



February 10, 2026

Meeting Type: Regular Meeting

Date: Tuesday, February 10, 2026

Start Time: 5:30 p.m.

Location: Central Administrative Office

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Brian J. Sales (President)
- Mary Ellen Cunningham (Vice President)
- Debbie Adams-Kaden
- Ilene Herz, Esq.
- Jeannette Santos
- Robert Scheid
- Peter Wunsch (via videoconferencing)

Ex Officio Student Board Members

- Emily Gallo
- Jeffrey Lopez

BOCES Staff

- Michael Flynn (Chief Operating Officer)

- April Poprilo (District Superintendent)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Lorraine Hein (Director of Business)
- Joanne Klein (District Clerk)
- Nancy Fischetti (Public Relations Director)
- Diana Santiago (Exec. Dir. – Career and Tech. Education)
- Carolyn Reilly (Principal)
- Nancy Wilson (Exec. Dir. - Special Education)
- Alison Quinlan (Asst. Dir. – Special Education)
- Staff Members

Call to Order (Board President)

The Regular Meeting was called to order at 5:30 p.m. by Board President, Mr. Sales.

EXECUTIVE SESSION

At this time, a motion to move into Executive Session to discuss “three particular employee, an ongoing litigation and ongoing negotiations with Unit I and Unit VII.” was made by Mr. Wunsch, seconded by Mrs. Cunningham. At 7:00 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Wunsch, seconded by Mrs. Cunningham.

REGULAR MEETING/Pledge of Allegiance (Board President)

The Regular meeting of the Board resumed at 7:06 p.m. Mr. Sales led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mr. Sales invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Regular Meeting – January 13, 2026

The minutes of the Regular Meeting of January 13, 2026 were approved unanimously on motion by Mrs. Herz and seconded by Mr. Scheid.

Approval of Minutes Special Meeting – January 28, 2026

The minutes of the Special Meeting of January 28, 2026 were approved unanimously on motion by Mrs. Herz and seconded by Mr. Scheid.

Program Presentation

2026/27 Proposed Administrative and Capital Charges

Mr. Flynn discussed the proposed Administrative, Capital Charges and Program Tuition rates for the 2026/27 school year. Administrative charge to the component school districts reflects the cost of the operation and that charge will go up 2.2%. The Capital Charge increase will be 11.2% and includes the rental of facilities. Average program tuition increase will be 3.20%.

Division of Special Education – STEAM Program

Nancy Wilson, Executive Director, Special Education introduced Mr. Jimmy McNicholas, Teacher at JEA Jr/Sr High School and Principal, Mr. Martin Hearney who gave a presentation to the Board regarding the STEAM program they have developed for the students who attend JEA Jr/Sr High School.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of December 31, 2025. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from January 2, 2026 to January 31, 2026 for expenditures totaling \$20,123,643.01. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

Ex Officio Student Board Members

Emmalee Gallo reported to the Board on recent activities at the Northport Campus and Huntington Campus. The Northport Campus held bake sales to raise money for St. Jude's Children's Hospital on behalf of SkillsUSA. The Huntington Campus participated in P.S. I Love You Day. Students were able to create positivity around the campus and held a fundraiser with proceeds going to American Vet Dogs – The Veterans K9 Corp.

Jeffrey Lopez reported on recent activities at the Dix Hills Campus and Republic Airport Campus. The Dix Hills Campus also participated in P.S. I Love You Day and Kindness Spirit Week. The Republic Airport Campus

additionally participated in P.S. I Love You Day and extended the sock drive for the homeless due to the cold weather.

District Superintendent – Comments/Events

Mrs. Poprilo discussed the following topics with the Board:

- BOCES of NYS 2026 Legislative Priorities - Follow up
- Instructional Support Services Mid-Year Report
- FAPE 22
- Executive Budget
- Mid-Year Progress Report for DISS
- Upcoming Events

Chief Operating Officer Report – Comments/Events

Mr. Flynn updated and discussed with the Board on the following topics:

- Discussion of the 2026/27 Proposed Administrative and Capital Charges and Program Tuition Rates
- 2026/27 Proposed Board Meeting Dates and Administrative Budget/Election Vote Date
- SCOPE Annual Awards Dinner

BOCES Annual Election – Mr. Flynn noted there will be two Board of Education trustees seeking reelection this year. Mrs. Jeannette Santos and Mr. Robert Scheid have indicated their willingness to seek reelection to the BOCES Board of Education. Nominations may be made by every school district. Nominations will close on Friday, March 13, 2026 and elections will be held in component school districts on Tuesday, April 21, 2026.

Chief Financial Officer – Update of Capital Projects

Ms. Hein updated the Board on the Report of Capital Projects. Ms. Hein discussed the status of the projects included in the report to the Board. Ms. Hein mentioned 19 projects are in design, two have been submitted to NYSED, 19 contracts are in the contracting phase and 24 projects in progress. Over the break a total of five projects were completed.

Mr. Brian Sales, Board President shared several recent events he attended:

- N-SSBA Joint Conference – CTE was the theme this year.
- WS BOCES Legislative Program on February 6, 2026
- Longwood Annual Legislative Workshop on February 7, 2026.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments – February 2025/26

On motion by Mrs. Santos, seconded by Mr. Scheid, the Board voted unanimously for Approval of Budget Adjustments – February 2025/26 in the following programs:

- | | |
|--------------------------------|-----------------------|
| Encumbrances/Deferred Revenue | Law Related Education |
| Center for Learning Technology | Services Other BOCES |
| Center for Learning Technology | |

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis. On motion by Mrs. Santos, seconded by Mr. Scheid, the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated February 10, 2026.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Resolution to Participate in Southampton UFSD SPS24-001 Library Supplies, Furnishings and Equipment Bid [R]

On motion by Mrs. Santos, seconded by Mr. Scheid, the Board voted unanimously for Resolution to Participate in Southampton UFSD SPS24-001 Library Supplies, Furnishings and Equipment Bid as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Southampton UFSD SPS24-001 Library Supplies, Furnishings and Equipment, effective term 1/1/2024 – 12/31/2026 with three one-year renewals and anticipated duration 12/31/2027, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Southampton UFSD SPS24-001 Library Supplies, Furnishings and Equipment and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Southampton UFSD SPS24-001 Library Supplies, Furnishings and Equipment.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mrs. Herz moved, Mrs. Santos seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional Personnel matters listed on the 3-page Instructional Report dated February 10, 2026 (Encl. 9.2.1) are incorporated with the official minutes of this meeting.

Supplementary Services

Mrs. Herz moved, Mrs. Santos seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 12-page Supplementary Services Report dated February 10, 2026 (Encl. 9.2.2) are incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mrs. Herz moved, Mrs. Santos seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 3-page Non-Instructional Report dated February 10, 2026 are incorporated with the official minutes of this meeting.

Resolution Authorizing Memorandum of Agreement with Unit XII Staff Member [R]

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Resolution Authorizing Memorandum of Agreement with Unit XII Staff Member as follows:

BE IT RESOLVED, upon the recommendation of the Chief Operating Officer, the Board of Education hereby approves the Memorandum of Agreement with the Western Suffolk BOCES Paraprofessional and Food Service Association and the employee identified on Confidential schedule “A”, and authorizes the President of the Board of Education and Chief Operating Officer to execute the Memorandum of Agreement.

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

Agreement Between Western Suffolk BOCES Board of Education and a Member of Unit III Western Suffolk BOCES Senior Management [R]

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Agreement Between Western Suffolk BOCES Board of Education and a Member of Unit III Western Suffolk BOCES Senior Management as follows:

WHEREAS, the Board of Education has discussed and reviewed the proposed Amendment to the Wage and Benefit Agreements between Michael Flynn and Western Suffolk BOCES, and believes that this amendment is in the interest of both parties, it is

RESOLVED, that the President of the Western Suffolk Board of Cooperative Educational Services is hereby authorized to execute certain modifications to the Wage and Benefit Agreement between Michael Flynn and the Western Suffolk BOCES Board of Education a copy of which is annexed hereto and made a part hereof, which amended Wage and Benefit agreement is to be effective July 1, 2025,

it is further

RESOLVED, that all other provisions of the agreement previously amended on December 9, 2014, June 14, 2016, December 11, 2018, October 15, 2019, June 9, 2020, November 10, 2020, June 28, 2022, August 30, 2022 and December 10, 2024 remain unchanged.

(Listing referred to is designated as Encl. 9.2.5 and is incorporated with the official minutes of this meeting.)

Resolution for Amendment of Agreement Between Western Suffolk BOCES Board of Education and Authorization for Board President to Sign Amended Agreement of the District Superintendent of Schools [R]

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Resolution for Amendment of Agreement Between Western Suffolk BOCES Board of Education and Authorization for Board President to Sign Amended Agreement of the District Superintendent of Schools as follows:

RESOLVED, the Board of Cooperative Educational Services for the second Supervisory District of Suffolk County approves an Amendment to the Employment Agreement with April Poprilo as District Superintendent effective through June 30, 2027, and authorizes the Board President to execute said Amendment.

(Listing referred to is designated as Encl. 9.2.6 and is incorporated with the official minutes of this meeting.)

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion by Mr. Scheid, seconded by Mrs. Cunningham as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Adoption WS BOCES 2026/27 School Calendar [R]

On motion of Mr. Scheid, seconded by Mrs. Cunningham, the Board voted unanimously for Adoption WS BOCES 2026/27 School Calendar as follows:

WHEREAS, the Western Suffolk BOCES School Calendar for 2026/2027 has been reviewed with the component school district Superintendents of Schools; and

WHEREAS, the Superintendents of Schools have accepted this BOCES calendar;

THEREFORE, BE IT RESOLVED that the Western Suffolk BOCES School Calendar for 2026/2027 as presented to the Board is hereby approved for adoption.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Approval for Participation in Cooperative Bidding of Databases, Research Tools, E-Books, Automation and Media for Use in School Library Systems "Dream Consortium" [R]

On motion of Mr. Scheid, seconded by Mrs. Cunningham, the Board voted unanimously for Approval for Participation in Cooperative Bidding of Databases, Research Tools, E-Books, Automation and Media for Use in School Library Systems "Dream Consortium" as follows:

WHEREAS, a number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access,

WHEREAS, the BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS, following a competitive Request for Proposals (RFP) process, the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) Board of Education has approved awards to the vendors listed below:

ABDO Publishing Company; Boclips; Capstone (Coughlan Companies LLC dba Capstone); Cavendish Square Publishing LLC; Central Programs (Gumdrop Books); ClickView/Streamable; COMPanion Corporation; CyberCivics; Digital Theatre; EBSCO Industries, Inc. dba EBSCO Information Services; Eduporium Inc.; Encyclopaedia Britannica; Exploring Nature Educational Resource; Fablevision Learning; Fathom Reads; Follett; Gale, a Cengage Company; Generation Genius; Hackersjack; InfoBase; Insignia; Ithaca Harbors dba JSTOR; Kids Discover LLC; LexisNexis; LibraryPass; LibraryTrac; Lincoln Library Press Inc; Mackin Educational Resources; Mandarin; Media Flex Inc; Mitinet; MyJove; Newsbank, Inc.; Noodle Tools; Novel Effect; OverDrive; Oxford University Press; Press4Kids Inc. (NewsOMatic); ProQuest LLC; ReferencePoint Press; Rosen; Safari Montage; Sage Publications, Inc.; Scholastic Inc.; Second Avenue Learning; Sooth.FYI Inc.; Soundzabound; Springshare; Swank K12 Streaming; Swank Motion Pictures, Inc.; TeachingBooks.net LLC; TechRow; The Juice LLC; TLC (The Library Corp); Tumbleweed Press Inc; Turnitin; World Book; YuJa; Zoobean (Beanstack)

WHEREAS, the list above is not exhaustive and is anticipated to grow as additional RFPs are let and awarded by the Board,

WHEREAS, the BOCES named below wishes to appoint the Capital Region BOCES to advertise for, receive competitive proposals, and award contracts on their behalf; therefore,

BE IT RESOLVED, that the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating

above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED, that the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County, agrees to pay the cost of \$1,218.36 associated with participation in the Capital Region BOCES bid; and

BE IT FURTHER RESOLVED, that the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above-mentioned software

and database access, and,

BE IT FURTHER RESOLVED, that the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors; and (4) to authorize any and all future products that may be approved by the majority recommendations through the approval of this resolution.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement with Keuka College [R]

On motion of Mr. Scheid, seconded by Mrs. Cunningham, the Board voted unanimously for Authorization for Affiliation Agreement with Keuka College as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Keuka College has been developed for the purpose of providing a placement site for students from Keuka College to fulfill their educational program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement Rider Northwell Health, Inc. [R]

On motion of Mr. Scheid, seconded by Mrs. Cunningham, the Board voted unanimously for Authorization for Affiliation Agreement Rider Northwell Health, Inc. as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Northwell Health, Inc., Inc. has been developed for the purpose of providing clinical instruction for Western Suffolk BOCES adult students enrolled in Diagnostic Medical Sonography and Echocardiology / Cardiac Sonography;

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Northwell Health, Inc. This agreement is effective February 1, 2026 and will terminate on December 31, 2028. Either party may terminate this agreement by providing at least 60 days prior written notice of such intention to the other party.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

Review Proposed WS BOCES Board of Education Meeting Dates for 2026/27

The members of the Board of Education agreed to review the Proposed WS BOCES Board of Education Meeting Dates for 2026/27.

(Listing referred to is designated as Encl. 11.1. and is incorporated in the official minutes of this meeting.)

ADJOURNMENT

At 8:06 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mrs. Herz and seconded by Mrs. Santos.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
3/6/26	REFIT Legislative Breakfast, Fri., WS BOCES Conference Center, Wheatley Heights 9:00 am to 11:00 am	
3/23/26	SCOPE's 25 th Annual School District Awards Dinner. Villa Lombardi's, Holbrook	
4/10/26 - 4/12/26	National School Boards Association Convention, Fri – Sun, San Antonio, TX	

Enclosures:

EAP Pathways, *January 2026, February 2026*
EAP Pathways Supervisors, *January 2026, February 2026*
Separation Notice
NYSSBA Advocacy Alert, *January 23, 2026*
NYSSBA Advocacy Update, *January 19, 2026*
NYSSBA Advocacy Update, *January 23, 2026*
NYSSBA Advocacy Update, *January 28, 2026*
NYSSBA Update, *January 25, 2026*
NYSSBA Update, *February 1, 2026*



Joanne Klein
District Clerk