



Organizational Meeting – July 13, 2021

Meeting Type: Organizational Meeting

Date: Tuesday, July 13, 2021

Start Time: 6:00 p.m.

Location: Central Administration Offices / Videoconference

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Mary Ellen Cunningham
- Ilene Herz, Esq. (via videoconference)
- James Kaden (via videoconference)
- Brian J. Sales
- Jeannette Santos
- Peter Wunsch
- Maryann Zumpano

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Joanne Klein (District Clerk)

Absent

- Angelique Johnson-Dingle (District Superintendent)

Call to Order/Pledge of Allegiance (District Clerk)

The Organizational meeting was called to order at 6:06 p.m. by Mrs. Joanne Klein, District Clerk. Mrs. Klein led the audience in the Pledge of Allegiance.

Administration of Oath of Office to Chief Operating Officer for the 2021-2022 School Year

The Oath of Office of the Chief Operating Officer was administered by Mrs. Klein to Mr. Michael Flynn for the 2021-2022 school year.

Administration of Oath of Office to District Superintendent for the 2021-2022 School Year

Mrs. Johnson-Dingle was unable to attend the Organizational Meeting. The Oath of Office of the District Superintendent was administered by Mrs. Klein to Mrs. Angelique Johnson-Dingle for the 2021-2022 school year on July 16, 2021.

Administration of Oath of Office to Newly Elected Board Members – Mrs. Mary Ellen Cunningham and Mr. James Kaden

The Oath of Office was previously administered on July 9, 2021 by Mrs. Klein to Mrs. Mary Ellen Cunningham who was elected and will serve for a three-year term as member of the Board of Education of Western Suffolk BOCES.

The Oath of Office was previously administered on July 9, 2021 by Mrs. Klein to Mr. James Kaden who was re-elected and will serve for a three-year term as member of the Board of Education of Western Suffolk BOCES.

Mrs. Cunningham and Mr. Kaden were elected during the Western Suffolk BOCES Budget Vote and Election which was held at a regular or special meeting in each of the component school districts of Western Suffolk BOCES on April 27, 2021.

Election of Officers for 2021-2022 School Year – President and Vice President/Administration of Oaths

Mrs. Klein asked for nominations for President of the Board of Education for Western Suffolk BOCES. Board member Mr. Wunsch nominated Board member Mrs. Santos for President of the Board of Education, seconded by Board member Mrs. Zumpano. Mrs. Klein asked for additional nominations for President of the Board of Education. Being there were no further nominations, Mrs. Klein asked for a motion to close nominations for Board President. Mrs. Zumpano motioned to close nominations for President of the Board of Education, seconded by Mr. Sales and the Board voted unanimously to close nominations. The Board voted unanimously and elected Mrs. Jeannette Santos as the President of the Board of Education for Western Suffolk BOCES. The Oath of Office of President of the Board of Education for Western Suffolk BOCES was administered to Mrs. Santos by Mrs. Klein.

Mrs. Santos asked for nominations for Vice President of the Board of Education for Western Suffolk BOCES. Board member Mrs. Zumpano nominated Board member Mrs. Ilene Herz, Esq. for Vice President, seconded by Board member Mr. Wunsch. Mrs. Santos asked for additional nominations for Vice President of the Board of Education. Being there were no further nominations, Mrs. Santos asked for a motion to close nominations for Board Vice President. Mrs. Zumpano motioned, seconded by Mr. Wunsch and the Board voted unanimously to close nominations. The Board voted unanimously and elected Mrs. Ilene Herz, Esq. as the Vice President of the Board of Education for Western Suffolk BOCES. The Oath of Office of Vice President of the Board of Education for Western Suffolk BOCES was administered to Mrs. Herz by Mrs. Klein.

Mrs. Santos then asked for nominations for District Clerk of the Board of Education for Western Suffolk BOCES. Mr. Wunsch nominated Joanne Klein for District Clerk, seconded by Mrs. Santos. Mrs. Santos then asked for additional nominations for District Clerk. Being there were no other nominations for District Clerk, Mrs. Santos asked for a motion to close nominations for District Clerk. Mrs. Zumpano motioned to close nominations, seconded by Mr. Wunsch and the Board unanimously approved to close the nominations for District Clerk of the Board of Education for Western Suffolk BOCES. The Board voted unanimously to elect Mrs. Klein for District Clerk of the Board of Education for Western Suffolk BOCES. The Oath of Office of District Clerk of the Board of Education for Western Suffolk BOCES was then administered to Mrs. Klein by Mrs. Santos.

Appointment of Officers for 2021-2022 School Year

On motion by Mrs. Zumpano, seconded by Mr. Sales, the members of the Board voted unanimously to approve the Appointment of Officers for the 2021-2022 School Year as indicated.

<u>Appointment of Officers for 2021-2022 School Year</u>		<u>Annual Stipend</u>
1.	Clerk Ms. Joanne Klein	(as per Managerial & Confidential Schedule +\$7,100)
2.	Deputy Clerk Ms. Laura Mercorelli	
3.	Treasurer Mr. Anthony Oliva	(as per Managerial & Confidential Schedule +\$2,800)
4.	Deputy Treasurer Ms. Christina Anderson	(as per Managerial & Confidential Schedule +\$1,500)

Other Appointments

On motion by Mrs. Zumpano, seconded by Mr. Sales, the members of the Board voted unanimously to approve Other Appointments for the 2021-2022 School Year as indicated.

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| 1. Claims Auditor | Ms. Mary Ann Mattessich
Dr. Hugh Gigante | (as per Managerial & Confidential Schedule) |
| 2. Counsel | | |
| a) General Counsel | Van Nostrand & Martin | (as per Retainer rate: \$39,424.39) |
| b) Labor Relations Counsel | Lamb & Barnosky, LLP | (as per Retainer rate: \$60,000 and contract hourly rate: \$275/hr attorneys & \$180/hr legal assistants/legal interns) |
| 3. Independent Auditors | | |
| a) External Audit of School Fiscal Year 2021-2022 (ending 6/30/22) | Bonadio and Co. LLP | \$41,000 |
| b) Internal Auditor | Cullen & Danowski, LLP | \$14,000 for risk assessment, plus testing |
| 4. School Physicians | | |
| a) Student Physician & Student Exams | Dr. Harvey Miller | \$2,500 |
| 5. Payroll Certification Officers | Mr. Michael Flynn
Mr. Warren Taylor | |
| 6. School Purchasing Agent | Ms. Lorraine Hein | |
| a) Assistant School Purchasing Agent | Ms. Mary Bradley | |
| 7. Freedom of Information Officer | Ms. Nancy Fischetti | |
| 8. Records Management Officer | Ms. Nancy Fischetti | |
| 9. Title IX and Section 504 of the Rehabilitation Act of 1973 | Dr. Hugh Gigante | |

Compliance Officer and
Anti-Harassment/Non-Discrimination
Officer

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| 10. Designated Educational Officer | Ms. Nancy Wilson |
| 11. Designated Liaison for Education
of Homeless Children and Youth | Ms. Nancy Wilson |
| 12. Designated Wellness Coordinator | Ms. LouAnn Criscuolo |
| 13. Extra-Curricular Activities Treasurer | Ms. Sandra Samuels |
| 14. Data Protection Officer | Mr. Russell Dickson |

Approval of Excess Fidelity Limits - All Western Suffolk BOCES Employees Covered for \$2,000,000

Approved Item 9, Approval of Excess Fidelity Limits on motion by Mrs. Zumpano, seconded by Mr. Sales, the Board voted unanimously and approved the following:

WHEREAS, there are no statutory requirements for excess fidelity limits for Western Suffolk BOCES staff and,

WHEREAS, the Western Suffolk BOCES Board desires that such coverage be obtained through the agency's insurance carrier then,

THEREFORE, BE IT RESOLVED, that excess fidelity limits for all Western Suffolk BOCES employees be authorized for \$2,000,000 during the 2021-2022 school year.

Designation of Depositories for 2021-2022 School Year

Approved Item 10, Designation of Depositories (Copy of which is attached to the official minutes of this meeting) on motion by Mrs. Zumpano, seconded by Mr. Sales, the Board voted unanimously and approved the Designation of Depositories.

Approval for Re-adoption of Policy #4210 - Cash Management & Investment Policy

On motion by Mrs. Zumpano, seconded by Mr. Sales, the Board voted to approve Item 11, Policy #4210 Cash Management & Investment Policy.

(Copy of Policy #4210 is designated as Encl. 11 and is incorporated with the official minutes of this meeting.)

Designation of Official Newspapers for the Agency

On motion by Mrs. Zumpano, seconded by Mr. Sales, the Board approved Item 12, Designation of Official Newspapers for the Agency for the 2021-22 school year to be Newsday; and further authorizes the administration to place legal ads in The Beacon and The Long Islander if administration deems it appropriate.

Authorization for Chief Operating Officer to Approve Professional Conferences

On motion by Mrs. Zumpano, seconded by Mr. Sales, the Board voted unanimously to approve Item 13 as follows:

THEREFORE, BE IT RESOLVED, authorization for Chief Operating Officer to approve, at his discretion, attendance of members of the Western Suffolk BOCES staff at professional conferences and membership in professional organizations during the 2021-22 school year with expenses to be paid by BOCES.

Authorization for Board President and Chief Operating Officer to Sign, as needed, Assurances of Compliance and Applications to Receive Special State and Federally Aided Program Grants

On motion by Mrs. Zumpano, seconded by Mr. Sales, the Board voted unanimously to authorize the Board President and the Chief Operating Officer to sign, as needed, assurances of compliance and applications to receive special state and federally aided program grants for the 2021-22 school year, Item 14 as follows:

THEREFORE, BE IT RESOLVED, authorization for Board President and Chief Operating Officer to sign, as needed, assurances of compliances and applications to receive special state and federally aided program grants for the 2021-22 school year.

Establishment of Petty Cash Accounts

On motion by Mrs. Zumpano, seconded by Mr. Sales, the Board voted unanimously to approve Establishment of Petty Cash Accounts for the school year 2021-22 as per schedule designated as Encl. 15 and is incorporated with the official minutes of this meeting.

Approval of Board Memberships for 2021-22

On motion by Mrs. Zumpano, seconded by Mr. Sales, the Board voted unanimously to approve Item 16, memberships by Western Suffolk BOCES in the following School Board Associations, with dues as designated for the 2021-22 school year as follows:

Approval for Board Memberships 2021-22

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| 1) Nassau-Suffolk School Boards Association | \$ 3,975. |
| 2) New York State School Boards Association | \$13,500. |
| 3) National School Boards Association | \$ 5,000. |
| • NSBA Black Caucus | \$ 75. |
| • NSBA Hispanic Caucus | \$ 75. |
| 4) REFIT (Reform Educational Financing Inequities Today) | \$ 600. |
| 5) The Council of School Superintendents (Cabinet) – New York State | \$ 1,206. |
| 6) BOCES Educational Consortium | \$ 1,600. |
| 7) The Council of School Superintendents (Superintendent) – NYS | \$ 1,750. |
| 8) NYS Caucus of Black School Board Members, Inc. | \$ 500. |

Approval for Re-adoption of Policy #4310 - Purchasing Procedures

On motion by Mrs. Zumpano, seconded by Mr. Sales, the Board voted unanimously to approve the re-adoption of Policy #4310, Purchasing Procedures, for the 2021-22 school year.

(Copy of Policy #4310 is designated as Encl. 17 and is incorporated with the official minutes of this meeting.)

Approval for Re-adoption of Policy #4420 - Personal Property Accountability

On motion by Mrs. Zumpano, seconded by Mr. Sales, the Board voted unanimously to approve re-adoption of Policy #4420, Personal Property Accountability, for the 2021-22 school year.

(Copy of Policy #4420 is designated as Encl. 18 and is incorporated with the official minutes of this meeting.)


Approval for Re-adoption of Policy #4423 – Acceptance of Gifts, Grants and Bequests to WS BOCES

On motion by Mrs. Zumpano, seconded by Mr. Sales, the Board voted unanimously for re-adoption of Policy #4423, Acceptance of Gifts, Grants and Bequests to WS BOCES for the 2021-22 school year.

(Copy of Policy #4423 is designated as Encl. 19 and is incorporated with the official minutes of this meeting.)

Adjournment

At 6:17p.m. on motion made by Mrs. Zumpano, seconded by Mr. Wunsch, the Board agreed to adjourn the Organizational Meeting and move to the Regular Meeting of the Board of Education of Western Suffolk BOCES.

A handwritten signature in black ink that reads "Joanne Klein". The signature is written in a cursive, flowing style.

Joanne Klein
District Clerk