(Encl 4.1)
8/4/26

Western Suffolk BOCES

July 14, 2026

Meeting Type: Regular Meeting
Date: Tuesday, July 14, 2026
Start Time: 5:30 p.m.
Location: Central Administrative Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Brian J. Sales (President)
- Debbie Adams-Kaden, (Vice President)
- Josephine Martino
- Robert Scheid
- Peter Wunsch

Student Ex Officio Board Members

- Erin Levy
- Aylin Meraz-Akarsu

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Warren Taylor (Chief Financial Officer)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)

- Erin Niemczyk (Public Relations Director)
- Joanne Klein (District Clerk)
- Diana Santiago (Exec. Dir. Career and Tech. Education)
- Carolyn Reilly (Principal)
- Nancy Wilson (Exec. Dir. – DISS)
- Alison Quinlan (Exec. Dir Special Education)
- Kim Cooper (Asst. Dir. – Special Education)
- Lorraine Hein (Director of Business)
- Staff Members

Absent

- Ilene Herz, Esq.
- Jeannette Santos
- Larry Leaven, Interim District Superintendent

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 7:10 p.m. by Board President, Mr. Sales.

Mr. Sales led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mr. Sales invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Regular Meeting – June 9, 2026

The minutes of the Regular Meeting of June 9, 2026 were approved on motion of Mr. Wunsch and seconded by Mrs. Adams-Kaden.

Approval of Minutes Regular Meeting – June 30, 2026

The minutes of the Regular Meeting of June 30, 2026 were approved on motion of Mrs. Adams-Kaden and seconded by Ms. Martino.

PROGRAM PRESENTATIONS

Administration of Oath of Office – Student Ex Officio Board Members
The Oath of Office of the Student Ex Officio Board Member was administered by Mrs. Klein to Aylin Meraz-Akarsu for the 2026-27 school year.

The Oath of Office of the Student Ex Officio Board Member was administered by Mrs. Klein to Erin Levy for the 2026-27 school year.

Opening of Extended School Year Program and Regional Summer School
Ms. Santiago reported to the Board regarding the end of the school year in the Division of CTE. Ms. Santiago discussed that the adult programs continue all year and they never stop.

Mrs. Quinlan reported to the Board regarding the end of the school year in the Division of Special Education. Additionally, Mrs. Quinlan spoke regarding the start of the Extended School Year program.

Ms. Wilson reported to the Board regarding the work the Division of Instructional Support Services has done. Ms. Wilson discussed the opening of the Regional Summer School program.

Treasurer's Report
The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of May 31, 2026. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report
The Board acknowledged receipt of the Report of the Claims Auditor from June 1, 2026 to July 1, 2026 for expenditures totaling $59,120,888.48. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

<u>Ex Officio Student Board Members</u>
Erin Levy reported on events from Wilson Tech Huntington and the Wilson Tech Northport campus and highlighted some of the end of year events which included:

- **<u>Field trips to</u>**:
  - Sesame Street Workshop
  - Retail Sites
  - Passive Plus, an Electronics Company

- Ferrari Automotive
    - Auto Show at the Javits Center
    - Suffolk Community College and Stony Brook University

- **Guest speakers**
    - Memorial Sloan Kettering
    - Snap-On Tools
    - Various Cosmetologists, Estheticians, and Dental Professionals
- Recognition ceremony for Huntington Campus and Northport Campus was June 15th to end another successful year.
- All four of the buildings had National Technical Honor Society Inductions

Aylin Meraz-Akarsu reported on events from Wilson Tech Republic Airport Campus and Wilson Tech Dix Hills campuses and highlighted some of the end of year events which included:

- Nursing students finished required clinical hours and have taken their certification exams
- May was Mental Health Awareness Month. The campus committee at Dix Hills organized a campus walk and fundraiser for the Stony Brook Crisis Center
- Welding attended the AWISCO Trade Show and Construction Electricity went to National Grid in Northport

- **Guest speakers included**:
    - Nassau Community College
    - Molloy College
    - Long Island Hospitality Association
    - Local Union 3
    - and Wilson Tech Aviation Graduates who have become pilots for Jet Blue and Alaska Airlines

- **SKILLSUSA**
    - Jamyn Husselbeck and Hailey Torres qualified for the SkillsUSA National Competition in Atlanta Georgia, representing New York State
    - Jamyn went for Architectural Drafting and Hailey competed in the Job Interview category. They both did very well at Nationals and proudly represented Western Suffolk BOCES and New York State

- The Dix Hill recognition ceremony was held on June 16th to end another successful year

Interim District Superintendent – Comments/Events

Mr. Leaven was unable to attend the meeting.

Chief Operating Officer Report – Comments/Events

Mr. Flynn acknowledged the Award of Grants for 2026-27.

Mr. Flynn discussed and updated the Board on the following topics:

- New Americans with Disabilities Act (ADA) Compliance Regulations for Governmental Websites
- Summary of Enacted State Budget Provisions Affecting Public School Districts and BOCES
- Budget Vote and Election Calendar – 2027

Chief Financial Officer – Update of Capital Projects

Mrs. Hein updated the Board regarding the Report of Capital Projects.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments July - 2025-26

On motion by Mr. Wunsch, seconded by Mr. Scheid, the Board voted unanimously to approve 2025-26 budget adjustments/transfers for July 2026 in the following programs:

Center for Learning Technology	Services Other BOCES
Maintenance & Operations	Special Education
Special Education	Internal Computer Services

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Budget Adjustments July - 2026-27

On motion by Mr. Wunsch, seconded by Mr. Scheid, the Board voted unanimously to approve 2026-27 budget adjustments/transfers for July 2026 in the following programs:

Center for Learning Technology	Model Schools
Outdoor Learning Lab	Center for Learning Technology
Nassau County Opioid Settlement	Summer Handicapped Related Services

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mr. Wunsch moved, seconded by Mr. Scheid, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated July 14, 2026.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mr. Scheid moved and Mrs. Adams-Kaden seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 6-page Instructional Report dated July 14, 2026 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

Mr. Scheid moved and Mrs. Adams-Kaden seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 12-page Supplementary Services Report dated July 14, 2026 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mr. Scheid moved and Mrs. Adams-Kaden seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 4-page Non-Instructional Report dated July 14, 2026 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

Authorization for Memorandum of Agreement with Unit V [R]

On motion by Mr. Scheid, seconded by Mrs. Adams-Kaden, the Board voted unanimously for Authorization for Memorandum of Agreement with Unit V as follows:

WHEREAS, the District and the Association are parties to a collective bargaining agreement covering the period of July 1, 2022 through June 30, 2028 (the “CBA”); and

WHEREAS, during the negotiations resulting in the CBA, a clerical error was made in Article VIII (“Salary”), Paragraph E (“Lead Custodian and Head Custodian Stipends”), Subparagraph 1 (“Lead Custodian”), concerning the criteria used to determine the Lead Custodian stipends; and

WHEREAS, the parties desire to correct such error and clarify the stipend provisions applicable to Lead Custodians; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Cooperative Educational Services of the Second Supervisory District, Suffolk County, New York, hereby approves the Memorandum of Agreement with CSEA Western Suffolk BOCES Custodians & Maintenance Personnel Unit V establishing that Lead Custodians shall receive an annual stipend based upon the number of employees supervised, as follows:

- Less than four employees supervised: $1,000 annually
- Four or more employees supervised: $1,600 annually

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

<u>Other Action Items</u>

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Wunsch, seconded by Ms. Martino as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Authorization for Board Members to Attend a Conference [R]

On motion of Mr. Wunsch, seconded by Ms. Martino, the Board voted unanimously for Authorization for Board Members to Attend a Conference as follows:

WHEREAS, Western Suffolk BOCES is committed to providing the best possible leadership to the organization; and

WHEREAS, the ongoing education of Board of Education members assists in achieving this goal;

THEREFORE, BE IT RESOLVED the following Board Members are authorized to attend the conference noted below:

Brian J. Sales

NYSSBA's Annual Convention
Buffalo, New York
October 22 - 24, 2026

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Authorization to Accept a Donation of Equipment and Supplies [R]

On motion of Mr. Wunsch, seconded by Ms. Martino, the Board voted unanimously for Authorization to Accept a

Donation of Equipment and Supplies as follows:

WHEREAS, Western Suffolk BOCES has received an offer from Jeanne Millett 27 Yava Street Port Jefferson Station NY 11776 to donate one (1) 2010 Hyandai Elantra Vin Number KMHDU4AD0AU194338 to be used by the students attending the Automotive Tech Program at Wilson Tech Huntington Campus, and

WHEREAS, Western Suffolk BOCES students would benefit from these donations, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance, and

THEREFORE, BE IT RESOLVED, that the Board hereby approves the acceptance of the donated supplies and equipment as listed above.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Authorization for Affiliation Agreement Rider with Northwell Health, Inc. [R]

On motion of Mr. Wunsch, seconded by Ms. Martino, the Board voted unanimously for Authorization for Affiliation Agreement Rider with Northwell Health, Inc. as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Northwell Health, Inc., formerly known as North Shore – Long Island Jewish Health System, Inc., been developed for the purpose of providing a clinical experience for Western Suffolk BOCES adult students participating in the Nursing Program at Northwell Health, Inc., formerly known as North Shore – Long Island Jewish Health System, Inc. educational programs; and

WHEREAS, said agreement would be beneficial to the adult students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Northwell Health, Inc., formerly known as North Shore – Long Island Jewish Health System, Inc. This agreement shall be effective from May 1, 2026 and will terminate on April 30, 2029. Either of the parties may terminate the Rider for the program described with or without cause upon sixty days' prior written notice to the other party.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Authorization for Agreement with Frost Valley – YMCA and the Outdoor/Environmental Education Services of Western Suffolk BOCES [R]

On motion of Mr. Wunsch, seconded by Ms. Martino, the Board voted unanimously for Authorization for Agreement with Frost Valley – YMCA and the Outdoor/Environmental Education Services of Western Suffolk BOCES as follows:

WHEREAS, the Western Suffolk BOCES Outdoor/Environmental Education Program has the need for services to provide quality residential outdoor/environmental educational experiences for students of school age, and

WHEREAS, a BOCES administrator has inspected such available facilities and reviewed the programs and finds them to be suitable for the outdoor/environmental education program;

THEREFORE, BE IT RESOLVED that the Deputy Superintendent is hereby authorized to sign an outdoor/environmental education service agreement with Frost Valley - YMCA, effective September, 2026 through June 30, 2027.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

Read & Adopt Policy #6211 – Code of Conduct

On motion of Mrs. Adams-Kaden, seconded by Mr. Scheid, as per Policy #1410 the Board unanimously agreed to waive the first read and voted unanimously to adopt Policy #6211 – Code of Conduct.

(Listing referred to is designated as Encl. 11.1 and is incorporated in the official minutes of this meeting.)

ADJOURNMENT

At 7:55 p.m. there being no further business items for discussion, a motion was made by Ms. Wunsch, seconded by Mr. Scheid to adjourn the meeting.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
8/11/2026	SCOPE Annual Dinner Meeting, Bourne Mansion, Oakdale, Tuesday, 5:00 pm	D. Adams-Kaden I. Herz, B. Sales, J. Santos
10/8/2026	REFIT Annual Dinner Meeting, Milleridge Inn, Jericho, Thursday, 6:00 pm	J. Santos
10/22/26 - 10/24/26	NYSSBA Annual Convention and Education Expo, Buffalo, NY, Thurs – Sat	B. Sales

Enclosures:
Thank You Letter Sent to Robert Scavo, *June 10, 2026*
Memorandum from Mr. Flynn*, June 25, 2026*
NYSSBA On Board Article, *June 8, 2026*
Guercio & Guercio Memorandum, *June 12, 2026*
NYSSBA Area Director Update, *June 14, 2026*
NYSSBA Update, *June 21, 2026*
NYSSBA Update, *June 28, 2026*
NYSSBA Update, *July 5, 2026*
EAP Pathways, *July 2026*
EAP Pathways for Supervisors, *July 2026*

Joanne Klein

Joanne Klein
District Clerk