up for the In-District Health and Safety Specialist program are accommodated at a higher level of service. The Health and Safety Specialist will report directly to your school district and coordinate the District Health and Safety Program. All requested training is provided on-site by the Safety Specialist. This also allows for the training of employees as they are hired without having to wait for scheduled group training.

Direct assistance with writing and updating written plans (including MSDS’s) and record keeping is provided. Assistance with any health and safety matter can be on an “as contracted” basis. Support and technical assistance are provided by the Regional Occupational Safety and Health staff. (Must also be in Basic Service)

### Weather Reporting Service

BOCES contracts with a professional weather service to provide up-to-the-minute, meteorological information to subscribing districts.

Using predetermined criteria, BOCES staff members contact local school district officials in making decisions regarding the opening and/or closing of school programs in inclement weather. (Must also be in Basic Service)

## Other Programs

### ■ Program for Incarcerated Youths

Barbara Egloff 631/419-1609, begloff@esboces.org

This program provides education and counseling for those incarcerated under 21 years of age, comparable to a district program. Instruction is designed to increase achievement in all academic areas including social studies, reading, mathematics, and oral/written expression. Classes meet five days per week.

### ■ Program for Incarcerated Adults

Judith Cahn 631/419-1609, jcahn@esboces.org

This program provides instruction for incarcerated persons above the age of 21 who do not possess a high school diploma. Instruction is designed to lead to a GED and, therefore, includes reading, mathematics, social studies, and oral/written expression. English as a Second Language (ESL) is also taught to those who qualify.

### ■ Migrant Education Outreach Program

Julia Schnurman 631/208-1936, jschnurm@esboces.org

The Migrant Education Outreach Program addresses the special needs of migrant children, ages 3-22. Parents, students and staff work in partnership with local schools in order that migrant children meet New York State's challenging educational standards. Assuming an advocacy role, staff members assess the educational, health, and social needs of each family member and set up goals and objectives accordingly. This grant-funded program covers migrant eligible families and their children in both the Nassau and Suffolk regions. Call for eligibility details

### ■ RE-ROUT

(Recently Released Offenders Under Training)

Barbara Egloff 631/419-1609, begloff@esboces.org

Re-Rout provides re-entry services and immediate subsistence aid to Suffolk County residents who have been incarcerated and who desire assistance, after release, in obtaining employment or continuing their education.

### ■ Mobile Outreach Parent-Child Home Program

Julia Schnurman 631/208-1936, jschnurm@esboces.org

This program is for homeless families. Funded by local and state grants through Eastern Suffolk BOCES there is no cost to the districts.

### ■ Supported Employment

Joseph Delgado 631/399-0785,

jdelgado@esboces.org

This program is coordinated with and partially funded by the Office of Vocational and Educational Services for Individuals (21 years or older) with Disabilities (VESID). It provides job placement, intensive job site training and support, ongoing assessment of the student's performance, and long-term follow-up services geared towards maintaining competitive employment.

This is a program that augments a student's current career and technical education placement by providing on-the-job career and technical education experience through one of our many business/industry partnerships. All career and technical students are encouraged to participate in this program, as it is an SED requirement for the Technical High School Diploma Endorsement.

# Eastern Suffolk BOCES

Program #605 WSB/#417, 603, 604, 607, 614, 624, 629 ESB

## Regional Transportation

**Program #603, 604, 607, 614 ESB**

### ■ Transportation Service Provider

Lorraine Misciango 631/472-6480,  
lmisciag@esboces.org

To meet the needs of numerous districts, this service provides safe, efficient, and economical transportation. The cost of transportation is prorated among all districts sharing the total cost of each service. A professional and accommodating staff will intervene and resolve all transportation issues/problems.

**Program #624 ESB**

### ■ Resource Center

Lorraine Misciagno 631/472-6480,  
lmisciag@esboces.org

Many services improve safety awareness and ensure compliance with regulatory agencies such as the NYS Education Department, NYS Department of Motor Vehicles, and the NYS Division of Driver Program Regulations (*Bus Driver Certification Unit*). Additionally, defensive driver and behavior management courses are offered for drivers, monitors, and attendants. Also available are other transportation services that raise safety awareness and support operations and training, such as:

- State Education Training and Testing
- 19A Training and Testing
- Safety Training Programs
- Other Transportation-Related Services

**Program #417 ESB**

### ■ Safety Sally Mobile Classroom

Arlene Stecher 631/472-6480, [astecher@esboces.org](mailto:astecher@esboces.org)

Safety Sally bus rolls up to school equipped with four TV monitors, wheelchair lift, and a video camera focused behind the bus. The Safety Sally bus visits schools all over Long Island, and everyone has fun learning bus safety. For grades K-6.

**Program #629 ESB**

### ■ Related Services

Lorraine Misciango 631/472-6480,  
lmisciag@esboces.org

With Shared Management, a Transportation Professional will manage the district's transportation operation period when the district is in the process of hiring a replacement employee. Automated Routing is computerized routing with on-site support and unlimited training during the contract period. Other services are transportation impact studies and route efficiency reviews. Additional services include:

- Shared Management Service
- Other Transportation Related Services
- Child Safety Zone Analysis and Reports

## Nassau BOCES

### Program #405.491WSB/#404NB

#### ■ Long Island High School for the Arts

Ava M. Favara, Principal, 516/662-5678

afavara@mail.nasbores.org

The Long Island High School for the Arts is for students in grades 9–12, and it offers professional training by recognized artists who are experienced master teachers. Students can major in dance, drama, instrumental and vocal music, musical theater, playwriting, visual arts, film, theater technology, digital media, and music/audio production at this specially designed complex located in Syosset.

The full-day arts high school provides students with arts and academic programs to meet the requirements for a high school diploma. Students benefit from the intensive arts instruction and have extra time for additional courses in their majors.

An arts-only program provides a half-day of professional arts training for students who take academic courses at their home high schools. Many courses are certified for college credit and AP courses are offered in music and visual arts. Most students graduate with advanced credits and full or partial scholarships to colleges or conservatories. Student acceptance is based upon successful completion of an audition and interview.

### Program #406WSB/#401NB

#### ■ Learning Net

Carolann James, Supervisor, 516/396-2264

#### The JASON Project

An innovative, multidisciplinary and multimedia program helps students and teachers investigate oceans, rainforests, polar regions, volcanoes and more. The JASON Project is designed with middle school youngsters in mind, but can be used with elementary through high school students.

#### Immersion Learning

Ocean-based themes excite students about science and technology and ignite their curiosities about future careers. Program components: annual live broadcasts, interdisciplinary activities, video segments and access to a special website.

### Program #637WSB/#620NB

#### ■ Cooperative Bidding Program

Michael R. Perina, Senior Manager, 516/396-2543

The Cooperative Bidding Program provides participating school districts, other BOCES and municipalities with a sophisticated computerized resource that enables them to fill their buying needs efficiently and cost effectively. A team of experts creates reliable, detailed specifications and award criteria for equipment, supplies and public works projects. Possible vendors are then identified, invitations are publicized and distributed and bid awards are managed within the parameters set for its members. We now utilize an Internet-based online bidding system, one of the first public agencies in New York to do so.

The website ([www.nassauboces.org](http://www.nassauboces.org)) makes cooperative bid contract data available to participating districts and allows vendors to examine the bid calendar, see new bid announcements, join vendor lists and submit bids online. In addition, district members are offered a direct data transfer utility which sends bid pricing directly to their financial software for generation of purchase orders.

### Program #405.491WSB/#404NB

#### ■ Summer Arts Academy

Ava M. Favara, Principal, 516/662-5678

afavara@mail.nasbores.org

This intensive four-week program in the visual and performing arts offers individualized coaching and small-group instruction with professional artists who are experienced master teachers. Interested students in grades 6–12 enroll in one of the following: creative writing, dance, drama, musical theater, instrumental or vocal music, digital music, digital media, or visual arts classes. Students with a year or more experience in the academy can select to participate in a performance workshop that will culminate with a production at the end of the program. Located at the Long Island High School for the Arts in Syosset, classes are held weekdays in July from 9 AM–3 PM in the arts complex.

# Program Numbers

## Programs used by Districts in Western Suffolk BOCES

Below is a listing of programs by program number. Those districts which purchase services from Eastern Suffolk BOCES or Nassau BOCES will note that their program numbers are listed to the right of the Western Suffolk program name.

Western Suffolk  
BOCES Numbers

Other  
BOCES Numbers

101.000	Career & Technical Education	
104.000	Diversified Career & Technical Education	
105.000	General Career & Technical Education	
106.000	Continuing Career & Technical Education (Adult Ed)	
110.490	BOCES East Career & Technical Education	101, 102, 103
214.490	BOCES East Handicapped	202, 203, 204
215.491	BOCES Nassau Handicapped	237, 202, 232, 233, 242
242.010	BOCES Center Option 2	
243.010	BOCES Center Option 3	
244.010	BOCES Center Option 4	
253.010	District Class Option 3	
313.200	ESL Consultant Service	
313.100	ESL Itinerant	325
314.490	BOCES East Itinerant	304
321.010	Shared School Food Service	610
402.010	Outdoor/Environmental Ed: Day-Use and Teacher Inservice	
402.011	Outdoor/Environmental Ed: Special Services	
402.012	Outdoor/Environmental Ed: Summer Science Institute	
402.013	Outdoor/Environmental Ed: Summer Enrichment Programs	
402.014	NYS Science and Engineering Fair (NYSSEF)	
402.015	Science Enrichment Excursions(school year and summer)	
402.016	Outdoor/Environmental Ed: Residential Programs	
403.010	Interim Alternative Educational Program (IAEP)	
404.010	Mock Trial	
404.011	Forensics CSI Challenge	

# Program Numbers

Western Suffolk BOCES Numbers		Other BOCES Numbers
405.491	BOCES Nassau L. I. High School for the Arts	404
406.491	BOCES Nassau Environmental Education	401
407.490	BOCES East Arts in School	440
409.490	BOCES East Gifted and Talented	435
413.010	Alternate Education - Option I	
417.490	Bus Safety for Students	417
419.200	High School Equivalency Preparation	
419.200	Alternative High School	
419.200	Bilingual High School Equivalency Preparation	
419.200	Ninth Grade Turn Around	
419.200	Related Services	
419.300	PASS Program	
427.490	BOCES East Hospital Based Service	438
431.010	Supportive Services for Pregnant and Parenting Teens	
432.010	Regional Summer School: Remedial Instruction Class	
432.011	Regional Summer School: Regents Review Class	
432.012	Regional Summer School: Walk-In Exam (Regents or RCT)	
433.010	Equivalent Attendance	
435.010	Exploratory Enrichment	
438.491	BOCES Nassau Language Program	423
445.100	Media Learning Resources/Online Courses	
445.200	Videoconferencing	
445.210	Odysseyware	
445.220	Distance Learning/Other	
501.000	Instructional Technology Base Service	
501.010	Wide-Area Network Support	
501.011	Local-Area Network Support	
501.012	Installation Services	
501.013	Network Data Storage	
501.014	Media Learning Resources	
501.015	Project Management	
501.016	Instructional Technology Projects, undefined	
501.017	Base Guidance Service	
501.018	Guidance Systems	

# Program Numbers

Western Suffolk  
BOCES Numbers

Other  
BOCES Numbers

501.019	Telecommunication Services	
501.020	Multi-Year Projects	
503.100	SAC/Supplemental Services/Itinerant	
503.200	SAC/Support Staff	
503.300	SAC/Evaluation & Consultation	
506.010	Professional Development Base Service	
506.011	Staff Developers	
506.012	Shared In-District Staff Developers	
506.013	Customized Professional Development/Consultants	
506.014	Regional Workshops and Conferences	
506.015	Stipend/Substitute Reimbursement	
506.016	Science Educators Consortium	
506.017	Math Educators Consortium	
506.018	Curriculum Development	
506.019	Race to the Top (RTTP Base Service) Network Team Support Consortium:	
506.020	eBoards	
506.021	CurricuPlan	
506.022	Discovery Education Streaming	
506.023	My Learning Plan	
506.024	OASYS	
506.025	Learn 360	
506.026	NWEA	
506.040	Student Support - Professional Development	
506.041	School Health Services Network	
506.043	School Safety Network	
506.044	Safe Schools against Violence in Education (SAVE) Certification Course	
506.046	Health and Physical Education Consortium	
506.050	School Library Professional Development	
506.060	Suffolk's Edge Teacher Center Network	
506.061	On-Site Training in Child Abuse Identification and Reporting	
511.491	BOCES Nassau AV Repair	509
512.491	BOCES Nassau Health	550
513.491	BOCES Nassau Athletic	502

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514.011	Online Resources/Databases	
506.050	School Library Professional Development	
516	BOCES Monroe-Orleans Science Kits	
518.494	BOCES Putnam/N Westchester Science Kits	522
520.010	Printing & Graphics Arts	609
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524.491	BOCES Nassau Staff Development	513
534.490	BOCES East Conflict & Resolution	526
535.490	BOCES East Curriculum Development	530, 531
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536.011	Technology Integration Services – Staff Developers	
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536.014	Regional Workshops and Conferences	
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539.490	BOCES East Computer Graphics Service	518
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611.490	BOCES East Substitute Coordination	628
613.499	BOCES Questar III (R-C-G) State Aid Planning	621
614.490	BOCES East Public Relations	609

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618.010	Insurance Management	695
619.490	BOCES East Health & Safety	618
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622.490	BOCES East IEP's	622
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639.491	BOCES Nassau Planning	602, 630
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649.100	Automated Educational Substitute Operator (AESOP)	



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