



August 11, 2020

Meeting Type: Regular Meeting

Date: Tuesday, August 11, 2020

State Time: 6:25 p.m.

Location: Central Administrative Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Jeannette Santos (President)
- Ilene Herz, Esq. (Vice President)
- James Kaden
- Peter Wunsch
- Maryann Zumpano

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. - Special Education)

- Staff Members

Absent

- Brian J. Sales

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 6:27 p.m. by Board President, Mrs. Santos.

EXECUTIVE SESSION

At this time a motion was made to move into Executive Session to discuss personnel matters and negotiations by Mrs. Herz, seconded by Mr. Wunsch. At 7:07 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mrs. Herz, seconded by Mr. Wunsch.

REGULAR MEETING

The Regular meeting of the Board resumed at 7:08 p.m. Mrs. Santos led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mrs. Santos invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Organizational Meeting – July 14, 2020

The minutes of the Organizational Meeting of July 14, 2020 were approved unanimously on motion of Mrs. Zumpano and seconded by Mr. Wunsch.

Approval of Minutes Regular Meeting – July 14, 2020

The minutes of the Regular Meeting of July 14, 2020 were approved unanimously on motion of Mrs. Zumpano and seconded by Mr. Wunsch.

Program Presentation – Summer School Update

Mr. Flynn introduced Mrs. Johnson-Dingle, District Superintendent gave a report regarding this year's Regional Summer School. The Regional Summer School program, which had over 1,700 students participating, is coming to a close.

Ms. Nancy Wilson, Executive Director of Special Education, reported on the Special Education Summer program and its accomplishments. Ms. Wilson mentioned the Extended School Year program had over 500 students participating via Google Classroom and Google Meet.

Mrs. Nancy Kelsey, Executive Director of Career and Tech, reported on the upcoming school year and mentioned the adult programs have been running continuously. Mrs. Kelsey mentioned the Adult Literacy program will conclude this week.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of June 30, 2020. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from June 2, 2020 to July 29, 2020 for expenditures totaling \$6,556,661.10. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Johnson-Dingle welcomed everyone to the Board meeting and discussed topics from the recent District Superintendents meeting.

In addition, Mrs. Johnson-Dingle spoke on the following topics:

- Funding Delays/Cut in Grants
- Reopening Plans
- Search for a New Commissioner.

Chief Operating Officer Report – Comments/Events

Mr. Flynn discussed the following topics:

- Reopening of WS BOCES Schools
- Student Equity and Internet Access
- WS BOCES Summer Day Camp Outdoor Environmental Program at Sunken Meadow State Park.

Chief Financial Officer – Update of Capital Projects

Mr. Taylor discussed the report of Capital Projects and mentioned there are many projects ongoing this summer including the bathroom projects which are underway at Wilson Tech. Mr. Taylor stated the lighting project has been completed.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments August 2019-20

On motion by Mr. Wunsch, seconded by Mrs. Zumpano, the Board voted unanimously to approve 2019-20 budget adjustments/transfers for August 2020 in the following programs:

Services Other BOCES

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Budget Adjustments August 2020-21

On motion by Mr. Wunsch, seconded by Mrs. Zumpano, the Board voted unanimously to approve 2020-21 budget adjustments/transfers for August 2020 in the following programs:

Regional Summer School

Distance Learning

School Improvement for Standards Imp.

Continuing Occ Ed

Virtual Summer School

Center for Learning Technology

Model Schools

Internal Computer Support

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mr. Wunsch moved, Mrs. Zumpano seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated August 11, 2020.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Authorization to Participate in Southampton Public School Bids [R]

On motion by Mr. Wunsch, seconded by Mrs. Zumpano, the Board voted unanimously for Authorization to Participate in Southampton Public School Bids as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Southampton Public Schools Bids for Library Supplies, Furnishings and Equipment, 2nd Extension Bid #SPS17-015, term 1/1/20 – 12/31/20, School Supplies and Materials 2nd extension , Bid #SPS18-001, term 3/1/20 – 2/28/21, and Science Supplies and Materials 2nd extension, Bid #SPS18-002, term 3/1/20 – 2/18/21 for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Southampton Public Schools Bids and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in the bids issued by Southampton Public Schools for Library Supplies, Furnishings and Equipment, 2nd Extension Bid #SPS17-015, term 1/1/20 – 12/31/20, School Supplies and Materials 2nd extension, Bid #SPS18-001, term 3/1/20 – 2/28/21, and Science Supplies and Materials 2nd extension , Bid #SPS18-002, term 3/1/20 – 2/18/21.

(Listing referred to is designated as Encl. 9.1.4 and is incorporated with the official minutes of this meeting.)

Approval for Advance Issuance of Purchase Orders [R]

On motion by Mr. Wunsch, seconded by Mrs. Zumpano, the Board voted unanimously for Approval for Advance

Issuance of Purchase Orders as follows:

WHEREAS, it is essential that materials and supplies be promptly delivered to the schools and programs for the 2020-21 school year; and

WHEREAS, General Municipal Law requires that the supplies and materials purchased are procured pursuant to GML and all competitive bids to be awarded by the Board; and

WHEREAS, past experience indicates that much of the required supplies and materials are bid on and awarded without controversy;

THEREFORE, BE IT RESOLVED that the Director of Business be authorized to issue purchase orders for non-controversial bid items in the categories listed below prior to the formal award of these items by the Board at its regular September meeting.

Baking Supplies
Groceries
Produce, Dairy & Frozen Foods

(Listing referred to is designated as Encl. 9.1.5 and is incorporated with the official minutes of this meeting.)

Resolution to Participate in Suffolk County Water Authority [R]

On motion by Mr. Wunsch, seconded by Mrs. Zumpano, the Board voted unanimously for Resolution to Participate in Suffolk County Water Authority as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A

(Public Contracts), Section 103, desires to participate in Suffolk County Water Authority Bid #7667 Tree Pruning and Removal, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Suffolk County Water Authority Bid #7667 Tree Pruning and Removal and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Suffolk County Water Authority Bid #7667 Tree Pruning and Removal.

(Listing referred to is designated as Encl. 9.1.6 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mr. Kaden moved and Mrs. Herz seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 7-page Instructional Report dated August 11, 2020 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

Mr. Kaden moved and Mrs. Herz seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 12-page Supplementary Services Report dated August 11, 2020 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mr. Kaden moved and Mrs. Herz seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 2-page Non-Instructional Report dated August 11, 2020 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mrs. Zumpano, seconded by Mrs. Herz as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Adoption of Revised Western Suffolk BOCES School Calendar 2020-2021 [R]

On motion of Mrs. Zumpano, seconded by Mrs. Herz, the Board voted unanimously for Adoption of Revised Western Suffolk BOCES School Calendar 2020-2021 as follows:

WHEREAS, the Western Suffolk BOCES School Calendar for 2020-2021 has been revised to accommodate the unforeseen challenges of reopening of school and to provide enough time for staff to prepare for the return of the students; and

THEREFORE, BE IT RESOLVED that the Revised Western Suffolk BOCES School Calendar for 2020-2021 as presented to the Board is hereby approved for adoption.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Authorization for Approval of Agreement with SUNY Stony Brook [R]

On motion of Mrs. Zumpano, seconded by Mrs. Herz, the Board voted unanimously for Authorization for Approval of Agreement with SUNY Stony Brook as follows:

WHEREAS, Western Suffolk BOCES is committed to providing quality professional development programs to develop expertise in educational computing, and school leadership.

WHEREAS, SUNY Stony Brook offers a quality program, leading to an Educational Leadership Post-Master's Advanced Graduate Certificate that consists of a three-year program at off-campus locations within the Western Suffolk BOCES region, and

THEREFORE, BE IT RESOLVED that the Chief Operating Officer is authorized to sign a contract on behalf of Western Suffolk BOCES with SUNY Stony Brook for an Educational Leadership Program - Wheatley Heights VIII Cohort to be conducted from September 2020 through September 2023 (3-year program).

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Authorization to Accept a Donation – Kidane [R]

On motion of Mrs. Zumpano, seconded by Mrs. Herz, the Board voted unanimously for Authorization to Accept a Donation – Kidane as follows:

WHEREAS, in prior action the Western Suffolk BOCES has authorized the establishment of a scholarship program in honor of David Kidane; and

WHEREAS, PM Pediatrics, 2121 TX 121, The Colony, Texas 75056, has offered a donation in further support of the above program;

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance,

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES accept the \$600 donation to be used to fund this

scholarship program.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Authorization to Accept a Donation – Clark Gillies Foundation [R]

On motion of Mr. Wunsch, seconded by Mrs. Zumpano, the Board voted unanimously for Authorization to Accept a Donation – Clark Gillies Foundation as follows:

WHEREAS, in prior action the Western Suffolk BOCES has authorized the establishment of a scholarship program from the Clark Gillies Foundation; and

WHEREAS, Clark Gillies Foundation, 400 Oser Avenue, Suite 100, Hauppauge, NY 11788, has offered a donation in further support of the above program;

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance,

THEREFORE, BE IT RESOLVED, that the Western Suffolk BOCES accept the \$2,500 donation to be used to fund student awards in the Special Education programs.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

Approval of Multi-Year Technology Agreement with Elwood UFSD [R]

On motion of Mr. Wunsch, seconded by Mrs. Zumpano, the Board voted unanimously for Approval of Multi-Year Technology Agreement with Elwood UFSD as follows:

WHEREAS, the Division of Instructional Support Services has been working with Elwood School District on the development of a long-range technology plan; and

WHEREAS, the district have adopted this plan for implementation and has requested Western Suffolk BOCES to provide the service appropriate to this plan;

THEREFORE, BE IT RESOLVED that the District Superintendent and District Clerk are hereby authorized to execute service agreement for the amount listed plus cost of related financing

<u>School District</u>	<u>Time</u>	<u>Amount</u>
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Elwood UFSD 4 Year \$167,200

It is hereby certified that the above motion was approved by the Western Suffolk BOCES Board of Education at its meeting, duly noticed, held on August 11, 2020.

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

Resolution Approving Membership in New York State Caucus of Black School Board Members [R]

On motion of Mr. Wunsch, seconded by Mrs. Zumpano, the Board voted unanimously for Resolution Approving Membership in New York State Caucus of Black School Board Members as follows:

WHEREAS, Western Suffolk BOCES is committed to providing the best possible leadership to the organization; and

WHEREAS, the ongoing education of Board of Education members assists in achieving this goal;

THEREFORE, BE IT RESOLVED that the Board has authorized the Chief Operating Officer to apply and pay for membership in the New York State Caucus of Black School Board Members for the Board of Education of Western Suffolk BOCES.

(Listing referred to is designated as Encl. 9.3.7 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

Review & Accept Updates to Safety Plans [R]

On motion of Mr. Wunsch, seconded by Mrs. Herz, the Board unanimously agreed to waive the first read of School Safety Plans and simultaneously agreed to adopt the School Safety Plans as follows:

Each year, Western Suffolk BOCES administrative staff reviews the district-wide safety plan as well as each individual school safety plan for the purpose of ensuring that all information is current and that any necessary updates have been made.

WHEREAS, BOCES schools have reviewed their safety plans which are aligned with the NYSED and NYS Police recommendations, and

WHEREAS, some BOCES schools have need to enter into agreements for emergency short-term evacuation sites in buildings that are not owned by Western Suffolk BOCES,

BE IT RESOLVED, that the Board hereby grants authority to the Chief Operating Officer to enter into these necessary agreements for short-term evacuation sites, and

THEREFORE, BE IT RESOLVED, that the Board accepts the safety plans and stipulates that copies of said safety plans for each building will be housed in the Central Administration office and sent to the New York State Department of Education, the local and the New York State Police as required.

(Listing referred to is designated as Encl. 11.1 and is incorporated with the official minutes of this meeting.)

First Read & Review Policy #5156 – Working Remotely/Telecommuting

On motion of Mr. Wunsch, seconded by Mrs. Herz, the Board unanimously agreed to review new Policy #5156 – Working Remotely/Telecommuting.

(Listing referred to is designated as Encl. 11.2 and is incorporated with the official minutes of this meeting.)

EXECUTIVE SESSION

At 7:44 p.m. a motion to return to Executive Session to discuss a personnel matter was made by Mrs. Zumpano, seconded by Mrs. Herz. At 8:05 p.m. the Board unanimously agreed to adjourn Executive Session and move back into the Regular Meeting on motion made by Mrs. Zumpano, seconded by Mrs. Herz.

ADJOURNMENT

At 8:05 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mrs. Zumpano and seconded by Mrs. Herz.

Upcoming Events

DATE	EVENT	ATTENDEES
(TBD)	REFIT Annual Dinner Meeting Wednesday, Virtual Meeting	

10/20/20- 10/31/20	NYSSBA Annual Convention and Education Expo, Two Week Virtual Event	
4/10/21 - 4/12/21	National School Boards Association Convention, Sat. – Mon., New Orleans	

Enclosures:

EAP Pathways, *August 2020*

EAP Pathways, *Supervisors, August 2020*

2020-21 Western Suffolk BOCES Board Member Listing

2020-21 Updated Western Suffolk BOCES Board Members & Administration

NYSSBA Advocacy Alert, *July 31, 2020*

NYSSBA Update, *August 9, 2020*

NYSSBA Area Director Update, *July 17, 2020*

Memorandum to Staff, July 31, 2020



Joanne Klein
District Clerk