SPRING 2020

Expand your Horizons

ADULT EDUCATION AT WSB OCES

FULL-TIME PROGRAMS / PART-TIME PROGRAMS
Welcome Students!

One of the best ways to beat the winter doldrums is to challenge yourself to learn something new. We encourage you to take a moment to read through the pages of this brochure and learn more about the interesting options offered through our adult continuing education program. Whether you are looking for a night out with friends (see our cooking classes on pages 12-13) or hoping to begin a new career (see full-time programs on pages 16-21), our Spring 2020 roster of courses is sure to include something for you.

We look forward to seeing you at one of our campuses this Spring!

Michael Flynn
Chief Operating Officer

MOST CLASSES BEGIN THE WEEK OF MARCH 1.
CHECK YOUR SPECIFIC PROGRAM FOR START DATES

**Accreditation:** Western Suffolk BOCES is accredited by the Council on Occupational Education for Aviation Maintenance Technology, Automotive Technical Training, Esthetics, Cosmetology, Diagnostic Medical Sonography, Practical Nursing, Surgical Technology. Contact COE at: 7840 Roswell Rd. Suite 325, Atlanta, GA 30350; phone (770) 396-3898; fax (770) 396-3790; www.council.org
Courses are open to adults 18 years and older. You are officially enrolled as soon as your payment is confirmed by Western Suffolk BOCES, either in person, over the phone or online and you receive a confirmation.
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EYELASH EXTENSION CERTIFICATION TRAINING
Learn about use of proper materials for eyelash extension application, maintaining health and safety, extension and shaping techniques, fill-ins and lash removal. Theory and hands-on practice lead to certification. Licensed cosmetologists, estheticians, nail technicians, medical professionals and beauty school students are welcome. Kits and mannequin heads must be purchased prior to first class (wilsontech.org/bookstore).
No classes 4/13 and 4/15
20SAPP100A $599 M/W 4/20/2020-4/29/2020
NPT/101 6-10PM 16hrs 4 sessions

MICRONEEDLING CERTIFICATION FOR LICENSED ESTHETICIANS, RN, LPN, PA, MD
Licensed medical professionals or licensed estheticians working under a licensed medical professional will learn how to safely perform microneedling, how microneedling affects the skin physiology; safety and infection control practices; contraindications, benefits and cautions; protocols for the face, body and home care regimens; and marketing microneedling services in your professional practices.
NPT/Esth 5:30-9:30PM 8hrs 2 sessions

MICRODERMABRASION CERTIFICATION
In this course, licensed estheticians, cosmetologists and spa professionals will learn how to safely perform microdermabrasion using both the crystal and diamond tip methods, histology of the skin, bacteriology, consultation, pre and post care, sanitation and safety, disposal of waste products, contraindications, benefits and cautions, practical application and observation, and how to market microdermabrasion in your professional practice.
20SEST102A $350 TU/TH 5/5/2020 & 5/7/2020
NPT/Esth 5:30-9:30PM 8hrs 2 sessions

POST-MORTEM COSMETOLOGY
Making the deceased look like they did before they passed away will help family and friends with their final goodbyes and ease their loss. If you are interested in this profession, or would like advanced training in the art of make-up as a Mortuary Science student, this is the class for you. Trips to local funeral homes may be scheduled. Cosmetology license preferred.
DH-Cos 6:30-9:30PM 18hrs 6 sessions

MAKE-UP ARTISTRY
Get exposed to the most current and trending makeup techniques and learn about future career opportunities. In this course you will learn: introduction to cosmetics, how to analyze skin types and concerns, product recommendations, color theory, face shapes. Learn how to properly address your client’s skin concerns and needs, with a prep and prime workshop, complexion correction and concealing, match foundation, introduction to contour, eyebrow workshop, bridal makeup application, false lash application, bridal trends and styles, taking makeup from day to night, trending eyeshadow techniques, winged eyeliner workshop, double stacking lashes, contouring / highlighting / strobing and perfecting the pout.
20SAPP113A $499 M/W 3/2/2020-3/25/2020
NPT/ 5:30-9:30PM 32hrs 8 sessions

4 EASY WAYS TO REGISTER!
Registration ends one week before your class begins. Register early, classes fill quickly! Classes are filled on a “first come, first served basis.” As classes fill, every effort is made to schedule additional classes to serve your needs. Full tuition must be received before you can enroll in a class. BOCES reserves the right to change locations, times or dates where necessary, or to cancel classes. Make your check or money order payable to: Western Suffolk BOCES. Unless notified otherwise, you can safely assume your registration is confirmed.

ONLINE – EASIEST!
Follow the instructions at www.wilsontech.org/express
Registration accepted via a secure server.

BY PHONE: 631-667-6000 X320
With Visa, MasterCard or Discover Card. Have all of your information before calling.

BY PURCHASE ORDER
Organizations enrolling staff for training can be invoiced if a PO number is provided.

IN-PERSON REGISTRATION
At Dix Hills campus only. Check, money order or credit card.
ON THE ROAD

AUTO BODY REFINISHING
Learn techniques of spraying, use of various solvents, surface preparation, and masking procedure. Hands-on applications will help you to develop skills you’ll need to excel. Pinstriping and basic painting techniques will be covered. Students are responsible for own paint.

20SAUT101A $380 TU 3/17/2020-6/9/2020
DH-C/AuBod 6:30-10PM 42hrs 12 sessions

AUTO BODY REPAIR
Learn the fundamentals of metal and damage stress repair. Practice using auto body tools and plastic filling.

20SAUT102A $380 M 3/2/2020-6/1/2020
DH-C/AuBod 6:30-10PM 42hrs 12 sessions

AUTO MECHANICS I
A general introduction to automotive cooling; fuel, electrical and ignition systems; tune-ups; drive lines and components; and suspension, steering and brake systems.

20SAUT103A $399 M 3/2/2020-6/1/2020
DH-C/AuMechl 6:30-10PM 42hrs 12 sessions

AUTO MECHANICS II
This course prepares mechanics for advanced levels of troubleshooting, vehicle servicing, diagnostics, engine mechanical, engine performance, electrical systems, fuel systems, brakes, suspension, steering and alignment. Prerequisite: Auto Mechanics I or prior experience.

DH-C/AuMechl 6:30-10PM 42hrs 12 sessions

AUTO RESTORATION
Restore autos to a state of beauty! Learn all the different aspects of automotive restoration such as rust repair, panel fabrication and replacement (1972 and prior), and body finishes including paint and repairs.

DH-C/AuBod 6:30-10PM 42hrs 12 sessions

AUTOMOBILE SERVICE CONSULTANT / SERVICE WRITER
Gain the knowledge needed for a career as an Automotive Service Consultant/Service Writer. This course will help develop skills in communication, customer relations, sales, shop operations and repair order writing (RO’s).

20SAUT110A $215 M/W 3/9/2020-4/1/2020
DH-C/AuMechII 6-9PM 24hrs 8 sessions

BICYCLE REPAIR
If you’re interested in learning how to make basic repairs to your motorcycle or looking to enter the workforce as an entry-level motorcycle technician, Wilson Tech’s Motorcycle Technician Program, in conjunction with Twisted Cycles, Patchogue, offers the classroom and hands-on experience that can give you the basic skills and knowledge you need. All sessions meet at Twisted Cycles, Patchogue.

MOTORCYCLE MAINTENANCE
Gain the skills and confidence to properly maintain your bike. Learn electrical and fuel systems, basic tune-ups, brakes, tires and suspension, sprockets and drive chain, shaft drive, oil and fluids, radiators, steering, throttles and clutch safety equipment and winterizing. This is a hands-on course so bring your motorcycle! Get a tool list at the first class with recommendations for each student’s bike. Bring the service manual for your motorcycle.

20SMOT101A $375 M 3/2/2020-5/11/2020
Twisted Cycles 6:30-9:30PM 30hrs 10 sessions

BICYCLE MAINTENANCE - INTRO
Cycling enthusiasts won’t worry about being stranded by the roadside after taking this course. Learn the basics of maintaining your bicycle, from bearing replacements system overhauls to basic tune-ups. Learn to make common repairs that bike shop mechanics make. This course is also excellent for law enforcement officers who would like to maintain their own bikes or for those interested in becoming bicycle mechanics. Applicable to all types of bicycles. Bring your bikes!

DH-C/AuMechII 6-9PM 15hrs 5 sessions
ACCOUNTING PRINCIPLES  
Prepare yourself for part-time and full-time work by learning basic accounting principles and the accounting cycle of sole proprietorships, corporations and partnerships using hands-on problems and real life experiences. Learn basic Income Tax Preparation. Look at everything from reconciling a checkbook to general ledger and basic financial statement preparation. Textbooks additional.  
STUDENTS MUST CALL CENGAGE CUSTOMER SERVICE AT (800) 354-9706 TO ORDER THE REQUIRED BOOKS  
20SBUS105A $375  TU/TH 4/21/2020-5/28/2020  HN/109  6:30-10PM  42hrs  12 sessions

AUTOCAD

AUTOCAD - BEGINNER  
Hands-on introduction to 2D AutoCAD drawing as well as the 3D capabilities of the architectural desktop add-on. Learn the beginning skills and commands to use AutoCAD, the most popular desktop computer-aided drawing software. AutoCAD may be used in both manufacturing and architectural environments on a professional level. One student to a computer. Optional lab time will be available one hour before each class so students can complete 3D drawings for their class projects.  
20SCAD101A $769  TH 3/5/2020-6/11/2020  DH-C/18  6:30-10PM  42hrs  12 sessions

AUTOCAD AND 3D MODELING - INTERMEDIATE  
A continuation of AutoCAD 1 with the addition of 3D modeling. You will learn to create and use a template with customized settings and title blocks to produce complete drawings. You will also learn to create 3D models of your drawings. The ability to use the AutoCAD commands introduced in AutoCAD 1 is required to succeed in this class. Optional lab time will be available one hour before class.  
20SCAD103A TU $385  3/3/2020-4/21/2020  DH-C/18  6:30-10PM  21hrs  6 sessions

CAMPUS LOCATIONS

WILSON TECH’S ADULT EDUCATION CLASSES

DH  Dix Hills Campus:  
17 Westminster Ave., Dix Hills 11746 – 631-667-6000, x320

NPT Northport Campus:  
152 Laurel Hill Rd., Northport 11768 – 631-261-3600

HN  Huntington Campus:  
200 Little Plains Rd., Huntington 11743 – 631-754-2900

RP  Republic Campus:  
7200 Republic Airport, Farmingdale 11735 – 631-752-1957  (on Rte 110, behind Marriott Courtyard)

wilsontech.org
Cisco COURSES

Develop workforce readiness skills and build a foundation for success in networking-related careers and degree programs. Learn skills to use immediately in your job and accelerate your ability to pursue advanced technology certifications. Learn practical CCNA Routing and Switching networking concepts from network applications to protocols and services. The new CCNA Routing and Switching (CCNA R&S) curriculum is fully aligned with the new CCENT and CCNA R&S certification exams. Students will progress from basic networking to more complex enterprise and theoretical networking models.

CISCO NETWORKING FUNDAMENTALS
Ever wondered how your home network works? How various devices are connected and used? This course will help you gain the necessary understanding of basic networking concepts for entering the Networking field and basic troubleshooting of home or small business networks. Students will learn basics of IP addressing, home router configurations, firewall operations, wired and wireless technologies, computer hardware, cabling and circuit testing and other networking concepts.

20SCIS119A M/W $409 3/2/2020-4/8/2020 DH-C/227 6-9:30PM 42hrs 12 sessions

CISCO INTRODUCTION TO NETWORKS - MODULE I
The CCNA Routing and Switching introductory courses introduces the architecture, structure, functions, components, and models of the internet and other computer networks. Build a solid foundation for additional training as you learn the principles and structure of IP addressing and the fundamentals of ethernet concepts, media and operations. By the end of this course, students will be able to build simple LANs, perform basic configurations for routers and switches, and implement IP addressing schemes. Prerequisite: Basic understanding of computers. 48 hours in-house/ 22 hours online.

20SCIS109A M/W $815 4/20/2020-6/17/2020 DH-C/227 6-10PM 70hrs 17 sessions

CISCO CLOUD COMPUTING NETWORKS
Hands-on Learning of Foundational Cloud computing concepts from certified instructors in the field. Main focus is on learning about cloud architectural principles, account management pricing models and basic and foundational characteristics of deploying and operating in the cloud. Various cloud technologies including Amazon AWS are introduced and examined.

20SCIS120A TU/TH $409 3/3/2020-4/28/2020 DH-C/227 6-9:30PM 42hrs 12 sessions

iCLASSES
If you are a total beginner or you use your iPhone/iPad regularly, these three classes will help you get the most out of your new iPhone/iPad. Explore a wide range of tips and tricks, from how to set up your new iPhone/iPad and take calls, setting up apps, browsing the web, taking pictures, getting your music, and accessing iCloud and more! Bring your iPhone/iPad to class. All classes held at DH-C/224 6:30-9:30PM, 3hrs

iPhone/iPad I
20SCOM156A $29 M 6/1/2020

iPhone/iPad II
20SCOM157A $29 M 6/8/2020

iPhone/iPad III
20SCOM158A $29 M 6/15/2020

iPhone/iPad IV
20SCOM159A $29 M 6/22/2020
ATTENTION TECHIES!

COMPUTER ELECTRONICS/ CONSTRUCTION
Learn to build, install, upgrade and repair personal computer hardware and operating systems. Topics discussed: personal computer hardware; Windows XP, Windows Vista, Windows 7, Windows 8, and Linux operating systems installation; maintenance and file sharing; removal of malicious software; basic networking; remote desktop access; and computer security. Other topics may be added based on current trends. Textbook additional (www.wilsontech.org/bookstore).

20SCOM120A $599  M 3/2/2020-6/1/2020
DH-C/223  6:30-10PM  42hrs  12 sessions

A+ CERTIFICATION PREP PART 1: HARDWARE
This prep course helps prepare you for the hardware aspects of CompTia’s A+ exams. Prerequisites - Computer Electronics/ Construction or equivalent knowledge and experience. Textbook additional (www.wilsontech.org/bookstore). No class 5/26.

20SCOM121A $599  TU 3/3/2020-6/9/2020
DH-C/223  6:30-10PM  42hrs  12 sessions

A+ CERTIFICATION PREP PART 2: OPERATING SYSTEMS
This prep course will cover all of the remaining topics on the A+ Essentials and three elective exams. Prerequisite: Computer Electronics & Construction or equivalent knowledge and experience. Same book as A+ Certification Prep Part 1: Hardware and Computer Electronics/ Construction classes (www.wilsontech.org/bookstore). No class 5/21.

20SCOM122A $599  TH 3/5/2020-6/18/2020
DH-C/223  6:30-10PM  42hrs  12 sessions

ACCESS 2013 LEVEL I LED
Learn to create tables, design forms, query a database, and generate reports so you can develop a robust and highly functional database that better manages your data. This course will help you be more productive. Online, instructor led.

20SLED0122A $229  M 3/2/2020-3/30/2020
6:30-10PM  18hrs  5 sessions

EXCEL 2013 LEVEL I
Learn how to work with worksheets and workbooks to analyze data using a variety of features to create, modify and format common business reports such as budgets, inventory reports, invoices, and charts. Textbook additional (www.wilsontech.org/bookstore).

20SCOM135A $249  W 3/4/2020-4/1/2020
DH-C/10  6:30-10PM  18hrs  5 sessions

EXCEL 2013 LEVEL II
Apply your basic skill set along with some intermediate to advanced functions to manage and edit numerical reports. Work with various functions to perform specific types of calculations, customize charts, add pictures or shapes in a worksheet, customize formatting for specific types of data, and look at various features for managing different types of lists using a table or database format. Textbook additional (www.wilsontech.org/bookstore).

DH-C/10  6:30-10PM  18hrs  5 sessions

EXCEL 2013 LEVEL II LED
Online, Instructor led.

20SLED0123A $229  W 4/15/2020-5/13/2020
6:30-10PM  18hrs  5 sessions

EXCEL 2013 LEVEL III
Learn advanced features to work with different types of reports. Students will look at some productivity tools to increase data entry, features to enable collaboration with others, and various commands to analyze large numerical reports. Topics include paste special, auto fill in a data series, group or outline data, and create how to groups and subtotals from the data in a worksheet.

20SCOM137A $249  W 5/27/2020-6/24/2020
DH-C/10  6:30-10PM  18hrs  5 sessions

EXCEL 2013 LEVEL III LED
Online, Instructor led.

20SLED0124A $229  W 5/27/2020-6/24/2020
6:30-10PM  18hrs  5 sessions

OFFICE 2013 OVERVIEW
Learn the basic functions of Word, PowerPoint, Excel and Access. Become familiar with the new Office 2013 ribbon and basic navigation in documents. Whether you are new to Microsoft Office or a current user, you will gain practical tips and shortcuts to make all of your projects faster and easier to complete. Textbook additional (www.wilsontech.org/bookstore).

DH-C/202  6-9PM  24hrs  8 sessions

OUTLOOK 2013 LEVEL I LED
Compose and send email, schedule appointments/meetings, manage contacts, and create tasks and notes in Outlook. Prerequisite: basic understanding of Windows.

Online, Instructor led.

20SLED0119A $229  W 3/4/2020-4/1/2020
6:30-10PM  18hrs  5 sessions
ATTENTION TECHIES!

POWERPOINT 2013 LEVEL I LED
Explore the PowerPoint environment and create a presentation. Format text on slides to enhance clarity. To enhance the visual appeal, you add graphical objects to a presentation and modify them. Add tables and charts to a presentation to present data in a structured form.

Online, Instructor led.
20SLED0127A $229 TH 3/5/2020-4/2/2020 6:30-10PM 18hrs 5 sessions

QUICKBOOKS 2018 LEVEL I
First time Quickbooks users will learn the basic features of this very popular business software, including getting started, setting up Quickbooks, working with lists and bank accounts using other accounts, entering sales and invoices, receiving payments, entering and paying bills. Textbook additional (www.wilsontech.org/bookstore).

20SCOM130A $405 W 4/22/2020-6/10/2020 DH-C/202 6-9PM 24hrs 8 sessions

QUICKBOOKS 2018 LEVEL II
Learn how to analyze financial data, set up inventory, track and pay sales tax, run payroll, track time, customize forms and write a Quickbooks letter. Prerequisite: Quickbooks 2018, Level I. Textbook additional (www.wilsontech.org/bookstore). Required textbooks from Quickbooks 2018-Level I. (www.wilsontech.org/bookstore).

Coming Fall 2020.

WORD 2013 LEVEL I
Learn how to create, edit, format, and print basic documents. Start by learning to open, save and close documents, then progress to copy, paste and apply formatting, set tabs and indents, and change the view. Textbook additional (www.wilsontech.org/bookstore).

20SCOM139A $249 TH 4/23/2020-5/21/2020 DH-C/18 6:30-10PM 18hrs 5 sessions

WORD 2013 LEVEL I LED
Online, instructor led
20SLED0120A $229 TH 3/5/2020-4/2/2020 6:30-10PM 18hrs 5 sessions

WORD 2013 LEVEL II
Learn to create more complex documents. Look at features such as inserting pictures or shapes, setting up columns of information, saving repetitive pieces of text or graphics for easy access at a later date, and using styles and templates to produce professional-looking business documents.

20SCOM140A $249 TH 5/28/2020-6/25/2020 DH-C/10 6:30-10PM 18hrs 5 sessions

WORD 2013 LEVEL II LED
Online, Instructor led
20SLED0116A $229 TH 5/28/2020-6/25/2020 6:30-10PM 18hrs 5 sessions

COMPUTER TECHNOLOGY I
User-friendly workshop for first-time computer users. We start with how to turn on your computer and go from there! Discover the wonders of computers in this slow-paced workshop using Windows 7.

20SCOM132A $155 TU/TH 3/3/2020-3/24/2020 DH-C/224 6-9PM 15hrs 5 sessions

COMPUTER TECHNOLOGY II
Class starts with opening a free email account and helps you get comfortable writing, responding to and forwarding emails, including sending attachments. Then we'll introduce you to the basics of the internet to help you find the information you want! Prereq: Computer Tech I or equivalent.

20SCOM133A $155 TU/TH 3/31/2020-4/23/2020 DH-C/224 6-9PM 15hrs 5 sessions

COMPUTER TECHNOLOGY III
Build upon the skills you gained in the first two levels. Learn more about Windows 7 and gain confidence surfing the internet as the instructor teaches you how to research any topic. If you need guidance before purchasing a computer, your instructor can answer your questions! Prereq: Computer Tech I and II or equivalent.

20SCOM134A $155 TU/TH 4/28/2020-5/22/2020 DH-C/224 6-9PM 15hrs 5 sessions

COMPUTER TECHNOLOGY IV
Practice, practice, practice! Now that you’ve completed Computer Technology I-III, practice all your new skills based on your personal needs. In this self-paced class, practice what you’ve been taught, ask more in-depth questions and go at your own pace. This workshop is designed to reinforce what you’ve already learned.

20SCOM152A $155 TU/TH 5/14/2020-5/28/2020 DH-C/224 6-9PM 15hrs 5 sessions

WEB DESIGN
CREATE YOUR WEBSITE WITH WORDPRESS
Whether it is for business or pleasure, having a site is a great way to spread your message. Have your voice heard and learn Wordpress from the ground up. Learn the basic of the Wordpress Dashboard. Manage your content through Posts, Pages, and Links. Customize your site with one of the many themes that Wordpress has to offer. Include media such as images and videos, and sound clips. Create a forum for comments and discussions. Starting your personal website has never been easier!

20SMGA150A $129 W 4/22,4/29/2020 DH-C/224 7-10PM 6hrs 2 sessions

20SMGA150B $129 W 5/20,5/27/2020 DH-C/224 7-10PM 6hrs 2 sessions
Get practical, real-world insights into the power of social media. Come familiarize yourself with proven techniques and strategies.

**SOCIAL MEDIA FOR BUSINESS**

Learn how you can use Facebook, LinkedIn, and Instagram to grow your business by understanding how to optimize these social media platforms. Find out how social media tools can help you analyze the effectiveness of your strategies and bring you greater business success. We will help you get up-to-date on social media best practices and teach you how to evaluate the tools that social platforms offer so you can select the best fit for you or your business/organization. Classes are 3 hours, 1 session. **Business accounts must be created prior to attending all Social Media for Business classes below.**

**Introductory Courses:** Gain an overview of the specific platform and how to tailor that social media tool to your existing business strategies and how to use tools for monitoring trends. Learn from real case studies as you gain hands-on experience.

**Intermediate Courses:** Develop your social media presence into a powerful brand building tool and gain a more in-depth understanding of the fundamentals of social media analytics. Classes are 3 hours, 1 session.

**SOCIAL MEDIA FOR PERSONAL USE**

Create a profile on social media and learn how to connect with people you know as well as people you would like to know. We will help you get up-to-date on social media, settings, privacy, and how to set up your personal page.

**Introductory Courses:** Gain an overview of the specific site and how to set it up for your personal use. Class is hands-on so come ready to set-up your account or work on your existing page. Classes are 3 hours, 1 session.

**Intermediate Courses:** Once you have created your personal page, expand your knowledge of the account settings, how to upload photos, videos and links. Classes are 3 hours, 1 session.

### Facebook for Business

- **Beginner**
  - 20SCOM116A
  - $65 M 3/2/2020
  - DH-C/224
  - 7-10PM
  - 3hrs
  - 1 session

- **Intermediate**
  - 20SCOM117A
  - $65 M 3/9/2020
  - DH-C/224
  - 7-10PM
  - 3hrs
  - 1 session

### Instagram for Business

- **Beginner**
  - 20SCOM142A
  - $65 M 3/16/2020
  - DH-C/224
  - 7-10PM
  - 3hrs
  - 1 session

- **Intermediate**
  - 20SCOM143A
  - $65 M 3/23/2020
  - DH-C/224
  - 7-10PM
  - 3hrs
  - 1 session

### Twitter/LinkedIn for Business

- **Beginner**
  - 20SCOM118A
  - $65 M 3/30/2020
  - DH-C/224
  - 7-10PM
  - 3hrs
  - 1 session

- **Intermediate**
  - 20SCOM119A
  - $65 M 4/6/2020
  - DH-C/224
  - 7-10PM
  - 3hrs
  - 1 session

### Twitter/LinkedIn for Business

- **Beginner**
  - 20SCOM150A
  - $65 W 4/1/2020
  - DH-C/224
  - 7-10PM
  - 3hrs
  - 1 session

- **Intermediate**
  - 20SCOM151A
  - $65 W 4/8/2020
  - DH-C/224
  - 7-10PM
  - 3hrs
  - 1 session
CONSTRUCTION CLASSES

BLUEPRINT READING
Learn to read and interpret construction drawings for all the major building trades. Course emphasizes commercial construction and includes discussions on scale, dimensioning, topography, types of two and three dimensional drawings, construction materials, cost estimating and building science basics. Lessons discuss construction drawing organization and the differences between site, architectural, structural, mechanical and electrical drawings as they relate to the complete building. Textbook additional.
20SCON101A $575  TU 3/3/2020-6/2/2020  DH-C/225  6:30-10PM 42hrs  12 sessions

CABINETRY- INTRODUCTION
Are you interested in the professional cabinetry business or looking for a hands-on hobby? Get started as you learn to design, layout, assemble and install complete kitchens. Become familiar with the tools needed and how to use them. Learn professional techniques that will put you on the road to a lucrative profession. Class covers the basics of cabinet fabrication, face frames, style and rail construction along with box construction.
20SCON156A $489  TH 3/5/2020-6/11/2020  DH-D/Carp  6:30-10PM 42hrs 12 sessions

CARPENTRY SKILLS - BASIC
If you would like to do basic carpentry projects, this course will give you hands-on experience including using hand and power tools, plus carpentry terminology. We encourage all carpentry enthusiasts to begin with this course. Safety glasses, ear protection and suitable shoes are required.

CERAMIC TILE BASICS
Learn how to successfully tile your foyer floor, shower surround or kitchen backsplash area. Learn the correct substrates for wet or dry wall or floor installations. Cut and drill holes in all types of ceramic and porcelain tiles and become familiar with adhesives and grouts for different applications.
20SCON104A $215  TU 3/3/2020-4/7/2020  DH-D/Carp  6-9PM 15hrs  5 sessions

CONSTRUCTION ESTIMATING & PROJECT MANAGEMENT
Acquire the necessary skills to begin working in construction as an estimator or a project manager. Topics include: Critical Path Management (CPM), estimating database development, job costing principles and estimating standards. In addition, learn estimating practices relating to drainage, sanitary, cut and fill, sewer and site work. Prereq: Blueprint reading and a strong basic math background. Textbook additional (www.wilsontech.org/bookstore).
21UCON105A $485  M  Summer 2020  DH-C/222  6:30-9:30PM 36hrs 12 sessions

HOME REMODELING
Learn basic residential construction and remodeling with emphasis on wall construction, framing, door and window installation, molding installations, sheetrocking and taping, metal framing, stairs, rafters, and roofing.

CONTINUING EDUCATION FOR LICENSED HOME INSPECTORS
Wilson Tech offers Continuing Education Credits for licensed Home Inspectors. For full course descriptions visit our website at wilsontech.org/adults. Please call 631-667-6000 ext. 320 if you have a group of 10 or more interested in taking a class!

FIND ONLINE INSTRUCTION IN A SPECIFIC VERSION OF SOFTWARE AT WILSONTECH.ORG/SEARCH

Programs to help you earn certificate or license.
FOR THE PROS

OSHA 30 HOUR CONSTRUCTION SAFETY TRAINING
Learn OSHA construction standards to perform your daily job functions safely.
Topics: introduction to OSHA, electrical safety, scaffold safety, fall protection, stairways and ladders, excavations, hand and power tools. Upon successful completion, students will receive U.S. Dept. of Labor wallet card. Textbook additional.

DH-C/16  6-9PM  30hrs  10 sessions

HOME INSPECTION LICENSE
Approved by the National Assn. of Home Inspectors, Inc. and National Assn. of Certified Home Inspectors, this course meets requirements of NYS Home Inspection licensing and helps prepare you for the certification exam. 100 hours classroom study and 40 hours in-field experience (approx. 10 home inspections on weekends) plus homework and final exam. 100% attendance is mandatory by state law. A background in engineering, construction, or trades (electrical, heating and plumbing) is helpful but not mandatory. Tuition includes onsite inspection forms, and floor protectors (booties). Textbook additional.

*21FCON106A* $2030  TU  Fall 2020
DH-C/8  6-10PM  140hrs
25 in class sessions plus weekend dates TBD

ELECTRICAL

ELECTRICAL INSTALLATION I
Learn basic electrical theory, use of hand tools, materials, proper installation of switches, receptacles and lighting fixtures, special purpose receptacles and applications needed to apply for an entry level electrical helper and/or apprentice job. Combination lecture/shop class. Most classes are 30-40 minute lesson followed by hands-on shop work. Students must purchase hand tools from list provided on the first night of class, approx. $100. Textbook additional.

*20SELE112A* $815  M 3/2/2020-6/22/2020
DH-D/5  6:30-10PM  52hrs  15 sessions

*20SELE112B* $815  W 3/4/2020-6/17/2020
DH-D/5  6:30-10PM  52hrs  15 sessions

ELECTRICAL INSTALLATION II
A continuation of Electrical Installation I with emphasis on commercial and industrial systems and problems. Students may purchase additional hand tools from a list provided by the instructor the first night of class (approx. $50). Prerequisite: Electrical Installation I. Textbook additional.

*20SELE103A* $675  TU 3/3/2020-6/2/2020
DH-D/5  6:30-10PM  42hrs  12 sessions

ELECTRICAL MOTOR CONTROL
Theory and practical application, wiring diagrams for a wide variety of motor installations and controls. Gain a better understanding of drawing line diagrams and become proficient in reading and understanding the logic concepts behind them. Learn different testing and troubleshooting techniques. Two textbooks additional.

*20SELE114A* $495  TH 3/5/2020-6/11/2020
DH-D/Elec  6:30-10PM  42hrs  12 sessions

INDUSTRIAL ELECTRICITY
Start with a review of basic electricity, Ohm’s Law, wiring materials, raceways & boxes, switchboards, panelboards, motors, generators, air conditioning & refrigeration, fire pumps, and move into single phase concepts and residential services, branch circuits and feeders, and calculations. Also covered are conductors and overcurrent protection, wiring methods, transformers and three phase wiring systems. Knowledge of the National Electrical Code will be used in this course. Prerequisite: Electrical Installation I and II, or field experience. Textbook additional.

*20SELE105A* $619  M 3/2/2020-5/18/2020
DH-C/17  6-9PM  33hrs  11 sessions

MOTOR CONTROL - PROGRAMMABLE LOGIC CONTROLLERS (PLC) - ADVANCED
Advanced class for experienced electrician with knowledge of motor controls and Windows for PCs. Review timers, counters, assembling a PLC with switches and lights, programming software on a PC and learn to program a PLC. Ideal for traffic controllers or maintenance electricians.
Prerequisite: Electric Motor Control or relevant trade experience.

*20SELE106A* $815  TU  3/3/2020-6/2/2020
DH-C/10  6:30-10PM  42hrs  12 sessions

NATIONAL ELECTRICAL CODE AND TEST PREP
A must for anyone in the electrical field who wants to prepare for the Electricians License Exam. Get up-to-date on the new requirements of the National Electrical Code. Cover wiring methods, materials and calculations for residential, commercial, industrial, special occupancies and hazardous locations. Study the National Electrical Code. Students must have 7 years experience as an electrician to take the exam. For information call the Office of Consumer Affairs at 631-853-4600. Textbook additional.

*20SELE113A* $529  M 3/2/2020-6/1/2020
DH-C/26  6-9:30PM  42hrs  12 sessions
CALLING ALL COOKS! – THE GREAT TECH BAKING SHOW

CAKES & TORTES
Prepare icing and glazes, learn fun decorating techniques, and how to properly slice and layer cakes.

20SCUL155A $175 TH 3/5/2020-4/2/2020
DH-B/CulC 6-9PM 12hrs 4 sessions

CAKE AND CUPCAKE DECORATING I
Create the cakes and cupcakes you see in magazines! Learn the basic techniques to decorate beautiful cakes and cupcakes. Learn to use tools for piping, making flowers and roses and writing messages. Students supply decorating tips.

20SCUL193A $95 W 4/6/2020-4/29/2020
DH-B/CulC 6-9PM 9hrs 3 sessions

CAKES & CUPCAKE DECORATING II
Prerequisite: Cake and Cupcake Decorating I*

Learn different tips for flowers, borders, etc; how to properly decorate the side of a cake; and writing. Call 631-667-6000 x320 for an ingredient list before the first night of class.

20SCUL194A $95 W 5/6/2020-5/20/2020
DH-B/CulC 6-9PM 9hrs 3 sessions

CAKE AND CUPCAKE DECORATING III
Prerequisite: Cake and Cupcake Decorating II*

Class covers how to work with fondant, layers, and how to properly build structures and stability for multiple tier cakes.

20SCUL195A $95 W 5/27/2020-6/10/2020
DH-B/CulC 6-9PM 9hrs 3 sessions

*Or equivalent experience

FABULOUS FONDANT
Prerequisite: Cake and Cupcake Decorating I-III or equivalent experience.

Learn to work with this delicious decoration.

20SCUL202A $179 TH 4/23/2020-5/7/2020
DH-B/CulC 6-9PM 9hrs 3 sessions

PERFECT PASTRIES
What is more perfect than pastry? Perfect your pastry making and enjoy!

20SCUL208A $79 TH 5/21/2020-5/28/2020
DH-B/CulC 6-9PM 6hrs 2 sessions

FUNDAMENTALS OF BAKING
Designed for serious home bakers and aspiring bakers who wish to master the fundamentals of baking and pastry arts in fun environment. Learn classic baking methods and techniques including mixing methods and their effects on batters and doughs, how to read and interpret baking formulas and baker’s percentages as well as the importance of accurate weighing and measuring.

DH-B/CulC 6-9PM 24hrs 8 sessions

ASIAN FUSION
Blend various Asian styles of cooking to create a culinary delight.

20SCUL121A $79 M 3/3/2020, 3/30/2020
DH-B/CulA 6-9PM 6hrs 2 sessions

BASIC SAUCES
Learn to make delicious sauces using various techniques. From traditional to non-traditional and gluten-free too!

20SCUL184A $95 TU 4/21/2020-5/5/2020
DH-B/CulA 6-9PM 9hrs 3 sessions

CALLING ALL COOKS! – THE GREAT TECH BAKING SHOW
FUN FRUIT ARRANGEMENTS
First class covers arrangement and design. Instructor will suggest edible flowers and fruits to bring for second class. Supply costs (approx. $15-$25). First class is approx. 1.5hrs.
20SCUL153A $65 TH 5/7/2020, 5/14/2020
DH-B/CulB 6-10PM 5.5hrs 2 sessions
20SCUL153B $65 M 6/15/2020, 6/22/2020
DH-B/CulB 6-10PM 5.5hrs 2 sessions

LATIN/MEXICAN CUISINE
Learn how to use authentic Latin American/Mexican ingredients and techniques to spice up your next meal.
20SCUL146A $79 M 6/1/2020, 6/8/2020
DH-B/CulA 6-9PM 6hrs 2 sessions

SOUP & SALADS
A unique opportunity to explore soups and salads that are good for you and taste great!
20SCUL197A $79 M 4/20/2020, 4/27/2020
DH-B/CulA 6-9PM 6hrs 2 sessions

WORKING WITH HERBS & SPICES
Learn the nuances that herbs add to a dish. Add more flavor to your food and keep your family and friends coming back for seconds!
20SCUL173A $95 M 3/2/2020-3/16/2020
DH-B/CulA 6-9PM 9hrs 3 sessions

CULINARY BASICS I
Using a knife, sanitation practices, proper cooking temperatures, baking and roasting.
20SCUL143A $125 TH 3/5/2020-4/2/2020
DH-B/CulA 6-9PM 12hrs 4 sessions

CULINARY BASICS II
Learn more about cooking temperatures, sanitization, sautéing, grilling, salads and knife skills.
20SCUL144A $125 TH 4/23/2020-5/14/2020
DH-B/CulA 6-9PM 12hrs 4 sessions

CULINARY BASICS III
Saute, pan-fry, blanch, boil and braise, emulsify and store different foods.
20SCUL145A $125 TH 5/21/2020-6/11/2020
DH-B/CulA 6-9PM 12hrs 4 sessions

CULINARY BASICS IV
Learn multi-cooking techniques, simple desserts and menu planning for that perfect meal!
20SCUL185A $125 TU 3/3/2020-3/31/2020
DH-B/CulA 6-9PM 12hrs 4 sessions

LITTLE NIBBLES
Impress your friends and family! Take these mini culinary courses and you’re sure to improve your cooking skills. No prior cooking experience necessary.

HEALTHY 30-MINUTE MEALS
20SCUL191A $65 TU 4/7/2020 DH-B/CulB 6-9PM 3hrs 1 session

PEACHES & PASTRIES
20SCUL121A $65 TU 5/12/2020 DH-B/CulC 6-9PM 3hrs 1 session

HERBS & VEGETABLES
20SCUL189A $65 TU 5/12/2020 DH-B/CulB 6-9PM 3hrs 1 session

SOUP’S ON!
20SCUL166A $65 M 5/18/2020 DH-B/CulB 6-9PM 3hrs 1 session

CHICKEN CLASSICS
20SCUL188A $65 TU 5/19/2020 DH-B/CulC 6-9PM 3hrs 1 session

BRUNCH IDEAS
20SCUL210A $65 TH 6/4/2020 DH-B/CulC 6-9PM 3hrs 1 session

THE COOKIE JAR
20SCUL192A $65 TH 6/11/2020 DH-B/CulC 6-9PM 3hrs 1 session

TAPAS & LITTLE PLATES
20SCUL143A $65 W 6/17/2020 DH-B/CulA 6-9PM 3hrs 1 session

KETO COOKING
20SCUL211A $65 TH 6/18/2020 DH-B/CulA 6-9PM 3hrs 1 session

PLEASE NOTE:
For all Culinary courses listed on pages 12-13 call 631-667-6000 Ext. 320 for ingredient list before attending first class.
**FINISH YOUR HIGH SCHOOL EDUCATION OR LEARN ENGLISH**

Call to schedule an intake interview and pre-test. $25 Registration fee. Appointments available mornings, afternoons and evenings.

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**English as a Second Language (ESL)**

Learn English with classroom instruction for speaking, reading, and writing English. Includes citizenship and civic education. No charge for English classes to those eligible.

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**Wilson Tech–Dix Hills**

17 Westminster Ave.,
Dix Hills
M & W, 6–9 pm
T & Th, 6–9 pm
M-F, 8:30–11:30 am
M-Th 12n-3 pm

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**Wilson Tech–Farmingdale**

Route 110 (behind Marriott), Republic Airport
M-F, 8:30 am–11:30 am
T & Th, 6–9 pm
M-Th, 12–3 pm

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**Huntington High School**

Oakwood and McKay Roads
T & Th, 6:30–9:30 pm

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**Huntington Station Enrichment Center**

1264 New York Ave.
M-F, 9 am–3 pm

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**Copiague Middle School**

Great Neck Rd., Copiague
T & Th, 6–9 pm (All levels)

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**St. Martin of Tours Church**

41 Union Ave., Amityville (Basement level)
M-F, 8:30–11:30 am (All levels)

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**Walt Whitman High School**

301 West Hills Rd., Huntington Station
M & W, 6:30–9:30 pm (All levels)

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**Dolan Health Center**

284 Pulaski Road, Greenlawn
T & Th, 12:15–3:15 pm (All levels)

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**The Opening Word**

555 Albany Ave., Amityville
M-F, 9 am–2 pm (All levels)
1434 Straight Path, Wyandanch
M-F, 9 am–2 pm
1450 New York Ave., Huntington Station
M-F, 9 am–2 pm

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**Family Service League**

Call to schedule an intake interview and pre-test. $25 Registration fee. Appointments available mornings, afternoons and evenings.

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**High School Equivalency Classes**

Adult Basic Education (ABE) and High School Equivalency Exam Preparation. Prepare for the TASC (Test Assessing Secondary Completion). Classroom instruction in social studies, math, science, literature and the arts, and writing skills.

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**Wilson Tech–Dix Hills**

17 Westminster Ave., Dix Hills
M-F, 8:30–11:30 am
T, W, Th, 12 noon–3 pm
T & Th, 6–9 pm

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**Wilson Tech Aviation Facility**

Route 110 (behind Marriott), Republic Airport
T & Th, 6–9 pm

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**HYB/Project EXCEL**

631-271-5497
or 631-667-6000, x327
423 Park Ave., Huntington
M-F, 9 – 12:30 pm (All levels)

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**St. Martin of Tours Church**

41 Union Ave., Amityville (Basement level)
M-F, 8:30–11:30 am

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**Huntington Station Enrichment Center**

1264 New York Ave.
M-F, 9 am–2 pm

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**GRASP**

Must be at least age 21. Prepare for the High School Equivalency TASC Exam. Telephone help included, work at your own pace, assignments based on need, study at home based on your needs, pick-up assignments from the Career Center or a library conveniently located near you!

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**Citizenship**

Prepare for INS Citizen Exam with classroom instruction and review at Wilson Tech–Dix Hills. Call for exact dates and times.

$100 fee for class.
ONLY GO TO SCHOOL FOR WHAT YOU NEED!
Don’t wait any longer to finish your high school equivalency diploma!
We offer customized programming to meet your scheduling and educational needs!

HIGH SCHOOL EQUIVALENCY

FAST TRACK PROGRAM

All fast track options begin with a personal one-on-one counseling session to determine your most appropriate educational plan.

FAST TRACK OPTIONS INCLUDE:
- Specialized math classes and individualized tutoring
- Tutoring for other subject classes (science, social studies, writing, reading)
- Writing experts on staff to help you develop and improve skills for TASC and EDP
- Use passing scores from any previous TASC exams
- Option to take External Diploma Program as a curriculum and testing alternative
- Short term instructional options are available for both day and evening
- Test-taking strategies and reduction of test anxiety covered in class
- Many flexible offerings including home study options
- Use your former passing Regents tests toward the TASC exam

EXTERNAL DIPLOMA PROGRAM (EDP) OPTION.
- Supportive environment
- Weekly meetings scheduled at your convenience
- Flexible days and hours
- Great for those with test anxiety
- Registration fee required once fully enrolled

Our certified Career Counselors will work with you to create an Individualized Education Plan and help you start your educational journey.

Please call
631-667-6000 ext. 327
to set up an appointment.

Plan your career. Call 631-667-6000, x327.
Some classes and programs at Western Suffolk BOCES may qualify for funding through the GI Bill®. Call our veterans’ advisor at 631-261-3600, ext. 275 for the list of approved classes.
PREPARE FOR ASE CERTIFICATION

AUTOMOTIVE TECHNICAL TRAINING

Vehicles are far more sophisticated today than in previous decades and require technicians with more advanced technical training. Western Suffolk BOCES, accredited by the ASE Education Foundation, is equipped to teach you the skills that will help you advance in this field. Upon successful completion you will be prepared to sit for the corresponding certification exams which stress knowledge of job-related skills and lead to Automotive Service Excellence (ASE) certification.

Learn the theory and skills to diagnose, service and repair cars, SUV's and light duty trucks. You will use up-to-date electronic and hydraulic equipment to precisely diagnose today’s sophisticated vehicle. Prerequisite: High School diploma or equivalent and satisfactory score on a TABE exam and interview. Students must also attend a 4-hour safety orientation workshop. New students may begin on the first day of most modules.

- Electrical/Electronic Systems
- Automatic Transmission & Transaxle
- Engine Performance
- Engine Repair
- Suspension and Steering Systems
- Heating & Air Conditioning
- Brakes
- Manual Drive Train & Axles

20AAUT500A $8630 Ongoing enrollment NPT/Auto M-F 8AM-2:30PM 822hrs

Call 631-261-3863 for a pre-entrance interview appointment and for more information about the pre-entrance requirements. Financial aid is available to those who qualify. www.wsboces.org/auto
FULL TIME PROGRAMS

FOR THOSE WITH ARTISTIC FLAIR, COSMETOLOGY OFFERS A WIDE VARIETY OF OPPORTUNITIES. LEARN CARE OF HAIR, SKIN, SCALP AND NAILS IN THIS 1,000-HOUR PROGRAM AS YOU PREPARE FOR NYS LICENSING. HAIR EXTENSIONS CERTIFICATION INCLUDED. STUDENTS ARE REQUIRED TO PURCHASE A COSMETOLOGY KIT AND DESIGNATED UNIFORM. INFORMATION WILL BE PROVIDED AT REGISTRATION BY THE COUNSELOR. BEGIN ON THE FIRST SCHOOL DAY OF EVERY MODULE WITH APPROVAL OF THE COUNSELOR AND INSTRUCTOR. PLEASE CALL 631-261-3600 EXT. 204 FOR REGISTRATION. FINANCIAL AID AVAILABLE TO THOSE WHO QUALIFY.

NOTE: TUITION INCLUDES A $100 NON-REFUNDABLE FEE.

20ACOS500A $10610 ONGOING ENROLLMENT NPT/COS M-F 8AM-2:30PM 1000HRS

COSMETOLOGY LICENSING COURSE

ESTHETICS

ESTHETICS, THE FIELD OF SKIN CARE AND MAKE-UP, IS NOW A SPECIALTY REQUIRING A SEPARATE NYS LICENSE IN ESTHETICS. THIS 600-HOUR COURSE WILL COVER ANATOMY AND PHYSIOLOGY, BACTERIOLOGY, STERILIZATION, STRUCTURE AND FUNCTION OF THE SKIN, FACIAL PROCEDURES, USE OF VARIOUS MACHINES, WAXING, BASIC MAKE-UP TECHNIQUES, AND BUSINESS PRACTICES. 30-HOUR LASER HAIR REMOVAL CERTIFICATION INCLUDED. STUDENTS WILL PREPARE FOR THE STATE BOARD EXAMINATION. UNIFORM ($50), STATE EXAM FEE ($70) NOT INCLUDED IN TUITION.

BEGIN ON THE FIRST SCHOOL DAY OF EVERY MODULE WITH APPROVAL OF THE COUNSELOR AND INSTRUCTOR. PLEASE CALL 631-261-3600 EXT. 204 FOR REGISTRATION. FINANCIAL AID AVAILABLE TO THOSE WHO QUALIFY. NOTE: TUITION INCLUDES A $100 NON-REFUNDABLE FEE.

20AEST500A $9455 ONGOING ENROLLMENT NPT/ESTH M-F 8AM-2:30PM 600HRS

ESTHETICS FOR RELATED PROFESSIONALS

FOR LICENSED COSMETOLOGISTS, MASSAGE THERAPISTS AND NURSES TO ENHANCE THEIR UNDERSTANDING OF SKIN CARE AND PREPARE FOR THE STATE BOARD EXAM FOR A LICENSE IN ESTHETICS. LASER TRAINING INCLUDED. UNIFORM $50; STATE EXAM FEE $70 NOT INCLUDED IN TUITION. TO REGISTER, CALL 631-261-3600, EXT 204.

20AEST500A $7880 ONGOING ENROLLMENT NPT/ESTH M-F 8AM-2:30PM 500HRS

SALON SERVICES

THE WESTERN SUFFOLK BOCES COSMETOLOGY AND ESTHETICS PROGRAMS OFFER SALON SERVICES. CALL FOR AN APPOINTMENT FOR AN ARRAY OF HAIRSTYLING SERVICES, FROM A SIMPLE CUT AND SHAMPOO TO A FULL HEAD OF HIGHLIGHTS, AND ESTHETICS SERVICES SUCH AS SPECIALIZED FACIALS.

STUDENTS PURSUING LICENSES ARE SUPERVISED BY INSTRUCTORS AND PROVIDE SALON-QUALITY SERVICES AT DRAMATICALLY REDUCED PRICES.

COSMETOLOGY SALON HOURS

WEDNESDAYS, 8 AM-1 PM AND 5:30-8 PM BY APPOINTMENT ONLY

THURSDAYS AND FRIDAYS, 8 AM AND 12 NOON WALK-INS ONLY

CALL 631-261-3600, EXT. 249

ESTHETICS SALON HOURS

THURSDAYS AND FRIDAYS, 9-11 AM, BY APPOINTMENT ONLY

CALL 631-261-3600, EXT. 253

BOOK YOUR APPOINTMENT TODAY!
HEALTH CARE / HEALTH RELATED COURSES

CENTRAL SERVICE TECHNICIAN
Looking for a skilled, entry-level position in health care where you will be responsible for a variety of vital services in health facilities? Apply now to become a certified Central Service Processing Technician who processes and sterilizes surgical instruments in hospitals, surgical centers and other health facilities. The course will help prepare entry-level technicians and refresh current technicians who want to earn certification from the International Association of Healthcare Central Service Material Management (IAHCSMM). Scientific principles of processing, sterilization, storage, distribution and inventory control of medical and surgical instruments and equipment for the Operating Room, Emergency Room and other areas of the hospital or healthcare facility will be stressed. This program will cover the primary responsibilities of the technicians and provide the knowledge necessary to be successful in this important field. Study anatomy and physiology, microbiology, infection control, disinfection and sterilization procedures, surgical instrumentation, and packaging and management of patient care supplies and equipment.

The coursework incorporates classroom and laboratory learning activities and resources and will include a 400-hour Clinical Internship to be scheduled upon completion of 150 classroom hours. Upon successful completion of the course, students will be eligible to take the IAHCSMM certification examination for Certified Central Service Technician. Prerequisites: High School diploma or equivalent, completed physical examination and successful score on TABE Survey test. Additional costs: uniform approximately $100, certification exam $105. Textbook additional.

21FMD112A $4999 T/TH 9/10/2020-3/25/2021 NPT/202 6-9PM 550 hrs

DIAGNOSTIC MEDICAL SONOGRAPHY
Learn the fascinating field of sonography including OB/GYN, abdomen, vascular, echocardiography, and breast ultrasound. This 24-month program integrates basic sciences, medical sciences and instruction in Diagnostic Sonography with supervised clinical experience in hospitals and doctors’ offices. Students gain valuable hands-on experience during clinical rotations. Successful completion of the program leads to a certificate that qualifies you to sit for the five registry examinations in Diagnostic Medical Sonography 60 days prior to graduation. Accredited by the Commission of Accreditation of Allied Health Education Programs (www.caahep.org; 25400 US Highway 19 North, Suite 158, Clearwater, FL 33756; 727/210-2350) upon the recommendation of the Joint Review Committee on Education in Diagnostic Medical Sonography. Prerequisites: High School diploma or equivalent; a minimum grade of C in college-level, credit-bearing courses in General Physics, Anatomy & Physiology I & II, Algebra, and English; and a satisfactory score on Pre-Entrance Exam. Courses begin in July.

Additional costs of approximately $4,000 for textbooks, uniforms, conference, liability insurance, CPR, physical exam and registry exam. Financial aid is available to those who qualify.

21ASON500A $43050 M-F 7/13/2020-6/30/2022 NPT/202A 8AM-6PM 2800hrs

MEDICAL ASSISTING
Prepare to work in physicians’ offices, hospitals and clinics. Duties include running the front office, receptionist functions, bookkeeping, and filing. Assist the physician with examinations, treatments and medications; perform EKGs and simple laboratory procedures. Study topics including hematology, urinalysis, phlebotomy, basic blood banking, and routinely performed chemistry tests. Clinical internship will be provided in local medical offices and clinics. Those who successfully complete this program are eligible to sit for three national certification exams – Medical Assisting, EKG and Phlebotomy. Testing fees separate. Prerequisites: basic computer skills and High School Regents Diploma or successful score on TABE Test. Additional costs (approx. $550) for uniform, physical exam and textbooks (www.wilsontech.org/bookstore). Note: High School Regents Diploma or equivalent is required to sit for NCCT certification exams.

20FMD502A $9750 M-F 9/14/2020-6/18/2021 NPT/207 9AM-2PM 750 hrs

NCCT Exams: June 21, 2020 and June 22, 2020
PRACTICAL NURSING
Learn the skills and knowledge necessary to be a valuable member of today’s health care team. The School of Practical Nursing helps prepare you for licensing as a practical nurse. In addition, for those planning to pursue further nursing education, Tech is affiliated with RN programs at SUNY Farmingdale, Adelphi, Molloy, NYIT and Helene Fuld College. The program is approved by the NYS Education Department. The low ratio of students to faculty allows many opportunities for individualized classroom instruction, as well as excellent clinical experience at hospitals and health care facilities.

Tuition includes stethoscope and surgical scissors. Additional costs for textbooks, uniforms, licensing fee, physical exam, liability insurance and CPR certification are required for entering program. Financial aid available to those who qualify. Prerequisites: High School diploma or equivalent plus satisfactory score on Pre-Entrance Exam. HEGIS code 5209.209

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Tuition</th>
<th>Days/Hours</th>
<th>Start Date</th>
<th>End Date</th>
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<td>$20585</td>
<td>M-Th</td>
<td>3/23/2020</td>
<td>10/29/2021</td>
<td>NPT/21 5:30PM-10PM M-Th and every other Saturday 8AM-3:15PM</td>
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<td>21APNU500B</td>
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<td>M-Th</td>
<td>9/14/2020</td>
<td>6/30/2022</td>
<td>NPT/211 9AM-1:15PM 1350hrs</td>
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</tbody>
</table>

NURSE ASSISTING
Prepare to begin your nursing career as a nurse assistant. The program is approved by the NYS Education Department. Covers basic procedures in bedside nursing care, theory, medical ethics, and clinical supervision in a local health facility. Students who successfully complete the program will be eligible to take the Nurse Aide Evaluation Examination which qualifies students for a listing in the NYS registry. Requirements: a completed physical examination form by the first day of class, purchase of designated uniform, and fee of $115 payable to the NYS Commissioner of Health for the state examination. Prerequisite: High School Diploma or successful score on TABE. Call 631-667-6000 x327 for an appointment with a career counselor for assessment. Textbook additional (www.wilsontech.org/bookstore).

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<tr>
<th>Course Code</th>
<th>Tuition</th>
<th>Days/Hours</th>
<th>Start Date</th>
<th>End Date</th>
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<tr>
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<td>M-F</td>
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<td>TU-TH</td>
<td>9/15/2020</td>
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RADIOLOGIC TECHNOLOGY
Western Suffolk BOCES is in the process of seeking accreditation for its program in Radiologic Technology. This program will be approved by the Joint Committee on Education in Radiologic Technology (JRCERT) and the New York State Departments of Health and Education. The educational program is 24 months in duration, and requires full time attendance between the hours of 8a- 4p, Monday through Friday. The program may require occasional weekend assignments and operates throughout the summer months.

The program of study consists of two components: a formal didactic classroom component and a clinical practicum in hospitals and imaging centers. Clinical rotations will take place at Northwell’s facilities, Brookhaven Memorial Hospital, the Northport VA Medical Center and imaging centers in Nassau and Suffolk counties - including Zwanger-Pesiri Radiology. All clinical sites will be fully approved by the JRCERT.

The following are the minimum program entrance requirements:

* Graduation from an accredited high school or equivalent (GED/TASC).
* Minimum of an Associate Degree conferred within 5 years of admission to Radiologic Technology Program. Completion of college prerequisite courses must be documented with a grade of C or better in College Algebra, Anatomy & Physiology I & II, English Composition, Psychology, and Basic Physics.
* Satisfactory score on pre-entrance exam (50% or higher).

Please note that meeting the above minimum requirements does not guarantee acceptance into the program, as there are limited seats (24) per year.

Contact the School of Radiologic Technology’s Program Director at (631) 261-3600 ext. 254 or email at lanetrel@wsboces.org for further information.

Tuition: $18,999

Additional costs: books, supplies, uniform, physical exam, CPR, liability insurance, travel conference, licensing and registration fees, application fee and pre-entrance test fee. Minimum age for admission is 18 years old.

Those successfully completing this certificate program will be eligible to take the ARRT national certification examination and when passing that examination will be eligible to apply for New York State licensing as a licensed Radiologic Technologist.

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<tr>
<th>Course Code</th>
<th>Tuition</th>
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<td>M-F</td>
<td>7/6/2020</td>
<td>6/30/2022</td>
<td>NPT 8AM-4PM 2891hrs</td>
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</table>
SURGICAL TECHNOLOGY

Learn to work closely with surgeons, anesthesiologists and registered nurses to provide patient care throughout surgery. Study disease process, instrumentation, setting up an operating room and patient preparation. You will be assigned to a local health care facility to work under an experienced health care professional. This program helps prepare you for employment in operating rooms, surgical offices, delivery rooms, emergency departments, physician and dentist offices, central supply services, cardiac catheterization clinics, tissue banks and ambulatory surgical care sites. Advanced placement is available in the Practical Nursing program within one year of graduation. Accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org; 25400 US Highway 19 North, Clearwater, FL 33756; 727-210-2350) upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting. Additional costs for textbooks, malpractice insurance, uniform, physical exam, and CPR certification are required for entering program. Financial aid available to those who qualify. Prerequisites: High School diploma or equivalent plus satisfactory score on Pre-Entrance Exam.

21ASGT500B $18205  M-F 10/26/2020-10/30/2021
NPT/204  9AM-2:30PM  1200hrs

EKG / MONITOR TECHNICIAN

Satisfactory completion of this course will help prepare you to work as an entry level EKG or monitor technician in hospitals, clinics, health related facilities and doctors’ offices. Learn to identify normal and pathologic heart rhythms and collect diagnostic quality recordings of the heart’s electrical and mechanical activity. You will also learn to monitor a patient’s cardiac function in a critical care or emergency room setting. Gain the knowledge and skills to assist doctors and nurses by recognizing and reporting changes in a patient’s heart function. The curriculum includes cardiac anatomy and physiology, 12 lead and rhythm strip analysis lead placement and 12 lead EKG. Rhythm strip practice will enhance learning and clinical skills! You must earn a final grade of 90% to receive a certificate of completion. Testing fee separate. High School Diploma or equivalent is required to sit for the NCCT exam.


20SMED105A $865 2/26/2020-6/17/2020  NPT/207  W  6-10PM  60hrs  15 sessions
NCCT Exam 6/24/2020

VETERINARY ASSISTING

Work with various types of domestic animals and learn proper nutrition, correct handling of animals, and identification of common parasites. You’ll also review radiographs, prepare surgical equipment, laboratory forms and logs; and cover basic grooming. Field trips will be scheduled for three Sundays. Prerequisite: Must achieve a satisfactory score on TABE if student does not have a high school diploma. Students will be post-tested on the last day of class to assess their skills. Textbook, vocabulary book, and grooming kit are provided. Payment plan available.

20SVET500A $3245  TU/TH 2/13/2020-6/30/2020  HN/201  6-10:30PM  153hrs  34 sessions
Prepare Now for the Pre-Entrance Exam!

All applicants to the Diagnostic Medical Sonography, Practical Nursing, Radiologic Technology, and Surgical Technology programs must achieve a satisfactory score on the Pre-Entrance Exam (also known as Test for Essential Academic Skills) and have a high school diploma or equivalent. These four programs have substantial class work and homework that require students to be proficient readers with a wide vocabulary and to be competent math problem solvers. BOCES highly recommends that students take the Prep Class for Pre-Entrance Exams; however, those who have completed a recent academic program with strong grades may consider proceeding directly to the Pre-Entrance Exam. Most students find that the Prep Class for the Pre-Entrance Exam helps them prepare for the rigorous Pre-Entrance Exam, gain self-confidence, and solidify their interest in pursuing the academic work necessary to succeed in these programs.

Note: A successful score on the Pre-Entrance Exam is the first step in applying to these four programs but does not guarantee admission.

Prep Class for Pre-Entrance Exams: Practical Nursing, Surgical Technology; Radiologic Technology & Diagnostic Medical Sonography

BOCES statistics indicate that the passing rate on the Pre-Entrance Exam is higher for those who complete this Prep Class. To enter these four programs, you must satisfactorily pass the Pre-Entrance Exam. Take this Prep Course to help you prepare for your Pre-Entrance Exam. Work on reading comprehension, basic math skills, English grammar and usage and critical thinking. The pre-entrance exam has a science section, which is required for Sonography and Radiologic Technology applicants. This course incorporates critical thinking skills needed to successfully answer science questions. Science curriculum will not be covered. Textbook additional (www.wilsontech.org/bookstore).

Prep Class only 8:30AM-1:15PM

Pre-Entrance Exams (TEAS) may be taken once a semester. Exam fee is $125.

The TEAS Pre-Entrance Exam is composed of the following areas: general math, science, reading comprehension, and English and language usage. If you have any questions about the Pre-Entrance Exam or you have a current IEP and are requesting testing modifications, call 631-261-3600, ext. 245.

While all prospective students take the same Pre-Entrance Exam, register with the course number of the program you hope to enter.

INFECTION CONTROL NEW

Healthcare providers in New York State are obligated to protect themselves and their patients from disease transmission. Based upon the NYS Infection Control Syllabus, this class will show you the clinically accepted methods for preventing the spread of illness between patient and provider, provider and patient, and between patients. Official completion certificates are valid for four years, and meet requirements for RNs, LPNs, and dental professionals.
**HIGH SCHOOL STUDENTS ...**

**YOU CAN DO IT ALL!**

Work toward a Regents Diploma. Get ready for college. Prepare for a career. Make friends and have some fun. All at Wilson Tech.

Talk to your counselor about how to apply for one of these exciting programs:

<table>
<thead>
<tr>
<th>CONSTRUCTION CAREERS</th>
<th>HEALTH CAREERS</th>
<th>COMPUTER &amp; BUSINESS SKILLS*</th>
<th>ELECTRONICS/ROBOTICS/COMPUTER REPAIR</th>
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<tr>
<td>Architectural &amp; Interior Design/ CAD</td>
<td>Emergency Medical Technician (coming soon!)</td>
<td>Cosmetology</td>
<td>Cosmetology Skills*</td>
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<td>Carpentry</td>
<td>Health Care/ Medical Assisting Skills*</td>
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<td>Electricity</td>
<td>Medical Laboratory</td>
<td>Culinary Arts</td>
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<td>Heating/ Ventilation/AC/ Plumbing</td>
<td>Physical Therapy Aide</td>
<td>Early Childhood Education</td>
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<td>Welding</td>
<td>Professional Health Careers</td>
<td>Esthetics</td>
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<td>GRAPHICS &amp; MEDIA CAREERS</td>
<td>SERVICE CAREERS</td>
<td>Fashion</td>
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<td>Professional Photography</td>
<td>Business &amp; Hospitality Management</td>
<td>Merchandising/Design</td>
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<td>HEALTH CAREERS</td>
<td>Certified Personal Trainer</td>
<td>Small Animal Care Skills*</td>
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<td>EMERGENCY MEDICAL TECHNICIAN (coming soon!)</td>
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<td>Veterinary Medical Assisting</td>
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<td>Medical Laboratory</td>
<td>Aircraft/Drone Technology</td>
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<td>Nurse Assisting</td>
<td>Auto Body Repair</td>
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Looking to gain a better understanding of aromatherapy and how essential oils can be a helpful tool in treating a variety of health conditions? Learn the basics of aromatherapy, how the therapeutic properties of plants, flowers and herbs affect the body and how to use essential oils in your daily routines.

INTRO TO AROMATHERAPY FOR PROFESSIONALS
If you are a licensed massage therapist or in a related profession and looking to enhance your practice with essential oils, this is the start you’ll need! Learn the basics of aromatherapy and how you can incorporate essential oils as a service that benefits your clients and patients. Demonstrations of different techniques and protocols of aromatherapy and oils will be covered.

20SFIT161A $49 Tu 3/3/2020 DH-C/9 6:30-9:30PM 3hrs 1 session
20SFIT161B $49 Tu 4/21/2020 DH-C/9 6:30-9:30PM 3hrs 1 session

ESSENTIAL OILS FOR PERSONAL HEALTHCARE
Learn how to use essential oils for personal well-being. You will have the option to make your own personal essential oil mixture to take home. Supply fee: $20 supply fee payable to instructor. Exact cash or money order only.

20SFIT162A $95 Tu 3/24, 3/31 DH-C/9 6:30-9:30PM 6hrs 2 sessions
20SFIT162B $95 Tu 6/2, 6/9 DH-C/9 6:30-9:30PM 6hrs 2 sessions

NATURAL SKINCARE
Learn how the essential oils from plants, flowers and herbs can help keep your skin healthy and radiant. You will have the option of making your own skin ointment and face mask. Supply Fee: $15 supply fee payable to instructor. Exact cash or money order only.

20SFIT165A $49 Tu 4/7 DH-C/9 6:30-9:30PM 3hrs 1 session
20SFIT165B $49 Tu 5/26 DH-C/9 6:30-9:30PM 3hrs 1 session

ESSENTIAL OILS FOR PAIN RELIEF
Learn how the therapeutic properties of essential oils may help relieve muscle spasms, reduce inflammation and alleviate nerve, muscle and joint pain. If you’d like, bring your favorite unscented lotion or carrier oil to class. You will have the option to make your own ointment to take home. Supply fee: $15 supply fee payable to instructor. Exact cash or money order only.

20SFIT163A $49 Tu 4/28/2020 DH-C/9 6:30-9:30PM 3hrs 1 session
20SFIT163B $49 Tu 5/12/2020 DH-C/9 6:30-9:30PM 3hrs 1 session

ESSENTIAL OILS FOR THE HOME
This class shows how to use aromatherapy and essential oils throughout the home for gardening, insect control, laundry, cleaning, air fresheners and minor first aid. You will have the option to make your own bleach alternative that you can take home and use. Supply fee: $15 supply fee payable to instructor. Exact cash or money order only. Please bring a clean empty laundry soap container or other large clean bottle.

20SFIT164A $49 Tu 5/19 DH-C/9 6:30-9:30PM 3hrs 1 session
20SFIT164B $49 Tu 6/16 DH-C/9 6:30-9:30PM 3hrs 1 session
DANCE CLASSES

Don’t sit it out—DANCE! Whether you are a beginner dancer or an enthusiast looking to improve, our dance classes are for you. Learn to be comfortable on the dance floor, get some fun exercise and be ready for the next wedding or night on the town. Singles are encouraged!

FOX TROT, SWING, TANGO - INTRO NEW
Impress friends and family! Learn the fundamentals of these graceful dances for your next party.
20SDAN106A $69 W 3/4/2020-4/29/2020 DH-B/WilsRm 6-7PM 6hrs 8 sessions

CHA CHA, RUMBA, BOLERO - INTRO
Partnership, poise and timing will be taught through the Cha Cha, Rumba and Bolero.
20SDAN107A $69 W 3/4/2020-4/29/2020 DH-B/WilsRm 7-8PM 6hrs 8 sessions

SALSA, MERENGUE, BACHATA - INTRO NEW
Get your groove on! Learn the basic steps of these fast paced dances!
20SDAN108A $69 W 3/4/2020-4/29/2020 DH-B/WilsRm 8-9PM 6hrs 8 sessions

PRACTICE CLASSES
Continue your lessons while you practice what you’ve learned!

CLUB DANCING, LATIN STYLE
Gain confidence with what you learned and improve your Merengue, Bolero Bachata, Salsa, and Cha Cha. Singles welcome. (Rubber soled shoes not recommended.)
20SDAN109A $69 W 5/6/2020-6/24/2020 DH-B/WilsRm 6:30-7:30pm 8hrs 8 sessions

SOCIAL DANCING
You’re on your way! Continue to go over The Fox Trow, Swing and Tango and get ready to wow your friends.
20SDAN110A $69 W 5/6/2020-6/24/2020 DH-B/WilsRm 7:30-8:30pm 8hrs 8 sessions

FITNESS

CHI GONG
Practice the ancient meditative movements of Chi (energy) Gong (cultivation). Improve coordination, stamina, strength, balance, and clarity. Enhance your breathing and general wellness. The low-impact exercises and sets are fluid, easy to learn and considered non-strenuous. Please wear comfortable loose clothing, sneakers and bring water.
20SFIT120A $69 TU 3/3/2020-5/5/2020 DH-B/WilsRm 6:30-8PM 12hrs 8 sessions
20SFIT120B $69 W 5/6/2020-6/30/2020 DH-B/WilsRm 6:30-8PM 12hrs 8 sessions

GENTLE YOGA
Relax and enjoy moving through various yoga postures to tone-up your body while increasing your energy and improving your physical, mental and spiritual well-being. For men and women of all ages. Bring a yoga mat and wear loose clothing.
20SFIT144A $69 TU 3/3/2020-5/5/2020 DH-A/Gym 6:30-8PM 12hrs 8 sessions
20SFIT144B $69 W 5/6/2020-6/24/2020 DH-A/Gym 6:30-8PM 12hrs 8 sessions

FITNESS SCULPT
Tone your body, increase your strength, and reduce body fat by taking this 60 minute energy-boosting complete body workout that targets all the major muscle groups. Proper form and technique will help get that body you want as you work to achieve your health and fitness goals. Open to all fitness levels. Bring water, mat, and two sets of weights between 5-10 pounds depending on your comfort level. (One set should be heavier and the other lighter.)
20SFIT166A $69 W 3/11/2020-5/6/2020 DH-B/WilsRm 6:15-7:15PM 8hrs 8 sessions

MEDITATION
Reduce your stress and tension through meditation. Explore techniques that you can employ every day to decompress, stay centered and avoid burn out. No experience with meditation is necessary. Bring a mat, towel and water. A small pillow is recommended if you prefer to lie down during meditation. Dress in loose, comfortable clothes.
20SFIT160A $69 Th 3/5/2020-5/14/2020 DH-B/WilsRm 6:30-8PM 8hrs 8 sessions
APPEARANCE ENHANCEMENT

LANDSCAPES and FLOWERS

LANDSCAPE DESIGN
Learn everything you need to know to tackle that not-so-great part of your yard. Topics will include site selection and preparation, developing your design, plant selection, installation and maintenance. Perfect for homeowners or landscapers expanding their skills. Students will be able to draw a landscape plan by the end of the class.

20SLDD101A $269 M 3/2/2020-5/11/2020 DH-E/AdvArt 7-10PM 30hrs 10 sessions

DIY FRESH FLOWER ARRANGEMENTS
Learn how to make gorgeous arrangements from cut flowers available from the florist, grocery store or your own backyard. The first class covers the fundamentals of floral design after which the instructor will suggest fresh flowers to buy for making your own arrangement in the second class. Supply cost varies depending on size of arrangement (approx. $15-$25). If students choose not to make their own floral arrangement, they may still participate in a project with the instructor to learn techniques. First class is approximately 1.5hrs.

20SIDD136A $59 Th 3/26/2020, 4/2/2020 DH-C/Staff Lounge 6-10PM 5.5hrs 2 sessions
20SIDD136B $59 M 4/20/2020, 4/27/2020 DH-C/Staff Lounge 6-10PM 5.5hrs 2 sessions

DRAMATIC SILK ARRANGEMENTS
Make a statement with beautiful, unique arrangements. The first class covers the fundamentals of assembling your style of arrangement. Students bring in their own supplies, based on the arrangement they want to make (approx. $15-$25). Instructor will send a list of what to bring the first night. If you choose not to make your own floral arrangement, you may still participate in a project with the instructor to learn techniques.

20SIDD145A $59 M 3/9/2020, 3/16/2020 DH-C/Staff Lounge 6-9PM 6hrs 2 sessions

WREATH WORKSHOP
Keep your home feeling festive with a beautiful wreath. First class covers the fundamentals of designing a wreath. Instructor will suggest flowers and/or vines and materials for you to buy (approx. $25+) so you can make a wreath in the second class. You may participate in a project with the instructor to learn the techniques. First class is approximately 1.5 hrs.

20SIDD144A $59 M 3/23/2020, 3/30/2020 DH-C/Staff Lounge 6-10PM 5.5hrs 2 sessions
20FIDD144B $59 TH 4/23/2020, 4/30/2020 DH-C/Staff Lounge 6-10PM 5.5hrs 2 sessions

PERSONAL TRAINER

This course will help prepare you to take the Personal Trainer Certification exam from the International Sports Sciences Association (ISSA). Learn basic exercise science, nutrition, fitness assessment, exercise programming, instructional and spotting techniques. Study anatomy, kinesiology, injury prevention, supplementation and nutrition and all aspects of weight and strength training as you prepare for employment as a personal trainer in a gym or fitness center or as a consultant for your own business. You’ll gain firsthand experience in Tech’s new fitness center where you’ll learn to apply your coursework to sound health and fitness programming on state-of-the-art exercise equipment. Certification exam administered by ISSA, CPR required for certification (included in tuition). Textbook included.

20SMED111A $1130 TU/TH 5/12/2020-6/2/2020 REP 123 6-9PM 44hrs 15 sessions

NEW

PERSONAL TRAINER / FLOWERS AND LANDSCAPES
YOUR NEXT LEARNING ADVENTURE IS JUST A CLICK AWAY!

WSBOCES.ORG/ADULTS TO LEARN MORE ABOUT OUR FULL-TIME CAREER PROGRAMS

WILSONTECH.ORG/ADULTS FOR PART-TIME

- wilsontech.org/register to sign up
- Facebook.com/wilsontech.adults for news about closings and new programs
- Wsboces.org/fasttrack for information about HS equivalency
Save a Life
WITH FIRST AID

AMERICAN HEART ASSOCIATION (AHA)
HEART SAVER FIRST AID
Heartsaver First Aid is a video-based course that teaches students critical skills to respond to and manage the first few minutes of an emergency. Students learn the duties and responsibilities of first aid rescuers; first aid actions for medical emergencies, including severe choking, heart attack, and stroke; and skills for handling injury and environmental emergencies, including external bleeding, broken bones and sprains, and bites and stings. This course is for anyone with limited or no medical training who needs a course completion card in first aid to meet job, regulatory, or other requirements. Certification is valid for two years.

20SHEA123A $85 TH 4/2/2020
DH-C/LCR 7-9:30PM 2.5hrs 1 session
20SHEA123B $85 W 5/20/2020
DH-C/LCR 7-9:30PM 2.5hrs 1 session

AMERICAN HEART ASSOCIATION (AHA) BASIC LIFE SUPPORT (BLS)
Trains participants to recognize life-threatening emergencies, give high-quality chest compressions, deliver appropriate ventilations and provide early use of an AED. In this instructor-led course, students participate in simulated clinical scenarios and learning stations. Work with an AHA BLS Instructor to complete BLS skills practice and skills testing as well as a written exam. Successful completion of this class will lead to two-year certification.

20SHEA126A $109 M 3/9/2020 DH-C/LCR 6:30-9:30PM 3hrs 1 session
20SHEA126B $109 Tu 4/28/2020 DH-C/LCR 6-9:30PM 3hrs 1 session
20SHEA126C $109 W 6/10/2020 DH-C/LCR 6-9:30PM 3hrs 1 session

AMERICAN HEART ASSOCIATION (AHA)
HEARTSAVER CPR/AED
Heartsaver CPR AED is a video-based course that teaches adult and child CPR and AED use, infant CPR, and how to relieve choking in adults, children, and infants. This course teaches skills with the AHA’s research-proven practice-while-watching technique, which allows instructors to observe the students, provide feedback, and guide the students’ learning of skills. This course is for anyone with limited or no medical training who needs a course completion card in CPR and AED use to meet job, regulatory, or other requirements. Certification is valid for two years.

20SHEA124A $85 Tu 3/31/2020
DH-C/LCR 7-9:30PM 2.5hrs 1 session
20SHEA124B $85 W 5/6/2020
DH-C/LCR 7-9:30PM 2.5hrs 1 session

ECSI (EMERGENCY CARE & SAFETY INSTITUTE)
SPORTS FIRST AID & INJURY PREVENTION-NYS COACHES
This course teaches how to administer basic first aid to sick and injured athletes as well as ways to prevent illnesses and injuries from occurring. This class meets NYS Department of Education first aid requirement for coaching. Completion ends in two-year certification.

20SHEA122A $109 M 3/9/2020 DH-C/LCR 6:30-9:30PM 3hrs 1 session
20SHEA122B $109 M 6/15/2020 DH-C/LCR 6:30-9:30PM 3hrs 1 session

ECSI (EMERGENCY CARE & SAFETY INSTITUTE) PET FIRST AID & DISASTER RESPONSE
Pet First Aid & Disaster response is designed to help pet owners provide temporary, urgent care to pets until they can reach a veterinarian or emergency clinic. This course covers injury prevention and disaster preparedness, personal safety precautions to help pet owners identify and minimize risks as well as a wide array of pet emergencies including bleeding, cardiac arrest, choking, trauma and more. Optional two-year certification and coursebook is available for an additional $35, payable to Have Dummy Will Travel.

20SHEA125A $69 Th 4/30/2020 DH-C/LCR 6-9:30PM 3.5hrs 1 session

Interested in a health related career? See pages 19-21
Western Suffolk BOCES is an approved technical and trade school/Adult Education School with NORA (National Oil Research Alliance) and OESP (Oil & Energy Service Professionals). After successful completion of Oil Burner I & II, students are qualified to take NORA Bronze Certification exam. If students successfully complete Oil Burner I & II and Boiler Installation and have three years of certifiable field experience, they are qualified to take NORA Silver Certification exam. Instructor will provide information.

GAS BURNER SYSTEMS – INTRODUCTION
Learn to service gas systems. This introductory course will focus on the gas system, gas water heaters, pilots and millivolts, spark ignition and hot surface ignition. Reference materials provided.
DH-D/D6 6:30-10PM 42hrs 12 sessions

OIL BURNER SERVICE I
Learn to install, troubleshoot, repair and service oil burners and tanks including fuel piping. Study basic electricity specific to oil heating, schematic and wiring diagrams, and the test instruments used to diagnose and repair residential oil burners. Lecture/hands on. Textbook additional (www.wilsontech.org/bookstore).
20SHVC103A $609 TU 3/3/2020-6/2/2020
DH-D/Plumb 6:30-10PM 42hrs 12 sessions

OIL BURNER SERVICE II
Continue where Oil Burner I left off! This class covers an in-depth study of oil burner controls and wiring. Learn to troubleshoot and repair residential oil burner controls specific to oil heating as well as hydronic and steam heating. Learn to use test equipment to set up oil burners for proper combustion and efficiency. Review troubleshooting oil burners, combustion and terminology. Textbook from Oil Burner Service I. Lecture/hands on. Prerequisite: Oil Burner Service I. (www.wilsontech.org/bookstore).
20SHVC104A $555 M 3/2-6/1/2020
6:30-10PM DH-D/Plumb 42hrs 12 sessions

BOILER INSTALLATION
In this lecture/hands-on course, students will learn about installing and troubleshooting hydronic heating systems. Also covered - traditional residential oil fired boilers for heat only and hot water coils, stand-alone oil or gas fired water heaters, gas fired cast iron boilers and wall hung modulating condensing boilers. Students will be able to understand different methods to meet the needs of the industry and bring multiple skills together.
21UHVC112A $609 Summer 2020
DH-D/HVAC 6:30-10PM 42hrs 12 sessions

REFRIGERATION/AIR CONDITIONING I
Study basic refrigeration cycle, heat energy, system components, an introduction to basic electricity, schematic diagrams, and use of test instruments. Textbook and workbook additional (www.wilsontech.org/bookstore).
20SHVC105A $759 M 3/2/2020-6/1/2020
DH-D/HVAC 6:30-10PM 42hrs 12 sessions

REFRIGERATION/AIR CONDITIONING II
In this class limited hands-on, learn commercial-systems controls, heat loads and piping, the fundamentals of air conditioning systems, heating and humidifying. Instruction in specialized classroom and shop. Prerequisite: Refrigeration/Air Conditioning I. Textbook from Refrigeration/Air Conditioning I. (www.wilsontech.org/bookstore).
20SHVC106A $759 TU 3/3/2020-6/2/2020
DH-D/HVAC 6:30-10PM 42hrs 12 sessions

REFRIGERANT TRANSITION AND RECOVERY CERTIFICATION REVIEW AND EXAM
Includes six-hour review course and admission fee to the three-hour RTRC exam. Review basic concepts in refrigerant chemistry and oils and their applications, as well as ozone depletion, the Montreal Protocol, relevant legislation and regulations, recovery recycling and reclamation, storage, handling and transporting refrigerants.
20SHVC108A $325 M/W 6/8/2020-6/15/2020
DH-D/HVAC 6-9PM 9hrs 3 sessions

REFRIGERANT TRANSITION AND RECOVERY CERTIFICATION EXAM ONLY
20SHVC109A $135 M 6/15/2020
DH-D/HVAC 6-9PM 3hrs 1 session
MARINE SERVICE TECHNICIAN
PRE-APPRENTICE PROGRAM

Learn the skills you need to work in the recreational boating industry as a qualified marine technician who can service boats, boat engines and related systems as well as boat yard operations. Wilson Tech’s program addresses the rapid advances in marine propulsion technology that now demand a high level of competency and training. Students who successfully complete Wilson Tech’s program have the opportunity to apply for 7 credits of advanced standing towards the Maritime Technology A.A.S. Degree Program at Kingsborough Community College and be considered for their NYS Marine Services Technician Apprentice Program.

A basic set of hand tools (likely found in most households) as well as multi-meter and basic diagnostic tools are the student’s responsibility, approx. $2,500 for those with no toolbox. Tools can be purchased as needed based on supply list per module at www.wilsontech/marine.

21FMTS300A $1465 TU/TH Coming Fall 2020 NPT/119 6:30-9:30PM 120hrs

ENGINE TECHNOLOGY I: 6 HOURS PER WEEK, 6 WEEKS 36 HOURS
The principles of the internal combustion 2 stroke, 2 cycle and the 4 stroke, 4 cycle gasoline marine engine will be covered. Included are the topics of construction, testing and maintenance of these engines as well the methods of converting the generated energy into vessel propulsion. Propulsion topics primarily focus on outboards and in-board out board drives.

LOW VOLTAGE ELECTRICAL SYSTEMS: 6 HOURS WEEK, 6 WEEKS 36 HOURS
The course will focus on Ohms law, series and parallel circuits, low voltage DC systems, and hull wiring. The student will be able to troubleshoot typical circuits found on modern crafts using the latest test equipment. Students will learn the latest ABYC standards with regard to electrical wiring and systems. Students will be required to pass the various Snap-on Certification Tests.

MARINA OPERATIONS: 6 HOURS PER WEEK, 8 WEEKS 48 HOURS
Basic skills required for the daily operation of a full service marina or boatyard will be covered in a two hour lecture and two hours of laboratory work each week. Each lecture/lab will cover the varied technical aspects of a typical marina including: hand and power tool identification and usage; special tools and marina equipment. Laboratory sessions will concentrate upon basic skills needed for actual operation of a typical marina. Certain laboratory sessions will cover Fork/Strap Lift operations and Bottom Painting Apprentice training where standard industry certifications will be earned for successful completion of the training.
THROUGH THE LENS

3-WEEK BOOTCAMP
Beginner course that will introduce the basic concepts of digital photography with a DSLR. No prior photography knowledge is required. The three-week course focuses on exposure, apertures, shutter speeds, white balance, ISO, file size and type. Composition and post processing techniques will be introduced.

ADOBE LIGHTROOM CLASSIC & CLOUD FOR BEGINNERS
Learn how to use Lightroom to import and organize your photos. Edit and enhance them and develop a workflow for your photography.

DECIPHERING YOUR DSLR 101
Become familiar with the basics of your digital camera. Class covers exposure, shooting modes and basic camera settings.

DECIPHERING YOUR DIGITAL CAMERA AND LENS 102
Class picks up where 101 leaves off. Expand your knowledge to include memory cards, wide angle and telephoto lens controls/aperture settings and more! Bring your camera!

IMPROVE YOUR COMPOSITION
Looking for ways to better compose your portraits? This class covers how to use lens perspectives to improve your composition. Find your focus and use the light for those stunning compositions.

MACRO PHOTOGRAPHY
Explore the amazing world of Macro Photography. Learn how to make your lens a Macro lens. Use extension tube, focus rails and lighting. Don’t know how to use focus stacking? It’s covered!

NIGHT PHOTOGRAPHY
Learn how to capture great photos at night and shoot the night sky, city scape, night portraits and the moon. Proper setup and use of a tri-pod, taking photos with long exposures and painting with light will also be covered.

PHOTOSHOP - I
Learn the power of Photoshop to take photos to the next level. Covers tools, layout, layers and plug-ins.

PHOTOSHOP II
Picks up where Photoshop I leaves off. Further explore tools, layout layers, plug-ins and more!

SPORTS PHOTOGRAPHY
Master shutter speeds to capture those hard-to-get action shots. How to properly use the focus system, when to add flash, and using telephoto lenses will also be covered.

VIDEO FOR DSLR - INTRO
Confused about how to use your DSLR to shoot video? Learn the best settings and techniques to get the most out of your equipment. Class will cover how to post and process your videos and create movies.
MUSIC, SIGN LANGUAGE

GUITAR I - BEGINNER
Designed for the absolute beginner we take it slow and steady with a constant emphasis on technique, holding the guitar, hand(s) placement, holding the pick, how to sit and play comfortably will be reinforced weekly. Fundamental topics like music notes, chord grids, reading music and tabular along with the three most common major and minor chords and their progressions will be introduced. Tuning up, finger exercises, basic rhythm skills, strum patterns also covered. First class includes skill and instrument assessment and may end early. Textbook additional (www.wilsontech.org/bookstore).

- **20SMUS101A**: $199 M 3/2/2020-5/18/2020
  - NPT/103 7-9:30PM 27.5hrs 11 sessions

ACOUSTIC GUITAR WORKSHOP
Looking for a relaxed environment to continue learning while you play? Hone your guitar skills with other like-minded people in a highly supportive workshop atmosphere. This class will focus on standard guitar repertoire, improvisation, reading, basic music theory and performing with others. All levels welcome!

- **20SMUS117A**: $199 TH 3/5/2020-6/11/2020
  - DH-C/27 6-8PM 24hrs 12 sessions

MUSIC THEORY
Delve into the inner workings of music. Learn how music is created and structured. Whether you read notes or play by ear, this introduction to music theory will expand your music skills. We will cover major and minor scales, the circle of fifths, key signatures, chord theory, basic ear training, intervals, chords of the key and modal concepts.

- **20SMUS206A**: $199 TH 3/5/2020-6/11/2020
  - DH-C/27 6-8PM 24hrs 12 sessions

LEAD GUITAR WORKSHOP
Learn to improvise and work with the pentatonic scales, blues scales, chromatic scales, major and minor modes and arpeggios. Opportunities to learn one-on-one and jam. Beginners welcome but some knowledge of basic guitar helpful. No prior knowledge of improvisation necessary. Open to both electric and acoustic players. Electric players are required to bring their own small practice amp to class.

- **20SMUS120A**: $199 TH 3/5/2020-6/11/2020
  - DH-C/27 6-8PM 24hrs 12 sessions

SINGING FOR NON-SINGERS
People who love to sing but have had little or no vocal training will have fun in this class! Learn to express yourself with your voice as you start to develop the basics of vocal technique and practice singing from the diaphragm. Learn breath control, articulation, pitch, basic ear training and phrasing. Focus on using your voice as an expressive instrument through learning repertoire, performing for the class and singing harmony. Please bring sheet music with you for one or two songs of your choice.

- **20SMUS208A**: $199 TU 3/3/2020-6/2/2020
  - DH-C/27 6-8PM 24hrs 12 sessions

AMERICAN SIGN LANGUAGE – LEVEL I
Learn to communicate in American Sign Language – the third most used language in the US. Beginner, comprehensive course explores fingerspelling, ASL grammar and syntax, vocabulary, numbers, facial expression, and deaf culture, history and events.

  - DH-C/26 6-8PM 24hrs 12 sessions

AMERICAN SIGN LANGUAGE – LEVEL II
Build upon the grammar, skills, and vocabulary learned in ASL Level I. Focus on using ASL in continual classroom discussion, art, classifiers, media, and American Sign Language story telling. Students will be taught to implement numbers, facial expression, concepts, receptive skills, asking questions, responding to questions and conversations in sign language. Textbook additional (www.wilsontech.org/bookstore) Prequisite for this class is American Sign Language-Level 1.

- **20SLAN103A**: $239 TU/TH 4/30/2020-6/9/2020
  - DH-C/26 6-8PM 24hrs 12 sessions

Make SOME MUSIC!
**PLUMBING**

**PLUMBING I - INTRODUCTION**
You’ll learn the proper use of common plumbing tools, equipment, plumbing theory, terminology, and how to do small repairs. Textbook additional (www.wilsontech.org/bookstore).

DH-D/Plumb 6:30-10PM 42hrs 12 sessions

**LOCKSMITHING**

**LOCKSMITHING I**
Gain hands-on experience in the lucrative field of locksmithing. Learn basic locksmithing skills such as: re-keying, shimming, picking, and impressioning. Locksmithing tool kit additional, approximately $300.

20SSEC101A $675 TU 3/3/2020-6/2/2020
DH-D/D6 6:30-9:30PM 36hrs 12 sessions

**LOCKSMITHING II**
Student will gain hands-on experience with many popular brands of residential, commercial and industrial lock hardware in use today. Gain experience with safes, automotive locks, Master key systems, and much more. Prerequisite: Introduction to Locksmithing. Textbook additional (wilsontech.org/bookstore).

20SSEC102A $695 M 3/2/2020-6/1/2020
DH-D/D6 6:30-9:30PM 36hrs 12 sessions

**MARINE ENGINES & SYSTEMS**

**MARINE ENGINES & SYSTEMS**
This class is designed for boating enthusiasts looking to work on their own boats. Course includes basic operating principles and procedures for tune-ups, water pumps and winterizing procedures. Marine engine technology topics include: working on outboard & inboard engines, stern drive engines and systems.

20SMAR103A $365 M 3/2/2020-6/1/2020
NPT/119 6-9:30PM 42hrs 12 sessions

**SMALL ENGINE REPAIR**

**SMALL ENGINE REPAIR: 2 OR 4 STROKE**
An individualized course of study for the beginner to intermediate mechanic and homeowner. Learn theory and receive hands-on training in diagnosis, troubleshooting, maintenance, and repair of small two-stroke and four-stroke air cooled engines common to home use and the landscaping trade. Students should bring a used, two or four-stroke engine to class.

NPT/119 6:30-10PM 42hrs 12 sessions

**SEWING AND ALTERATIONS**

**SEWING AND ALTERATIONS**
In this class you will complete various projects so you become comfortable with sewing and the basic functions of the sewing machine. Learn how to make pillows with a zipper, sew a basic hem on pants, shorten sleeves on jackets and create a skirt out of a pattern. Bring your own portable machine or use Tech’s machines.

DH-C/225 6-9PM 30hrs 10 sessions
RECOVERY COACH

NOTE: These classes can be taken by CASAC (Credentialed Alcohol and Substance Abuse Counselor) and CPS (Credentialed Prevention Specialist), & for re-credentialing and continuing education credits.

Prepare to work in the addiction and mental health field as a Recovery Coach who helps people along the path of recovery--either before, during, after or instead of treatment. Recovery Coaches do not provide clinical help or dispense medication. They work with the recoveree, as a solo coach or part of a team. Help patients engage with treatment and develop the various skills needed for recovery.

This class fulfills the 60 hour educational requirements set forth by NYS and the Office of Alcoholism and Substance Abuse Services (OASAS) to become a NYS-certified Addiction Recovery Coach or Recovery Peer Advocate. Class includes extensive preparation for the certification exam. Instructor will provide information pertaining to exam testing locations and the application process. Class has eight modules:

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recovery Coach Academy</td>
<td>30</td>
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<tr>
<td>NYS Ethics</td>
<td>16</td>
</tr>
<tr>
<td>Medically Assisted Treatment* (incl. NARCAN training)</td>
<td>8</td>
</tr>
<tr>
<td>Spirituality</td>
<td>12</td>
</tr>
<tr>
<td>CCAR Recovery Coaching in the Emergency Department</td>
<td>12</td>
</tr>
<tr>
<td>Recovery Coaching &amp; Professionalism</td>
<td>12</td>
</tr>
<tr>
<td>Exploration of Self Care for the Peer Professional</td>
<td>6</td>
</tr>
<tr>
<td>Exploration of Motivational Interviewing &amp; Use of Language for the Peer Professional</td>
<td>6</td>
</tr>
</tbody>
</table>

Upon successful completion of each module you will receive a Healthspan.US certificate and information to receive your CCAR Certificate (Connecticut Community for Addiction Recovery) which you will need to file your NYS application.

Curriculum includes the role of recovery coaches in the recovery process, core values and guiding principles of recovery, the stages of recovery, wellness planning, ethics and guidelines for making ethical decisions, as well as spirituality. The course covers the history, concepts and varieties of Medically Assisted Treatment (MAT) that may be used during recovery pathways that include a medication component. No prerequisites. 100% attendance required without prior approval from the instructor. **There will be a $13/hr make-up fee for any approved hours missed.**

**ADDITIONAL FEES FOR:**
- Bring money order only made out to HealthSpan.US Manuals and materials ($139 due on first night of class)
- Application fee for NYS Certification:  
  - Certified Addiction Recovery Coach (CARC) $125  
  - Certified Recovery Peer Advocate (CRPA) $185 (includes NYS testing fee)
- Must have HS diploma or equivalent prior to applying
- NYS Recovery Coach Certification Exam ($125 will be paid to NYS when application is submitted)

**20SSPI114A**  
| $1499   M/W   | 3/2/2020-6/17/2020 DH-C/205 6-9:30PM | 102hrs 29 sessions |

Get ahead of the competition. Call 631-667-6000, x320.
WELDING

COMPREHENSIVE WELDING-BASIC
Are you interested in welding, but not sure where to begin? If you’ve never welded before and are interested in this field, this comprehensive class is the perfect place to start! Become familiar through hands-on experience with Arc, Tig, Mig Oxy Fuel, and plasma cutting. Guided by our master instructors you will gain a better understanding of the various welding techniques and decide which direction is best for you. This class is for a true beginner who has not welded before. You must have a welding helmet, jacket and proper footwear for the first class. Complete list online at www.wilsontech.org.

20SWEL111A $465 TH 3/5/2020-4/30/2020 DH-C/Weld 6:30-10PM 21hrs 6 sessions

ELECTRICAL ARC WELDING I
Learn the practical application of weldments in various positions, theories of electricity, welding circuits, current controls, and types of electrodes. Students must provide gloves, goggles/helmet.

20SWEL101A $929 M 3/2/2020-6/1/2020 DH-C/Weld 6:30-10PM 42hrs 12 sessions

ELECTRICAL ARC WELDING II
A continuation of Electrical Arc Welding I. Students provide gloves, goggles and helmet. This class fills up quickly - register early to ensure a seat in this class.


METAL TRADE ESSENTIALS
Are you interested in the metal trade? Learn basic maintenance and fabrication safely and efficiently for a manufacturing environment. Class covers how to design, build and quote a project, how to read and understand blueprints and work with milling machines, lathes, drill presses, shears, metal brake, grinders as well as numerous types of welding and cutting equipment. Work on real world repairs and create custom fabricated parts to aid in the repair process. If you want to work with metal as a career or even as a hobby, class will prepare you for a variety of career paths in the manufacturing industry. Prerequisite: Electrical Arc Welding I or equivalent experience.

20SWEL113A $929 M 3/2/2020-6/1/2020 DH-C/Weld 6:30-10PM 42hrs 12 sessions

HELIARC (TIG) I
Learn theory and practical applications of heliarc welding and positions and properties of metals. Students must provide gloves, goggles/helmet.

20SWEL108 TH $929 3/5/2020-6/11/2020 DH-C/Weld 6:30-10PM 42hrs 12 sessions

HELIARC (TIG) II
Continue where Tig I left off. Establish an electric arc and properly deposit tact welds using GTAW process. Demonstrate an ability to weld a root pass with the proper melt through on inside of pipe using GTAW process. Practice all of these methods on 2G, 5G, and 6G positions.


OXYACETYLENE WELDING/ MIG WELDING
Develop skill and knowledge in using oxyacetylene welding and brazing equipment. The course covers welding safety, brazing, and cutting. Students will develop skills and knowledge in the gas metal arc welding (MIG) process. Safety, proper machine use, welding using solid and flux cored wires. Students must purchase their own equipment prior to the first night of class. (www.wilsontech.org/supplies) (Approx. $150)

20SWEL112A $929 TU 3/3/2020-6/2/2020 DH-C/Weld 6:30-10PM 42hrs 12 sessions

WELDING CERTIFICATION PREPARATION
This class is for experienced welders only. Prepare for the ASME Section IX Qualification Standard 6G pipe, 3G vertical and 4G overhead. After an evaluation period, you will either practice for the examination or pursue a course of remediation as prescribed by the evaluator/instructor. Prerequisite: Arc Welding I & II or a minimum of 5 years welding experience. Registration for Certification exam is separate and must be done in person at the Registration office. Certification exams approx. $150 - $490 depending on exam.

20SWEL106A $1529 TU 3/3/2020-5/26/2020 DH-C/Weld 6-10PM 44hrs 11 sessions

WELDING EXAMS
Western Suffolk BOCES offers four welding exams. Call to register separately for the specific exam. All exams are held Tuesday, 5/26/2020, 6-10P at DH-C/Weld.

PLATE TESTS
20SWEL207A 3G Vertical Up $150
20SWEL207B 4G Overhead $150

PIPE TESTS
20SWEL107D 6G Tig Root $300
20SWEL207D 6G (60/10) $300

WELDING CERTIFICATION EXAM ONLY
Exams are held Tuesday, 5/19/2020, 6-10PM at DH-C/Weld.

PLATE TESTS
20SWEL207A 3G Vertical Up $340
20SWEL207B 4G Overhead $340

PIPE TESTS
20SWEL207C 6G Tig Root $490
20SWEL207D 6G (60/10) $490
VOICEOVERS

Explore the Voiceover industry. Discover current trends, opportunities, and tools you need to find success. Read a real script and receive coaching. One-time, 90 minute, one-on-one, video-chat class! Learn more: http://www.voicesforall.com/ooo. Students must have internet access and video chatting capabilities using one of the following free methods: Zoom, Skype (for PC users) or iChat (for Mac users). Call 631-667/6000 x320 to arrange.

20S5P103A  $49  S 3/1/2020  1 session

4 EASY WAYS TO REGISTER!

Registration ends one week before your class begins. Register early, classes fill quickly! Classes are filled on a “first come, first served basis.” As classes fill, every effort is made to schedule additional classes to serve your needs. Full tuition must be received before you can enroll in a class. BOCES reserves the right to change locations, times or dates where necessary, or to cancel classes. Make your check or money order payable to: Western Suffolk BOCES. Unless notified otherwise, you can safely assume your registration is confirmed.

ONLINE – EASIEST!

Follow the instructions at www.wilsontech.org/express
Registration accepted via a secure server.

BY PHONE  631-667-6000 x320

With Visa, MasterCard or Discover Card.
Have all of your information before calling.

IN-PERSON REGISTRATION
At Dix Hills campus only. Check, money order or credit card.

BY PURCHASE ORDER
Organizations enrolling staff for training can be invoiced if a PO number is provided.
Wilson Tech professionals can help your business develop the highly skilled, motivated and flexible workforce you need to reach your financial and production goals. Training can be done at Wilson Tech or at your company. Here are some of the customized training sessions that BOCES has provided for Long Island companies:

**CUSTOMIZED FOR YOUR EMPLOYEES**

**BUSINESS & INDUSTRY TRAINING**

Wilson Tech professionals can help your business develop the highly skilled, motivated and flexible workforce you need to reach your financial and production goals. Training can be done at Wilson Tech or at your company. Here are some of the customized training sessions that BOCES has provided for Long Island companies:

- Computer Applications / Customer Service / Interpersonal Skills / Health and Safety / Information Technology / Trades

Call today for a consultation! 631-667-6000, x320

The Training Source is the corporate training department of Wilson Technological Center and Western Suffolk BOCES.

**LEARN ONLINE**

- Learn when you want
- Available 24/7
- Email support
- Instructor-led courses
- No software to buy
- Computer Applications & Programming
- Networks / Operating Systems

www.careerlearn.org

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**OVER 1,000 COURSES!**

$75

Self Paced TUTORIALS

LEARN TONIGHT, EARN TOMORROW
Western Suffolk BOCES Policies

**Policies**

**Parking**
All vehicles MUST park in designated parking areas. NO cars may be parked in designated fire zones, reserved parking or on the grass.

**Damage to or Loss of Personal Property**
Western Suffolk BOCES assumes no responsibility, either real or implied, for the personal property of any adult student. Students should review their own insurance coverage regarding personal property liability.

**Refund Policy for Part-time Programs**
1. If we cancel a course, all your fees are totally refunded.
2. If you cannot attend a class that has been rescheduled to a time or place other than advertised, you are entitled to a full refund.
3. If you withdraw from a course before the first scheduled class meeting, a full tuition refund, less a withdrawal fee of $25, will be made after the withdrawal* is requested in writing.
4. If you withdraw after the first scheduled class meeting but before the second class meeting, one-half of the tuition, less a withdrawal fee of $25, will be refunded after withdrawal* is requested in writing. NOTE: No refunds for any dance or fitness class after the first class begins.
5. All extra costs, such as books or equipment that were not included in tuition price, are not subject to refund.
6. We are unable to provide refunds for requests received after the second scheduled class meeting. Waivers may be granted only under extenuating circumstances which must be detailed in writing within five days of your last day of attendance. If a waiver is granted, it must be used within one calendar year. Decisions to grant waivers are the prerogative of the BOCES administrator whose decision is final.
7. Any overpayment accepted will be totally refunded.
8. There is a $25 fee for all returned checks.
9. Payments made with a credit card will receive refund credit on their credit card, however, any refund made after 120 days will be issued by BOCES check regardless of how tuition was paid. NOTE: Every effort is made to provide you a timely refund. Processing of refunds may take 45 days after your first scheduled day of class. Our programs are supported entirely by student tuitions. No discounts can be provided.

*The date of withdrawal is the date/time your request is received at BOCES.

**Refund Policy for Full-time Programs**
See the individual program handbooks.

**Issues Under Dispute**
BOCES has an appeal and grievance policy at wsboces.org/fulltime/dispute.

**Smoking Policy**
Smoking is NOT permitted anywhere on campus.

**Western Suffolk BOCES Non-Discrimination Notice**
The Board of Cooperative Educational Services of Western Suffolk County, New York does not discriminate on the basis of age, religion, creed, ethnic origin, national origin, marital status, race, color, gender, sexual orientation, veteran status, weight, disability or handicap in the educational programs or activities it operates and provides equal access to the Boy Scouts and other designated youth groups. This policy of non-discrimination includes the recruitment, hiring and advancement of employees; salaries, pay and other benefits; counseling services to students; student access to course offerings; lawful political activities; educational programs and other activities; and the business activities of the Board. Inquiries concerning the application of regulations prohibiting discrimination may be referred to the BOCES Compliance Officer, Dr. Hugh Gigante, who may be contacted at 507 Deer Park Road; PO Box 8007; Huntington Station, NY 11746-9007 or 631-549-4900, x204 or email hgigante@wsboces.org. Or, inquiries may be made by contacting the Office for Civil Rights at NY Office for Civil Rights, U.S. Department of Education, 32 Old Slip, 26th Floor, New York, NY 10005-2500 or call 646-428-3900, or fax 646-428-3843, or TDD 800-877-8339, or email OCR.NewYork@ed.gov or file form at http://www2.ed.gov/about/offices/list/ocr/complaintintro.html

**MEDICAL DISCLAIMER:** You should consult your physician or other health care professional before beginning any fitness/dance program to determine if it is right for your needs, particularly if you (or your family) have a history of high blood pressure or heart disease, or if you have ever experienced chest pain when exercising or have experienced chest pain in the past month when not engaged in physical activity, smoke, have high cholesterol, are obese, or have a bone or joint problem that could be made worse by a change in physical activity. Do not start any fitness/dance program if your physician or health care provider advises against it.
School closing

Adult classes will not be held when day classes at Wilson Tech and Western Suffolk BOCES are closed. Announcements will be posted here:

- Internet: wilsontech.org, facebook.com/wilsontechforadults, wsboces.org
- TV: News 12
- Phone: Call 631-667-6000, x888 for recorded message.

Frequently asked questions

What if I do not have a high school diploma?

A high school diploma is not required for most of our evening classes. Western Suffolk BOCES also offers a variety of no-cost ways to complete your high school education. To work toward your High School Equivalency Diploma (TASC) or EDP, see page 38 or call our Career Center at 631-667-6000, x327.

How can I get to Wilson Tech?

Wilson Tech campuses are centrally located and easily accessible by major roadways or public transportation. Maps are on our website, www.wilsontech.org/sites.

Public transportation options to Wilson Tech/Dix Hills campus on weekdays, 8AM–3PM:

- From S. Huntington & Dix Hills: S29 to Rt. 231 at Lake Ave. Connect with free BOCES shuttle.
- From Huntington/Huntington Sta.: S1, H9A or H9B to Walt Whitman Mall. Connect with free BOCES shuttle.
- From Northport & Greenlawn: H4S to Walt Whitman Mall. Connect with free BOCES shuttle.
- From Dix Hills & Wheatley Heights: S23 to Wyandanch train station. Connect with free BOCES shuttle.
- From Amityville, Copiague, & Lindenhurst: S33 to Wyandanch train station. Connect with free BOCES shuttle.

For more information about bus routes, times and shuttle locations, visit or call the Career Center at Wilson Tech, 631-667-6000, x327.

Can I receive tax incentives for BOCES courses?

The Taxpayer Relief Act of 1997 created the Lifetime Learning Credit, which is a tax incentive to help you offset the cost of your continuing education course work. A family can claim on their tax return a credit equal to 20% of $5,000 of educational expenses, so the maximum benefit is $1,000 for each tax year. For further information, contact your tax advisor.

Are there any additional costs?

In some instances students are required to purchase textbooks, personal protective equipment or personal tools, miscellaneous supplies or ingredients. The course descriptions in this catalog will indicate any additional costs or requirements.

Will I receive a certificate?

Yes, you will! Certificates of completion are issued at the last class at no cost to all career & technical education students who have successfully completed a course. To be eligible for a certificate, you must attend 80% of the class sessions (unless otherwise stipulated), and complete all other course requirements with a grade of 80% or above and have paid your tuition in full. Some programs have course-specific attendance requirements.

How do I order a transcript?

There is a $5 fee for duplicate copies of certificates and transcripts. To order, go to www.wilsontech.org/transcript.

Do Tech courses qualify for veteran’s benefits?

Yes, veterans may qualify for complimentary GI Bill® training at Wilson Technological Center through the U.S. Department of Veteran Affairs. For part-time programs contact your local Veterans’ representative or call 631-667-6000, x353 to speak with our veterans’ advisor. For full-time programs call 631-261-3600, x275. More information about VA education benefits at www.benefits.va.gov/gibill

What if I have a special need?

Prior to registration contact the Career Center at 631-667-6000, x152 so that our staff can make an effort to assist you with any necessary arrangements. All our facilities are wheelchair accessible. Please see wsboces.org/accommodation for forms and specific guidelines for accommodations.

Does Tech offer gift certificates?

We will gladly issue a gift certificate in any denomination to the person of your choice. To order, call 631-667-6000 ext. 320 with credit card information or send money order in the amount desired to: Office of Continuing Education, Western Suffolk BOCES, 17 Westminster Ave., Dix Hills, NY 11746.
Federal Financial Aid
https://fafsa.ed.gov/School Code: 010147

**Federal Financial Aid**
Available to those who qualify in these programs only:
- Aviation Maintenance Technology
- Automotive Technical Training
- Esthetics
- Cosmetology
- Diagnostic Medical Sonography
- Practical Nursing
- Surgical Technology

**Eligibility Requirements**
To receive federal financial aid, you must:
- Be a US citizen or eligible non-citizen
- Be enrolled as a regular student in an eligible program (listed above) at BOCES
- Be a high school graduate, or have a recognized GED/TASC
- For grants, be a student who has not yet earned a bachelor’s degree
- Not be in default on previous student loans or owe a refund on previous grants
- Make satisfactory academic progress as defined by BOCES
- Be registered for Selective Service if male and 18 years or older

**Determining Financial Need**
Generally, financial aid is awarded on the basis of financial need. Complete the FAFSA, a Free Application for Federal Student Aid at https://fafsa.ed.gov. The government looks at your income, dependents and assets and calculates how much you and your family can be expected to contribute towards education. Financial need is the cost of education less the amount you can contribute.

The FAFSA determines eligibility for Federal Pell Grants and Federal Student Loans.

Register early! Classes fill quickly! www.wilsontech.org/express

**Call Us with Your Questions**

**Career Center**
631-667-6000 x327

**English as a Second Language**
631-667-6000 x327

**Financial Aid Office**
631-261-3600 x214

**Health Careers**
631-261-3600 x245

**High School Equivalency Diploma Options**
631-667-6000 x327

**Job Placement Center**
631-667-6000 x114

**Workplace Education**
631-667-6000 x320

**Wilson Tech Campuses**

Dix Hills
631-667-6000 x320

Northport
631-261-3600 x200

Huntington
631-754-2900

Republic
631-752-1957

**Career & Technical Education Division**

Nancy Kelsey, Executive Director
Debra Montaruli, Principal, Northport Campus
Dr. Stephanie Engelmann, Principal, Adult Services
Rosemary Nagler, Assistant Principal, Adult Services
Kristine M. Shanteau, Training Coordinator, Adult Services

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We offer classes for adults who are interested in earning High School equivalency diplomas and those who want to improve English skills. Please call (631) 667-6000, ext. 327.
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