



August 5, 2024

Meeting Type: Regular Meeting

Date: Tuesday, August 5, 2025

Start Time: 5:30 p.m.

Location: Central Administrative Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Brian J. Sales, (President)
- Mary Ellen Cunningham, (Vice President)
- Debbie Adams-Kaden
- Jeannette Santos
- Robert Scheid
- Peter Wunsch

Student Ex Officio Board Members

- Emmalee Gallo
- Jeffrey Lopez

BOCES Staff

- Michael Flynn, Chief Operating Officer
- April Poprilo (District Superintendent)

- Warren Taylor (Chief Financial Officer)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Diana Santiago (Asst. Dir. – Career and Tech. Education)
- Nancy Wilson (Exec. Dir. – Special Education)
- Alison Quinlan (Asst. Dir. – Special Education)
- Lorraine Hein (Director of Business)
- Staff Members

Absent

- Ilene Herz, Esq.

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 5:35 p.m. by Board President, Mr. Sales.

EXECUTIVE SESSION

At this time a motion was made to move into Executive Session to discuss ongoing negotiations with Units I and VII, the performance of a particular employee and the salary adjustments for Unrepresented Employees by Mrs. Cunningham, seconded by Mr. Wunsch. At 7:01 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mrs. Cunningham, seconded by Mr. Wunsch.

REGULAR MEETING

The Regular meeting of the Board resumed at 7:03 p.m. Mr. Sales, Board President led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mr. Sales invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Organizational Meeting – July 8, 2025

The minutes of the Organizational Meeting of July 8, 2025 were approved unanimously on motion of Mr. Scheid and seconded by Mrs. Cunningham.

Approval of Minutes Regular Meeting – July 8, 2025

The minutes of the Regular Meeting of July 8, 2025 were approved unanimously on motion of Mr. Scheid and seconded by Mrs. Cunningham.

Program Presentation

The Board and Ex Officio Student Board members held a discussion regarding the pros and cons for the upcoming Cell Phone Ban in schools.

Alison Quinlan, Assistant Director – Special Education and Carolyn Reilly, Principal – CTE presented on the protocol for cell phone ban. Every building is unique and we have a plan we have been working on. This has been a topic of discussion since May so there is a consistency through the State.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of June 30, 2025. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from June 26, 2025 to July 28, 2025 for expenditures totaling \$28,310,596.90. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Poprilo discussed the following topics:

- Cell Phone Ban Policy
- NYSED Updates
- Regional Planning

Chief Operating Officer Report – Comments/Events

Mr. Flynn discussed with the Board the following topics:

- Cell Phone Ban Policy
- Forest Avenue Elementary Update

- Enrollment for Fall 2025

Chief Financial Officer – Update of Capital Projects

Mr. Taylor discussed with the Board the report regarding the Capital Projects summarizing there are 34 new projects, of which most of these projects are in the early stages of design.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments August 2024-25

On motion by Mrs. Adams-Kaden, seconded by Mr. Wunsch, the Board voted unanimously to approve 2024-25 budget adjustments/transfers for August 2025 in the following programs:

Distant Learning

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Budget Adjustments August 2025-26

On motion by Mrs. Adams-Kaden, seconded by Mr. Wunsch, the Board voted unanimously to approve 2025-26 budget adjustments/transfers for August 2025 in the following programs:

Outdoor Learning Lab
Special Education
School Lunch Fund

Center for Learning Technology
Internal Computer Services

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the revised bid analysis presented by the Chief Operating Officer. Mrs. Adams-Kaden moved, Mr. Wunsch seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the revised schedule dated August 5, 2025.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mrs. Santos moved and Mrs. Cunningham seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 8-page Instructional Report dated August 5, 2025 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

Mrs. Santos moved and Mrs. Cunningham seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 16-page Supplementary Services Report dated August 5, 2025 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mrs. Santos moved and Mrs. Cunningham seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 4-page Non-Instructional Report dated August 5, 2025 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

Resolution Abolishing Position and Terminating Employee Having Least Seniority in the Tenure Area [R]

On motion by Mrs. Santos and seconded by Mrs. Cunningham, the Board voted unanimously for Resolution Abolishing Position and Terminating Employee Having Least Seniority in the Tenure Area as follows:

RESOLVED, the Board of Education hereby abolishes teaching position in the Animal Science tenure area.

BE IT FURTHER RESOLVED, the employment of the teacher having the least seniority in the system within the tenure area of the positions abolished shall be discontinued effective 8/31/2025 to wit:

Name	Tenure Area	Position
Angela Branche	Animal Science	1.0

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

Resolution Abolishing Position and Terminating Employee Having Least Seniority in the Tenure Area [R]

On motion by Mrs. Santos and seconded by Mrs. Cunningham, the Board voted unanimously for Resolution Abolishing Position and Terminating Employee Having Least Seniority in the Tenure Area as follows:

RESOLVED, the Board of Education hereby abolishes teaching position in the Deaf and Hearing Impaired tenure area.

BE IT FURTHER RESOLVED, the employment of the teacher having the least seniority in the system within the tenure area of the positions abolished shall be discontinued effective 8/31/2025 to wit:

Name	Tenure Area	Position
Tracy Adamo	Deaf and Hearing Impaired	1.0

(Listing referred to is designated as Encl. 9.2.5 and is incorporated with the official minutes of this meeting.)

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion by Mr. Wunsch, seconded by Mrs. Santos as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE, BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with Kalmar Family Dentistry [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with Kalmar Family Dentistry as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Kalmar Family Dentistry has been developed for the purpose of providing clinical experience for Western Suffolk BOCES participating in WS BOCES Dental Chairside Assisting Program students;

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students participating;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement. This agreement will become effective 7/1/2025 and shall remain in force unless terminated by either party. Either party may terminate this agreement by providing notice of such intention to the other party at least six months in advance. This agreement will be subject to review annually.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with Shore Dental Solutions [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with Shore Dental Solutions as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Shore Dental Solutions has been developed for the purpose of providing clinical experience for Western Suffolk BOCES participating in WS BOCES Dental Chairside Assisting Program students;

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students participating;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement. This agreement will become effective 7/1/2025 and shall remain in force

unless terminated by either party. Either party may terminate this agreement by providing notice of such intention to the other party at least six months in advance. This agreement will be subject to review annually.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Authorization to Accept a Donation of Equipment and Supplies [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization to Accept a Donation of Equipment and Supplies as follows:

WHEREAS, Western Suffolk BOCES has received an offer from AAR Corporation, Repair and Engineering Services Group, 747 Zeckendorf Blvd, Garden City, NY 11530 to donate the following items to be used by the students attending the programs at Wilson Tech Republic Campus:

- Audio-Visual Monitors
- Various Office & Warehouse Furniture
- Various Storage Cabinets
- Various Bins
- Various Machine Shop Equipment
- Various Test Equipment
- Various Warehouse Equipment
- Various Commercial Aircraft Parts
- Various Dry Erase Boards
- Various Power Supply Strips
- Various Tooling

WHEREAS, Western Suffolk BOCES students would benefit from this donation, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance, and

THEREFORE, BE IT RESOLVED, that the Board hereby approves the acceptance of the donated supplies and equipment as listed above.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Authorization for Agreement with Northwell Health, Inc. [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Agreement with Northwell Health, Inc. as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Northwell Health, Inc., where Northwell Health, Inc., will be providing community based evaluative and treatment health services for students from school districts participating in this service, and

WHEREAS, Northwell Health, Inc., will also provide support services to families as well as professional development to staff from participating school districts;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Northwell Health, Inc. This agreement will become effective July 1, 2025. This agreement shall be for an initial term of one year commencing on the effective date and may only be renewed by mutual written agreement between the Parties.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with SUNY Binghamton [R]]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with SUNY Binghamton as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Binghamton University has been developed for the purpose of providing a placement site for students from Binghamton University to fulfill their educational program in the Speech and Language Pathology Program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with Grand Canyon University [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Affiliation Agreement with Grand Canyon University as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Grand Canyon University has been developed for the purpose of providing a placement site for students from Grand Canyon University to fulfill their educational program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students,

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.7 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

Read and Adopt New Policy #7173 – Use of Internet Enabled Devices During the School Day

On motion of Mr. Wunsch, seconded by Mr. Scheid, as per Policy #1410 the Board unanimously agreed to waive the first read and voted unanimously to adopt new Policy #7173 – Use of Internet Enabled Devices During the School Day.

(Listing referred to is designated as Encl. 11.1 and is incorporated in the official minutes of this meeting.)

EXECUTIVE SESSION

At this time a motion was made to move into Executive Session to discuss ongoing negotiations with Units I and VII, the performance of a particular employee and the salary adjustments for Unrepresented Employees by Mr. Wunsch, seconded by Mrs. Santos. At 9:15 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Wunsch, seconded by Mrs. Santos.

REGULAR MEETING

The Regular meeting of the Board resumed at 9:16 p.m.

ADJOURNMENT

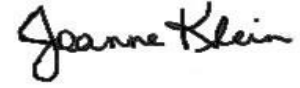
At 9:16 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mr. Scheid and seconded by Mr. Wunsch.

Upcoming Events

DATE	EVENT	ATTENDEES
8/13/25	SCOPE Annual Dinner Meeting, Bourne Mansion, Oakdale, Wednesday, 5:00 pm	D. Adams-Kaden, M.E. Cunningham, M. Flynn, J. Santos, B. Sales
9/17/25	N-SSBA's Annual Resolutions Dinner Meeting - Wednesday, September 17, 2025 - 6:00pm	M. Flynn, B. Sales, J. Santos,
10/23/25 - 10/25/25	NYSSBA Annual Convention and Education Expo, NYC, NY,	D. Adams-Kaden, M. Flynn
10/27/25	REFIT Annual Dinner Meeting, Monday, 6:00 pm Millerage Inn	D. Adams-Kaden, M. Flynn, J. Santos

Enclosures:

Thank You Letters, Nancy Kelsey and Karen Bowden, *June 30, 2025*
Thank You Letters, CTE Administrators, *June 30, 2025*
Babylon Herald Beacon Article, *July 24, 2025*
2025-26 Western Suffolk BOCES Meeting Dates
2025-26 Western Suffolk BOCES Component District Superintendents
2025-26 Western Suffolk BOCES District Calendar
Save-the-Date, Nancy Kelsey's Retirement Dinner
Save-the-Date, N-SSBA's Annual Resolutions Dinner Meeting
Separation Notices
NYSSBA Advocacy Update, *July 17, 2025*
NYSSBA Update, *July 20, 2025*
NYSSBA Update, *July 27, 2025*
The Owl's Hoot

A handwritten signature in black ink that reads "Joanne Klein". The signature is written in a cursive style with a large initial 'J' and 'K'.

Joanne Klein
District Clerk