

School Library System
Western Suffolk BOCES
Council Meeting
Wednesday, November 14th, 2018
9:00 a.m. – Executive Conference Room 1

MINUTES

Present: Jill Adler, Carolyn Burton, Carol Byrne, Jane Herbst, Dawn Koziarz, Elizabeth Aitken, Deanna Jakubowsky, Diane Miller, Dr. Catherine Masrour, Mary Biener, Dr. Matthew Covey, and Sara Kardasz

Not Present: Dr. Bea Baaden and Min Liu

The meeting convened at 9:15 a.m. The minutes of the September 25th, 2018 meeting were unanimously approved on a motion by Jane and seconded by Jill.

Sara brought up for discussion:

- **2017-18 Annual Report:** The State had some questions which Sara answered. The report was resubmitted on November 8th. Awaiting final approval from the State.
- **Council Meeting Dates:** January 17th and April 16th
- **Cooperative Collection Development Plan:** Sara sent out an e-mail asking for volunteers to form a committee. Two people responded: Edward Cuff, currently an English Teacher who is now attending Library School and Alice Wolcott a librarian at John Glenn High School. Ideally the committee should have approximately five members. It is anticipated that it would require attending about 2-3 meetings over the course of the school year. Dawn said perhaps we should stress that volunteers benefit as it is a form of professional development and a way to ascertain various collections in member libraries—how to best use resources available to all librarians and their schools. Sara will continue to promote the committee with the hope of encouraging others to volunteer.
- **Science Journal Club ~ Cold Spring Harbor Laboratory Library:** Donna Miceli has been giving Sara updates about the meetings. Currently 20 students are involved—one having dropped out. Donna is quite impressed with their accomplishments and finds the students very animated this year. The first group presentation was November 13th and they were practice presentations. Although the program was originally intended for typical students, it has been demonstrated that the more scholastically advanced students fair better since they appear to be more comfortable with all that needs to be done to be actively involved for successful participation. Matt stated that maturity and intellect make

for a more successful participation. Google Classroom is being used for journal club interactions.

- Sara and Ludmila Pollock, Executive Director of the Cold Spring Harbor Laboratory Library, will be making a presentation to science coordinators on January 9th to discuss the Science Journal Club. It is hoped that this may garner even more interest in the project. How to handle the potential increase in student participation is being considered. Another section could be established; but whether Donna can take on another hasn't been determined.
- Jill commented that the group from her school, St. Anthony's High School, has been excited about the club and the benefits it provides.
- **Vendor Workshop Evaluations:**
 - Buncee and the AASL Standards: 20 attended with positive feedback
 - Support the new AASL Standards for School Libraries with Britannica: 7 attended and were impressed with the Spanish-language version and the various tools it offers. Carolyn commented that her librarians have to meet one hour four times per school year and would be amenable to hosting a rep from Britannica. Sara said although this could be pursued, the school would have to have access to WiFi for the presenter and attendees. Also, since some vendors travel quite far, enrollment could be an issue.
- **Liaison meeting and PD review:** 37 attended. They received an introduction to and overview of the new AASL Standards for Learners. The Implementation Team discussed each of the six Frameworks - Inquire, Include, Collaborate, Curate, Explore and Engage. Very positive reviews were received!
- **New Librarians Orientation Evaluation:** 8 attended and Sara advised that as long as there is interest and need, she will offer this orientation every year. Comments related to websites discussed, SLMPE, Teachingbooks.net, resources to consider, and sharing ideas from seasoned librarians. Topics discussed were very often not covered in the classes the librarians took at college. Special thanks to experienced librarians Susan Teeter, Isabel Zinman, and Jeffrey Marciano for attending and sharing their expertise.
- **LI School Library's 5th Regional Institute:** 202 attended (Down from 257 in 2016 when it was last held at a hotel.) 46 attended from WSBOCES. (Down from 76 in 2016.) It was held Tuesday, November 6th, 8:30-3:00 pm at the Radisson Hotel, Hauppauge. Note: New York City School Library System holds its conference at Citi Field on the same day as our Institute. This creates a problem for some of the vendors. Some WS SLS member librarians were conducting presentations at their own districts so they were not able to attend the Institute. Dawn shared that Copiague librarians had to attend workshops in their district. Vendors paid \$800 per table and had ample time to interact with attendees. The Keynote speaker was Tanya Lee Stone and she was favorably received. Harry Chan of MediaFlex, a strong school library supporter, donated bags for attendees and had two tables.

- **Librarian and Administrator of the Year Awards:** applications are due December 21st. No changes, besides dates, were made to the application we used last year. Sara sent out a reminder e-mail to librarians on November 5th. Sara was contacted about the possibility of awarding a posthumous award to Theresa Haar. The Council was in favor of considering such a nomination. Debra Cavalier of Northport and Kim Bronzino of Commack, have already sent in letters of support. Thus far no applications have been received for Administrator of the Year. Discussion ensued regarding the possibility of not having a candidate this year and the fact that the members are fine with just awarding an award to the Librarian of the Year.
- **LibGuides:** Sara discussed the means of disseminating library news. One way is through LibGuides (approximately \$649 per year). Carl Vitevitch uses LibGuides at ESBOCES and Sara will check into the possibility of using it here. Money would have to be allocated and staff time would be needed to keep it up-to-date. Certainly it would be better than what we currently have with our webpage and Sara's inability to update or post to it. Matt stressed that once established it's easy to use and you can cut and paste from MS Word
- **Some Upcoming Meeting Dates:**
 - December 3rd: Follett Destiny Library Manager Users Group;
 - December 4th: Follett Destiny Resource Manager Lunch & Learn;
 - December 10th: DPS Users Group;
 - December 11th: "Best Practices and Lesson Ideas with the new AASL School Library Standards" (Liaison meeting);
 - December 19th: Rosen Interactive ebooks workshop;
 - January 17th: SLS Council meeting;
 - January 17th: Professional Circle: "Booktalking Tips and Tricks";
 - February 6th: Professional Circle: "Lesson Ideas and the AASL Standards";
 - March 13th: SLS Council meeting snow date - only used if 1/17 Council meeting is cancelled due to a snow day;
 - March 21st: "Finding and Using Local Primary Sources" (Regional Liaison meeting at St. Joseph's College);
 - April 3rd: Liaison meeting snow date - only used if 12/11 Liaison meeting is cancelled due to a snow day;
 - April 16th: SLS Council meeting;
 - May 7th: Professional Circle: "Lesson Ideas Using Local Primary Sources";
 - May 16th: 4th Leadership & Information Symposium - Celebrate Our Successes!
- **New Business:** WNET/WLIW ETSC Meeting: WNET will be promoting a new program in April as part of *Nature*. Three one-hour television programs. Will promote citizen science projects. People will watch a program and then go on-line for a project to participate in. They hope to create a tie-in between watching a television program and

then doing something on your computer. National Science Foundation is funding the project. Other educational resources from WNET were discussed.

- Mary Biener shared that she is meeting with her administration this afternoon to discuss her library budget. Conversation ensued attempting to arm Mary with “ammunition” needed to provide a well-rounded library with the resources needed to support student and teacher success. Carolyn will e-mail her a study showing a swing back to actual books, as opposed to e-books. We wish her well. Some Council members provided Mary with their current budgets in the hopes Mary can get increased funding for her library.

With no further business to discuss, the meeting adjourned.

Respectfully submitted,
Carol Byrne
Recording Secretary