

**New Dates**

# SMART Boards for Administrators

It is our goal to help you learn ways to evaluate and shape your school's or district's SMART Board use. It is easy to walk into a classroom and see that a teacher has something displayed on a SMART Board, but how do you really assess what type of learning is taking place? We will investigate ways to further integrate and evaluate the use of the SMART Board interactive whiteboard, Notebook software, and other educational technologies. Together we will explore effective and engaging uses of the SMART Board, ways to help teachers plan and design interactive learning environments, how to use SMART Technologies products to assess student learning, and so much more.

This workshop will be presented in the following sections:

## Identify Effective SMART Board Use

Learn how the SMART Board and Notebook software can be used to create interactive activities and lessons designed to increase student engagement and support students' diverse learning styles.

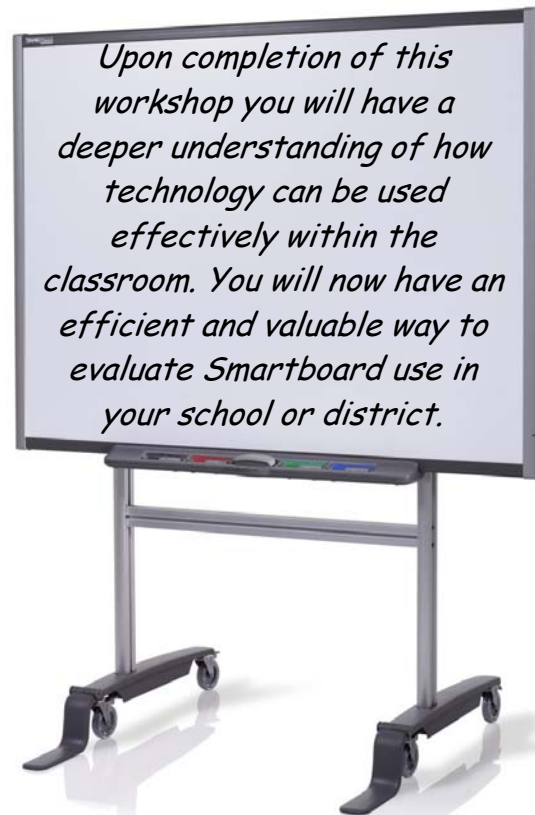
## Planning and Designing Engaging Learning

### Environments and Experiences:

Continuing from the previous session, you will learn simple techniques and best practices that teachers can use to design effective and student centered learning environments. Learn multiple tools to evaluate effective use of SMART Technologies products and other educational materials and resources. Share these tools with your faculty to help them plan and design their lessons.

## Assessment and Evaluation

Learn how to use SMART Technologies products to collect and analyze data, interpret results, and communicate findings to improve instructional practice and student learning.



**Date(s):** Weds., Sept. 30 & Oct. 7, 2009  
**Time:** 8:30 am - 11:30 am  
**Location:** Western Suffolk BOCES  
 Div of Instructional Support Svcs  
 31 Lee Ave., Wheatley Heights, NY  
**Costs:** \$150pp  
*Please make payment to:*  
**Western Suffolk BOCES A506**  
*If mailing payment, please send to:*  
 Western Suffolk BOCES  
 31 Lee Ave., Wheatley Heights, NY 11798  
 Att: Debbi Maxwell

**MUST ATTEND BOTH DAYS**

To register with My Learning Plan  
 Please copy this link into your browser:  
<http://www.wsboces.org/webreg>

*For registration information,*  
 please see the reverse side (pg 2) of this flyer.

**Need information?**

[dmaxwell@wsboces.org](mailto:dmaxwell@wsboces.org) or 631-595-6829

## Western Suffolk BOCES Professional Development Web Registration Directions

*Check with your district to see if you are a member of My Learning Plan  
Workshop flyer maps for directions can be found on MLP*

### For My Learning Plan Member Districts

If you are a member of My Learning Plan, you will be given a user name and password by your district.  
To see courses and to register, please do the following:

- ⇒ Log onto [www.mylearningplan.com](http://www.mylearningplan.com)
- ⇒ Click on the Western Suffolk BOCES Catalog link

*If your district does NOT have a link to the WS BOCES catalog,  
please copy this link into your web browser*

<http://www.wsboces.org/WebReg>

- ⇒ Select the course you'd like to enroll in
- ⇒ When ready, click the "Click to Enroll" button
- ⇒ Click MLP Users (Enter User Name & Password - Log in)
- ⇒ Enter personal registration information
- ⇒ Select payment method; click the "Next" button
- ⇒ Click Terms and Conditions button
- ⇒ Print the confirming enrollment form
- ⇒ Scroll down and read the rest of the information on the final screen
- ⇒ You will receive an email when you are registered

### For Non-My Learning Plan Districts

Please click on this link to see the WS BOCES catalog.

<http://www.wsboces.org/WebReg>

At the top of the page will be a purple box. The workshops are divided up into programs.

- ⇒ Highlight the program you'd like to search workshops in and "search catalog"
- ⇒ Workshops will be listed in date order
- ⇒ Select the course you would like to enroll in
- ⇒ Click the "click to enroll" button
- ⇒ **Registered Users:** click "I'm a Registered User", then enter your email address and password to log in. Click "update and continue".
- ⇒ **New Users:** Click on "I'm a New User" and complete the form. When finished, click the "Create Account" button.
- ⇒ Enter personal registration information
- ⇒ Select payment method; click the "next" button
- ⇒ Click Terms and Conditions button
- ⇒ PRINT THE CONFIRMING ENROLLMENT FORM. After receiving Administrators approval signature, please fax (631-623-4915) to Western Suffolk BOCES
- ⇒ Click return to main
- ⇒ Click "logout" button to finish the process
- ⇒ You will receive an email when you are registered.