



January 14, 2020

Meeting Type: Regular Meeting

Date: Tuesday, January 14, 2020

State Time: 6:25 p.m.

Location: Central Administrative Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Jeannette Santos (Vice President)
- Ilene Herz, Esq.
- Brian J. Sales
- Peter Wunsch

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Warren Taylor (Chief Financial Officer)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. - Special Education)

- Staff Members

Absent:

Board Members

- Salvatore Marinello
- Maryann Zumpano

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 6:25 p.m. by Board Vice President, Mrs. Santos.

EXECUTIVE SESSION

At this time a motion to move into Executive Session to discuss a potential litigation was made by Mrs. Herz, seconded by Mr. Wunsch. At 7:01 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mrs. Herz, seconded by Mr. Wunsch.

REGULAR MEETING

The Regular meeting of the Board resumed at 7:03 p.m. Mrs. Santos led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mrs. Santos invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Regular Meeting – December 10, 2019

The minutes of the Regular Meeting of December 10, 2019 were approved unanimously on motion of Mrs. Herz and seconded by Mr. Wunsch.

Program Presentation

Career & Tech Advisory Council Report, Christopher E. Kelly, Chairperson

Mr. Flynn introduced Mr. Christopher Kelly, Chairperson of the Career & Tech Advisory Council. Mr. Kelly spoke concerning the purpose and the function of the Advisory Council.

Mr. Kelly discussed the Advisory Council Report to the Board for 2020. The Advisory Council provides semiannual recommendations which are current and meet the need of the industry. The overall committee membership has

increased. Mr. Kelly thanked the Board for their continued support. The Board thanked Mr. Kelly for his efforts for the Career & Tech programs.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of November 30, 2019. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from November 5, 2019 to January 7, 2020 for expenditures totaling \$19,080,108.54. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Johnson-Dingle welcomed everyone to the Board meeting and wished everyone a happy new year. Mrs. Johnson-Dingle updated the Board on NYSED matters as well as discussing the following topics:

- Voting Preregistration of Minors in High School – school boards must adopt policies.
- Minimum Instructional Time.

Chief Operating Officer Report – Comments/Events

Mr. Flynn welcomed everyone to the meeting. Mr. Flynn discussed the following topics:

- Legislative Program – January 17, 2020 – Invitations have been sent to legislators and all are expected to be there.
- 2020/21 Budget Development – Given the 2% tax cap, Mr. Taylor and our program directors have been doing a great job and are working hard.

Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board on the Report of Capital Projects. Mr. Taylor referenced the report showing the status of Capital Projects included in the current year's funding. There are many projects in design and projects have moved forward in the planning process. Reevaluation of the five-year Capital Projects plans is underway.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments January 2019-20

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Approval of 2019-20 budget adjustments/transfers for January 2020 in the following programs:

- | | |
|--------------------------------|---|
| Center for Learning Technology | School Improvement for Stds. Implementation |
| Planning | Services Other BOCES |
| Center for Learning Technology | |

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mr. Wunsch moved, Mrs. Herz seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated January 14, 2020.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Authorization for Purchase of Equipment through Installment Purchase Agreements [R]

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Authorization for Purchase of Equipment through Installment Purchase Agreements as follows:

WHEREAS, it has been determined that, as a result of changing industry technology and in order to serve the instructional needs of students attending Western Suffolk BOCES, it is necessary for Western Suffolk BOCES to acquire:

- (1) Philips EPIQ Elite Ultrasound System

at the total estimated cost of \$181,000 and

WHEREAS, the necessary equipment would be acquired pursuant to New York State Contract, and

WHEREAS, is has been determined that the least cost method of acquiring the necessary equipment within budgetary limitations would be to enter into installment purchase agreements pursuant to proposals to be solicited

from third party financial institutions,

THEREFORE BE IT RESOLVED, that the Chief Financial Officer be authorized to obtain SED approval for a five (5) year installment purchase agreement covering the necessary equipment.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Approval of Capital Projects 2019-20 [R]

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Approval of Capital Projects 2019-20 as follows:

WHEREAS, Western Suffolk BOCES has identified specific capital projects needs that have been developed in conjunction with the capital plan as required by the state; and

WHEREAS, funding for these projects is available, without additional assessment to the districts, from various funds; and

WHEREAS, this transfer of funds will not jeopardize the soundness of any programs; and

WHEREAS, the following projects in the total amount of \$358,000 should be funded in the Capital Projects Fund:

<u>Project Name</u>	<u>Location</u>	<u>Estimated Cost</u>
Renovations for Recovery High School	Brennan	358,000
Total		\$ 358,000

*additional funding for projects previously approved

THEREFORE, BE IT RESOLVED that the amount of \$358,000 hereby transferred to the Capital Fund from the following sources:

<u>Source of Funds</u>	<u>Amount</u>
2019-20 Additional Revenue/Sp Ed (A243)	358,000

Total	\$ 358,000
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(Listing referred to is designated as Encl. 9.1.4 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mr. Wunsch moved, Mrs. Herz seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 6-page Instructional Report dated January 14, 2020 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

Mr. Wunsch moved, Mrs. Herz seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 8-page Supplementary Services Report dated January 14, 2020 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mr. Wunsch moved, Mrs. Herz seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 4-page Non-Instructional Report dated January 14, 2020 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

Approval of Agreement with Unit IX Adult Instructors [R]

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Approval of Agreement with Unit IX Adult Instructors as follows:

RESOLUTION authorizing the Chief Operating Officer to execute collective bargaining agreement between the Unit IX (Adult Instructors and Alternate High School Staff) and the Board of Cooperative Educational Services, Second

Supervisory District, Suffolk County,

WHEREAS, the Unit IX and the Board of Cooperative Educational Services, Second Supervisory District, Suffolk County have completed collective bargaining pursuant to the requirements of the Taylor Law and,

WHEREAS, the Unit IX members have ratified said agreement and,

WHEREAS, this agreement is consistent with the Guidelines established by the Board of Cooperative Educational Services and,

WHEREAS, the Chief Operating Officer is designated as a representative of the Board of Cooperative Educational Services of the Second Supervisory District,

THEREFORE BE IT RESOLVED that the Chief Operating Officer be authorized to execute the agreement between the Board of Cooperative Education Services and Unit IX dated July 1, 2018 to June 30, 2022.

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously for Approval of Disposition of Surplus Property on motion of Mr. Wunsch, seconded by Mrs. Herz as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Authorization for Articulation Agreement with LIM College [R]

On motion of Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Authorization for Articulation Agreement with LIM College as follows:

WHEREAS, an agreement between Western Suffolk BOCES and LIM College has been designed for graduate students of Wilson Tech, Western Suffolk BOCES, Fashion Merchandising and Design program for the transfer of credits for students who have been accepted for admission to LIM College; and

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE BE IT RESOLVED that the Chief Operating Officer will be authorized to execute said agreement with LIM College. LIM College and Western Suffolk BOCES shall review and update the Articulation Agreement as necessitated by curriculum changes by either party.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Authorization for Acceptance of a Donation [R]

On motion of Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Authorization for Acceptance of a Donation as follows:

WHEREAS, Western Suffolk BOCES has received donations toward the operational expense for the Western Suffolk BOCES' School Library System's 4th Leadership & Information Symposium - "Celebrate Our Successes!";

WHEREAS, this event will take place May 16, 2019 at the Wheatley Heights Conference Center, from 8:30 am to 2:30 pm;

WHEREAS, component districts would benefit from the reduction in registration fees that the acceptance of these donations will allow, and;

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the April 9, 2019 Board for acceptance;

THEREFORE BE IT RESOLVED, that the Board hereby approves the acceptance of the donated funds as listed below:

Scholastic Library Publishing
90 Old Sherman Turnpike
Danbury, CT. 06816
Rep.: Colin J. O'Keefe
Phone: 516-885-7239
Amount of Check: \$150.00

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Approval of Multi-Year Technology Agreement with Commack UFSD, Harborfields CSD, & W. Babylon UFSD [R]

On motion of Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Approval of Multi-Year Technology Agreement with Commack UFSD, Harborfields CSD, and W. Babylon UFSD as follows:

WHEREAS, the Division of Instructional Support Services has been working with Copiague and Northport-E Northport School Districts on the development of a long-range technology plan; and

WHEREAS, the districts have adopted this plan for implementation and have requested Western Suffolk BOCES to provide the service appropriate to this plan;

THEREFORE, BE IT RESOLVED that the District Superintendent and District Clerk are hereby authorized to execute service agreements for the amounts listed plus cost of related financing

School District	Time	Amount
Commack UFSD	4 Year	\$279,779
Harborfields CSD	5 Year	\$243,009
W Babylon UFSD	5 Year	\$268,242

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

Review & Adopt Policy #5122 – Policy Against Workplace Discrimination and Harassment - Tabled

On motion of Mr. Wunsch seconded by Mr. Sales, the Board unanimously agreed to table the Adoption of Policy #5122 – Policy Against Workplace Discrimination and Harassment pending further clarification.

(Listing referred to is designated as Encl. 11.1 and is incorporated with the official minutes of this meeting.)

Review & Adopt Policy #5122.1 – Policy Against Workplace Sexual Harassment - Tabled

On motion of Mr. Wunsch seconded by Mr. Sales, the Board unanimously agreed to table the Adoption of Policy #5122.1 – Policy Against Workplace Sexual Harassment pending further clarification.

(Listing referred to is designated as Encl. 11.2 and is incorporated with the official minutes of this meeting.)

Review & Adopt Policy #5123 – Policy Against Retaliation

On motion of Mr. Wunsch seconded by Mr. Sales, as per Policy #1410, the Board unanimously agreed to waive the first read of Policy #5123 – Policy Against Retaliation and simultaneously agreed to adopt the revised policy.

(Listing referred to is designated as Encl. 11.3 and is incorporated with the official minutes of this meeting.)

ADJOURNMENT

At 7:35 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mrs. Herz and seconded by Mr. Wunsch.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
1/17/20	Legislative Brunch, Friday, 8:30 am, Western Suffolk BOCES Conference Center, Wheatley Heights, Large Conference Room	I. Herz, J. Santos
1/29/20	N-SSBA/NCCSS/SCSSA – Need to Know Conference, Wednesday, January 29, 2020 Hilton Huntington 6:30 pm Registration & Hot Buffet Dinner, 7:30 – 10:00 pm Program	J. Santos

3/23/20	SCOPE's 19 th Annual School District Awards Dinner, Monday, Villa Lombardi's, Holbrook, NY	J. Santos
3/19/20	PTA Night, Thursday, 6:30 pm, Wilson Tech, Dix Hills	I. Herz, J. Santos,
4/4/20 - 4/6/20	National School Boards Association Convention, Sat. Mon., Chicago, IL	S. Marinello, B. Sales

Enclosures:

EAP Pathways, *December 2019, January 2020*
EAP Pathways for Supervisors, *December 2019, January 2020*
NYSSBA Advocacy Update, *December 13, 2019*
NYSSBA Advocacy Update, *December 20, 2019*
NYSSBA Area Director Update, *December 17, 2019*
Holiday Wishes Letter, *December 19, 2019*
Thank You Letter from Van Nostrand & Martin, December 9, 2019
SCOPE, *Fall 2019*
SCOPE Save the Date, Annual Awards Dinner, March 23, 2020
N-SSBA/ NCCSS/SCSSA, Save the Date, *January 29, 2020*
Thank You Letters, Annual Board Dinner
Letter Sent to State Representatives, *December 20, 2019*
Separation Notices
JEA Alternative School Newsletter, *November 2019*
The Brennan Voice, *Fall 2019*
Western Suffolk BOCES Shared Services Directory 2020-21



Joanne Klein
District Clerk