



August 26, 2025

Meeting Type: Regular Meeting

Date: Tuesday, August 26, 2025

Start Time: 4:30 p.m.

Location: Central Administrative Office

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Mary Ellen Cunningham (Vice President)
- Debbie Adams-Kaden
- Ilene Herz, Esq.
- Jeannette Santos
- Robert Scheid
- Peter Wunsch

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- April Poprilo, (District Superintendent)
- Joanne Klein (District Clerk)

Absent

- Brian J. Sales

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 4:30 p.m. by Board Vice President, Mrs. Cunningham. Mrs. Cunningham led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mrs. Cunningham invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

EXECUTIVE SESSION

At this time a motion was made to move into Executive Session to discuss School Safety and Security, potential litigation and ongoing negotiations with Unit XII and the performance of four particular employees by Mr. Wunsch, seconded by Mrs. Herz. At 5:30 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Wunsch, seconded by Mrs. Herz.

REGULAR MEETING

The Regular Meeting of the Board resumed at 5:33 p.m.

Mr. Scheid left the meeting.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mr. Wunsch moved, Mrs. Santos seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the revised schedule dated August 26, 2025.

(Listing referred to is designated as Encl. 4.1.1 and is incorporated with the official minutes of this meeting.)

Resolution to Participate in Town of Huntington Bid for General Construction Requirements Contract #ES 2022-04/O-E [R]

On motion by Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Resolution to Participate in Town of Huntington Bid for General Construction Requirements Contract #ES 2022-04/O-E as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Town of Huntington Bid for General Construction Requirements Contract #ES 2022-04/O-E for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Town of Huntington Bid for General Construction Requirements Contract #ES 2022-04/O-E and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Town of Huntington Bid for General Construction Requirements Contract #ES 2022-04/O-E.

(Listing referred to is designated as Encl. 4.1.2 and is incorporated with the official minutes of this meeting.)

Resolution to Authorize Easement Agreement [R]

On motion by Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously for Resolution to Authorize Easement Agreement as follows:

WHEREAS, Western Suffolk BOCES and PSEG have mutually defined a need to increase our power reliability at Wilson Tech Dix Hills by placing existing lines underground at that campus, and

WHEREAS, this project provides a greater assurance of uninterrupted power supply at Wilson Tech Dix Hills, and

WHEREAS, the easement is necessary in order for PSEG to properly service the Wilson Tech Dix Hills power supply at no cost to BOCES and would not negatively affect the operation of the Wilson Tech Dix Hills facility, and

WHEREAS, the proposed agreement has been reviewed and approved by BOCES legal counsel, and

THEREFORE, BE IT RESOLVED, the board of Western Suffolk BOCES authorizes the Board President to execute an easement to permit the installation of the underground lines.

(Listing referred to is designated as Encl. 4.1.3 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mrs. Santos moved and Mrs. Herz seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 4.2.1 as follows:

All Instructional personnel matters listed on the 15-page Instructional Report dated August 26, 2025 (Encl. 4.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

Mrs. Santos moved and Mrs. Herz seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 4.2.2 as follows:

All items listed on the 5-page Supplementary Services Report dated August 26, 2025 (Encl. 4.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mrs. Santos moved and Mrs. Herz seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 4.2.3 as follows:

All Non-Instructional Personnel matters listed on the 5-page Non-Instructional Report dated August 26, 2025 (Encl. 4.2.3) is incorporated with the official minutes of this meeting.

Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII [R]

Mrs. Santos moved and Mr. Herz seconded, the Board voted unanimously Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII as follows:

RESOLUTION authorizing the Chief Operating Officer to execute an agreement between the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII, and the Board of Cooperative Educational Services, Second Supervisory District, Suffolk County; regarding the pay schedule for Paraprofessionals working the 2025 Extended School Year program

WHEREAS, the parties have expressed concern about the length of time between the second and third pay period and have discussed and agreed to change the date of the third final pay for ESY paraprofessionals, and

WHEREAS, the parties have agreed that this is in the best interest of the Board of Cooperative Educational Services and the employees represented by the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII,

THEREFORE, BE IT RESOLVED that, upon the recommendation of the Chief Operating Officer, the Board hereby agrees to and approves the change of date for the third final pay date from September 5, 2025 to August 29, 2025 due to the length of time between the second pay date, August 1, 2025 and the original final pay date of September 5, 2025

(Listing referred to is designated as Encl. 4.2.4 and is incorporated with the official minutes of this meeting.)

Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII [R]

Mrs. Santos moved and Mr. Herz seconded, the Board voted unanimously Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII as follows:

RESOLUTION authorizing the Chief Operating Officer to execute an agreement between the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII, and the Board of Cooperative Educational Services, Second Supervisory District, Suffolk County; regarding employee #18558

WHEREAS, the parties have expressed concern about the expired status of the employees work authorization documents and have discussed and agreed to allow the employee to take an unpaid leave of absence while renewing those documents, and

WHEREAS, the parties have agreed that this is in the best interest of the Board of Cooperative Educational Services and the employees represented by the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII,

THEREFORE, BE IT RESOLVED that, upon the recommendation of the Chief Operating Officer, the Board hereby agrees to allow employee #18558 to enter into an agreement that allows for an unpaid leave of absence.

(Listing referred to is designated as Encl. 4.2.5 and is incorporated with the official minutes of this meeting.)

Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII [R]

Mrs. Santos moved and Mr. Herz seconded, the Board voted unanimously Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII as follows:

RESOLUTION authorizing the Chief Operating Officer to execute an agreement between the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII, and the Board of Cooperative Educational Services, Second Supervisory District, Suffolk County; regarding employee #16783

WHEREAS, the parties have expressed concern about the expired status of the employees work authorization documents and have discussed and agreed to allow the employee to take an unpaid leave of absence while renewing those documents, and

WHEREAS, the parties have agreed that this is in the best interest of the Board of Cooperative Educational Services and the employees represented by the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII,

THEREFORE, BE IT RESOLVED that, upon the recommendation of the Chief Operating Officer, the Board hereby agrees to allow employee #16783 to enter into an agreement that allows for an unpaid leave of absence.

(Listing referred to is designated as Encl. 4.2.6 and is incorporated with the official minutes of this meeting.)

Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII [R]

Mrs. Santos moved and Mr. Herz seconded, the Board voted unanimously Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII as follows:

RESOLUTION authorizing the Chief Operating Officer to execute an agreement between the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII, and the Board of Cooperative Educational Services, Second Supervisory District, Suffolk County; regarding employee #18422

WHEREAS, the parties have expressed concern about the expired status of the employees work authorization documents and have discussed and agreed to allow the employee to take an unpaid leave of absence while renewing those documents, and

WHEREAS, the parties have agreed that this is in the best interest of the Board of Cooperative Educational Services and the employees represented by the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII,

THEREFORE, BE IT RESOLVED that, upon the recommendation of the Chief Operating Officer, the Board hereby agrees to allow employee #18422 to enter into an agreement that allows for an unpaid leave of absence.

(Listing referred to is designated as Encl. 4.2.7 and is incorporated with the official minutes of this meeting.)

Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII [R]

Mrs. Santos moved and Mr. Herz seconded, the Board voted unanimously Authorization for Chief Operating Officer to Execute Agreement Between the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York and CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII as follows:

RESOLUTION authorizing the Chief Operating Officer to execute an agreement between the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII, and the Board of Cooperative Educational Services, Second Supervisory District, Suffolk County; regarding employee #16797

WHEREAS, the parties have expressed concern about the expired status of the employees work authorization documents and have discussed and agreed to allow the employee to take an unpaid leave of absence while renewing those documents, and

WHEREAS, the parties have agreed that this is in the best interest of the Board of Cooperative Educational Services and the employees represented by the CSEA Western Suffolk BOCES Aides and Food Service Workers Unit XII,

THEREFORE, BE IT RESOLVED that, upon the recommendation of the Chief Operating Officer, the Board hereby agrees to allow employee #16797 to enter into an agreement that allows for an unpaid leave of absence.

(Listing referred to is designated as Encl. 4.2.8 and is incorporated with the official minutes of this meeting.)

Other Action Items

Resolution Certifying Western Suffolk BOCES 2025-26 APPR Implementation [R]

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Resolution Certifying Western Suffolk BOCES 2025-26 APPR Implementation as follows:

WHEREAS, Western Suffolk BOCES certifies that all provisions of the APPR Plan that are subject to collective negotiations have been resolved pursuant to the provisions of Article 14 of the Civil Service Law; and

WHEREAS, collective negotiations have been completed on all provisions of the APPR Plan that are subject to collective bargaining with the Western Suffolk BOCES Faculty Association and the Western Suffolk BOCES Administrative and Supervisory Association; and

WHEREAS, the Western Suffolk BOCES APPR Plan complies with the requirements of Education Law §3012-d and Subpart 30-3 of the Rules of the Board of Regents;

THEREFORE, BE IT RESOLVED that Western Suffolk BOCES adopts the Annual Professional Performance Review Plan (APPR) for teachers and principals for the 2025-26 school year.

(Listing referred to is designated as Encl. 4.3.1 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

Review & Accept Updates to Districtwide Safety Plan [R]

On motion of Mr. Wunsch, seconded by Mrs. Santos, the Board voted unanimously to Review & Accept Updates to Districtwide Safety Plan as follows:

Each year, Western Suffolk BOCES administrative staff reviews the district-wide safety plan as well as each individual school safety plan for the purpose of ensuring that all information is current and that any necessary updates have been made.

WHEREAS, BOCES schools have reviewed their safety plans which are aligned with the NYSED and NYS Police recommendations, and

WHEREAS, some BOCES schools have need to enter into agreements for emergency short-term evacuation sites in buildings that are not owned by Western Suffolk BOCES,

BE IT RESOLVED, that the Board hereby grants authority to the Chief Operating Officer to enter into these necessary agreements for short-term evacuation sites, and

THEREFORE, BE IT RESOLVED, that the Board accepts the district-wide safety plan and stipulates that the

district-wide safety plan and copies of the individual building emergency response plans for each building will be housed in the Central Administration office and sent to the New York State Department of Education, the local and the New York State Police as required.

(Listing referred to is designated as Encl. 6.1 and is incorporated with the official minutes of this meeting.)

ADJOURNMENT

At 5:35 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mr. Wunsch and seconded by Mrs. Santos.



Joanne Klein
District Clerk