

Local Assistive Technology Specialist (LATS) Certificate Program

The LATS Professional Development program certifies you have acquired the competencies necessary to provide appropriate Assistive Technology Services to students with disabilities.

Complete 35 hours of face-to-face instruction that focuses on teambuilding, the assessment process, systems change, Universal Design for Learning and a continuum of no tech, low tech, high tech and Web 2.0 tools. You will receive a Certificate of Attendance and may apply for 3.5 CEU's from the AAC Institute (www.aac institute.org)

Submit a Project Proposal two weeks after completion of the face-to-face training.

Complete 20 hours of online instruction including participation in an online LATS Group on the topics of: AT: A Family Affair and AT: Funding.

Conduct one comprehensive assessment, i.e., review student paperwork, observe the student, interview student's team, and conduct an interactive session - trying out one or more solutions you think will meet the student's need. You will schedule this last method with one of the instructors or another qualified LATS in your region.

Borrow four Assistive Technology Devices from vendors, AT Loan Centers, or another source and try them with one or more students to assist with the selection of the most appropriate tool for that student.

Turn in your completed project and copy of your Assessment Report within 10 months after the face-to-face instruction is completed.

Receive your LATS Certificate! It will say:

The AAC Institute

This Certificate is presented on this ___ day of _____, in recognition of completion of L.A.T.S. Training Requirements to serve as a Local Assistive Technology Specialist.

The LATS Certificate is endorsed and supported by the AAC Institute (www.AACInstitute.org)

If mailing payment, please send to:

Western Suffolk BOCES
31 Lee Avenue,
Wheatley Heights, NY 11798
Att: Debbi Maxwell

Need information?

dmaxwell@wsboces.org or 631-595-6829

Dates: Thurs-Fri, October 14, 15
Wed-Fri, October 20-22, 2010
Time: 8:30 am - 4:00 pm
Presenter: David Grapka, Staff Development Coordinator,
Capital Region BOCES
Location: Western Suffolk BOCES
Div of Instructional Support Svcs
31 Lee Avenue, Wheatley Heights, NY
Audience: Any special or general educator or administrator
Costs: \$900pp

*Please make payment to:
Western Suffolk BOCES A506*

To register in My Learning Plan/WebReg, please copy this link into your browser: <http://www.wsboces.org/webreg>
For registration instructions, please see the reverse side (pg 2) of this flyer.



Western Suffolk BOCES Professional Development Web Registration Directions

*Check with your district to see if you are a member of My Learning Plan
Workshop flyer maps for directions can be found on MLP*

For My Learning Plan Member Districts

If you are a member of My Learning Plan, you will be given a user name and password by your district. To see courses and to register, please do the following:

- ⇒ Log onto www.mylearningplan.com
- ⇒ Click on the Western Suffolk BOCES Catalog link

*If your district does NOT have a link to the WS BOCES catalog,
please copy this link into your web browser*

<http://www.wsboces.org/WebReg>

- ⇒ Select the course you'd like to enroll in
- ⇒ When ready, click the "Click to Enroll" button
- ⇒ Click MLP Users (Enter User Name & Password - Log in)
- ⇒ Enter personal registration information
- ⇒ Select payment method; click the "Next" button
- ⇒ Click Terms and Conditions button
- ⇒ Print the confirming enrollment form
- ⇒ Scroll down and read the rest of the information on the final screen
- ⇒ You will receive an email when you are registered

For Non-My Learning Plan Districts

Please click on this link to see the WS BOCES catalog.

<http://www.wsboces.org/WebReg>

At the top of the page will be a purple box. The workshops are divided up into programs.

- ⇒ Highlight the program you'd like to search workshops in and "search catalog"
- ⇒ Workshops will be listed in date order
- ⇒ Select the course you would like to enroll in
- ⇒ Click the "click to enroll" button
- ⇒ **Registered Users:** click "I'm a Registered User", then enter your email address and password to log in. Click "update and continue".
- ⇒ **New Users:** Click on "I'm a New User" and complete the form. When finished, click the "Create Account" button.
- ⇒ Enter personal registration information
- ⇒ Select payment method; click the "next" button
- ⇒ Click Terms and Conditions button
- ⇒ **PRINT THE CONFIRMING ENROLLMENT FORM. AFTER RECEIVING ADMINISTRATIVE SIGNATURE, Please fax (631-623-4915) to WS BOCES**
- ⇒ Click return to main
- ⇒ Click "logout" button to finish the process
- ⇒ You will receive an email when you are registered.