



Western Suffolk BOCES
Regular Meeting - Central Administration
August 05, 2025

5:30 p.m. – There is a proposed Executive Session, subject to Board approval

7:00 p.m. – Public portion of meeting resumes

- 1 ROLL CALL – (Attendees Noted by District Clerk)
- 2 CALL TO ORDER/PLEDGE OF ALLEGIANCE – (Board President)
- 3 VISITORS
- 4 MINUTES - Approval of Minutes Organizational Meeting – July 8, 2025
 - 4.1 Approval of Regular Meeting Minutes - July 8, 2025
- 5 PROGRAM PRESENTATION - End of Summer School Reports
- 6 TREASURER'S REPORT
- 7 CLAIMS AUDITOR'S REPORT
- 8 EXECUTIVE OFFICER'S REPORT
 - 8.1 District Superintendent - Comments/Events
 - 8.2 Chief Operating Officer Report - Comments/Events
 - 8.3 Chief Financial Officer
 - 8.3.1 Update of Capital Projects
- 9 ITEMS FOR BOARD ACTION
 - 9.1 Business Administration Matters
 - 9.1.1 Approval of Budget Adjustments – August 2024-25
 - 9.1.2 Approval of Budget Adjustments – August 2025-26
 - 9.1.3 Approval of Bid Awards
 - 9.2 Personnel
 - 9.2.1 Instructional Personnel
 - 9.2.2 Supplementary Services
 - 9.2.3 Non-Instructional Personnel
 - 9.2.4 Resolution Abolishing Position and Terminating Employee Having Least Seniority in the Tenure Area [R]
 - 9.2.5 Resolution Abolishing Position and Terminating Employee Having Least Seniority in the Tenure Area [R]
 - 9.3 Other Action Items
 - 9.3.1 Approval of Disposition of Surplus Property [R]
 - 9.3.2 Authorization for Affiliation Agreement with Kalmar Family Dentistry [R]

9.3.3 Authorization for Affiliation Agreement with Shore Dental Solutions [R]

9.3.4 Authorization to Accept a Donation of Equipment and Supplies [R]

9.3.5 Authorization for Agreement with Northwell Health, Inc. [R]

9.3.6 Authorization for Affiliation Agreement with SUNY Binghamton [R]

9.3.7 Authorization for Affiliation Agreement with Grand Canyon University [R]

10 OLD BUSINESS

11 NEW BUSINESS

11.1 Read and Adopt New Policy #7173 - Cell Phone Ban

(Encl 4)
8/5/25



Organizational Meeting – July 8, 2025

Meeting Type: Organizational Meeting

Date: Tuesday, July 8, 2025

Start Time: 5:30 p.m.

Location: Central Administration Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Debbie Adams-Kaden
- Mary Ellen Cunningham
- Ilene Herz, Esq.
- Brian J. Sales
- Jeannette Santos
- Robert Scheid
- Peter Wunsch

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- April Poprilo (District Superintendent)
- Joanne Klein (District Clerk)
- Staff Members

Call to Order/Pledge of Allegiance (District Clerk)

The Organizational meeting was called to order at 5:34 p.m. by Mrs. Joanne Klein, District Clerk. Mrs. Klein led the audience in the Pledge of Allegiance.

Administration of Oath of Office to Chief Operating Officer for the 2025-26 School Year

The Oath of Office of the Chief Operating Officer was administered by Mrs. Klein to Mr. Michael Flynn for the 2025-26 school year.

Administration of Oath of Office to District Superintendent for the 2025-26 School Year

The Oath of Office of the District Superintendent was administered by Mrs. Klein to Mrs. April Poprilo for the 2025-26 school year.

Administration of Oath of Office to Newly Elected Board Members – Ilene Herz, Brian J. Sales and Peter Wunsch

The Oath of Office was administered by Mrs. Klein to the newly elected Western Suffolk BOCES Board members.

Ilene Herz, Brian J. Sales and Peter Wunsch were elected during the Western Suffolk BOCES Budget Vote and Election which was held at a regular or special meeting in each of the component school districts of Western Suffolk BOCES on April 22, 2025.

Election of Officers for 2025-26 School Year – President and Vice President/Administration of Oaths

Mrs. Klein asked for nominations for President of the Board of Education for Western Suffolk BOCES. Board member Mrs. Santos nominated Board member Brian J. Sales for President of the Board of Education, seconded by Board member Mrs. Herz. Mrs. Klein asked for additional nominations for President of the Board of Education. Being there were no further nominations, Mrs. Klein asked for a motion to close nominations for Board President. Mr. Wunsch motioned to close nominations for President of the Board of Education, seconded by Mr. Scheid and the Board voted unanimously to close nominations. The Board voted unanimously and elected Brian J. Sales as the President of the Board of Education for Western Suffolk BOCES. The Oath of Office of President of the Board of Education for Western Suffolk BOCES was administered to Brian J. Sales by Mrs. Klein.

Mr. Sales asked for nominations for Vice President of the Board of Education for Western Suffolk BOCES. Board member Mrs. Herz nominated Board member Mary Ellen Cunningham for Vice President, seconded by Board member Mr. Wunsch. Mr. Sales asked for additional nominations for Vice President of the Board of Education. Being there were no further nominations, Mr. Sales asked for a motion to close nominations for Board Vice President. Mrs. Santos motioned, seconded by Mr. Wunsch and the Board voted unanimously to close nominations. The Board voted unanimously and elected Mary Ellen Cunningham as the Vice President of the

Board of Education for Western Suffolk BOCES. The Oath of Office of Vice President of the Board of Education for Western Suffolk BOCES was administered to Mrs. Cunningham by Mrs. Klein.

Mr. Sales then asked for nominations for District Clerk of the Board of Education for Western Suffolk BOCES. Mrs. Santos nominated Joanne Klein for District Clerk, seconded by Mrs. Herz. Mr. Sales then asked for additional nominations for District Clerk. Being there were no other nominations for District Clerk, Mr. Sales asked for a motion to close nominations for District Clerk. Mrs. Santos motioned to close nominations, seconded by Mrs. Herz and the Board unanimously voted to close the nominations for District Clerk of the Board of Education for Western Suffolk BOCES. The Board voted unanimously and elected Mrs. Klein for District Clerk of the Board of Education for Western Suffolk BOCES. The Oath of Office of District Clerk of the Board of Education for Western Suffolk BOCES was then administered to Mrs. Klein by Mr. Sales.

Appointment of Officers for 2025-26 School Year

On motion by Mrs. Adams-Kaden, seconded by Mrs. Cunningham, the members of the Board voted unanimously to approve the Appointment of Officers for the 2025-26 School Year as indicated.

<u>Appointment of Officers for 2025-26 School Year</u>		<u>Annual Stipend</u>
1. Clerk	Ms. Joanne Klein	(as per Managerial & Confidential Schedule) +\$11,100
2. Deputy Clerk	Ms. Maria Gambino	
3. Treasurer	Ms. Cheryl Bruckner	(as per Managerial & Confidential Schedule) +\$2,800
4. Deputy Treasurer	Ms. Christina Anderson	(as per Managerial & Confidential Schedule) +\$1,500

Other Appointments

On motion by Mr. Wunsch, seconded by Mrs. Cunningham, the members of the Board voted unanimously to approve Other Appointments for the 2025-26 School Year as indicated for Item 8 – 1 and Item 8 – 2a.

Mr. Wunsch made a motion, seconded by Mrs. Cunningham to discuss Item 8 – 2b further during Executive Session.

Mr. Wunsch motioned, seconded by Mrs. Adams-Kaden to table Item 8 – 2b for further discussion.

On motion by Mr. Adams-Kaden, seconded by Mrs. Herz, the members of the Board voted unanimously to approve Other Appointments for the 2025-26 School Year Item 8 – 3 through Item 8 – 14.

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|---|--|---|
| 1. Claims Auditor | Ms. Rosemarie Todaro
Dr. Hugh Gigante | (as per Managerial & Confidential Schedule) |
| 2. Counsel | | |
| a) General Counsel | Van Nostrand & Martin | (as per Retainer rate: \$45,450) |
| b) Labor Relations Counsel | Guercio & Guercio, LLP | (as per Retainer rate: \$65,000 and contract hourly rate: \$280/hr attorneys) |
| 3. Independent Auditors | | |
| a) External Audit of School Fiscal Year 2025-26
(ending 6/30/26) Bonadio and Co. LLP | | \$49,300 |
| b) Internal Auditor
Nawrocki & Smith | | \$26,000 |
| 4. School Physicians | | |
| a) Student Physician & Student Exams | Dr. Harvey Miller | \$2,500 Special Education |
| 5. Payroll Certification Officers | Mr. Michael Flynn
Mr. Warren Taylor | |
| 6. School Purchasing Agent | Ms. Lorraine Hein | |
| a) Asst School Purchasing Agent | Ms. Mary Bradley | |
| 7. Freedom of Information Officer | Ms. Nancy Fischetti | |
| 8. Records Management Officer | Ms. Nancy Fischetti | |

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| 9. Title IX and Section 504 of the Rehabilitation Act of 1973
Compliance Officer and Anti-Harassment/Non-Discrimination Officer | Dr. Hugh Gigante |
| 10. Designated Educational Officer | Ms. Nancy Wilson |
| 11. Designated Liaison for Education of Homeless Children and Youth | Ms. Nancy Wilson |
| 12. Designated Wellness Coordinator | Debra Ascher |
| 13. Extra-Curricular Activities Treasurer | Ms. Sandra Samuels |
| 14. Data Protection Officer | Mr. Russell Dickson |

Approval of Excess Fidelity Limits - All Western Suffolk BOCES Employees Covered for \$2,000,000

Approved Item 9, Approval of Excess Fidelity Limits on motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted unanimously and approved the following:

WHEREAS, there are no statutory requirements for excess fidelity limits for Western Suffolk BOCES staff and,

WHEREAS, the Western Suffolk BOCES Board desires that such coverage be obtained through the agency's insurance carrier then,

THEREFORE, BE IT RESOLVED, that excess fidelity limits for all Western Suffolk BOCES employees be authorized for \$2,000,000 during the 2025-26 school year.

Designation of Depositories for 2025-26 School Year

Approved Item 10, Designation of Depositories (Copy of which is attached to the official minutes of this meeting) on motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted and approved the Designation of Depositories.

Approval for Re-adoption of Policy #4210 - Cash Management & Investment Policy

On motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted to approve Item 11, Policy #4210 Cash Management & Investment Policy.

(Copy of Policy #4210 is designated as Encl. 11 and is incorporated with the official minutes of this meeting.)

Designation of Official Newspapers for the Agency

On motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board approved Item 12, Designation of Official Newspapers for the Agency for the 2025-26 school year to be Newsday; and further authorizes the administration to place legal ads in The Beacon and The Long Islander if administration deems it appropriate.

Authorization for Chief Operating Officer to Approve Professional Conferences

On motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted unanimously to approve Item 13 as follows:

THEREFORE, BE IT RESOLVED, authorization for Chief Operating Officer to approve, at his discretion, attendance of members of the Western Suffolk BOCES staff at professional conferences and membership in professional organizations during the 2025-26 school year with expenses to be paid by BOCES.

Authorization for Board President and Chief Operating Officer to Sign, as needed, Assurances of Compliance and Applications to Receive Special State and Federally Aided Program Grants

On motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted unanimously to authorize the Board President and the Chief Operating Officer to sign, as needed, assurances of compliance and applications to receive special state and federally aided program grants for the 2025-26 school year, Item 14 as follows:

THEREFORE, BE IT RESOLVED, authorization for Board President and Chief Operating Officer to sign, as needed, assurances of compliances and applications to receive special state and federally aided program grants for the 2025-26 school year.

Establishment of Petty Cash Accounts

On motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted unanimously to approve Establishment of Petty Cash Accounts for the school year 2025-26 as per schedule designated as Encl. 15 and is incorporated with the official minutes of this meeting.

Approval of Board Memberships for 2025-26

On motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted unanimously to approve Item 16, memberships by Western Suffolk BOCES in the following School Board Associations, with dues as designated for the 2025-26 school year as follows:

Approval for Board Memberships 2025-26

	<u>Estimated Amount</u>
1) Nassau-Suffolk School Boards Association	\$ 4,500.
2) New York State School Boards Association	\$13,750.
3) National School Boards Association	\$ 2,800.
• NSBA Black Caucus	\$ 75.
• NSBA Hispanic Caucus	\$ 75.
4) REFIT (Reform Educational Financing Inequities Today)	\$ 600.
5) The Council of School Superintendents (Cabinet) – New York State	\$ 1,340.
6) BOCES Educational Consortium	\$ 2,200.
7) The Council of School Superintendents (Superintendent) – NYS	\$ 2,600.
8) NYS Caucus of Black School Board Members, Inc.	\$ 500.

Approval for Re-adoption of Policy #4310 - Purchasing Procedures

On motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted unanimously to approve the re-adoption of Policy #4310, Purchasing Procedures, for the 2025-26 school year.

(Copy of Policy #4310 is designated as Encl. 17 and is incorporated with the official minutes of this meeting.)

Approval for Re-adoption of Policy #4420 - Personal Property Accountability

On motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted unanimously to approve re-adoption of Policy #4420, Personal Property Accountability, for the 2025-26 school year.

(Copy of Policy #4420 is designated as Encl. 18 and is incorporated with the official minutes of this meeting.)

Approval for Re-adoption of Policy #4423 – Acceptance of Gifts, Grants and Bequests to WS BOCES

On motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted unanimously for re-adoption of Policy #4423, Acceptance of Gifts, Grants and Bequests to WS BOCES for the 2025-26 school year.

(Copy of Policy #4423 is designated as Encl. 19 and is incorporated with the official minutes of this meeting.)

Approval for Adoption of New Policy #4230 - Online Banking

On motion by Mrs. Adams-Kaden, seconded by Mrs. Herz, the Board voted unanimously for Adoption of New Policy #4230 - Online Banking for the 2025-26 school year.

(Copy of Policy #4230 is designated as Encl. 20 and is incorporated with the official minutes of this meeting.)

Executive Session

At 5:45 p.m. on motion made by Mr. Wunsch, seconded by Mrs. Cunningham, the Board agreed to adjourn the Organizational Meeting and move to the Executive Session for continued discussion of Item 8 – 2b.

Organizational Meeting

At 7:17 p.m. on motion made by Mr. Wunsch, seconded by Mrs. Cunningham, the Board agreed to adjourn the Executive Session and move back into the Organizational Meeting.

A motion was made by Mrs. Herz, seconded by Mrs. Santos to un-table Item 8 – 2b.

Other Appointments

On motion by Mrs. Herz, seconded by Mrs. Santos, the members of the Board voted to approve Other Appointments for the 2025-26 School Year as indicated for Item 8 – 2b as presented.

Adjournment

At 7:18 p.m. on motion made by Mr. Wunsch, seconded by Mrs. Herz, the Board agreed to adjourn the Organizational Meeting and move to the Regular Meeting.



Joanne Klein
District Clerk

(Encl 4.1)

8/5/25



July 8, 2025

Meeting Type: Regular Meeting

Date: Tuesday, July 8, 2025

Start Time: 5:30 p.m.

Location: Central Administrative Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Brian J. Sales (President)
- Mary Ellen Cunningham, (Vice President)
- Debbie Adams-Kaden
- Ilene Herz, Esq.
- Jeannette Santos
- Robert Scheid
- Peter Wunsch

Student Ex Officio Board Members

- Emmalee Gallo
- Jeffrey Lopez

BOCES Staff

- Michael Flynn (Chief Operating Officer)

- April Poprilo (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. – Special Education)
- Alison Quinlan (Asst. Dir. – Special Education)
- Lorraine Hein (Director of Business)
- Staff Members

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 7:19 p.m. by Board President, Mr. Sales.

Mr. Sales led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mr. Sales invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Regular Meeting – June 10, 2025

The minutes of the Regular Meeting of June 10, 2025 were approved on motion of Mr. Wunsch and seconded by Mr. Scheid.

Approval of Minutes Regular Meeting – June 24, 2025

The minutes of the Regular Meeting of June 24, 2025 were approved on motion of Mr. Wunsch and seconded by Mr. Scheid.

PROGRAM PRESENTATIONS

Administration of Oath of Office – Student Ex Officio Board Members

The Oath of Office of the Student Ex Officio Board Member was administered by Mrs. Klein to Emmalee Gallo for the 2025-26 school year.

The Oath of Office of the Student Ex Officio Board Member was administered by Mrs. Klein to Jeffrey Lopez for the 2025-26 school year.

Opening of Extended School Year Program and Regional Summer School

Mrs. Kelsey reported to the Board regarding the end of the school year in the Division of CTE. Mrs. Kelsey discussed that the adult programs continue all year and they never stop.

Ms. Wilson reported to the Board regarding the end of the school year in the Division of Special Education. Additionally, Ms. Wilson spoke regarding the start of the Extended School Year program.

Mrs. Poprilo reported to the Board regarding the work the Division of Instructional Support Services has done. Mrs. Poprilo discussed the opening of the Regional Summer School program. This program includes 12 participating school districts with 2,500 students enrolled.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of May 31, 2025. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from June 2, 2025 to June 25, 2025 for expenditures totaling \$47,064,850.35. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Poprilo discussed the following updates from NYSED:

- Board of Regents – State Aid
- Diploma Assessment Requirement Update
- NYS Inspires – Graduation Measures Update
- NYS – JUUL Settlement and Funding to BOCES
- Regional Summer School (RSS) Information – Instructional Support Services

Chief Operating Officer Report – Comments/Events

Mr. Flynn acknowledged the Award of Grants for 2024-25.

Mr. Flynn discussed and updated the Board on the following topics:

- Summary Status of Dickinson, Lincoln and Forest Avenue
- September Student Enrollment Projections
- Memorandum to Component District Superintendents regarding Special Education Enrollment

Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board regarding the Report of Capital Projects. Mr. Taylor also spoke regarding the specifications for Caleb Smith to expand the program.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments July - 2024-25

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously to approve 2024-25 budget adjustments/transfers for July 2025 in the following programs:

Distance Learning
WIOA, Title II ESOL/CIVICS
Services Other BOCES

Services Other BOCES
Teacher Center

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Budget Adjustments July - 2025-26

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously to approve 2025-26 budget adjustments/transfers for July 2025 in the following programs:

Center for Learning Technology
Outdoor Learning Lab
Center for Learning Technology

Model Schools
Health and Safety/Risk Management
Summer Handicapped Related Services

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mrs. Herz moved, seconded by Mrs. Santos, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated July 8, 2025.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Approval of Capital Projects [R]

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Approval of Capital Projects as follows:

WHEREAS, Western Suffolk BOCES has identified specific capital projects needs that have been developed in conjunction with the capital plan as required by the state; and

WHEREAS, funding for these projects is available, without additional assessment to the districts, from various funds; and

WHEREAS, this transfer of funds will not jeopardize the soundness of any programs; and

WHEREAS, the following projects in the total amount of \$201,680 should be funded in the Capital Projects Fund:

<u>Project Name</u>	<u>Location</u>	<u>Estimated Cost</u>
Renovations to Caleb Smith OLL/Phase II *(H910)	Caleb Smith	\$201,680
Total		\$201,680

*additional funding for projects previously approved

THEREFORE, BE IT RESOLVED that the amount of \$640,920 hereby transferred to the Capital Fund from the following sources:

<u>Source of Funds</u>	<u>Amount</u>
Roof Replacement at Taukomas *(H909)	\$201,680
Total	\$201,680

(Listing referred to is designated as Encl. 9.1.4 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mr. Wunsch moved and Mr. Scheid seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 10-page Instructional Report dated July 8, 2025 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

Mr. Wunsch moved and Mr. Scheid seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 20-page Supplementary Services Report dated July 8, 2025 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mr. Wunsch moved and Mr. Scheid seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 4-page Non-Instructional Report dated July 8, 2025 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Wunsch, seconded by Mrs. Santos as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Approval of Dignity Act Coordinators [R]

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Approval of Dignity Act Coordinators as follows:

WHEREAS, the Dignity for All Students Act (L.2010, Ch. 482) and Commissioner's Regulations [Section 100.2(jj)] require school districts and BOCES to annually appoint Dignity Act Coordinators (DAC) in each school; and

WHEREAS, the role of the Dignity Act Coordinator is described in Policy 6211 (Code of Conduct); and

WHEREAS, all schools are required to have at least one staff member at every school be thoroughly trained to handle human relations in the areas of race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender and sex; and

WHEREAS, the Executive Directors have recommended the following be named DAC in the below named schools;

THEREFORE, BE IT RESOLVED that the following individuals are recommended for appointment as the Dignity Act Coordinators (DAC) for 2025-26:

Program	Recommended Staff
Special Education Division wide	Alison Quinlan, Principal
James E. Allen Elementary School	Lori Manno, Teacher Coordinator
Chestnut Hill Elementary Annex	Theresa Popofsky, Teacher Coordinator
Forest Avenue Elementary	Kimberly Alvarado, Assistant Principal
James E. Allen Jr/Sr High School	Jillian Rega, Teacher Coordinator
Brennan Middle/High School	Anthony Letterel, Assistant Principal
James E. Allen Alternative School	Robert Caravello, Principal
Manor Plains High School	Elizabeth Gilmartin, Assistant Principal
Itinerant Program	Maryann Sullivan, Assistant Principal
Alternate Learning Center (ALC)	Robert Caravello, Principal
Wilson Tech, Dix Hills	Jennifer Paterson, Principal
Wilson Tech, Northport	Stephanie Engelmann, Principal
Wilson Tech, Huntington	Joseph Stango, Principal
Wilson Tech, Aviation Facility	Lisa Romanowski, Principal

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Approval for Dual Enrollment Agreement with St. Joseph's University [R]

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Approval for Dual Enrollment Agreement with St. Joseph's University as follows:

WHEREAS, an agreement between Western Suffolk BOCES and St. Joseph's University has been developed for the purpose of Dual Credit Courses for the Wilson Tech Medical Assisting program for Western Suffolk BOCES students participating in St. Joseph's University educational programs;

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said collaborative agreement with St. Joseph's University. This agreement will commence on July 1, 2025 and will continue until July 1, 2026 and will automatically be renewed each year unless terminated at either party's request.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Authorization for Board Members to Attend a Conference [R]

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Board Members to Attend a Conference as follows:

WHEREAS, Western Suffolk BOCES is committed to providing the best possible leadership to the organization; and

WHEREAS, the ongoing education of Board of Education members assists in achieving this goal;

THEREFORE, BE IT RESOLVED the following Board Members are authorized to attend the conference noted below:

Debbie Adams-Kaden

NYSSBA's Annual Convention
New York City, New York
October 23 - 25, 2025

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with St. Joseph's University [R]

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with St. Joseph's University as follows:

WHEREAS, an agreement between Western Suffolk BOCES and St Joseph's University has been developed for the purpose of providing a placement site for students from St Joseph's University to fulfill their educational program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students,

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with SUNY Old Westbury [R]

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with SUNY Old Westbury as follows:

WHEREAS, an agreement between Western Suffolk BOCES and SUNY Old Westbury has been developed for the purpose of providing a placement site for students from SUNY Old Westbury to fulfill their psychology program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

Authorization to Accept a Donation of Equipment and Supplies [R]

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Authorization to Accept a

Donation of Equipment and Supplies as follows:

WHEREAS, Western Suffolk BOCES has received an offer from Angela Turchiano 18 Melvin Avenue Farmingdale NY 11738 to donate one (1) 2000 Chevrolet Impala, Vin Number 2G1WH55K3Y9203565 to be used by the students attending the Automotive Technology Program at Wilson Tech Northport Campus, and

WHEREAS, Western Suffolk BOCES students would benefit from this donation, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance, and

THEREFORE, BE IT RESOLVED, that the Board hereby approves the acceptance of the donated supply and equipment as listed above.

(Listing referred to is designated as Encl. 9.3.7 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

Personnel Matter

On motion of Mrs. Adams-Kaden, seconded by Mrs. Cunningham, the Board voted to un-table (Encl. 10.1). Mr. Wunsch opposed.

On motion of Mrs. Adams-Kaden, seconded by Mrs. Cunningham, the Board voted to approve Instructional Personnel matters, agenda items 10.1 as follows:

All Instructional personnel matters listed on the 1-page Instructional Report dated July 8, 2025 (Encl. 10.1) is incorporated with the official minutes of this meeting. Mr. Wunsch opposed.

NEW BUSINESS

Read & Adopt Policy #6211 – Code of Conduct

On motion of Mr. Wunsch, seconded by Mrs. Cunningham, as per Policy #1410 the Board unanimously agreed to waive the first read and voted unanimously to adopt Policy #6211 – Code of Conduct.

(Listing referred to is designated as Encl. 11.1 and is incorporated in the official minutes of this meeting.)

Executive Session

At 8:05 p.m. there being no further business items for discussion, a motion was made by Mrs. Herz, seconded by Mrs. Cunningham to go into Executive Session to discuss the performance of a particular employee.

At 8:50 pm a motion was made by Mrs. Herz, seconded by Mrs. Cunningham to closed Executive Session and move to the Regular Meeting.

ADJOURNMENT

At 8:51 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mrs. Herz and seconded by Mrs. Santos.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
8/13/25	SCOPE Annual Dinner Meeting, Bourne Mansion, Oakdale, Wednesday, 5:00 pm	D. Adams-Kaden, M.E. Cunningham, M. Flynn, J. Santos, B. Sales
9/17/25	N-SSBA's Annual Resolutions Dinner Meeting - Wednesday, September 17, 2025 - 6:00pm	B. Sales
10/23/25 - 10/25/25	NYSSBA Annual Convention and Education Expo, NYC, NY, Thursday – Saturday	D. Adams-Kaden, M. Flynn
10/27/25	REFIT Annual Dinner Meeting, Monday, 6:00 pm Millerage Inn Jericho, NY	D. Adams-Kaden, M. Flynn, J. Santos

Enclosures:

Save-the-Date, N-SSBA's Annual Resolutions Dinner Meeting
 Child Abuse & Neglect Memo
 EAP Pathways, July 2025
 EAP Pathways for Supervisors, July 2025
 NYSSBA Update, June 22, 2025



Joanne Klein
 District Clerk

**WESTERN SUFFOLK BOCES
TREASURER'S REPORT
REPORT FOR JUNE 2025**

	General Fund	School Lunch Fund	Special Aid Fund	Capital Fund	Custodial Fund	Totals
Operating Accounts:						
Beginning Balance, June 1, 2025	27,056,410.64	964,407.38	7,690,438.03	4,069,412.04	3,077,120.41	\$ 42,857,788.50
Receipts:						
Districts & BOCES	37,026,068.31		458,753.00			37,484,821.31
Accounts Receivable	908,504.23					908,504.23
CTE Tuition	150,029.40					150,029.40
Due from Other Funds (receipted to be transferred)	485,293.00	900,000.00		2,850,000.00		4,235,293.00
Employee Benefits	143,246.75					143,246.75
Financial Aid	156,586.00					156,586.00
Food Service Sales	865.77	7,936.02				8,801.79
From Other Funds (loans & loan repayments)						-
Interest	76,487.26	1,459.73	22,526.24	8,348.29	1,224.51	110,046.03
Investments Redeemed						-
Miscellaneous	205,643.51	2,418.50		-		208,062.01
Other Governments	11,589.64	87,101.00	362,629.00			461,319.64
Reserves (i.e. Unemployment/Workers Comp.)	73,044.00					73,044.00
Sale of Equipment/Supplies	1,034.90					1,034.90
Section 125 Flexible Plan					1,140,108.14	1,140,108.14
BOCES Aid - Due to School Districts	13,954,409.40					13,954,409.40
Surplus Funds - Due to School Districts	6,018.22					6,018.22
	<u>\$ 53,198,820.39</u>	<u>\$ 998,915.25</u>	<u>\$ 843,908.24</u>	<u>\$ 2,858,348.29</u>	<u>\$ 1,141,332.65</u>	<u>\$ 59,041,324.82</u>
Disbursements:						
Appropriations Expense	43,668,397.59	128,797.09	1,084,231.63	107,686.44		44,989,112.75
Due to Other Funds (receipted and transferred)	4,143,744.00		91,549.00		-	4,235,293.00
Invested						-
Payroll	15,161,017.44	98,134.10	350,191.37	-		15,609,342.91
Section 125 Flexible Plan	67,327.84				715,441.06	782,768.90
To Other Funds (loans & loan repayments)		-			-	-
Total Disbursements	<u>\$ 63,040,486.87</u>	<u>\$ 226,931.19</u>	<u>\$ 1,525,972.00</u>	<u>\$ 107,686.44</u>	<u>\$ 715,441.06</u>	<u>\$ 65,616,517.56</u>
Ending Balance from Operating Accounts, June 30, 2025	<u><u>\$ 17,214,744.16</u></u>	<u><u>\$ 1,736,391.44</u></u>	<u><u>\$ 7,008,374.27</u></u>	<u><u>\$ 6,820,073.89</u></u>	<u><u>\$ 3,503,012.00</u></u>	<u><u>\$ 36,282,595.76</u></u>
Investment Accounts:						
Investment Account Balance as of June 1, 2025	45,723,803.41	-	-	10,239,126.69	-	55,962,930.10
New Investments						-
Investment Earnings	112,790.13			27,676.26		140,466.39
Redeemed Investments						-
Ending Balance From Investment Accounts, June 30, 2025	<u><u>\$ 45,836,593.54</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 10,266,802.95</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 56,103,396.49</u></u>
Total Ending Balance for All Accounts as of June 30, 2025	<u><u>\$ 63,051,337.70</u></u>	<u><u>\$ 1,736,391.44</u></u>	<u><u>\$ 7,008,374.27</u></u>	<u><u>\$ 17,086,876.84</u></u>	<u><u>\$ 3,503,012.00</u></u>	<u><u>\$ 92,385,992.25</u></u>

COLLATERAL COVERING DEPOSITS AS OF JUNE 30, 2025

FUND	TYPE of ACCOUNT	BANK			As of June 30, 2025 - In addition to the FDIC coverage for the first \$250,000.00 on deposit, the following collateral was held in the form of Federal and New York State Obligations, political subdivisions within New York State and Federal Government Securities:		
GENERAL	N.O.W. Account	CHASE	\$ 17,173,208.07				
	Net Payroll Account	CHASE	-				
	Retiree Premium	CHASE	-				
	Clearing Account	CHASE	41,530.95		Segregated Collateral:		
	Certificate(s) of Deposit	CHASE	6,548,279.50			for CHASE book balances totaling	\$46,714,567.47
	Investment Money Market	CHASE	14,395,083.62		\$68,094,500.20	for bank balances totaling \$40,166,287.97	
		Total		\$ 38,158,102.14			
RESERVES	Investment Money Market	TD Bank	\$ 13,860,074.21		\$3,415,230.24	for CapitalOne book balances totaling	\$3,503,012.00
	Certificate(s) of Deposit	TD Bank	11,033,161.35			for bank balances totaling \$3,503,012.00	
		Total		\$ 24,893,235.56			
SCHOOL LUNCH					\$41,458,318.01 *	for TD Bank for book balances totaling	\$35,160,038.51
	N.O.W. Account	CHASE	\$ 1,736,391.44			for bank balances totaling \$41,708,318.01	
		Total		\$ 1,736,391.44			
SPECIAL AID					\$7,376,227.47	for Valley National Bank for book balances totaling	\$7,008,374.27
	N.O.W. Account	VALLEY NATIONAL	\$ 7,008,374.27			for bank balances totaling \$7,008,374.27	
		Total		\$ 7,008,374.27			
CAPITAL					* Amount available from Standby Letters of Credit totaling \$45,000,0000		
	N.O.W. Account	CHASE	6,820,073.89			Respectfully Submitted,	
	Investment Money Market	TD Bank	5,516,580.66				
	Certificate(s) of Deposit	TD Bank	4,750,222.29				
				\$ 17,086,876.84			
CUSTODIAL							
	N.O.W. Account	CapitalOne	\$ 3,503,012.00			Cheryl Bruckner	
		Total		\$ 3,503,012.00		Treasurer	

**WESTERN SUFFOLK BOCES
OCCUPATIONAL EDUCATION DIVISION**

**Extra-Classroom Activity Fund
For The Month Ending: JUNE 2025**

<u>Location</u>	<u>DIX HILLS CAMPUS</u>	<u>HUNTINGTON CAMPUS</u>	<u>NORTHPORT CAMPUS</u>	<u>REPUBLIC CAMPUS</u>	<u>SUB-TOTAL</u>
OPENING BALANCE	\$ 122.87	\$ 2,235.91	\$ 1,312.84	\$ 1,627.05	\$ 5,298.67
RECEIPTS	-	929.50	-	2,200.00	3,129.50
DISBURSEMENT	(339.56)	(2,838.09)	(412.58)	(1,752.01)	(5,342.24)
TRANSFER	500.00 *	-	-	(500.00) *	-
BANK FEES & CHARGES	(0.20)	(0.20)	(0.20)	(0.20)	(0.80)
CLOSING BALANCE	\$283.11	\$ 327.12	\$900.06	\$1,574.84	\$ 3,085.13

Bank Reconciliation:

Bank Balance	\$ 4,191.63
Deposits in Transit	\$0.00
Cash Deposit Adjustment	
Outstanding Checks	(1,106.50)
TOTAL	\$ 3,085.13

OUTSTANDING CHECKS	
Check #	Amount
2860	\$ 79.92
2901	\$ 350.00
2904	\$ 350.00
2906	\$ 300.00
2914	\$ 26.58
TOTAL CHECKS	\$ 1,106.50

CHECKS DISBURSEMENT	
CHECK #	AMOUNT
2912	\$ 475.20
2913	\$ 67.24
2914	\$ 26.58
2915	\$ 97.95
2916	\$ 309.07
2917	VOID
2918	\$ 1,201.27
2919	\$ 78.66
2920	\$ 54.27
2921	\$ 87.83
TOTAL	\$ 2,398.07

CHECKS DISBURSEMENT	
CHECK #	AMOUNT
2922	\$ 1,633.21
2923	\$ 1,111.00
2924	\$ 199.96
-	\$ -
-	\$ -
-	\$ -
-	\$ -
-	\$ -
-	\$ -
TOTAL	\$ 2,944.17
TOTAL CHECKS	
	\$ 5,342.24

Director: Nancy Kelsey

Club Treasurer: Sandra Samuels

NOTES:

*TRANSFER WAS DONE TO COVER EXPENSES AT THE DIX HILLS LOCATION.

							(Encl. 7)
							8/5/25
							Page 1 of 2
<u>Report of the Claims Auditor</u>							
To the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County:							
I hereby certify that the checks included in the warrants listed below were duly audited and ordered paid by me							
on the dates listed:							
<u>Warrants covering the period June 26, 2025 through July 28, 2025</u>							
<u>Warrant Number</u>	<u>Date of Warrant</u>	<u>Amount of Warrant</u>	<u>Funds</u>	<u>Amount of Checks/Wires Issued</u>	<u>Amount Approved</u>	<u>Date Authorized</u>	
336	6/26/25	\$ 2,425,172.09	General	\$ 2,425,172.09	\$ 2,425,172.09	6/26/25	
337	6/27/25	\$ 221,902.00	General	\$ 221,902.00	\$ 221,902.00	6/27/25	
338	6/27/25	\$ 3,910,491.83	General	\$ 3,910,491.83	\$ 3,910,491.83	6/27/25	
338	6/27/25	\$ 13,664.59	Federal	\$ 13,664.59	\$ 13,664.59	6/27/25	
338	6/27/25	\$ 6,245.73	School Lunch	\$ 6,245.73	\$ 6,245.73	6/27/25	
339	6/30/25	\$ 120,949.99	General	\$ 120,949.99	\$ 120,949.99	6/30/25	
340	6/30/25	\$ 362,629.00	Clearing	\$ 362,629.00	\$ 362,629.00	6/30/25	
341	6/30/25	\$ 1,457,528.33	General	\$ 1,457,528.33	\$ 1,457,528.33	6/30/25	
341	6/30/25	\$ 95,299.00	Federal	\$ 95,299.00	\$ 95,299.00	6/30/25	
341	6/30/25	\$ 18,952.73	School Lunch	\$ 18,952.73	\$ 18,952.73	6/30/25	
342	6/30/25	\$ 13,966,099.04	Clearing	\$ 13,966,099.04	\$ 13,966,099.04	6/30/25	
343	7/1/25	\$ 14,757.45	General	\$ 14,757.45	\$ 14,757.45	7/1/25	
344	7/1/25	\$ 87,101.00	Clearing	\$ 87,101.00	\$ 87,101.00	7/1/25	
345	7/3/25	\$ 37,034.00	General	\$ 37,034.00	\$ 37,034.00	7/3/25	
346	7/9/25	\$ 4,114.79	General	\$ 4,114.79	\$ 4,114.79	7/9/25	
347	7/9/25	\$ 4.95	General	\$ 4.95	\$ 4.95	7/9/25	
348	7/14/25	\$ 696,146.06	Custodial	\$ 696,146.06	\$ 696,146.06	7/14/25	
1	7/1/25	\$ 84,031.82	General	\$ 84,031.82	\$ 84,031.82	7/1/25	
2	7/2/25	\$ 210,961.78	General	\$ 210,961.78	\$ 210,961.78	7/2/25	
3	7/2/25	\$ 143,052.00	General	\$ 143,052.00	\$ 143,052.00	7/2/25	
4	7/3/25	\$ 49,735.24	General	\$ 49,735.24	\$ 49,735.24	7/3/25	
5	7/7/25	\$ 11,454.67	General	\$ 11,454.67	\$ 11,454.67	7/7/25	
6	7/9/25	\$ 145,727.30	General	\$ 145,727.30	\$ 145,727.30	7/9/25	
7	7/9/25	\$ 1,136.30	General	\$ 1,136.30	\$ 1,136.30	7/9/25	
8	7/10/25	\$ 143,911.28	General	\$ 143,911.28	\$ 143,911.28	7/10/25	
9	7/11/25	\$ 18,856.99	General	\$ 18,856.99	\$ 18,856.99	7/11/25	
10	7/14/25	\$ 45,835.00	General	\$ 45,835.00	\$ 45,835.00	7/14/25	
11	7/14/25	\$ 10,516.85	General	\$ 10,516.85	\$ 10,516.85	7/14/25	
12	7/15/25	\$ 37,605.00	General	\$ 37,605.00	\$ 37,605.00	7/15/25	
13	7/16/25	\$ 1,068,748.73	General	\$ 1,068,748.73	\$ 1,068,748.73	7/16/25	

							(Encl. 7)
							8/5/25
							Page 2 of 2
13	7/16/25	\$ 58,227.38	Federal	\$ 58,227.38	\$ 58,227.38		7/16/25
14	7/16/25	\$ 557,669.27	General	\$ 557,669.27	\$ 557,669.27		7/16/25
15	7/16/25	\$ 2,433.47	General	\$ 2,433.47	\$ 2,433.47		7/16/25
16	7/17/25	\$ 970,124.16	General	\$ 970,124.16	\$ 970,124.16		7/17/25
17	7/18/25	\$ 75,091.23	General	\$ 75,091.23	\$ 75,091.23		7/18/25
18	7/22/25	\$ 1,847.60	General	\$ 1,847.60	\$ 1,847.60		7/22/25
19	7/22/25	\$ 13,717.42	General	\$ 13,717.42	\$ 13,717.42		7/22/25
20	7/23/25	\$ 1,173,529.35	General	\$ 1,173,529.35	\$ 1,173,529.35		7/23/25
20	7/23/25	\$ 8,379.00	Federal	\$ 8,379.00	\$ 8,379.00		7/23/25
20	7/23/25	\$ 2,699.15	School Lunch	\$ 2,699.15	\$ 2,699.15		7/23/25
20	7/23/25	\$ 37.00	Capital	\$ 37.00	\$ 37.00		7/23/25
20	7/23/25	\$ 540.00	Custodial	\$ 540.00	\$ 540.00		7/23/25
21	7/24/25	\$ 21,837.50	General	\$ 21,837.50	\$ 21,837.50		7/24/25
22	7/24/25	\$ 280.36	General	\$ 280.36	\$ 280.36		7/24/25
23	7/28/25	\$ 14,518.47	General	\$ 14,518.47	\$ 14,518.47		7/28/25
TOTAL		\$ 28,310,596.90		\$ 28,310,596.90	\$ 28,310,596.90		
<u>Voids:</u>							
None							
<u>Exceptions:</u>							
The totals for the following warrants include checks which have not yet been approved and are currently being held pending additional paperwork/information:							
None							
7/28/2025		Rosemarie Todaro					
		Claims Auditor					
		Board of Cooperative Educational Services					
		Second Supervisory District of Suffolk County					

CAPITAL PROJECT UPDATE AS OF AUGUST 2025

Location	Project Name	Arch /Eng	Contractor	Status
Capital Projects:				
Admin	Roof Top Unit Replacement	H2M		This project is in quote process
Admin	Roof Top Unit Replacement	H2M		In design
Caleb Smith	Renovations to OLL	H2M	Stalco	Work on this project will begin at a date to be set
Chestnut	Kitchen Renovations	H2M		Submitted to HHH
District Wide	A/C Systems Replacement	H2M		In design
District Wide	Fire Alarm System Upgrades	H2M		This project is in quote process
District Wide	Air Filter Improvement	H2M	Relle/Hi Tech	Work is substantially complete
District Wide	Indoor Air Quality Sensor Installation	H2M	Cardinal	Work on this project will begin at a date to be set in consultation with the contractor
District Wide	Floor Tile Replacement - Phase 4	H2M	JCB, Milburn, Branch	Work on this project will begin at a date to be set in consultation with the contractor
JEA DH	Electric Utility Metering	H2M		This project is in quote process
JEA DH	Electrical Distribution Panel Replacement	H2M	Cooper Power & Lighting	Work in progress
JEA DH	A/C Main Panel Controls Retro-commissioning	H2M	Cardinal	Work is substantially complete
JEA DH	Cooling Tower Upgrade	M&O	CIS	Work on this project will begin at a date to be set in consultation with the contractor
JEA DH	Electrical Switchgear upgrade	H2M	LEB Electric	Work on this project will begin at a date to be set in consultation with the contractor
JEA MEL	Replace PA System	H2M		In design
JEA MEL	600 wing Unit vent replacement	H2M		Submitted to SED 2/2024
JEA MEL	Electric Utility Metering	H2M		This project is in quote process
JEA MEL	A/C Systems Replacement	H2M	Cardinal	Work in progress
* Republic	Roof Top Unit Replacement 22/23 Phase 2	H2M	CIS	Work is substantially complete
Taukomas	Roof Top Unit Replacement	H2M		In design
Taukomas	Electrical Switchgear Replacement	H2M	Baltray Enterprises Inc DBA	Work in progress
WT DH	Replace PA System	H2M		In design
WT DH	Paving and concrete replacement	H2M		In design
WT DH	Window Replacement Jones hall #1	H2M		In design
WT DH	Roof Top Unit Replacement	H2M	CIS	Work in progress
WT DH	Electrical Distribution Panel Replacement-McGuire 2	H2M	Cooper Power & Lighting	Work in progress

CAPITAL PROJECT UPDATE AS OF AUGUST 2025

Location	Project Name	Arch /Eng	Contractor	Status
WT DH	Electrical Switch Gear Upgrades - Career Center	H2M	LEB Electric	Work in progress
WT DH	Electrical Switch Gear Upgrades - Jones 1	H2M	LEB Electric	Work in progress
WT DH	Electrical Switch Gear Upgrades - Jones 2	H2M	LEB Electric	Work in progress
WT DH	Electrical Switch Gear Upgrades - McGuire 1	H2M	LEB Electric	Work in progress
WT DH	Electrical Switch Gear Upgrades - McGuire 2	H2M	LEB Electric - QUINTAL TREE	Work in progress
WT DH	Electrical/Distribution Panel Replacement - Jones 1	H2M	LEB Electric	Work in progress
WT DH	Electrical/Distribution Panel Replacement - McGuire 1	H2M	LEB Electric	Work in progress
WT DH	Step-Down Transformer Replacement - McGuire 1	H2M	LEB Electric/BBV	Work in progress
WT MP	Replace Electric Panel	H2M		In design
WT MP	Replace PA System	H2M		In design
* WT NP	Paving and concrete replacement	H2M		This project is in quote process
WT NP	Replace PA System	H2M		In design
WT NP	Roof Replacement	H2M		In design
WT NP	Electric Utility Metering	H2M		This project is in quote process
WT NP	Chiller replacement	H2M	Intricate	Work on this project will begin at a date to be set in consultation with the contractor
WT NP	A/C Systems Replacement	H2M	Cardinal	Work is substantially complete
<u>Major Alterations:</u>				
Admin	Remove wallcovering carpet from offices Exec wing and lobby	H2M		In design
Brennan	Large Fans for Gym	H2M		In design
* Chestnut	F&I perforated window shades in ent. corridor passthrough for busses	M&O		This project is in quote process
Chestnut	New ADA lever lockdown hardware swaps	M&O		In design
Chestnut	New Playground	H2M	American Recreational	Work on this project will begin at a date to be set in consultation with the contractor
* Forest	Building set up	H2M	Residential fence	Work in progress
JEA DH	Convert de-escalation room to office.	H2M		In design
JEA DH	Re-mat the walls and floor of gross motor room	H2M		In design
JEA DH	Replace interior partition wall and electric between 219 & 220	H2M		In design
JEA DH	Replace carpeting with resilient flooring 3 suites	H2M	Milburn	Work in progress
* JEA MEL	Classroom sidewalk replacements	M&O		This project is in quote process

CAPITAL PROJECT UPDATE AS OF AUGUST 2025

Location	Project Name	Arch /Eng	Contractor	Status
JEA MEL	Modifications to room 419 & 422 for calming space	H2M		In design
* JEA MEL	Upgrade door hardware ADA lever lockdown style	M&O		This project is in quote process
* Republic	Replace door hardware ADA lockdown button	M&O		This project is in quote process
Republic	Create new staff restroom	H2M	Sage Builders	Work on this project will begin at a date to be set in consultation with the contractor
Taukomas	Plumbing main RPZ joints replacement	M&O		In design
Taukomas	Reswitch lighting in Large Conf room	M&O		In design
Taukomas	Replace Ductless Split A/C in Server room	M&O	CIS, Statewide, NY Trenchless	Work in progress
Taukomas	Comfort Controls and thermostats upgrades phase 1 of 2	H2M	Cardinal	Work is substantially complete
* WT DH	Replace window treatments with glare resistant film bldg A&C	M&O		This project is in quote process
WT DH	Upgrade/Re-Design LCR Bldg C w/ new panel walls, sconces, & tile	H2M		In design
* WT DH	Re-finish floors of Auto Body shop Phase 2	M&O	Islandwide cleaning	Work is substantially complete
WT DH	Replace signage on front wall of campus	M&O	Sign-a-rama	Work on this project will begin at a date to be set in consultation with the contractor
WT DH	Replace window treatments in Building C Phase 1	M&O	AT Equipment	Work on this project will begin at a date to be set in consultation with the contractor
* WT MP	ADA Lockset upgrades	M&O		In design
WT MP	Interior door finish upgrades	M&O		In design
* WT MP	Phase 2 dental assistant model trimmer room	M&O		Work in progress
* WT MP	Remove carpet(s) in rooms 219,212,214 and replace with floor tile	H2M		This project is in quote process
* WT MP	Retile cafeteria floor	M&O		This project is in quote process
WT MP	Replace lab sinks in 4 locations	H2M	HNE	Work on this project will begin at a date to be set in consultation with the contractor
WT MP	Replace window treatments Phase 1 of 2	M&O	AT Equipment	Work on this project will begin at a date to be set in consultation with the contractor
WT NP	Replace folding partition between 209 & 210	H2M		In design
WT NP	Update finishes and partitions on Ladies Staff Restroom	M&O		In design
* WT NP	Upgrade door hardware to ADA/lockdown button levers	M&O		This project is in quote process

* indicates changed status from prior month

CAPITAL PROJECT UPDATE AS OF AUGUST 2025

Location	Project Name	Arch /Eng	Contractor	Status	Total Budget
Capital Projects:					
Admin	Roof Top Unit Replacement	H2M		In design	\$ 125,000
District	A/C Systems Replacement	H2M		In design	\$ 257,816
Taukomas	Roof Top Unit Replacement	H2M		In design	\$ 100,000
JEA MEL	Replace PA System	H2M		In design	\$ 172,000
WT DH	Paving and concrete replacement	H2M		In design	\$ 250,000
WT DH	Window Replacement Jones hall #1	H2M		In design	\$ 381,500
WT DH	Replace PA System	H2M		In design	\$ 154,770
WT MP	Replace Electric Panel	H2M		In design	\$ 125,000
WT MP	Replace PA System	H2M		In design	\$ 130,800
WT NP	Replace PA System	H2M		In design	\$ 55,140
WT NP	Roof Replacement	H2M		In design	\$ 819,000
Projects					11 \$ 2,571,026
Chestnut	Kitchen Renovations	H2M		Submitted to HHH	\$ 288,850
JEA MEL	600 wing Unit vent replacement	H2M		Submitted to SED 2/2024	\$ 503,580
Projects					2 \$ 792,430
Admin	Roof Top Unit Replacement	H2M		This project is in quote process	\$ 120,400
District	Fire Alarm System Upgrades	H2M		This project is in quote process	\$ 204,000
JEA DH	Electric Utility Metering	H2M		This project is in quote process	\$ 38,333
JEA MEL	Electric Utility Metering	H2M		This project is in quote process	\$ 38,333
WT NP	Electric Utility Metering	H2M		This project is in quote process	\$ 38,333
* WT NP	Paving and concrete replacement	H2M		This project is in quote process	\$ 268,380
Projects					6 \$ 707,780
Caleb Smith	Renovations to OLL	H2M	Stalco	Work on this project will begin at a date to be set in consultation with the contractor	\$ 1,925,320
District Wide	Indoor Air Quality Sensor Installation	H2M	Cardinal	Work on this project will begin at a date to be set in consultation with the contractor	\$ 361,500
District Wide	Floor Tile Replacement - Phase 4	H2M	JCB, Milburn, Branch	Work on this project will begin at a date to be set in consultation with the contractor	\$ 706,326

CAPITAL PROJECT UPDATE AS OF AUGUST 2025

Location	Project Name	Arch /Eng	Contractor	Status	Total Budget
JEA DH	Electrical Switchgear upgrade	H2M	LEB Electric	Work on this project will begin at a date to be set in consultation with the contractor	\$ 368,445
JEA DH	Cooling Tower Upgrade	H2M	CIS	Work on this project will begin at a date to be set in consultation with the contractor	\$ 187,130
WT NP	Chiller replacement	H2M	Intricate	Work on this project will begin at a date to be set in consultation with the contractor	\$ 1,403,523
Projects					6 \$ 4,952,244
JEA DH	Electrical Distribution Panel Replacement	H2M	Cooper Power & Lighting	Work in progress	\$ 530,070
JEA MEL	A/C Systems Replacement	H2M	Cardinal	Work in progress	\$ 125,350
Taukomas	Electrical Switchgear Replacement	H2M	Baltray Enterprises Inc DBA Bancker	Work in progress	\$ 206,010
WT DH	Electrical Distribution Panel Replacement-McGuire 2	H2M	Cooper Power & Lighting	Work in progress	\$ 220,031
WT DH	Electrical Switch Gear Upgrades - Career Center	H2M	LEB Electric	Work in progress	\$ 332,717
WT DH	Electrical Switch Gear Upgrades - Jones 1	H2M	LEB Electric	Work in progress	\$ 84,063
WT DH	Electrical Switch Gear Upgrades - Jones 2	H2M	LEB Electric	Work in progress	\$ 176,063
WT DH	Electrical Switch Gear Upgrades - McGuire 1	H2M	LEB Electric	Work in progress	\$ 481,385
WT DH	Electrical Switch Gear Upgrades - McGuire 2	H2M	LEB Electric	Work in progress	\$ 555,000
WT DH	Electrical/Distribution Panel Replacement - Jones 1	H2M	LEB Electric	Work in progress	\$ 105,000
WT DH	Electrical/Distribution Panel Replacement - McGuire 1	H2M	LEB Electric	Work in progress	\$ 555,000
WT DH	Roof Top Unit Replacement	H2M	CIS	Work in progress	\$ 467,347
WT DH	Step-Down Transformer Replacement - McGuire 1	H2M	LEB Electric/BBV	Work in progress	\$ 185,000
Projects					13 \$ 4,023,036
District	Air Filter Improvement	H2M	Relle/Hi Tech	Work is substantially complete	\$ 2,605,800
JEA DH	A/C Main Panel Controls Retro-commissioning	H2M	Cardinal	Work is substantially complete	\$ 125,350
* Republic	Roof Top Unit Replacement 22/23 Phase 2	H2M	CIS	Work is substantially complete	\$ 245,250
WT NP	A/C Systems Replacement	H2M	Cardinal	Work is substantially complete	\$ 54,500
Projects					4 \$ 3,030,900

Major Alterations:

CAPITAL PROJECT UPDATE AS OF AUGUST 2025

Location	Project Name	Arch /Eng	Contractor	Status	Total Budget
Admin	Remove wallcovering carpet from offices Exec wing and lobby	H2M		In design	\$ 42,770
Brennan	Large Fans for Gym	H2M		In design	\$ 31,850
Chestnut	New ADA lever lockdown hardware swaps	M&O		In design	\$ 67,500
JEA DH	Convert de-escalation room to office.	H2M		In design	\$ 18,200
JEA DH	Re-mat the walls and floor of gross motor room	H2M		In design	\$ 59,150
JEA DH	Replace interior partition wall and electric between 219 & 220	H2M		In design	\$ 22,750
JEA MEL	Modifications to room 419 & 422 for calming space	H2M		In design	\$ 81,900
Taukomas	Plumbing main RPZ joints replacement	M&O		In design	\$ 20,000
Taukomas	Reswitch lighting in Large Conf room	M&O		In design	\$ 31,000
WT DH	Upgrade/Re-Design LCR Bldg C w/ new panel walls, sconces, &	H2M		In design	\$ 40,950
WT MP	Interior door finish upgrades	M&O		In design	\$ 36,000
WT NP	Replace folding partition between 209 & 210	H2M		In design	\$ 22,750
WT NP	Update finishes and partitions on Ladies Staff Restroom	M&O		In design	\$ 25,000
<i>Projects</i>					13 \$ 499,820
* Chestnut	F&I perforated window shades in ent. corridor passthrough for	M&O		This project is in quote process	\$ 20,000
* JEA MEL	Classroom sidewalk replacements	M&O		This project is in quote process	\$ 22,500
* JEA MEL	Upgrade door hardware ADA lever lockdown style	M&O		This project is in quote process	\$ 78,000
* Republic	Replace door hardware ADA lockdown button	M&O		This project is in quote process	\$ 18,000
* WT DH	Replace window treatments all Classrooms and Instructional	M&O		This project is in quote process	\$ 90,000
* WT MP	ADA Lockset upgrades	M&O		This project is in quote process	\$ 67,500
* WT MP	Remove carpet(s) in rooms 219,212,214 and replace with floor	H2M		This project is in quote process	\$ 60,000
* WT MP	Retile cafeteria floor	M&O		This project is in quote process	\$ 25,000
* WT NP	Upgrade door hardware to ADA/lockdown button levers	M&O		This project is in quote process	\$ 45,000
<i>Projects</i>					9 \$ 426,000
Chestnut	New Playground	H2M	American Recreational	Work on this project will begin at a date to be set in consultation with the contractor	\$ 170,000
Republic	Create new staff restroom	H2M	Sage Builders	Work on this project will begin at a date to be set in consultation with the contractor	\$ 155,000

CAPITAL PROJECT UPDATE AS OF AUGUST 2025

Location	Project Name	Arch /Eng	Contractor	Status	Total Budget
WT DH	Replace signage on front wall of campus	M&O	Sign-a-rama	Work on this project will begin at a date to be set in consultation with the contractor	\$ 20,000
WT DH	Replace window treatments in Building C Phase 1	M&O	AT Equipment	Work on this project will begin at a date to be set in consultation with the contractor	\$ 27,500
WT MP	Replace window treatments Phase 1 of 2	M&O	AT Equipment	Work on this project will begin at a date to be set in consultation with the contractor	\$ 40,000
WT MP	Replace lab sinks in 4 locations	H2M	HNE	Work on this project will begin at a date to be set in consultation with the contractor	\$ 30,000
Projects					6 \$ 442,500
* Forest	Building set up	H2M	Residential fence	Work in progress	\$ 65,000
JEA DH	Replace carpeting with resilient flooring 3 suites	H2M	Milburn	Work in progress	\$ 70,000
Taukomas	Replace Ductless Split A/C in Server room	M&O	CIS, Statewide, NY	Work in progress	\$ 17,500
* WT MP	Phase 2 dental assistant model trimmer room	M&O	M&O	Work in progress	\$ 25,000
Projects					4 \$ 177,500
Taukomas	Comfort Controls and thermostats upgrades phase 1 of 2	H2M	Cardinal	Work is substantially complete	\$ 40,000
* WT DH	Re-finish floors of Auto Body shop Phase 2	M&O	Islandwide	Work is substantially complete	\$ 20,000
Projects					2 \$ 60,000

* indicates changed status from prior month

(Encl.9.1.1)

8/5/25

Page 1 of 1

Western Suffolk BOCES
2024-25 Budget
Budget Adjustment #14
August 2025

GENERAL FUND

ADJUSTMENT TO THE ADOPTED BUDGET

Revised Budget 7/8/25 273,466,352

DISTANCE LEARNING

Increased Revenue 39,985 Software 39,985

Increased Participation (Wyandanch) required additional software

Revised Budget 8/5/25 273,506,337

SPECIAL AID FUND

ADJUSTMENT TO THE ADOPTED BUDGET

Revised Budget 7/8/25 17,402,777

NO CHANGE

Revised Budget 8/5/25 17,402,777

(Encl.9.1.2)

8/5/25

Page 1 of 2

Western Suffolk BOCES
2025-26 Budget
Budget Adjustment #2
August 2025

GENERAL FUND

ADJUSTMENT TO THE ADOPTED BUDGET

Revised Budget 7/8/25 254,841,570

OUTDOOR LEARNING LAB

Increased Revenue	2,038,222		Software	2,008,222
			Other Expenses	30,000

Increased Participation (Belmore, Brentwood, Gates-Chili, Kingston, Middletown, Pittsford) required additional software and miscellaneous expenses

CENTER FOR LEARNING TECHNOLOGY

Increased Revenue	2,278,209		Equipment	335,972
			Software	100,000
			Other Expenses	1,842,237

Increased Participation (Babylon, Cold Spring Harbor, Commack, Copiague, Elwood, Harborfields, Lindenhurst, N Babylon, Northport, S Huntington, W Babylon, Wyandanch) required additional principal & interest payments, software, equipment, maintenance, contracted services and miscellaneous expenses

Revised Budget 8/5/25 259,158,001

BUDGET TRANSFERS GREATER THAN \$25,000

SPECIAL EDUCATION

Salaries & Benefits	263,000		Contracted Services	175,000
Contracted Services	50,000		Equipment	90,000
			Software	10,000
			Other Expenses	38,000

INTERNAL COMPUTER SERVICES

Credit fr Special Education	100,000		Contracted Services	68,150
			Equipment	10,950
			Software	4,050
			Other Expenses	16,850

(Encl.9.1.2)

8/5/25

Page 2 of 2

SPECIAL AID FUND

ADJUSTMENT TO THE ADOPTED BUDGET

Revised Budget 7/8/25 14,332,555

NO CHANGES

Revised Budget 8/5/25 14,332,555

SCHOOL LUNCH FUND

BUDGET TRANSFERS GREATER THAN \$25,000

SCHOOL LUNCH FUND

Salaries & Benefits 37,975 Contracted Services 37,975



(Encl. 9.1.3)
08/05/2025

AGENDA OF BID ANALYSIS FOR BOARD MEETING HELD ON: AUGUST 5, 2025

B#	Bid Title	Bid #	Opening Date	Program
1	Welding Equipment & Supplies	25/26-25AN	6/2/2025	Career & Technology Education Division
2	Curriculum Materials II	25/26-36E4-AN	7/24/2025	Division of Instructional Support Services



WESTERN SUFFOLK BOCES
507 Deer Park Road
Huntington Station, NY 11746

Reviewed by: A. Nguyen

NEW BUSINESS B-1

WELDING EQUIPMENT & SUPPLIES BID #25/26-25AN

Bids for Welding Equipment & Supplies #25/26-25AN for the 2025/26 school year were duly received and opened on June 2, 2025. The Empire State Online Bid system notified 571 matching suppliers, 60 invitations to bid were downloaded and 6 responses were received as follows:

Paxton Patterson
AWISCO Corp

OAM Supply Co.
Metco Supply Inc.

Robinson's Industrial Gas & Equipment Corp.
Topline Tool Warehouse Inc.

Tabulation of bids and summary of bidders are on file in the Purchasing Office.

BID AWARD

RESOLVED, that the purchase orders for Welding Equipment & Supplies Bid #25/26-25AN be issued to the following lowest responsible bidders meeting specifications in accordance with the bids and specifications dated May 19, 2025. Funds for the above are within the budget allocation for the 2025/26 school year.

RECOMMENDATION FOR AWARD

AWARDED VENDOR	NUMBER OF ITEMS AWARDED	TOTAL
AWISCO Corp	58	\$13,715.63
Robinson's Industrial Gas & Equipment Corp.	1	\$50.10
Metco Supply Inc	1	\$13.60
Paxton Patterson	4	\$6,713.59
Topline Tool Warehouse Inc	15	\$1,905.30
OAM Supply Co.	7	\$895.41
TOTAL	86	\$23,293.63

Total Number of Awarded Items \$5,000 or Greater: 1

Total Number of No Bid Items: 0

Total Number of No Award Items: 0

Total Number of Items in Bid: 86

Prices to hold through December 31, 2025 for future catalog expenditures. Additional anticipated expenditures \$50,000.

For the purpose of providing Welding Equipment & Supplies for Western Suffolk BOCES and all municipal and not-for-profit organizations for the 2025/26 school year.

MOVED BY: _____
August 5, 2025 Board meeting

SECONDED BY: _____

NEW BUSINESS B-1 Attachment

WELDING EQUIPMENT & SUPPLIES BID #25/26-25AN

Summary

One (1) item is \$5,000 or Greater:

ITEM #	DESCRIPTION	AWARDED VENDOR	UNIT PRICE
0009	WELDING MACHINE, MILLER XMT 350 CC/CV 1.0000 6625.0000 EA 6625.00 208-575 AUTOLINE, AWISCO #MIL907161	Paxton Patterson	\$6,625



WESTERN SUFFOLK BOCES
507 Deer Park Road
Huntington Station, NY 11746

Reviewed by: A. Nguyen, J. Shields

NEW BUSINESS B-2

CURRICULUM MATERIALS II BID #25/26-36E4-AN

Bids for Curriculum Materials II #25/26-36E4-AN for the 2025/26 school year were duly received and opened on July 24, 2025. The Empire State Online Bid system notified 1154 matching suppliers, 248 invitations to bid were downloaded and 5 responses were received as follows:

McGraw Hill (No Bid)
Amplify Education INC

Learn Engines
SAVVAS Learning Company

Textbook Warehouse

Tabulation of bids and summary of bidders are on file in the Purchasing Office.

BID AWARD

RESOLVED, that the purchase orders for Curriculum Materials II Bid #25/26-36E4-AN be issued to the following lowest responsible bidders meeting specifications in accordance with the bids and specifications dated July 10, 2025. Funds for the above are within the budget allocation for the 2025/26 school year.

RECOMMENDATION FOR AWARD

AWARDED VENDOR	NUMBER OF ITEMS AWARDED	TOTAL
Amplify Education INC	27	\$188,423.90
SAVVAS Learning Company	18	\$360,147.88
TOTAL	45	\$548,598.78

Total Number of Awarded Items \$5,000 or Greater: 0

Total Number of No Bid Items: 0

Total Number of No Award Items: 0

Total Number of Items in Bid: 45

Prices to hold through June 30, 2026 for future catalog expenditures. Additional anticipated expenditures \$1,200,000.

For the purpose of providing Curriculum Materials II for Western Suffolk BOCES for the 2025/26 school year.

MOVED BY: _____
August 5, 2025 Board meeting

SECONDED BY: _____

INSTRUCTIONAL PERSONNEL MATTERS FOR APPROVAL AT BOCES REGULAR MEETING

August 5, 2025

A. Resignations

Bernstein, Scott	Career & Technical Education/Teacher	4/30/25
Campbell, John	Career & Technical Education/Teacher	8/31/25
Giorlando, Damien	Career & Technical Education/Teacher	9/1/25

B. Leave of Absence

Arace, Lauren	Special Education/Teacher - Extension	9/1/25 – 8/31/26
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C. Summary of Instructional Appointments

<u>Name</u>	<u>Appointment</u>	<u>Tenure Area</u>	<u>Date</u>	<u>Salary</u>
Costa, Chianna	Probationary*	Cosmetology	9/1/25 – 8/31/29*	\$66,271
Lawrence, Kyle	Probationary*	Construction/Electrical	9/1/25 – 8/31/29*	\$63,483
Mahabir, Junior	Probationary*	Vehicle Mechanical Repair	9/1/25 – 8/31/29*	\$63,483

D. Instructional Appointment Detail

<u>Name</u>	Costa, Chianna
<u>Type of Appointment</u>	Probationary*
<u>Tenure Area</u>	Cosmetology
<u>Salary</u>	\$66,271 – E/1
<u>Effective Date</u>	9/1/25
<u>End of Probationary Period</u>	8/31/29*
<u>Certification</u>	Cosmetology
<u>Education</u>	Suffolk Community College, Brentwood 2016 - present
<u>Experience</u>	Western Suffolk BOCES, Dix Hills, NY - Continuing Occupational Education Instructor 2023 – 2024 Aide 9/2019 – 6/2025 Make Up Artistry (MUA), Smithtown, NY – Esthetician, Lash Stylist, Make-Up Applications 2023 – present Elite Concept Hair Design, Hauppauge, NY Receptionist 2018 – 2019 Cactus Salon, East Islip, NY Stylist Assistant 2015 – 2018

*The probationary expiration date for all appointments is tentative and conditional only, subject to the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure, the classroom teacher or building principal must receive composite or overall APPR ratings of either effective or highly effective in at least of the three of the four proceeding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, the employee will not be eligible for tenure at that time.

Instructional Personnel Matters**August 5, 2025****Page 2****Instructional Appointment Detail – (continued)**

<u>Name</u>	Kyle, Lawrence
<u>Type of Appointment</u>	Probationary*
<u>Tenure Area</u>	Construction/Electrical
<u>Salary</u>	\$63,483 – A/10
<u>Effective Date</u>	9/1/25
<u>End of Probationary Period</u>	8/31/29*
<u>Certification</u>	Uncertified
<u>Education</u>	Dowling College, Bohemia, NY BA 5/2013
<u>Experience</u>	Lincoln Tech Institute, Whitestone, NY Instructor 1/2023 to 8/31/25 Patriot Electric Corporation, College Point, NY Project Manager 9/2020 – 1/27/2023 C.M. Richey Electrical Contractors, Bohemia, NY Electrician 5/2019 – 9/2020 Horsepower Electric, Brooklyn, NY Assistant/Electrical 10/2017 – 5/2019 Levine Builders, Brooklyn, NY Assistant/Contractors 5/2016 – 10/2017

<u>Name</u>	Mahabir, Junior
<u>Type of Appointment</u>	Probationary*
<u>Tenure Area</u>	Vehicle Mechanical Repair
<u>Salary</u>	\$63,483 – A/10
<u>Effective Date</u>	9/1/25
<u>End of Probationary Period</u>	8/31/29*
<u>Certification</u>	Uncertified
<u>Education</u>	No Higher Education
<u>Experience</u>	Western Suffolk BOCES, Dix Hills, NY COE/Auto Instructor 2016 – present JMR Garage, Bay Shore, NY Owner 2009 – present Claws Auto Performance, Fresh Meadows, NY Automotive Parts Specialist 2004 - 2005

E. Uncertified to Transitional A Effective 9/1/25

<u>Name</u>	<u>Salary/Column/Step</u>
Wulfken, Dennis	\$67,937 – B/10

*The probationary expiration date for all appointments is tentative and conditional only, subject to the applicable provisions of Section 3012 of the Education Law. In order to be granted tenure, the classroom teacher or building principal must receive composite or overall APPR ratings of either effective or highly effective in at least of the three of the four proceeding years. If the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period, the employee will not be eligible for tenure at that time.

Instructional Personnel Matters**August 5, 2025****Page 3****F. Educational Increments/Column Advancements Effective 9/1/25**

<u>Name</u>	<u>Salary/Column/Step</u>
Bottiglieri, Jennifer	\$92,133 – I/10
Boyle, Mackenzie	\$74,859 – H/3*
Branche, Angela	\$77,883– G/5*
Donovan, Jaclyn	\$113,409 – H/15
Hendel, Kathleen	\$85,990 – G/10

G. Educational Increments/Column Advancements Effective 5/1/25

Villarico, Angela	\$79,441 – G/6*
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H. Tenure

<u>Career & Technical Education</u>	<u>Tenure</u>	<u>Date</u>
Arturi, Paula	Nurse Assisting	9/1/25
Culver, Robert	Criminal Justice	9/1/25
Raygada, Laura	School Counselor	9/1/25
<u>Special Education</u>	<u>Tenure</u>	<u>Date</u>
Governa, Staci	Assistant Principal	9/15/25
Karafa, Nicole	School Psychologist	9/1/25
Kinkaid, Lauren	Speech & Hearing Handicapped	9/1/25
Mills, Mary	Speech & Hearing Handicapped	9/1/25
Pesale, Frank	School Psychologist	9/1/25
Rooney, Jack	Special Education	9/29/25
Rothman, Rebecca	Special Education	9/1/25

I. Adult Instructor

Bernstein, Jason	Online Math
Falvo-Tessler, Lisa	English
Keys, Carolyn	Online Spanish
Knecht, Danielle	Science
Seidler, Robert	Online Social Studies
Vetter, Alyssa	Online Health

*Amended Salary/Step

Instructional Personnel Matters**August 5, 2025****Page 4****J. - Adult Instructors – New Hires**

Fournier, Marisol	ESL			\$36.57/hr
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K. Continuing Occupational Education

Chicas, Karina	Aviation			\$30/hr
Costa, Chianna	Cosmetology			\$27/hr
Galante, Joseph	AMT			\$27/hr
Gonzalez, Allison	Advanced Make-Up			\$31/hr
Murphy, Brian	AMT			\$41/hr
Porzio, Denise	Supervisor			\$40/hr
Velez, Kayla	Eyelash Extension			\$48/hr
Zabransky, Theresa	Online Learning			\$45/hr

**L. Temporary & Casual
Career & Technical Education**

Kelsey, Nancy	9/3/25 – 1/31/26	Career & Technical Education/ Support	100 hrs @ \$95 per hr	\$9,500
Lawrence, Kyle	8/6/25 – 8/30/25	Construction/Electricity	40 hrs @ \$41 per hr	\$1,640

Special Education

Crespo, Alisha	9/2/25 – 12/23/25	Music Specialist	73 days @ \$325 per day	\$23,725
Dee, Jenna	9/2/25 – 12/23/25	Physical Education Teacher	73 days @ \$350 per day	\$25,550
Hershberger, Dr. Laura Anne	9/1/25 – 11/30/25	Psychiatric Services	125 hrs @ \$240 per hr	\$30,000
Younai, Dr. Amy	9/1/25 – 11/30/25	Psychiatric Services	100 hrs @ \$240 per hr	\$24,000

Instructional Personnel Matters**August 5, 2025****Page 5****SUMMER SCHOOL****Non Contracted**

Azzariti, Nicholas
 Gomez, Giannina
 Panzenbeck, April

SUMMER EXTRA DAYS**Contracted**

Darrell, Kara	2 days @ \$310.37 per day
DiSalvo, Madison	2 days @ \$306.00 per day
Killeen, Kevin	1 day @ \$366.17 per day
Kusmierski, Jacob	1 day @ \$310.37 per day
Mills, Mary	2 day @ \$310.37 per day
Simeone, Michele	1 day @ \$310.37 per day
Smith, Jason S.	1 day @ \$310.37 per day
Susskind, Joanna	3 days @ \$310.37 per day

NON SUMMER – EXTRA DAYS**Career & Technical Education**

Ambrose, Alexander	15 days @ \$310.37 per day	Filiberto, Tina	10 days @ \$310.37 per day
Arturi, Paula	7 days @ \$321.33 per day	Fox, Frank	2 days @ \$306.00 per day
Culver, Robert	2 days @ \$324.77 per day	Maratto, Teresa	4 days @ \$320.67 per day
Donnelly, Katrina	1 day @ \$314.70 per day	O'Hara, Michael	4 days @ \$363.20 per day
Dubin, Evan	2 days @ \$306.00 per day		

Instructional Personnel Matters**August 5, 2025****Page 6****NON SUMMER – EXTRA DAYS****Special Education**

Andersen, Brandon	1 days @ \$359.40 per day	Lynt, Lori	2 days @ \$366.17 per day
Blee, Andrew	1 day @ \$366.17 per day	Manno, Lori	4 days @ \$366.17 per day
Bottiglieri, Jennifer	5 days @ \$349.30 per day	Nappo, Deanna	2 days @ \$350.87 per day
Brunza, Erica	1 day @ \$366.17 per day	Paulino, Heather	2 days @ \$366.17 per day
Chambers, Kelly	2 days @ \$359.40 per day	Piccola, Caralee	1 day @ \$339.67 per day
DiScalfani, Ashley	5 days @ \$366.17 per day	Popofsky, Theresa	4 days @ \$366.17 per day
Docar, Adam	3 days @ \$366.17 per day	Rosado, Angela	2 days @ \$366.17 per day
Farrell, Andrea	2 days @ \$350.87 per day	Saturno, Lisa	2 days @ \$366.17 per day
Flynn-Williams, Ruth	1 day @ \$366.17 per day	Sessa, Lisa	1 day @ \$342.67 per day
Frederico, Kristen	2 days @ \$366.17 per day	Shaffery, Monica	5 days @ \$366.17 per day
Grabovetsky, Kellyann	3 days @ \$366.17 per day	Sherer, Meghan	4 days @ \$366.17 per day
Lebel, Janeen	1 day @ \$366.17 per day	Villarico, Angela	1 day @ \$310.37 per day
Link, Jessica	1 day @ \$310.37 per day	Warman, Loren	2 days @ \$360.77 per day
Lynch, Jessie	2 days @ \$366.17 per day		

Instructional Personnel Matters**August 5, 2025****Page 7****REGIONAL SUMMER SCHOOL****Dean**

Renner, Irina

Lab

Dicpinigaiti, Daniel

Duprez, Dylan

Ferry Sarah

Fusaro, Michael

Hansen, Raimo

Jordan, Michael

Papasidero, Luigi

Van Bell, Thomas

Proctor

Adamo, Amanda

Johnsen, Dane

Johnsen, Heather

Proctor/Regents Review

Ferrante, Sarah

Leto, Gabriella

Lettieri, Christopher

Mullokandov, David

Strigaro, Kayla

Registrar

Ali, Daphne

Antoine, Victoria

Csutor, Lori

Grim, Samantha

Hoffman, Ian

Registrar - continued

Iocca, Kelly

Karagiannis, Chrysa

Lashin, Steven

Lorefice, Lauren

Muller Betty

Parson, Destiny

Pepe, Michael

Petraglia, Vincent

Ramsaran, Janelle

Sanchez, Jennifer

Schneider, Christine

Scott, Amanda

Smith Eva

Substitute/Proctor

DeLapi, Vincent

Teacher/Grader

Efsthathiou, Eugenia

Teacher/Proctor

Bruno, Joseph

Lattanzio, Kristine

Serabian, Victoria

Teacher/Proctor/Regents Review

Meade, Casey

Monti, Vito

Teacher/Grader/Lab/Proctor/Regents Review/Scoring Leader

Corrente, Gabrielle

(Encl. 9.2.2)

SUPPLEMENTARY SERVICES FOR APPROVAL AT BOCES REGULAR MEETING**August 5, 2025****I. SERVICES FOR WESTERN SUFFOLK BOCES**

- | | | | |
|-----------|---|--|----------|
| A. | Barry, Joyce Thorton | 5 days @ \$900 per day (Prior Approval) | \$4,500 |
| | <u>Provide Professional Development in the Area of Science</u> | | |
| | DISS – School Improvement for Standards Implementation – A506-6211-404-00-205 | | |
| | | | |
| B. | Quinlan, Cynthia A. | 70 hours @ \$185 per hour | \$12,950 |
| | <u>Provide Professional Development in the Area of Special Education</u> | | |
| | DISS - School Improvement for Standards Implementation – A506-6211-404-00-205 | | |

II. SERVICES FOR COMPONENT DISTRICTS

- | | | | |
|-----------|--|------------------------------------|----------|
| A. | Ava White Tutorials, Inc. | 1 workshop @ \$10,250 per workshop | \$10,250 |
| | (White, Ava) | | |
| | <u>Provide Professional Development for Wilson Reading Program</u> | | |
| | DISS – School Improvement for Standards Implementation – A506-6211-404-00 | | |
| | | | |
| B. | Boccafola, Kristin | 10 programs @ \$160 per program | \$1,600 |
| | <u>Provide Outdoor Environmental Education Field Science and Challenge Course Programs</u> | | |
| | DISS – Outdoor Learning Lab – A402-5843-404-00 | | |

II. SERVICES FOR COMPONENT DISTRICTS (continued)

C. Bright Minds Technology, Inc. (Esposito Ed.D., Maria) <u>Provide Professional Development in the Area of Technology and Computer Science Standards</u> DISS - School Improvement for Standards Implementation – A506-6211-404-00	5 days @ \$1,200 per day	\$6,000
D. Educators for Collaborative Literacy, LLC (Schwartz, Shanna Beth) <u>Provide Professional Development in the Area of Technology and Computer Science Standards</u> DISS - School Improvement for Standards Implementation – A506-6211-404-00	7 days @ \$2,800 per day 3 days @ \$2,600 per day	\$19,600 \$7,800
E. Levy, Michelle <u>Provide Professional Development in the Area of Supports and Interventions for Classroom Behaviors</u> DISS - School Improvement for Standards Implementation – A506-6211-404-00	25 days @ \$1,050 per day	\$26,250
F. Living Literacy Network, LLC (Lepis, Erik V.) <u>Provide Professional Development in the Area of Literacy</u> DISS - School Improvement for Standards Implementation – A506-6211-404-00	10 days @ \$2,000 per day	\$20,000
G. Mike Ochs, LLC (Ochs, Michael Thomas) <u>Provide Professional Development in the Area of Literacy</u> DISS - School Improvement for Standards Implementation – A506-6211-404-00	10 days @ \$1,950 per day	\$19,500

Supplementary Services**August 5, 2025****Page 3****II. SERVICES FOR COMPONENT DISTRICTS (continued)**

H. New Visions for Public Schools, Inc	8 days @ \$3,900 per day	\$31,200
(Foschi PhD, Devin)		
<u>Provide Professional Development in the Area of Science</u>		
DISS - School Improvement for Standards Implementation – A506-6211-404-00		
I. Stand Tall Enterprises	1 day @ \$9,000 per day	\$9,000
(Bollar, Steven A.)		
<u>Provide Professional Development in the Area of Leadership as Keynote Speaker at</u>		
<u>Long Island Technology and Education Summit</u>		
DISS - Model School Technology Plan and Implementation – A536-6318-404-00		
J. Woll, Francesca	15 hours @ \$125 per hour	\$1,875
<u>Provide Professional Development in the Area of Leadership Skills</u>		
DISS - School Improvement for Standards Implementation – A506-6211-404-00		
K. Smart Start Grant Teachers	39 hours @ \$75 per hour (Prior Approval)	\$2,925
DISS		

Breitfeller, Jacklyn
Loria, Maryellen

Supplementary Services**August 5, 2025****Page 4****III. SERVICES FOR A SINGLE DISTRICT**

- | | | |
|--|--|----------|
| A. All Your Data Solutions, LLC
(Proscia, Judith) | 560 hours @ \$125 per hour (Prior Approval) | \$70,000 |
| <u>Provide Professional Development in the Area of Data Reporting and Testing/
Northport-East Northport School District
DISS – Model School Technology Plan and Implementation – A536-6318-404-00</u> | | |
| B. Aspire Change EDU
(Sheninger, Eric Charles) | 1 day @ \$6,000 per day | \$6,000 |
| <u>Provide Professional Development in the Area of Preparing Learners for Their Future/
Northport-East Northport School District
DISS – School Improvement for Standards Implementation – A506-6211-404-00</u> | | |
| C. Calcaterra, Regina | 1 day @ \$3,500 per day | \$3,500 |
| <u>Provide Professional Development in the Area of School Culture as the Keynote Speaker for
Superintendent’s Conference Day/Smithtown School District
DISS - School Improvement for Standards Implementation – A506-6211-404-00</u> | | |
| D. Envision Leadership, Inc
(DeLuca Ed.D., Deborah) | 1 day @ \$1,600 per day | \$1,600 |
| <u>Provide Professional Development for the Board Retreat/
Cold Spring Harbor School District
DISS - School Improvement for Standards Implementation – A506-6211-404-00</u> | | |

Supplementary Services**August 5, 2025****Page 5****III. SERVICES FOR A SINGLE DISTRICT (continued)****E. Gateway Education Holdings, LLC
DBA Savvas Learning Company, LLC
(Wurtzel, Sandra)**

<u>Provide Professional Development in the Area of Secondary Science and Envision Mathematics/Kings Park School District</u>	as per contract	\$25,700
DISS - School Improvement for Standards Implementation – A506-6211-404-00		

<u>Provide Professional Development in the Area of Envision Mathematics/Lindenhurst School District</u>	6 days @ \$3,700 per day	\$22,200
DISS - School Improvement for Standards Implementation – A506-6211-404-00		

F. Gruttola, Jessica	6 days @ \$1,100 per day	\$6,600
<u>Provide Professional Development in the Area of ELA/Lindenhurst School District</u>		
DISS - School Improvement for Standards Implementation – A506-6211-404-00		

G. Lauren Kolbeck Szulc, LLC (Kolbeck, Lauren)	20 days @ \$1,950 per day	\$39,000
<u>Provide Professional Development in the Area of Literacy/North Babylon School District</u>		
DISS - School Improvement for Standards Implementation – A506-6211-404-00		

Supplementary Services**August 5, 2025****Page 6****III. SERVICES FOR A SINGLE DISTRICT (continued)****H. Lety Algeri, Inc.
(Algeri, Leticia)**Provide Tower Garden Aeroponic Program/
Commack School District

1 program @ \$10,413 per program

\$10,413

DISS – Exploratory Enrichment Program – A435-5840-404-00

Provide Tower Aeroponic Program/
Commack School District

1 program @ \$32,810 per program

\$32,810

DISS – Exploratory Enrichment Program – A435-5840-404-00

I. Malbouef, Andrew Lawrence

1 day @ \$2,700 per day

\$2,700

Provide Professional Development in the Area of Math Desmos/
Commack School District

DISS - School Improvement for Standards Implementation – A506-6211-404-00

J. Michael Ochs, LLC

3 days @ \$2,300 per day

\$6,900

Provide Professional Development in the Area of Literacy/
Kings Park School District

1 day @ \$2,700 per day

\$2,700

DISS - School Improvement for Standards Implementation – A506-6211-404-00

**K. Mission Be, Inc.
(Winter, Carin)**

4 workshops @ \$1,000 per workshop

\$4,000

1 workshop @ \$1,700 per workshop

\$1,700

Provide Professional Development in the Area of Mindfulness/
Northport-East Northport School District

DISS - School Improvement for Standards Implementation – A506-6211-404-00

Supplementary Services**August 5, 2025****Page 7****III. SERVICES FOR A SINGLE DISTRICT (continued)**

L. 95 Percent Group, LLC (Ayers, Rhonda) <u>Provide Professional Development in the Area of Literacy/</u> <u>Harborfields School District</u> DISS - School Improvement for Standards Implementation – A506-6211-404-00	2 sessions @ \$1,745 per session	\$3,490
M. Ryan’s Story Presentation, LLC (Halligan, John) <u>Provide Anti-Bullying Program/Smithtown School District</u> DISS – Exploratory Enrichment Program – A435-5840-404-00	1 program @ \$2,000 per program	\$2,000

SUPPLEMENTARY SERVICES REPORT SUMMARY**I. SERVICES FOR WESTERN SUFFOLK BOCES**

- A. Name:** Barry, Joyce Thorton
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Western Suffolk BOCES
Explanation: Ms. Thorton Barry received her BS in Biology from Mount Saint Mary's College. She received her MS in Special Education K-12 from Long Island University and her SDA from Dowling College. She began her career over twenty-seven years ago as a high school biology teacher and has taught chemistry, elementary and special education. Currently, Ms. Barry is the Science, Research and Technology Chairperson for the Plainview-Old Bethpage School District.

II. SERVICES FOR COMPONENT DISTRICTS

- A. Name:** Ava White Tutorials, Inc.
(White, Ava)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Western Suffolk BOCES
Explanation: Ms. Ava White, M.Ed., W.C.T., W.D.T., is a Wilson Partner & Certified Trainer. Ms. White is the School Director of Ava White Tutorials. She has a BS in Special and Elementary Education from Peabody College. She has a MS in Special Education from the University of Georgia and is also a Wilson Dyslexia Therapist.

II. SERVICES FOR COMPONENT DISTRICTS (continued)

- C. Name:** **Bright Minds Technology, Inc.
(Esposito Ed.D., Maria)**
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Western Suffolk BOCES
Explanation: Ms. Maria Esposito received her BA in Education and Psychology from Molloy College. She received her MA in Educational Communication and Technology from New York University. She earned a Professional Diploma School Administration and EdD in Leadership and Technology from Dowling College. Ms. Esposito received an Advanced Certificate Computer Science Education from Molloy University. Currently, Ms. Esposito is a professor at Molloy University and the owner and President of Bright Minds Technology, Inc.
- D. Name:** **Educators for Collaborative Literacy, LLC
(Schwartz, Shanna Beth)**
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Western Suffolk BOCES
Explanation: Ms. Shanna Beth Schwartz received her BA in Sociology from Brandeis University. She received her MA in Curriculum and Teaching from Teachers College, Columbia University. Ms. Schwartz has over two decades of experience in literacy teaching and curriculum development.
- E. Name:** **Levy, Michelle**
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Western Suffolk BOCES
Explanation: Ms. Michelle Levy received a BA in Elementary Education, MS in Early Childhood Education and Special Education Certification from Brooklyn College. She received Administration Certification from the College of St. Rose. Ms. Levy has over thirty-five years of experience as a special educator in a variety of roles.

II. SERVICES FOR COMPONENT DISTRICTS (continued)

- F. Name:** **Living Literacy Network, LLC**
(Lepis, Erik V.)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Western Suffolk BOCES
Explanation: Mr. Erik V. Lepis received his BA in Liberal Arts from SUNY Purchase and his MS in Early Childhood Education from Long Island University. He received a Post Graduate Certificate in Educational Leadership from Stony Brook University. Mr. Lepis taught in suburban New York and is the Co-Founder of The Living Literacy Network.
- G. Name:** **Mike Ochs, LLC**
(Ochs, Michael Thomas)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Western Suffolk BOCES
Explanation: Mr. Michael Thomas Ochs received his BA in Print Journalism from The University of St. Thomas and his MA in Literacy from Teachers College, Columbia University. He taught for ten years in Mississippi, Washington, D.C. and the South Bronx. Mr. Ochs now works with K-8 teachers and school leaders to enhance reading and writing instruction.

II. SERVICES FOR COMPONENT DISTRICTS (continued)

- H. Name:** **New Visions for Public Schools, Inc.**
(Foschi PhD, Devin)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Western Suffolk BOCES
Explanation: Mr. Devin Foschi received his BS in Kinesiological Sciences, Biology, his M.Ed. in Curriculum and Instruction and his Ph.D. in Educational Psychology from the University of Nevada. His professional experience includes Secondary Science Teacher, Curriculum Developer and Instructional Designer for the Clark County School District.
- I. Name:** **Stand Tall Enterprises**
(Bollar, Steven A.)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Western Suffolk BOCES
Explanation: Mr. Steven A. Bollar received his BS in Art Education from Kutztown University and his MA in Educational Leadership from The College of New Jersey. He is a former Principal and Superintendent of Schools. Currently, Mr. Bollar is a consultant, author and motivational speaker. For over twenty years, he has been delivering keynotes and trainings both nationally and internationally, including with the New York State Education Department.

III. SERVICES FOR A SINGLE DISTRICT

- B. Name:** **Aspire Change EDU**
(Sheninger, Eric Charles)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Mr. Eric Charles Sheninger received his BS in Biology from Salisbury State University and a BS in Marine/Environmental Sciences from University of Maryland Eastern Shore. He did graduate work in Wildlife/Fisheries Biology at Frostburg State University. Mr. Sheninger received his M.Ed. Educational Administration from East Stroudsburg University. Currently, he is the CEO of Aspire Change EDU.
- C. Name:** **Calcaterra, Regina**
Dates: School Year 2025-2026
Funding Source: Component School District
Requested By: Western Suffolk BOCES
Explanation: Ms. Regina Calcaterra is the founder of Calcaterra Law PC and a New York Times best selling author. She was the first woman to be appointed Chief Deputy County Executive in Suffolk County. Currently, she serves as a Court Appointed Special Advocate (CASA) and advocates for children in the foster care system.
- D. Name:** **Envision Leadership, Inc.**
(DeLuca, Ed.D., Deborah)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Ms. Deborah DeLuca, Ed.D. recently retired from Rocky Point School District as the Assistant Superintendent for Curriculum, Instruction, Special Education, and Athletics. She received her BS in Elementary Education from SUNY Fredonia and MS in Reading from LIU CW Post. Ms. DeLuca received her School District Administrator certification and a Doctorate of Educational Leadership, Administration and Technology from Dowling College.

III. SERVICES FOR A SINGLE DISTRICT (continued)

- E. Name:** Gateway Education Holdings, LLC
DBA Savvas Learning Company, LLC
(Wurtzel, Sandra)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Ms. Sandra Wurtzel is an Education Consultant with Savvas Learning Company, previously Pearson K-12. She facilitates professional learning for teachers and administrators, modeling co-teaching, co-planning and using student work to support reflective practice. Ms. Wurtzel works closely with the educators she supports in order to develop a strong rapport and establish a safe environment within which to explore questions, misconceptions and new strategies. She received her BA in Elementary Education from Southampton College of Long Island University and her MS in Literacy from Adelphi University.
- F. Name:** Gruttola, Jessica
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Ms. Jessica Gruttola received her BS in Elementary Education from SUNY Oneonta. She received her MS in Reading and Literacy Acquisition from Dowling College. Ms. Gruttola received her certified IB Educator Certificate from International Baccalaureate and a MS in Education Administration from Sacred Heart University. Ms. Gruttola has been an Administrator, Literacy Specialist, Curriculum Coordinator and Educator for over twenty years.

III. SERVICES FOR A SINGLE DISTRICT (continued)

- G. Name:** **Lauren Kolbeck Szulc, LLC**
(Kolbeck, Lauren)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Ms. Lauren Kolbeck received her BS in Education with a dual major in Elementary Education and Speech Communication from Northwestern University. She received her MS in Elementary Education from Hunter College. She has over twenty-five years of experience as a classroom teacher, reading teacher, literacy coach and staff developer. For over a decade, Ms. Kolbeck has worked as a lead staff developer at Teachers College where she co-authored two books in the Units of Study series. Currently, she works with schools across Long Island.
- H. Name:** **Lety Algeri, Inc.**
(Algeri, Leticia)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Ms. Leticia Algeri, founder, is a passionate educator with a ME from Hofstra University, extensive classroom experience and a certification in Holistic Health Coaching. The School Seeds Program is dedicated to promoting healthy eating habits in schools. Through the innovative use of Tower Gardens, students get hands-on experience cultivating fresh produce right in their classrooms. Her mission is to sow seeds of healthy habits, fostering a connection between classroom learning and the importance of nutritious choices and cultivate a generation passionate about wellness and vitality.

III. SERVICES FOR A SINGLE DISTRICT (continued)

- I. Name:** **Malbouef, Andrew Lawrence**
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Mr. Andrew Malbouef is an experienced secondary math teacher with thirty-two years in the classroom. He has facilitated multiple workshops all over the country on engaging with Desmos. Mr. Malbouef is extremely passionate about exploring new ways to help students conceptualize mathematical concepts and believes technology opens doors to new possibilities. Mr. Malbouef received his BA in Mathematics from Hope College and his MED from Western Michigan University. He earned 24 graduate level credits in Mathematics Education from Converse College.
- J. Name:** **Mike Ochs, LLC**
(Ochs, Michael Thomas)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Mr. Michael Thomas Ochs received his BA in Print Journalism from The University of St. Thomas and his MA in Literacy from Teachers College, Columbia University. He taught for ten years in Mississippi, Washington, D.C. and the South Bronx. Mr. Ochs now works with K-8 teachers and school leaders to enhance reading and writing instruction.
- K. Name:** **Mission Be, Inc.**
(Winter, Carin)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Ms. Carin Winter received her BSW from Salisbury University and her MSW from Adelphi University. She has extensive clinical experience working with youth in schools, foster care and the juvenile justice system. For over a decade, she maintained a private counseling practice and was a school social worker specializing in substance abuse. Ms. Winter is the founder and CEO of Mission Be, a pioneering nonprofit that has reached over 450,000 students and educators with science-backed programs rooted in compassion, mental wellness and community transformation.

III. SERVICES FOR A SINGLE DISTRICT (continued)

- L. Name:** **95 Percent Group, LLC**
(Ayers, Rhonda)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Ms. Rhonda Ayers received her BS in Education and her MS in Education from Troy University. She has over thirty years of experience in the field of education. Currently, Ms. Ayers is a literacy consultant with a passion for empowering teachers with knowledge, skills and strategies for teaching students to read.
- M. Name:** **Ryan's Story Presentation, LLC**
(Halligan, John)
Dates: School Year 2025-2026
Funding Source: District Commitment
Requested By: Component School District
Explanation: Mr. John Halligan lost his thirteen-year old son, Ryan, to suicide on October 7, 2003. At the time of his death, Ryan was a middle school student in Essex Junction, Vermont. It was revealed in much greater detail after Ryan's death that he was ridiculed and humiliated by peers at school and online. In memory of his son, Mr. Halligan spearheaded the Vermont Bully Prevention bill, signed into law (ACT 117) in May 2004, only a few months after Ryan's death. He also successfully led the law's passage on mandatory suicide prevention education in public schools (ACT 114) in April 2006. Mr. Halligan has been outspoken about the need for more education and prevention of bullying, cyberbullying, and teen suicide throughout the United States, Canada, and Latin America. He has appeared on several national TV programs, including Primetime with Diane Sawyer, PBS Frontline, and Oprah. Mr. Halligan also spoke at the United National Cyberhate Seminar in 2009.

(Encl. 9.2.3)

NON-INSTRUCTIONAL PERSONNEL MATTERS FOR APPROVAL AT BOCES REGULAR MEETING

All approvals subject to SED Clearance

August 5, 2025

A. <u>Appointments</u>				
<u>Name</u>	<u>Title</u>	<u>Program/Department</u>	<u>Effective Date</u>	<u>Salary</u>
(A)Bosyk, Shane	Special Education Aide	Special Education	09/01/25	As per contract
(A)Cachia, Lisa	Special Education Aide	Special Education	09/01/25	As per contract
(A)Chance, Tyrone	Head Custodian	Maintenance & Operations	08/06/25	\$62,595
(A)DiRico, Olivia	School Teacher Aide	Career & Technical Education	09/01/25	As per contract
(A)Estevez Adames, Yedwelyn	Special Education Aide	Special Education	09/01/25	As per contract
(A)Lewandowska, Anita	School Teacher Aide	Career & Technical Education	09/01/25	As per contract
(A)Marquez Solorzano, Claudia	Custodial Worker	Maintenance & Operations	08/06/25	\$48,150
(A)Molina Castaneda, Brenda	School Teacher Aide	Career & Technical Education	09/01/25	As per contract
(A)Palma, Diana	Special Education Aide	Special Education	09/01/25	As per contract
(A)Ryder, Edward	School Teacher Aide	Career & Technical Education	09/01/25	As per contract
(A)Walsh, Madison	Special Education Aide	Special Education	09/01/25	As per contract
B. <u>Resignations</u>				
Babar, Sumaira	Special Education Aide	Special Education	08/15/25	
Franco, Paula	Special Education Aide	Special Education	08/31/25	
Lewandowska, Anita	Food Service Worker	Child Nutrition	06/27/25	
Strickland, Elaine	Special Education Aide	Special Education	07/23/25	
C. <u>Leaves of Absence</u>				
D'Amato, Stephanie	Special Education Aide	Child Care Extension	09/01/25-02/06/26	
Morales, Ciara	Special Education Aide	Professional	09/01/25-01/31/26	
Seitz, Kimberly	Special Education Aide	Medical Extension	09/01/25-10/23/25	

(A) Appointment

Non-Instructional Personnel Matters**August 5, 2025****Page 2****D. Division Change
From Career & Technical Education to Special Education**

Lipps, Tammy Special Education Aide 09/01/25

E. Substitute and Temporary Personnel**Career & Technical Education
Hourly Aide @ \$20.00 per hour**Bowden, Kathleen
Oster, Cecilia**Maintenance & Operations
Custodial Worker @ \$19.50 per hour**Castillo, Jorge
Maldonado Escobar, Jose**F. Temporary & Casual 2025-2026
Central Administration**

Deblasio, Aneita	Payroll/Benefits Assistant	09/01/25-06/30/26	400 hours @ \$50.00 per hour	\$20,000
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Child Nutrition

Devins, Krista	Food Service Inventory	07/17/25-08/08/25	35 hours @ \$28.00 per hour	\$980.00
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Special Education

Nugent, Kathryn	Clerical	08/01/25-11/26/25	240 hours @ \$40.00 per hour	\$9,600
Paschke, Christine	Substitute Clerical	09/02/25-12/30/25	175 hours @ \$19.50 per hour	\$3,412.50
Reilly-Pettolino, Kathy	Office Assistant	08/06/25-10/31/25	325 hours @ \$29.00 per hour	\$9,425
Rubin-Decervens, Christian	Equipment Adaptor	09/02/25-06/30/26	720 hours @ \$25.00 per hour	\$18,000

Non-Instructional Personnel Matters**August 5, 2025****Page 3****SUMMER SCHOOL 2025****Summer School Lunch Program**
Substitute Food Service WorkersLynch, Donna
Makowski, Arlene**Contract Aides**Brass, Theresa
Crupi, Kristina
Jones, Carter
Kopping, Maria***Non-Contract Aide**

Hofer, Lillian

Contract Occupational Therapist
(Less than 30 days)

Fasano, Christine

Contract Registered Nurse
(Less than 30 days)

Richardson, Kimberly

Student Workers @ \$17.00 per hourDavila, Tegan
Lauture, Cheldine
Stoehrer, Jack

*Correction from Non-Contracted to Contracted on 6/10/25 board

REGIONAL SUMMER SCHOOL**Clerical**

Flynn, Kelly

PER DIEM AND PART TIME EMPLOYEES 2025-2026
AS PER BOARD APPROVED RATES**Hourly Workers**Alamia, Lisa
Paschke, Christine

(Encl. 9.2.4)
8/5/25

WESTERN SUFFOLK BOCES

RESOLUTION ABOLISHING POSITION AND TERMINATING EMPLOYEE HAVING LEAST SENIORITY IN THE TENURE AREA

RESOLVED, the Board of Education hereby abolishes teaching position in the Animal Science tenure area.

BE IT FURTHER RESOLVED, the employment of the teacher having the least seniority in the system within the tenure area of the positions abolished shall be discontinued effective 8/31/2025 to wit:

Name	Tenure Area	Position
<i>Angela Branche</i>	<i>Animal Science</i>	<i>1.0</i>

(Encl. 9.2.5)
8/5/25

WESTERN SUFFOLK BOCES

RESOLUTION ABOLISHING POSITION AND TERMINATING EMPLOYEE HAVING LEAST SENIORITY IN THE TENURE AREA

RESOLVED, the Board of Education hereby abolishes teaching position in the Deaf and Hearing Impaired tenure area.

BE IT FURTHER RESOLVED, the employment of the teacher having the least seniority in the system within the tenure area of the positions abolished shall be discontinued effective 8/31/2025 to wit:

Name	Tenure Area	Position
<i>Tracy Adamo</i>	<i>Deaf and Hearing Impaired</i>	<i>1.0</i>

(Encl. 9.3.1)

8/5/25

Page 1 of 4

WESTERN SUFFOLK BOCES
DISPOSITION OF SURPLUS PROPERTY

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE, BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

Western Suffolk BOCES
Surplus
AUGUST 5, 2025

DESCRIPTION	LOCATION	VALUE	BOARD MEETING DATE
ICE MACHINE, HOSHIZAKI, KM280MAH-N126148, NO TAG	BRENNAN	JUNK/ NO RESALE VALUE	August 5, 2025
FLOOR MIXER, TAG #185497	JEAN DIX HILLS	TO BE AUCTIONED	August 5, 2025
FLOOR MIXER, TAG #101296	JEAN MELVILLE	TO BE AUCTIONED	August 5, 2025
MICROWAVE, JES11425P255, NO TAG	JEAN MELVILLE	JUNK/ NO RESALE VALUE	August 5, 2025
MICROWAVE, EMO31MZC-X1, NO TAG	JEAN MELVILLE	JUNK/ NO RESALE VALUE	August 5, 2025
MICROWAVE, JES11425P255, NO TAG	JEAN MELVILLE	JUNK/ NO RESALE VALUE	August 5, 2025
MICROWAVE, MT41105KQ-0, FGP0607997, NO TAG	JEAN MELVILLE	JUNK/ NO RESALE VALUE	August 5, 2025
METAL FOLDING CHAIRS (10), NO TAG	JEAN MELVILLE	JUNK/ NO RESALE VALUE	August 5, 2025
PLASTIC STUDENT CHAIRS (20), NO TAG	JEAN MELVILLE	JUNK/ NO RESALE VALUE	August 5, 2025
ROLLING COMPUTER DESK, NO TAG	JEAN MELVILLE	JUNK/ NO RESALE VALUE	August 5, 2025
METAL MUSIC STAND, NO TAG	JEAN MELVILLE	JUNK/ NO RESALE VALUE	August 5, 2025
CAFETERIA TABLES, 72" ROLLING TABLES, NO TAG	JEAN MELVILLE	JUNK/ NO RESALE VALUE	August 5, 2025
GAS CONVECTION OVEN, SINGLE/FULL SIZE, PO#2101251, BLODGETT, SHO-100-G, TAG #223874	LINCOLN	TO BE AUCTIONED	August 5, 2025
TRAUlsen 4 DOOR REFRIGERATOR, TRAUlsen, AHT232NUT, T60809G07, NO TAG	TAUKOMAS	JUNK/ NO RESALE VALUE	August 5, 2025
TALL WOODEN BOOK CASE (8 TOTAL, 4 IN 202, 4 IN 204), NO TAG	TAUKOMAS	TO BE AUCTIONED	August 5, 2025
SAFE-MOSLER, TL-30, NO TAG	WILSON TECH DIX HILLS	JUNK/ NO RESALE VALUE	August 5, 2025
TIRE CHANGER, 26IN TIRE CHANGER, RANGER R26EWX, TAG #139362	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
SMARTBOARD-DOC-CAMERA, SDC450, TAG #159816	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
SMARTBOARD-DOC-CAMERA, SDC450, TAG #159817	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
SMARTBOARD-CLICKER, 24 PACK SMART RESPONSE SYSTEM, SRP-PE-24, TAG #159818	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
DISHWASHER, CONVEYOR AUTOMATIC, JACKSON AJ-44CE, TAG#101184	WILSON TECH DIX HILLS	VENDOR REMOVED ITEM FROM PREMISES	August 5, 2025
MICROSCOPE, ALPHAB3ET, NIKON, YS2-H, TAG #101397	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
BLACK CABINET, NO TAG	WILSON TECH DIX HILLS	JUNK/ NO RESALE VALUE	August 5, 2025
BOSCH ROUTER, 0601905339, 8510020, NO TAG	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
BOSCH ROUTER, 0601905634, 9490460, NO TAG	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
BOSCH ROUTER, 0601905634, 065042, NO TAG	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
SNAPON 3/8" DRILL, SNAP ON, 3056, NO TAG	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
16" 2 SPEED SCROLL SAW, DELTA, NO TAG	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
HYDROLIC CHAIR, NO TAG	WILSON TECH DIX HILLS	BROKEN/TO BE DISPOSED	August 5, 2025
ELECTROLUX/FRIGIDAIRE 18.7 CU FT, FRIGIDAIRE, FRT18HB5DWB, BA71408971, NOT TAG	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
STYLING STATION 2 SIDED (LAB 1), NO TAG	WILSON TECH DIX HILLS	TO BE AUCTIONED	August 5, 2025
AIR COMPRESSOR, IRON HORSE, IHP104L, T000190, NOT TAG	WILSON TECH HUNTINGTON	TO BE AUCTIONED	August 5, 2025
MORTISING ATTACHMAENT, DELTA, 17-924, NO TAG	WILSON TECH HUNTINGTON	TO BE AUCTIONED	August 5, 2025

Western Suffolk BOCES
Surplus
AUGUST 5, 2025

DESCRIPTION	LOCATION	VALUE	BOARD MEETING DATE
BELT SANDER, CRAFTSMAN, 3510225930, NO TAG	WILSON TECH HUNTINGTON	TO BE AUCTIONED	August 5, 2025
12"X5.9" PLANER, DELTA, 22-540, NO TAG	WILSON TECH HUNTINGTON	TO BE AUCTIONED	August 5, 2025
EPSON SCANNER, V550 PHOTO, T3NW154438, NO TAG	WILSON TECH HUNTINGTON	TO BE AUCTIONED	August 5, 2025
ANALYZER-ENGINE, SUN, MODD1011, TAG#14956	WILSON TECH NORTHPORT	TO BE AUCTIONED	August 5, 2025
DRYER, WIG, GUARDIAN, MODDSC, TAG# 34526	WILSON TECH NORTHPORT	TO BE AUCTIONED	August 5, 2025
TESTER, AVR, SNAP-ON, MOD1560V, TAG#54030	WILSON TECH NORTHPORT	TO BE AUCTIONED	August 5, 2025

Surplus Attachment

DISHWASHER, CONVEYOR AUTOMATIC, JACKSON AJ-44CE, TAG#101184

Description:

On the Furnish & Install Commercial Dishwasher & Booster Heater Bid #24/25-100I-JN, the bid did not call for disposal of the existing dishwasher. The winning vendor was Douglas Equipment; who had quoted us on the installation of the new dishwasher & booster heater. Douglas Equipment hired an outside installation company to perform the installation & this installer mistakenly took and disposed of the old dishwasher which was initially identified to go to auction. BOCES has made efforts to recover the unit but the installer had already disposed of it by the time this issue was identified.

P.O. Date: 2/14/2002

Original cost: 12,480

Current day value: to be assessed

(Encl. 9.3.2)
8/5/25

WESTERN SUFFOLK BOCES

RESOLUTION FOR AUTHORIZATION FOR AFFILIATION AGREEMENT KALMAR FAMILY DENTISTRY

WHEREAS, an agreement between Western Suffolk BOCES and Kalmar Family Dentistry has been developed for the purpose of providing clinical experience for Western Suffolk BOCES participating in WS BOCES Dental Chairsides Assisting Program students;

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students participating;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement. This agreement will become effective 7/1/2025 and shall remain in force unless terminated by either party. Either party may terminate this agreement by providing notice of such intention to the other party at least six months in advance. This agreement will be subject to review annually.

(Encl. 9.3.3)
8/5/25

WESTERN SUFFOLK BOCES

RESOLUTION FOR AUTHORIZATION FOR AFFILIATION AGREEMENT SHORE DENTAL SOLUTIONS

WHEREAS, an agreement between Western Suffolk BOCES and Shore Dental Solutions has been developed for the purpose of providing clinical experience for Western Suffolk BOCES participating in WS BOCES Dental Chairside Assisting Program students;

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students participating;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement. This agreement will become effective 7/1/2025 and shall remain in force unless terminated by either party. Either party may terminate this agreement by providing notice of such intention to the other party at least six months in advance. This agreement will be subject to review annually.

(Encl. 9.3.4)
8/5/25

WESTERN SUFFOLK BOCES

ACCEPTANCE OF DONATED EQUIPMENT & SUPPLIES

WHEREAS, Western Suffolk BOCES has received an offer from AAR Corporation, Repair and Engineering Services Group, 747 Zeckendorf Blvd, Garden City, NY 11530 to donate the following items to be used by the students attending the programs at Wilson Tech Republic Campus:

- Audio-Visual Monitors
- Various Office & Warehouse Furniture
- Various Storage Cabinets
- Various Bins
- Various Machine Shop Equipment
- Various Test Equipment
- Various Warehouse Equipment
- Various Commercial Aircraft Parts
- Various Dry Erase Boards
- Various Power Supply Strips
- Various Tooling

WHEREAS, Western Suffolk BOCES students would benefit from this donation, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance, and

THEREFORE BE IT RESOLVED, that the Board hereby approves the acceptance of the donated supplies and equipment as listed above.

(Encl. 9.3.5)
8/5/25

WESTERN SUFFOLK BOCES

AUTHORIZATION FOR AGREEMENT WITH NORTHWELL HEALTH, INC.

WHEREAS, an agreement between Western Suffolk BOCES and Northwell Health, Inc., where Northwell Health, Inc., will be providing community based evaluative and treatment health services for students from school districts participating in this service, and

WHEREAS, Northwell Health, Inc., will also provide support services to families as well as professional development to staff from participating school districts;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Northwell Health, Inc. This agreement will become effective July 1, 2025. This agreement shall be for an initial term of one year commencing on the effective date and may only be renewed by mutual written agreement between the Parties.

(Encl. 9.3.6)
8/5/25

**APPROVAL OF AFFILIATION AGREEMENTS BETWEEN
WESTERN SUFFOLK BOCES AND BINGHAMTON UNIVERSITY**

WHEREAS, an agreement between Western Suffolk BOCES and Binghamton University has been developed for the purpose of providing a placement site for students from Binghamton University to fulfill their educational program in the Speech and Language Pathology Program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students;

THEREFORE BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Encl. 9.3.7)
8/5/25

WESTERN SUFFOLK BOCES

APPROVAL OF AFFILIATION AGREEMENT BETWEEN WESTERN SUFFOLK BOCES AND GRAND CANYON UNIVERSITY

WHEREAS, an agreement between Western Suffolk BOCES and Grand Canyon University has been developed for the purpose of providing a placement site for students from Grand Canyon University to fulfill their educational program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students,

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

WESTERN SUFFOLK BOCES
Office of the Chief Operating Officer
507 Deer Park Road
Dix Hills, NY 11746

MEMORANDUM

TO: Members of the Western Suffolk BOCES Board of Education
FROM: Michael Flynn
DATE: August 5, 2025
SUBJECT: Read & Adopt Policy #7173 - Internet-Enabled Personal Device Ban for Students

Attached please find the above noted policy, Policy #7173 - Internet-Enabled Personal Device Ban for Students. Policy #7173 is in accordance with New York Consolidated Laws and focuses on bell-to-bell ban on internet-enabled devices such as smart phones and watches, tablets and other technology. The policy outlines the law, its objectives and the measures Western Suffolk BOCES is implementing to support the law.

I am requesting, as per Policy #1410, that the Board adopt this policy revision simultaneous to the first read.

Thank you.

MF:jk
Attachment

USE OF INTERNET-ENABLED DEVICES DURING THE SCHOOL DAY

7173

Western Suffolk BOCES consulted with stakeholders to develop this policy to prohibit the use of Internet-enabled devices by students during the school day on school grounds. This policy aims to ensure that students remain focused on their academic responsibilities throughout the school day, which includes all instructional and non-instructional periods such as homeroom, lunch, recess, study halls, and passing time.

For purposes of this policy, the following definitions apply:

- a) "Internet-enabled devices" means and includes any smartphone, tablet, smartwatch, or other device capable of connecting to the Internet and enabling the user to access content on the Internet, including social media applications;
 "Internet-enabled devices" does not include:
 - 1. Non-Internet-enabled devices such as cellular phones or other communication devices not capable of connecting to the Internet or enabling the user to access content on the Internet; or
 - 2. Internet-enabled devices supplied by the District, charter school, or Board of Cooperative Educational Services (BOCES) that are used for an educational purpose.
- b) "School day" means the entirety of every instructional day as required by subdivision 7 of the Education Law Section 3604 during all instructional time and non-instructional time, including but not limited to homeroom periods, lunch, recess, study halls, and passing time.
- c) "School grounds" means in or on or within any building, structure, athletic playing field, playground, or land contained within the real property boundary line of a BOCES facility.

Students are generally prohibited from using Internet-enabled devices during the school day anywhere on school grounds.

However, students may be authorized to use an Internet-enabled device during the school day on school grounds:

- a) If authorized by a teacher, principal, or agency for a specific educational purpose;
- b) Where necessary for the management of a student's health care;
- c) In the event of an emergency;
- d) For translation services;
- e) On a case-by-case basis, upon review and determination by a school psychologist, school social worker, or school counselor for a student caregiver who is routinely responsible for the care and well-being of a family member; or
- f) Where required by law.

Students must be permitted to use an Internet-enabled device where the use is included in the student's:

- a) Individualized Education Program (IEP); or
- b) Section 504 Plan.

On-Site Storage of Internet-Enabled Devices Including Cell Phones

- Students are discouraged from bringing their personal devices to school. If students do bring devices to school, they must store their Internet-enabled devices in designated storage areas during the school day.
- Students attending elementary programs will store devices in their backpacks, which will be placed in the area designated by their program administrator.
- Students attending special education secondary programs will store their devices in their homeroom classrooms or lockers, according to the program they attend.
- Wilson Tech students will store their devices in lockers in their building or classroom, according to their program.

Methods for Parents to Contact Students During the School Day

To accommodate necessary communication, parents or persons in parental relation may call the school's main office, and the office staff can relay messages to the student or call the student to the office to speak with their parent or person in parental relation.

Enforcement and Consequences

Western Suffolk BOCES is prohibited from suspending a student solely for accessing internet-enabled devices in violation of this policy. However, some uses of personal electronic devices or refusal to adhere to this policy will constitute a violation of the Code of Conduct or other district policies, and in some instances, the law.

Posting of Policy

Western Suffolk BOCES will post this policy in a clearly visible and accessible location on its website. Translations of the policy into the 12 most common non-English languages spoken by limited-English proficient individuals in the state will be provided upon request by a student or other persons in parental relation to a student.

Reporting

Beginning September 1, 2026 and annually thereafter, Western Suffolk BOCES will publish an annual report on its website detailing enforcement of this policy within the BOCES in the prior school year. This report will include non-identifiable demographic data of students who have faced disciplinary action for non-compliance and analysis of any demographic disparities in enforcement of this policy. If a statistically significant disparate enforcement impact is identified, the report will include a mitigation action plan.

Education Law Section 2803

Adopted: August 8, 2025