



**Organizational Meeting – July 14, 2020**

Meeting Type: Organizational Meeting  
Date: Tuesday, July 14, 2020  
State Time: 6:00 p.m.  
Location: Central Administration Offices

**Roll Call – (Attendees Noted by District Clerk)**

Present were:

**Board Members**

- Ilene Herz, Esq. (via videoconference)
- James Kaden
- Salvatore Marinello (via videoconference)
- Brian J. Sales
- Jeannette Santos
- Peter Wunsch
- Maryann Zumpano

**BOCES Staff**

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Joanne Klein (District Clerk)

**Call to Order/Pledge of Allegiance (District Clerk)**

The Organizational meeting was called to order at 6:00 p.m. by Mrs. Joanne Klein, District Clerk. Mrs. Klein led the audience in the Pledge of Allegiance.

**Administration of Oath of Office to Chief Operating Officer for the 2020-2021 School Year**

The Oath of Office of the Chief Operating Officer was administered by Mrs. Klein to Mr. Michael Flynn for the 2020-2021 school year.

**Administration of Oath of Office to District Superintendent for the 2020-2021 School Year**

The Oath of Office of the District Superintendent was administered by Mrs. Klein to Mrs. Angelique Johnson-Dingle for the 2020-2021 school year.

**Administration of Oath of Office to Newly Elected Board Members – Mr. James Kaden, Mrs. Jeannette Santos and Mr. Peter Wunsch**

The Oath of Office was administered by Mrs. Klein to Mr. James Kaden who was elected and will serve for a one-year term as member of the Board of Education of Western Suffolk BOCES.

The Oath of Office was administered by Mrs. Klein to Mrs. Jeannette Santos who was reelected and will serve for a three-year term as member of the Board of Education of Western Suffolk BOCES.

The Oath of Office was administered by Mrs. Klein to Mr. Peter Wunsch who was reelected and will serve for a three-year term as member of the Board of Education of Western Suffolk BOCES.

Mr. Kaden, Mrs. Santos, and Mr. Wunsch were elected during the Western Suffolk BOCES Budget Vote and Election which was held at a regular or special meeting in each of the component school districts of Western Suffolk BOCES on April 28, 2020.

**Election of Officers for 2020-2021 School Year – President and Vice President/Administration of Oaths**

Mrs. Klein asked for nominations for President of the Board of Education for Western Suffolk BOCES. Board member Mr. Wunsch nominated Board member Mrs. Santos for President of the Board of Education, seconded by Board member Mrs. Zumpano. Mrs. Klein asked for additional nominations for President of the Board of Education. Being there were no further nominations, Mrs. Klein asked for a motion to close nominations for Board President. Mr. Marinello motioned to close nominations for President of the Board of Education, seconded by Mrs. Zumpano and the Board voted unanimously to close nominations. The Board voted unanimously and elected Mrs. Jeannette Santos as the President of the Board of Education for Western Suffolk BOCES. The Oath

of Office of President of the Board of Education for Western Suffolk BOCES was administered to Mrs. Santos by Mrs. Klein.

Mrs. Santos asked for nominations for Vice President of the Board of Education for Western Suffolk BOCES. Board member Mrs. Zumpano nominated Board member Mrs. Ilene Herz, Esq. for Vice President, seconded by Board member Mr. Wunsch. Mrs. Santos asked for additional nominations for Vice President of the Board of Education. Being there were no further nominations, Mrs. Santos asked for a motion to close nominations for Board Vice President, Mr. Marinello motioned, seconded by Mrs. Zumpano and the Board voted unanimously to close nominations. The Board voted unanimously and elected Mrs. Ilene Herz, Esq. as the Vice President of the Board of Education for Western Suffolk BOCES. The Oath of Office of Vice President of the Board of Education for Western Suffolk BOCES was administered to Mrs. Herz by Mrs. Klein.

Mrs. Santos then asked for nominations for District Clerk of the Board of Education for Western Suffolk BOCES. Mr. Wunsch nominated Joanne Klein for District Clerk, seconded by Mrs. Zumpano. Mrs. Santos then asked for additional nominations for District Clerk. Being there were no other nominations for District Clerk, Mrs. Santos asked for a motion to close nominations for District Clerk. Mrs. Zumpano motioned to close nominations, seconded by Mr. Marinello and the Board unanimously approved to close the nominations for District Clerk of the Board of Education for Western Suffolk BOCES. The Board voted unanimously to elect Mrs. Klein for District Clerk of the Board of Education for Western Suffolk BOCES. The Oath of Office of District Clerk of the Board of Education for Western Suffolk BOCES was then administered to Mrs. Klein by Mrs. Santos.

**Appointment of Officers for 2020-2021 School Year**

On motion by Mr. Kaden, seconded by Mr. Sales, the members of the Board voted unanimously to approve the Appointment of Officers for the 2020-2021 School Year as indicated.

Appointment of Officers for 2020-2021 School Year		Annual Stipend
1.	Clerk Ms. Joanne Klein	(as per Managerial & Confidential Schedule) +\$5,100
2.	Deputy Clerk Ms. Laura Mercorelli	
3.	Treasurer Mr. Anthony Oliva	(as per Managerial & Confidential Schedule) +\$2,800



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| 8. Records Management Officer  | Ms. Nancy Fischetti  |
| 9. Title IX and Section 504 of the Rehabilitation Act of 1973<br>Compliance Officer and<br>Anti-Harassment/Non-Discrimination<br>Officer | Dr. Hugh Gigante     |
| 10. Designated Educational Officer   | Ms. Nancy Wilson     |
| 11. Designated Liaison for Education<br>of Homeless Children and Youth   | Ms. Nancy Wilson     |
| 12. Designated Wellness Coordinator  | Ms. LouAnn Criscuolo |
| 13. Extra-Curricular Activities Treasurer  | Ms. Sandra Samuels   |
| 14. Data Protection Officer  | Mr. Russell Dickson  |

**Approval of Excess Fidelity Limits - All Western Suffolk BOCES Employees Covered for \$2,000,000**

Approved Item 9, Approval of Excess Fidelity Limits on motion by Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously and approved the following:

WHEREAS, there are no statutory requirements for excess fidelity limits for Western Suffolk BOCES staff and,

WHEREAS, the Western Suffolk BOCES Board desires that such coverage be obtained through the agency's insurance carrier then,

THEREFORE, BE IT RESOLVED, that excess fidelity limits for all Western Suffolk BOCES employees be authorized for \$2,000,000 during the 2020-2021 school year.

**Designation of Depositories for 2020-2021 School Year**

Approved Item 10 Designation of Depositories (Copy of which is attached to the official minutes of this meeting) on motion by Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously and approved the Designation of Depositories.

**Approval for Re-adoption of Policy #4210 - Cash Management & Investment Policy**

On motion by Mr. Kaden, seconded by Mr. Sales, the Board voted to approve Item 11, Policy #4210 Cash Management & Investment Policy.

(Copy of Policy #4210 is designated as Encl. 11 and is incorporated with the official minutes of this meeting.)

**Designation of Official Newspapers for the Agency**

On motion by Mr. Kaden, seconded by Mr. Sales, the Board approved Item 12, Designation of Official Newspapers for the Agency for the 2020-21 school year to be Newsday; and further authorizes the administration to place legal ads in The Beacon and The Long Islander if administration deems it appropriate.

**Authorization for Chief Operating Officer to Approve Professional Conferences**

On motion by Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously to approve Item 13 as follows:

THEREFORE, BE IT RESOLVED, authorization for Chief Operating Officer to approve, at his discretion, attendance of members of the Western Suffolk BOCES staff at professional conferences and membership in professional organizations during the 2020-2021 school year with expenses to be paid by BOCES.

**Authorization for Board President and Chief Operating Officer to Sign, as needed, Assurances of Compliance and Applications to Receive Special State and Federally Aided Program Grants**

On motion by Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously to authorize the Board President and the Chief Operating Officer to sign, as needed, assurances of compliance and applications to receive special state and federally aided program grants for the 2020-2021 school year, Item 14 as follows:

THEREFORE, BE IT RESOLVED, authorization for Board President and Chief Operating Officer to sign, as needed, assurances of compliances and applications to receive special state and federally aided program grants for the 2020-2021 school year.

**Establishment of Petty Cash Accounts**

On motion by Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously to approve Establishment of Petty Cash Accounts for the school year 2020-2021 as per schedule designated as Encl. 15 and is incorporated with the official minutes of this meeting.

**Approval of Board Memberships for 2020-2021**

On motion by Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously to approve Item 16, memberships by Western Suffolk BOCES in the following School Board Associations, with dues as designated for the 2020-2021 school year as follows:

**Approval for Board Memberships 2020-21**

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|---|-----------|
| 1) Nassau-Suffolk School Boards Association                         | \$ 3,975. |
| 2) New York State School Boards Association                         | \$13,500. |
| 3) National School Boards Association                               | \$ 3,000. |
| • NSBA Black Caucus   | \$ 75.    |
| • NSBA Hispanic Caucus  | \$ 75.    |
| 4) REFIT (Reform Educational Financing Inequities Today)            | \$ 600.   |
| 5) The Council of School Superintendents (Cabinet) – New York State | \$ 1,206. |
| 6) BOCES Educational Consortium                                     | \$ 1,600. |
| 7) The Council of School Superintendents (Superintendent) – NYS     | \$ 1,750. |

**Approval for Re-adoption of Policy #4310 - Purchasing Procedures**

On motion by Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously to approve the re-adoption of Policy #4310, Purchasing Procedures, for the 2020-2021 school year.

(Copy of Policy #4310 is designated as Encl. 17 and is incorporated with the official minutes of this meeting.)

**Approval for Re-adoption of Policy #4420 - Personal Property Accountability**

On motion by Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously to approve re-adoption of Policy #4420, Personal Property Accountability, for the 2020-2021 school year.

(Copy of Policy #4420 is designated as Encl. 18 and is incorporated with the official minutes of this meeting.)

**Approval for Re-adoption of Policy #4423 – Acceptance of Gifts, Grants and Bequests to WS BOCES**

On motion by Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for re-adoption of Policy #4423, Acceptance of Gifts, Grants and Bequests to WS BOCES for the 2020-2021 school year.

(Copy of Policy #4423 is designated as Encl. 19 and is incorporated with the official minutes of this meeting.)

**Adjournment**

At 6:15 p.m. on motion made by Mrs. Herz, seconded by Mr. Wunsch, the Board agreed to adjourn the Organizational Meeting and move to the Regular Meeting of the Board of Education of Western Suffolk BOCES.



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Joanne Klein  
District Clerk