

School Library System  
Western Suffolk BOCES  
Council Meeting  
Thursday, November 21<sup>st</sup>, 2019  
9:00 a.m. – Executive Conference Room 1

MINUTES

Present: Jill Adler, Elizabeth Aitken, Carolyn Burton-Gajda, Carol Byrne, Dr. Matthew Covey, Donna Fife, Deanna Jakubowsky, Dawn Koziarz, Min Liu, Dr. Catherine Masrour, Diane Miller, and Sara Kardasz

Absent: Dr. Bea Baaden and Jane Herbst

The meeting convened at 9:15 a.m. The minutes of the September 25, 2019 meeting were unanimously approved on a motion by Diane and seconded by Carolyn.

Sara brought up for discussion:

- **Annual Report:** The report was submitted September 25<sup>th</sup>. Sara was asked for some clarification by the State. For example, there was a question about a change in the number of member libraries contributing MARC records to the Union catalog. Sara's response was that the increase was due to a push from her office to encourage that librarians submit the records. The plan was submitted again on November 15<sup>th</sup> and we are awaiting final approval.
- **Cooperative Collection Development:** Our updated Cooperative Collection Development was sent to the state and received positive feedback. It will be formally submitted and become part of our new five-year plan.
- **Science Journal Club~Cold Spring Harbor:** Sara attended the first two sessions. Unfortunately several original students have opted to drop out. There are now 17 students participating from five high schools. Matt Dunn from the CSHL Library spoke at length at the first meeting and discussed the work that was required in participating in the club. Perhaps this might have been one of the reasons some students dropped out. We discussed how the club could be promoted, perhaps awarding participants a certificate which could be presented to them at their school. There could also be a "Best Presentation Award" so participants have a sense of competition and victory. Sara agreed to share the suggestions with the Science Journal Club adult participants.
- **Vendor Worksops (MediaFlex/OPALS DPS user group meeting):** Met on October 16<sup>th</sup> with ten attendees. The evaluations were all positive and covered layouts for database pages, support and editing, ways of navigating, customizing pages, among other comments. The Buncee workshop was cancelled.
- **Liaison meeting and PD (Using Local Primary Sources: School Librarian & K-12 Social Studies Teacher Collaboration) (October 3<sup>rd</sup>):** 49 attendees enjoyed the meeting/workshop and Rosen supplied lunch. Judi Dzikowski from Rosen presented for 30 minutes. Susan Glaser had a table for SSLMA. Susan is also involved with Long Island History Day. PD was provided by NYS

Archives Partnership Trust's Jessica Maul. The evaluations for the day were quite favorable and everyone seemed to leave having learned valuable tips, suggestions, lessons, etc.

- **New Librarians Orientation (October 17<sup>th</sup>):** The session was attended by seven new librarians and five experienced librarians. Sara focused on WS BOCES and the SLS: who they are, what they offer member libraries and the networking they provide. The new librarians left having learned quite a lot and now know they have experienced librarians whom they can reach out to for assistance, suggestions, etc. The evaluations were most positive.
- **Long Island School Library System's 6<sup>th</sup> Regional Institute on November 5<sup>th</sup>:** Sara had totes (that each attendee received) for today's meeting for anyone who was unable to attend the Institute. Included in the tote was the day's agenda, brochure from Empire State Information Fluency Continuum, flyers, and the journal for the day's activities which had been created by Carl Vitevitch, ESBOCES, and printed by Nassau BOCES. Our council's Dr. Catherine Masrour was one of the presenters discussing High School to College! The Institute was held at the Hauppauge Radisson at a cost of \$100. There were 204 in attendance: 62 from Eastern, 51 from Western, and 91 from Nassau. Dr. Barbara Stripling presented on the re-imagined Empire State Information Fluency Continuum. The keynote speaker was Cheryl Wills, author of her latest book "Emma". Cheryl spoke about searching for her ancestors in the talk "A Hidden Figure from the Civil War: Emma Wills." Cheryl was featured in *Newsday*—the link is: <https://t.co/KR7W9c0a8Q> . Twenty vendors were present at the Institute.
- **Librarian and Administrator of the Year awards—nominations due by December 20<sup>th</sup>:** To date, no nominations have been received. Diane suggested that the nomination forms also be sent to administrators including a list of past recipients. Perhaps seeing who has received awards will prompt them to nominate librarians in their district. We discussed past awards and which districts received multiple "winners" with the view of seeking nominations from other districts. If there are no nominations for both, we'll discuss how to proceed. Perhaps the Council will just select a librarian if no administrator has been nominated.
- **YA programs from LILRC (November 19<sup>th</sup>):** Two programs were offered: "Are Our Young Adults Stressed or Depressed?" [one attendee from WSBOCES] and "Working with LGBTQ Youth" [one attendee from WSBOCES]
- **LibGuide:** Sara has been putting hours in to establish our LibGuide, many with the help and guidance of Carl Vitevitch. It will ultimately be shared with our librarians. The site is [wsboces.libguides.com](http://wsboces.libguides.com) and is not to be shared with anyone until it is finished. We discussed private and published settings. Sara walked us through what has been set up thus far. There are currently five guides: Automation, CCD, Meeting Handouts, NYS Archives Partnership Trust, and Standards. The Guide is still under construction and not available to the public yet.
- **Meetings/Conferences attended by Sara since September:**
  - WNET/WLIW ETSC (another scheduled for February 6<sup>th</sup>)
  - Assistant Superintendents' meeting (another scheduled for December 6<sup>th</sup>)
  - LIASCD Fall Conference
  - LILRC Board meeting (another scheduled for December 17<sup>th</sup>)

- Long Island Technology & Education Summit: Lindenhurst’s Jennifer Freedman and Tina Mottl participated in the MakerSpace Gallery. Adam Welcome was the keynote speaker and was excellent. Tim Quinn facilitated a session: “Game Changer”.
- “Transitioning HS Students to College, Work, & Beyond” roundtable discussion at Smithtown HS West with a focus on AP Capstone, AP Conference & Science Research at Smithtown School District. Cathy Masrour organized the Review of Research Process and invited representatives from the BOCES, other school libraries, teachers, students, public library staff, and librarians from Stony Brook University. There was a discussion about a variety of issues and was very productive for connecting the Smithtown school librarians with the public library.
- Reimagining Readiness: Preparing Students for Life After Graduation was held at the Tilles Center. Ray McNulty shared some outstanding “thinking out of the box” suggestions. For example, we should label ourselves Learning Engineers instead of Teachers. Instead of asking ourselves “How do I Teach This?”, we should be asking ourselves “How Would I Learn This?” Two more sessions have been planned: December 5<sup>th</sup> and January 29<sup>th</sup>
- LILRC High School and Beyond group: with 12 in attendance. They discussed Cardigan Ed Camp held at Syosset Public Library. The Camp had 120 register with 84 attending from public, academic and school libraries, with a few from special libraries. The conference was run as an “unconference” so individuals attending proposed topics and discussed those topics with the other attendees. Each session was 50 minutes. Organizers planned for 25 people in each space. One issue was Syosset Library wasn’t prepared for all the technology needs required (there were some requests for overhead projectors). The decision was made by the High School and Beyond group to have two similar unconferences probably in March on a Saturday running from 8:30-12:30—one in Suffolk and one in Nassau. Tim will work on locations and actual dates. Many volunteers will be needed. Tim is trying to avoid paying for lunch. Sara, Carl, and Donna said they can recommend vendors who could pay for lunch.
- Book Fairies strove to set a new Guinness World record for longest line of books. Sara was in attendance to witness that all the rules were followed for the three plus miles of approximately 30,000 books. The past record was approximately two miles. It was generally felt Wyandanch did in fact break the record but it’s not official until Guinness confirms it. Guinness will review the videos, read the statements of witnesses, and review the surveyor’s accounting of mileage, as well as review the news coverage. Over 500 boxes of books were used! There are numerous pictures on Sara’s and Book Fairies Twitter Pages. Upon completion, most of the books ultimately will end up in the hands of students from the Wyandanch School District. George Brennan organized this event.
- **LILRC news shared by Min Liu:**
  - **Coffee and Conversation: Social Media Librarians Meet Up:** December 5<sup>th</sup>, 1-2pm at Suffolk Cooperative Library System, Blue Room. Call all social media coordinators to network and share challenges and successes.
  - **Webinar: Ignite the Vibe: Bridging the Gap Between Youth Leadership and Literacy:** December 18<sup>th</sup>, 1:30-3:30, Webinar via Zoom Platform: LILRC’s first webinar presented

by Erica Marks, Youth Outreach Program Manager at the Cleveland Public Library—learn step-by-step how to create a youth empowerment day at your library

- **LILRC Roundtable Meeting: Veterans Oral History Project:** December 19<sup>th</sup>, 10-12pm, South Huntington Public Library
- **3D Design and Modeling with TinkerCAD:** February 13<sup>th</sup>, 10-12:30pm, SCLS Training Room: learn how to design and create 3D models using the online application. Presenter: Roberto Peraza from Sharper Training Solutions—2.5 PD hours will be emailed after the workshop
- **3D Printing with TinkerCAD:** February 13<sup>th</sup>, 1:30-4pm, SCLS Training Room
- **Introduction to Microsoft Excel:** February 27<sup>th</sup>, 10-12pm, SCLS Training Room
- **Introduction to Microsoft Publisher:** February 27<sup>th</sup>, 1-3pm, SCLS Training Room
- 2019-20 School Library System Meeting Schedule:
  - November 21<sup>st</sup>, Long Island Regional APT Advisory Committee. Will discuss the 10/3 session and make suggestions to APT for ongoing PD in the region.
  - December 10<sup>th</sup>, 8:30-2:30, Learning Lab, WSBOCES: “Creating a Culturally Responsive Community of Learners” with Heather Parris-Fitzpatrick: 3 CTLE hours in Language Acquisition. The presentation will introduce participants to NYSED’s Culturally Responsive-Sustaining (CR-S) Education Framework. The framework was designed to support educators as they create learning environments that affirm cultural and linguistic diversity and promote inclusivity.
  - January 14<sup>th</sup>: SLS Council Meeting, 9-noon, Executive Conference Room #1. WSBOCES
  - March 12<sup>th</sup>: 8:30-2:30pm, Learning Lab WSBOCES: two sessions: “Teaching the Holocaust, Empowering Students” from Echoes and Reflections with Sheryl Ochayon, and “Gamifying the School Library” with Mary-Lynn Karpenske
  - April 7<sup>th</sup>, 9-noon, SLS Council Meeting, Executive Conference Room #1, WSBOCES
  - May 13<sup>th</sup>, 8:30-2:30pm, Large Conference Room, WSBOCES: 5<sup>th</sup> Leadership & Information Symposium—“Celebrate Our Successes”
- **New Business**
  - **Professional Circles:** only one set up so far. “Makin’ It In Your School Library - MakerSpace Show and Share” January 23<sup>rd</sup>, 4:00-6:00pm, Learning Lab. Facilitated by Susan Teeter, Maplewood IC, S. Huntington SD.
  - **Vendor Workshops:** contact Sara with any suggestions
  - Dawn asked if any districts are concerned about reporting with the upcoming census and getting students involved. In Copiague everyone gets a free lunch and this might impact on collecting data. It was reported that none of the other districts were discussing the impact of the upcoming census.

With no further business to discuss, the meeting adjourned.

Respectfully submitted,  
Carol Byrne  
Recording Secretary