

# What Administrator's Need to Look for When Assessing and Evaluating the Teaching of Writing

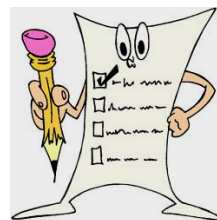
## Keeping the Common Core State Standards in Mind - K-8



The Common Core Standards have given teachers much to think about when it comes to effective and engaging writing instruction for their students. While teachers are aligning their curriculum and teaching practices to the CCSS, administrators now have new elements of teaching and learning for which they are looking as well. This workshop will discuss what administrators should be focused on when they observe writing instruction in their K-8 grade classrooms.

Discussions will include:

- The best teaching practices to help students understand and learn to love writing
- Conferring and assessment of writing aligned with the CCSS
- The stages of the writing process and the importance of each when teaching effective writing instruction
- How teachers are spending their "writing time" and how administrators can help them to make the most of it
- How classroom setup, management and materials play a role in the success of our students' writing success
- Getting teachers to focus on the purpose of their instruction



Administrators will leave this workshop feeling empowered and focused on what makes for the most successful and engaging writing classroom. Student work, classroom photos and helpful handouts for teachers and students will be shared.

**Sarah Cordova** is a literacy consultant who works in elementary and middle school classrooms throughout Long Island, New York City and across the country supporting administrators, literacy coaches and classroom teachers in developing and implementing the most effective and engaging reading and writing practices. Ms. Cordova received a Master of Arts Degree in Education from New York University and worked as a classroom teacher for many years in the Smithtown School district where she developed and implemented a year-long curriculum for both reading and writing workshop into grade 2-5 classrooms.

Today, Ms. Cordova is the Director of The Distinctive Educator's Institute, a professional development institute offering literacy consulting services as well as in-service courses. She has presented at various local, state and national reading conferences across the country. Ms. Cordova also teaches as an Adjunct Assistant Professor for both undergraduate and graduate students in the Literacy Department at Dowling College.

<b>Date:</b>	<b>Thursday, March 15, 2012</b>
<b>Time:</b>	8:30 am - 11:30 am
<b>Location:</b>	Western Suffolk BOCES, Div of Instructional Support Svcs 31 Lee Avenue, Wheatley Heights, NY
<b>Costs:</b>	<b>\$50pp (A506 members) \$75pp (non-mbrs)</b>
	<b><i>Need information?</i></b> <a href="mailto:dmaxwell@wsboces.org">dmaxwell@wsboces.org</a> 631-595-6829

## Western Suffolk BOCES Professional Development Web Registration Directions

*Check with your district to see if you are a member of My Learning Plan  
Workshop flyer maps for directions can be found on MLP*

*Please copy this link into your web browser*

<http://www.wsboces.org/WebReg>

- ⇒ You should now be in the Western Suffolk BOCES activity catalog. All conferences are listed in chronological order.
- ⇒ Select the course you'd like to enroll in
- ⇒ When ready, click the "Click to Enroll" button
- ⇒ You will see 3 options

**OPTION 1** ○ **If your district is a MLP member,**  
please click on "mylearningplan.com users".

- ⇒ Type in your username and password
- ⇒ Enter/review personal registration information
- ⇒ Select payment method
- ⇒ Click Terms and Conditions button
- ⇒ Print your enrollment form
- ⇒ Please continue to fill in your district's required fields
- ⇒ Submit for approval
- ⇒ You will receive an email when you are approved and enrolled

**OPTION 2** ○ **If your district is a non-member of MLP,** and you are creating an account for the first time, click on "I'm a new user"

- ⇒ Put in your first and last name with a valid email address
- ⇒ Continue filling in your personal information
- ⇒ Select payment method
- ⇒ Click Terms and Conditions button
- ⇒ Submit your request
- ⇒ Print your enrollment form
- ⇒ Have your form signed by at least one administrator for their approval
- ⇒ **Please fax signed/approved enrollment form to 631-623-4915**

**OPTION 3** ○ **If your district is a non-member of MLP and you've already created an account**

- ⇒ click on "I'm a registered user"
- ⇒ Put in your email address and password
- ⇒ Continue following the above non-member instructions

***Once registration has been submitted:***

- ⇒ Click "logout" button to finish the process
- ⇒ You will receive an email when you are registered.