



Western Suffolk BOCES

March 5, 2019

Meeting Type : WS-BOCES Board Meeting

Date : Tuesday, March 05, 2019

Start time : 6:25 PM

Location : Central Administration - there is a proposed Executive Session, subject to Board Approval

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Salvatore Marinello (President)
- Jeannette Santos (Vice President)
- Mildred Browne
- Ilene Herz, Esq.
- Maryann Zumpano

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Warren Taylor (Chief Financial Officer)
- Nancy Fischetti (Public Relations Director)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. - Special Education)
- Laura Mercorelli (Deputy Clerk)
- Staff Members

Absent:

Board Members

- Peter Wunsch
- Sydney Finkelstein

**Call to
Order/Pledge of
Allegiance (Board
President)**

The Regular Meeting was called to order at 6:25 p.m. by Board President, Mr. Marinello.

EXECUTIVE SESSION:

At this time a motion was made to move into Executive Session to discuss a potential litigation by Mrs. Santos, seconded by Mrs. Herz. At 7:15 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mrs. Santos, seconded by Mrs. Herz.

REGULAR MEETING:

The Regular meeting of the Board resumed at 7:15 p.m. Mr. Marinello led the audience in the Pledge of Allegiance.

Visitors

ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mr. Marinello invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

**Approval of
Minutes Special
Meeting –
February 15, 2019**
(Minutes)

The minutes of the Special Meeting of February 15, 2019 were approved on motion of Mrs. Zumpano and seconded by Mrs. Browne.

**Internal Audit
Reports to the
Board**
(Program Presentation)

The Audit Committee Meeting was held and Internal Auditors Don Hoffmann and Rich Coffey of Cullen and Danowski presented the draft Agreed-Upon Procedures Report and the draft Risk Assessment Update Report. Mr. Hoffmann stated the next step will be to finalize these reports and acknowledge and develop a Corrective Action Plan and file this with NYSED.

**Division of
Special Education
– James E. Allen
Jr/Sr HS**

Mr. Flynn welcomed everyone to the Board and introduced Mr. Martin Hearney, Principal of the JEA Jr/Sr High School. Mr. Hearney gave a presentation to the Board of Education regarding "Working Towards Adulthood". Mr. Hearney's PowerPoint touched on student opportunities which included pre-vocational, travel training, work study, in-house employment, employment readiness lab and transition

(Program Presentation)

services. Mr. Hearney then introduced a guest speaker, a graduate of the JEA Jr/Sr High School, Matthew Kabacinski, who spoke briefly to the Board.

**Proposed 2019-20
Budget Draft**

(Program Presentation)

Mr. Flynn and Mr. Taylor presented the tentative Western Suffolk BOCES program budgets for the 2019-20 year. The Western Suffolk BOCES budget information has been shared with the component school districts since December 2018. Mr. Flynn further stated depending on the school district, the Western Suffolk BOCES program budget may increase or decrease based on student enrollment. Mr. Flynn explained Mr. Taylor and staff have worked diligently to stay within the Tax Cap. The administrative charge increase will be 2.0%, the capital charge 0.6% for a combined increase of 1.3%. The tuition increases for CTE and Special Education will see an average increase of 2.0%.

**Treasurer's
Report**

(Treasurer's Report)

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of January 31, 2019. (Copies incorporated with the official minutes of this meeting.)

**Claims Auditor's
Report**

(Claim Auditor's Report)

The Board acknowledged receipt of the Report of the Claims Auditor from January 1, 2019 to February 25, 2019 for expenditures totaling \$7,389,493.91. (Copies incorporated with the official minutes of this meeting.)

Comments/Events

(District Superintendent)

Mrs. Johnson-Dingle welcomed everyone to the Board meeting. Mrs. Johnson-Dingle spoke regarding the following topics:

- Student Data Privacy
- Science Assessments
- Substitute Teacher Regulation

Award of Grants

(Chief Operating Officer
Report)

Mr. Flynn noted the award of grants.

**BOCES Annual
Election**

(Chief Operating Officer
Report)

Mr. Flynn spoke to the Board regarding the upcoming budget and the cost drivers affecting school districts as well as statewide BOCES.

Mr. Flynn advised the Board that the Annual Meeting will take place on Tuesday, April 9 and shared with the Board the recent letter sent to component school districts regarding upcoming elections.

Comments/Events

(Chief Operating Officer
Report)

Mr. Flynn discussed the following topics:

- Proposed 2019-20 WSB School Calendar and BOE meeting dates
- 2019 NYS BOCES Education/Consortium Legislative Priorities
- WSB Annual Legislative Program
- New Software for the Board of Education Packet
- Threat Assessment Training
- School Safety and Security Update
- PTA Dinner at Wilson Tech
- Translation of School District Budget Notices and all Related Election Material
- Teacher Diversity Pipeline Pilot Grant
- Orientation for a New Board of Education Member

Update of Capital Projects

(Chief Financial Officer)

Mr. Taylor updated the Board of Education on the Capital Projects Report and mentioned many of the projects are in design.

Approval of Budget Adjustments – 2018-19 March

(Business Administration Matters)

On motion by Mrs. Santos, seconded by Mrs. Herz, the Board voted unanimously to approve 2018-19 budget adjustments/transfers for March 2019 in the following programs:

Center for Learning Technology

WOIA, Title II-Adult Education & Lit 3096

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

(Business Administration Matters)

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mrs. Santos moved, Mrs. Herz seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated March 5, 2019.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Authorization to Participate in The National Intergovernmental Purchasing Alliance [R]

(Business Administration Matters)

On motion by Mrs. Santos, seconded by Mrs. Herz, the Board voted unanimously for Authorization to Participate in The National Intergovernmental Purchasing Alliance as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in The National Intergovernmental Purchasing Alliance (National IPA), Contract #R160901 Audio Visual Equipment, Accessories and Services, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in The National Intergovernmental Purchasing Alliance (National IPA) Contract #R160901 Audio Visual Equipment, Accessories and Services and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in The National Intergovernmental Purchasing Alliance (National IPA), Contract #R160901 Audio Visual Equipment, Accessories and Services.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

**Authorization for
Appointment of
Temporary
Claims Auditor**
(Business Administration
Matters)

On motion by Mrs. Santos, seconded by Mrs. Herz, the Board voted unanimously for Authorization for Appointment of Temporary Claims Auditor as follows:

WHEREAS, the currently appointed Claims Auditor, MaryAnn Mattessich, will be unavailable for an indeterminate period; and

WHEREAS, the Agency is required by policy to have a Claims Auditor; and

WHEREAS, it is necessary to the efficient function of the agency to have timely review and approval of claims during the above period,

THEREFORE BE IT RESOLVED, that Dr. Hugh Gigante be designated the Temporary Claims Auditor.

(Listing referred to is designated as Encl. 9.1.4 and is incorporated with the official minutes of this meeting.)

Instructional Personnel

(Personnel)

Mrs. Santos moved and Mrs. Herz seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 4-page Instructional Report dated March 5, 2019 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

(Personnel)

Mrs. Santos moved and Mrs. Herz seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 7-page Supplementary Services Report dated March 5, 2019 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

(Personnel)

Mrs. Santos moved and Mrs. Herz seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 3-page Non-Instructional Report dated March 5, 2019 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

Authorization for Agreement with Clerical Personnel Unit IV [R]

(Personnel)

On motion by Mrs. Santos, seconded by Mrs. Herz, the Board voted unanimously for Authorization for Agreement with Clerical Personnel Unit IV as follows:

WHEREAS, a need has arisen in regard to granting back pay to Clerical Personnel Unit IV workers, and

WHEREAS, the parties have discussed the terms of said agreement, and

THEREFORE BE IT RESOLVED that the Chief Operating Officer be authorized to execute the agreement between the Board of Cooperative Education Services, and CSEA Western Suffolk BOCES Clerical Personnel Unit IV, with regard to this matter as set forth on the Memorandum of Agreement.

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mrs. Santos, seconded by Mrs. Herz as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus

(Other Action Items)

or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

**Authorization to
Accept Donations
School Library
System [R]**

(Other Action Items)

On motion of Mrs. Santos, seconded by Mrs. Herz, the Board voted unanimously to approve an Affiliation Agreement with Northwell Health, Inc. as follows:

WHEREAS, Western Suffolk BOCES has received donations toward the operational expense for the Western Suffolk BOCES' School Library System's 4th Leadership & Information Symposium - "Celebrate Our Successes!";

WHEREAS, this event will take place May 16th, 2019 at the Wheatley Heights Conference Center, from 8:30 am to 2:30 pm;

WHEREAS, component districts would benefit from the reduction in registration fees that the acceptance of these donations will allow, and;

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the March 5th, 2019 Board for acceptance;

THEREFORE, BE IT RESOLVED that the Board hereby approves the acceptance of the donated funds as listed below:

EBSCO Information Services
10 Estes Street

Ipswich, MA 01938
Rep.: Lorelei Tocci
Phone: 800 653 2726 x 2292
Amount of Check: \$150.00

Follett
1340 Ridgeview Drive
McHenry, IL 60050
Rep.: Peter Nasta
Phone: 631 626 8829
Amount of Check: \$150.00

Lincoln Library Press, INC.
812 Huron Road East Suite 401
Cleveland, OH 44115
Rep.: Susan Gall
Phone: 216 773 5439 (cell)
Phone: 216 781 9594 (office)
Amount of Check: \$150.00

Mackin Book Company
Mackin Educational Resources
3505 County Road 42 West
Burnsville, MN 55306
Rep.: Mark Caldwell
Phone: 800 245 9540
Amount of Check: \$150.00

Media FLEX
PO BOX 1107
Champlain, NY 12919-1107
Rep.: Harry Chan
Phone: 877 331 1022 x 228

Amount of Check: \$150.00

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

**Authorization to
Accept
Scholarship
Donation - Ryan
T. Horodnicki [R]**
(Other Action Items)

On motion by Mrs. Santos, seconded by Mrs. Herz, the Board voted unanimously for Authorization to Accept Scholarship Donation - Ryan T. Horodnicki as follows:

WHEREAS, Ryan T Horodnicki Memorial, PO Box 2954, North Babylon, NY 11703, has offered to fund a scholarship in honor of Ryan T Horodnicki; and

WHEREAS, the scholarship would recognize students in the Special Education program, and

WHEREAS, such a scholarship would benefit the Special Education program and is endorsed by the administration of the program

THEREFORE BE IT RESOLVED, that the Western Suffolk BOCES accept the \$600 donation to be used to fund this scholarship program.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

**Approval of WS
BOCES Board of
Education
Meeting Dates for
2019-20**
(Old Business)

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously to approve the Proposed Board of Education Meeting Dates for 2019-20

(Listing referred to is designated as Encl. 10.1 and is incorporated in the official minutes of this meeting.)

**Adoption WS
BOCES 2019-20
School Calendar
[R]**
(New Business)

On motion of Mrs. Zumpano, seconded by Mrs. Herz, the Board voted unanimously to adopt the Western Suffolk BOCES 2019-20 School Calendar as follows:

WHEREAS, the Western Suffolk BOCES School Calendar for 2019-2020 has been reviewed with the component district Superintendents of Schools; and

WHEREAS, the Superintendents of Schools have accepted this BOCES calendar;

THEREFORE BE IT RESOLVED that the Western Suffolk BOCES School Calendar for 2019-2020 as presented to the Board is hereby approved for adoption.

(Listing referred to is designated as Encl. 11.1 and is incorporated in the official minutes of this meeting.)

Adjournment

At 8:10 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mrs. Zumpano and seconded by Mrs. Santos.

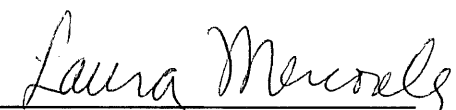
Upcoming Events

Upcoming Events

DATE	EVENT	ATTENDEES
3/18/19	SCOPE's 18 th Annual School District Awards Dinner, Monday, 5:30- 9:00 p.m. Villa Lombardi's, Holbrook, NY	M. Browne, J. Santos, M. Zumpano
3/28/19	PTA Night, Thursday, 7 pm, Wilson Tech, Dix Hills	M. Browne, J. Santos, M. Zumpano
3/30/19 - 4/1/19	National School Boards Association Convention, Sat. – Mon., Philadelphia, PA	M. Zumpano

Enclosures:

- NYSSBA Advocacy Update February 20, 2019
- NYSSBA Area Director Update, February 25, 2019
- SCOPE's Education Forum, Winter 2019
- Separation Notice
- The Owl's Hoot*, Winter 2019



Laura Mercorelli
Deputy Clerk