



## **Regional Summer School Policy on Conduct, Discipline, Attendance and Grading**

### ***Conduct and Discipline***

Regional Summer School offered through Western Suffolk BOCES will abide by the School Conduct & Discipline Policy of the host school district. Any disciplinary procedure requiring intervention beyond the Head Summer School Principal will be conducted by the District Superintendent of Western Suffolk BOCES or his designee. Each Head Summer School Principal is responsible for informing all students and staff of the School Conduct & Discipline Policy of the host school district by the opening of summer school.

### ***Attendance***

Summer School students are not subject to compulsory attendance, therefore, they are not subject to the disciplinary rules set in Education Law 3214. Class participation will, however, factor into a student's summer school grade. There is no distinction made between excused and unexcused absences. The lack of class participation which can relate to poor attendance may result in denial of course credit. If a student does earn a passing grade in a course despite poor attendance, credit may not be denied as a form of discipline.

### ***Grading***

Grading will consist of the following components:

- 80% of the course grade will be based on **participation**, including attendance, completion of assignments, tests/quizzes, engagement in class activities and effort
- 20% of the course grade will be based on **tests**, specifically mid-term and final examinations

### ***Credit Awarded***

The passing grade for Western Suffolk BOCES regional summer school is 65. The final course credit will be determined by the home school district. The home school district determines the final grade a student will receive for the purpose of their permanent school record. Each school district may have a different policy.

Adopted: June 8, 1999

Revised and Adopted: April 8, 2008

**Western Suffolk BOCES**  
**Regional Summer School Grading**

Summer School is remedial in nature. Students are expected to attend all class sessions to develop the skills and gain a sense of achievement.

**Grading**

Grading will consist of the following components:

- 80% of the course grade will be based on participation, including attendance, completion of assignments, tests/quizzes, engagement in class activities and effort
- 20% of the course grade will be based on tests, specifically mid-term and final examinations

**Participation**

Participation points will be determined by the following formula:

The summer program consists of 24 instructional days. Each day, students will have the potential to earn 5 participation points, based on 1 – 3 points for effort and 1 -2 points for attendance. It is noted that students who are absent 3 or more days will likely not earn enough points to achieve a passing course grade

**Points Earned for Effort**

<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>
Student is involved in class activities	Student needs reminders to stay involved in class activities	Student needs considerable assistance to stay involved in class activities	Student does not engage in class activities

**Points Earned for Attendance**

<b>2</b>	<b>1</b>	<b>0</b>
Student is present in class within 15 minutes of start time	Student is present in class within 16 - 30 minutes of start time	Student is not present in class within 31 minutes of start time

**Final Grade**

The final grade is composed as follows:

80% based on the grade equivalence of the participation points

Participation Points for 24 Days – Final Grade	Grade Equivalent	Participation Points for 12 Days – Mid Term Grade
120	100	60
119 - 115	95	59 – 55
114 - 106	85	54 – 51
105 - 100	65	50 – 45
99 - 95	50	44 – 40
94 - 90	45	39 – 35
89 - 85	40	34 – 30
84 - 80	35	29 – 25
79 - 75	30	24 - 20

20% based on the average of the tests, specifically mid-term and final examinations