

School Library System
Western Suffolk BOCES
Liaison Meeting and Professional Learning
Thursday, March 3, 2016
Learning Lab, 31 Lee Avenue, Wheatley Heights, NY, 11798

Business meeting called to order at 9:01 by Sara Kardasz.

- Welcome
- Sara read from an email from the Palmer School at Long Island University, announcing that the American Library Association (ALA) and the Committee on Accreditation (COA) has conferred continued accreditation for the Masters Degree of Library and Information Science (MLIS) program there.
- Review and approval of minutes from 12/8/16. Dawn Koziarz made motion to accept minutes as written and Lisa Lindeman seconded.
- Sara has drafted a **Five Year Plan of Service**, which has been approved by Council.
 - Part of the plan requires us to have a **Cooperative Collection Development Plan**. This was completed by the committee and approved by the Council. Moving forward, more members will be needed for this committee; it will not be an excessive commitment of time. Part of this will be developing and maintaining special collections in various buildings, and those special collections would be part of the union catalog.
 - Sara also needed to create a **Member Plan**, which was developed through responses on the SLMPE rubrics that were collected from member libraries. The results help us to see strengths and weaknesses, and will aid in determining professional development.
 - Sara reminded us that the SLMPE could be shared with administrators; it is a state rubric, and some might not be aware of expectations. New SLMPEs will not be required to be submitted to Sara for another 5 years; but it might be helpful to reflect each year and look for growth.
 - Both plans are available on the SLS website.
- The **Youth Mental Health First Aid** program occurred in December; 5 librarians attended. Those who attended found it very valuable. It's being offered again in April and May.
- Professional circles are going well. Sara encouraged people to attend. The next one is **Global Connections**, facilitated by Lisa Lindeman. The final one is **Make it, Take it: Display 2.0** on May 10th, facilitated by Carolyn Burton and Kim Bronzino.
- **Cold Spring Harbor Lab Library and Archive** program: Sara is working with Donna Miceli and Laura Irace to develop a program with high school students. It will help students read, understand and speak about scientific topics.
- A **Leadership and Information Symposium** will replace the spring conference, since we are already doing the Regional Institute in the fall. Vendors will pay a small fee for a table; this would pay for refreshments, so there would be no fee for attendees. It is hoped that librarians will come, as well as some administrators and technology directors.

Librarian and Administrator of the Year awards will be given, and retirees will be acknowledged. Statewide Internet Library Levels certificates would be presented here, also. All successes, large and small, will be celebrated. Awards would be in the middle of the day with lunch, so it would not necessarily require a full day out of the building. There will also be a guest speaker.

- Thanks to all who completed the NYLA survey.
- There are a number of committees that need members, such as the Cooperative Collection Development Plan committee, the Professional Learning committee, and the Regional Institute planning committee. Encourage new librarians or those who have not yet become involved to join a committee.
- Sara reviewed the 2015-16 Conference and Convention schedule. There are many opportunities for professional development.
- Carolyn Burton shared ideas about being a leader, not just in your building and district, but beyond, to the larger community. She used Kristina Holzweiss as an example. Some possibilities include using Twitter or other social media for promoting your library or librarians, serving as members of committees within your district and outside of it, and presenting at conferences such as the upcoming ASSET conference.

A motion to adjourn was made by Linda Dickman and seconded by Diane Miller; the business meeting was adjourned at 10:09.

The next liaison meeting is on 5/17/16
submitted by Sheila Tobin Cavooris