



**March 8, 2022**

Meeting Type: Regular Meeting

Date: Tuesday, March 8, 2022

Start Time: 6:00 p.m.

Location: Central Administrative Office

**Roll Call – (Attendees Noted by District Clerk)**

Present were:

- Jeannette Santos (President)
- Ilene Herz, Esq. (Vice President) (via videoconferencing)
- Mary Ellen Cunningham
- James Kaden
- Brian J. Sales
- Peter Wunsch

**BOCES Staff**

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. - Special Education)

- Lorraine Hein (Director of Business)
- Staff Members

**Absent:**

**Board Member**

- Maryann Zumpano

**Call to Order (Board President)**

The Regular Meeting was called to order at 6:05 p.m. by Board President, Mrs. Santos.

**EXECUTIVE SESSION**

At this time a motion to move into Executive Session to discuss an ongoing litigation with a vendor was made by Mr. Sales, seconded by Mr. Kaden. At 7:03 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Sales, seconded by Mr. Kaden.

At this time Mrs. Herz left the meeting.

**REGULAR MEETING/Pledge of Allegiance (Board President)**

The Regular meeting of the Board resumed at 7:06 p.m. Mrs. Santos led the audience in the Pledge of Allegiance.

**Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER**

Mrs. Santos invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

**Approval of Minutes Regular Meeting – February 8, 2022**

The minutes of the Regular Meeting of February 8, 2022 were approved unanimously on motion by Mr. Wunsch, seconded by Mr. Sales.

**Program Presentation**

Proposed 2022-23 Budget

Mr. Flynn gave a presentation regarding the proposed Administrative and Capital Charges for the 2022-23 school year. The WS BOCES component school districts will vote on the Administrative Charge as well as voting for three candidates seeking election to the WS BOCES Board of Education. The Administrative Budget will increase by

2.87% and the total average charge is 2.24% for next year. Mr. Flynn discussed the contributing factors behind the budget increase.

### **Treasurer's Report**

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of January 31, 2022. (Copies incorporated with the official minutes of this meeting.)

### **Claims Auditor's Report**

The Board acknowledged receipt of the Report of the Claims Auditor from February 1, 2022 to February 28, 2022 for expenditures totaling \$12,374,193.51. (Copies incorporated with the official minutes of this meeting.)

## **EXECUTIVE OFFICER'S REPORTS**

### District Superintendent – Comments/Events

Mrs. Johnson-Dingle welcomed everyone to the meeting and discussed the following topics:

- Masking in Schools – Update
- Grade 3-8 Assessments.

### Chief Operating Officer Report – Comments/Events

Mr. Flynn welcomed all and discussed the following items:

- Proposed 2022-23 Board of Education Meeting Dates
- Appointment of Interim District Superintendent.

Mr. Flynn addressed the Board recognizing tonight is Mrs. Johnson-Dingle's last Board meeting as District Superintendent for Western Suffolk BOCES. Mrs. Johnson-Dingle has recently been appointed to serve in the role of Deputy Commissioner, P-12 Instructional Support for NYSED. Mr. Flynn mentioned the Board would like to take a few moments to acknowledge Mrs. Johnson-Dingle's for her achievements during her time with Western Suffolk BOCES.

Mrs. Santos, Board President presented Mrs. Johnson-Dingle with a gift on behalf of the Board of Education. Mrs. Santos thanked Mrs. Johnson-Dingle for her hard work and all she has accomplished.

Mr. Wunsch, Board trustee presented Mrs. Johnson-Dingle with a Proclamation from Assemblywoman Kimberly Jean-Pierre in celebration of Mrs. Johnson-Dingle's appointment and appreciation for her years of dedicated

service.

Mrs. Johnson-Dingle spoke briefly. Mrs. Johnson-Dingle thanked the Board for giving her the opportunity to serve Western Suffolk BOCES and for their support over the years.

In conclusion, Mr. Flynn introduced Mrs. Paula Klingelhoefler, former Senior Executive Director for Personnel and DISS. Mr. Flynn mentioned Mrs. Klingelhoefler will be covering the DISS division until a replacement can be found.

#### Chief Financial Officer – Update of Capital Projects

Mr. Taylor discussed the report regarding Capital Projects. Mr. Taylor reported on 49 projects, six projects are in the design phase, four projects are with NYSED for approval, eight projects are in bid process and 24 projects are in progress. In the last month seven projects have been completed.

Mr. Taylor further reported on the ventilation projects beginning this week and stated this work will extend into the summer months.

Mrs. Santos inquired about asbestos removal in some of the buildings. Mr. Taylor mentioned in the two James E. Allen buildings all the asbestos has been removed.

### **ITEMS FOR BOARD ACTION**

#### **Business Administration Matters**

##### **Approval of Budget Adjustments – March 2021/22**

On motion by Mr. Wunsch, seconded by Mr. Kaden, the Board voted unanimously for Approval of Budget Adjustments – March 2021/22 in the following programs:

Distance Learning	Center for Learning Technology
Library Automation	Planning
Services Other BOCES	Center for Learning Technology
Internal Computer Services	

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

##### **Approval of Bid Awards**

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mr. Wunsch moved, Mr. Kaden seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated March 8, 2022.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

**Authorization to Participate in Omnia Partners [R]**

On motion by Mr. Wunsch, seconded by Mr. Kaden, the Board voted unanimously for Authorization to Participate in Omnia Partners as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Omnia Partners Contract #PW1925 Roofing Supplies and Services, Waterproofing, and Related Products and Services, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Omnia Partners Contract #PW1925, and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Omnia Partners Contract #PW1925 Roofing Supplies and Services, Waterproofing, and Related Products and Services.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

**Resolution to Participate in Nassau BOCES Contract for Passenger Cars, Vans and Trucks [R]**

On motion by Mr. Wunsch, seconded by Mr. Kaden, the Board voted unanimously to Participate in Nassau BOCES Contract for Passenger Cars, Vans and Trucks as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Nassau BOCES Contract #19/20-045X Passenger Cars, Vans and Trucks Ext. #2, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County, agrees to pay the cost of \$450 associated with participation in the Nassau BOCES bid; and

BE IT FURTHER RESOLVED, that Western Suffolk BOCES is authorized to participate in Nassau BOCES Contract #19/20-045X Passenger Cars, Vans and Trucks Ext. #2, and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Nassau BOCES Contract #19/20-045X Passenger Cars, Vans and Trucks Ext. #2.

(Listing referred to is designated as Encl. 9.1.4 and is incorporated with the official minutes of this meeting.)

**Authorization to Participate in Southampton Public School Bids [R]**

On motion by Mr. Wunsch, seconded by Mr. Kaden, the Board voted unanimously for Authorization to

Participate in Southampton Public School Bids as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Southampton Public Schools Bids for Library Supplies, Furnishings and Equipment, 1st extension, Bid #SPS20-019, term 1/1/22 – 12/31/22, School Supplies and Materials, 1st extension, Bid #SPS21-001, term 3/1/22 – 2/28/23, and Science Supplies and Materials, 1st extension, Bid #SPS21-002, term 3/1/22 – 2/28/23 for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Southampton Public Schools Bids and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in the bids issued by Southampton Public Schools for Library Supplies, Furnishings and Equipment, 1st extension, Bid #SPS20-019, term 1/1/22 – 12/31/22, School Supplies and Materials, 1st extension, Bid #SPS21-001, term 3/1/22 – 2/28/23, and Science Supplies and Materials, 1st extension, Bid #SPS21-002, term 3/1/22 – 2/28/23.

(Listing referred to is designated as Encl. 9.1.5 and is incorporated with the official minutes of this meeting.)

**Authorization to Participate in Buyboard [R]**

On motion by Mr. Wunsch, seconded by Mr. Kaden, the Board voted unanimously for Authorization to Participate in Buyboard as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in Buyboard, Contract #583-19 Athletic, Physical Education, Gymnasium Supplies and Equipment and Heavy-Duty Exercise Equipment and Related Accessories, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in Buyboard, Contract #583-19 Athletic, Physical Education, Gymnasium Supplies and Equipment and Heavy Duty Exercise Equipment and Related Accessories and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in Buyboard, Contract #583-19 Athletic, Physical Education, Gymnasium Supplies and Equipment and Heavy Duty Exercise Equipment and Related Accessories.

(Listing referred to is designated as Encl. 9.1.6 and is incorporated with the official minutes of this meeting.)

## **Personnel**

### **Instructional Personnel**

Mr. Kaden moved, Mrs. Cunningham seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 4-page Instructional Report dated March 8, 2022 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.



**Supplementary Services**

Mr. Kaden moved, Mrs. Cunningham seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 8-page Supplementary Services Report dated March 8, 2022 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

**Non-Instructional Personnel**

Mr. Kaden moved, Mrs. Cunningham seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 2-page Non-Instructional Report dated March 8, 2022 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

**Resolution Authorizing Agreements Between Western Suffolk BOCES and Western Suffolk BOCES Alliance of School Based Health Professionals Unit VII [R]**

On motion by Mr. Kaden, seconded by Mrs. Cunningham, the Board voted unanimously for Resolution Authorizing Agreements Between Western Suffolk BOCES and Western Suffolk BOCES Alliance of School Based Health Professionals Unit VII as follows:

WHEREAS, the Western Suffolk BOCES and Unit VII representing the Alliance of School Based Health Professionals (the Alliance) have discussed compensation to be provided to RNs who work during the summer of 2022 extended school year; and

WHEREAS, the Western Suffolk BOCES and the Alliance, have agreed to resolve the matter of compensation for RNs who work during the summer of 2022 extended school year; and

WHEREAS, Western Suffolk BOCES has agreed that RNs who work the summer of 2022 extended school year, and whose hourly rate for the summer was less than \$48 per hour will receive a supplemental check in an amount equal to the number of hours that they worked during the summer of 2022 extended school year multiplied by \$48; less the amount earned by the RN that summer; and

WHEREAS the Chief Operating Officer is designated as a representative of the Board of Cooperative Services

and;

WHEREAS the parties have discussed the terms of said agreements;

THEREFORE, BE IT RESOLVED, the Board of Education authorizes the Chief Operating Officer to sign a Memorandum of Agreement (MOA) between Western Suffolk BOCES and Unit VII representing the Alliance of School Based Health Professionals authorizing financial compensation for Unit VII staff who worked the summer 2022 extended school year as agreed.

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

**Approval of Appointment of Interim District Superintendent [R]**

On motion by Mr. Kaden, seconded by Mrs. Cunningham, the Board voted unanimously for Approval of Appointment of Interim District Superintendent as follows:

WHEREAS, Pursuant to Education Law, Section 2204, the Commissioner of Education is authorized to direct a District Superintendent to act as an Interim or Acting District Superintendent when a vacancy occurs in the position of District Superintendent. As a result of Mrs. Johnson-Dingle's resignation, the Commissioner of Education has appointed Mr. David Wicks to serve as Interim District Superintendent for Western Suffolk BOCES until a new District Superintendent is appointed. The Commissioner has also asked that the Western Suffolk BOCES Board of Education adopt the following;

BE IT RESOLVED, that while serving in this capacity Mr. David Wicks will receive no additional compensation; and

BE IT FURTHER RESOLVED, that the Board of Cooperative Education Services, Second Supervisory District agrees to the appointment of Mr. David Wicks as Interim District Superintendent of the Western Suffolk BOCES effective March 17, 2022; and

BE IT FURTHER RESOLVED, that Western Suffolk BOCES will reimburse the Eastern Suffolk BOCES for Mr. Wicks' mileage and occasional incidental costs, such as meals, should he be required to attend evening meetings.

(Listing referred to is designated as Encl. 9.2.5 and is incorporated with the official minutes of this meeting.)

**Other Action Items**

**Approval of Disposition of Surplus Property [R]**

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Sales, seconded by Mr. Wunsch as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

**Authorization to Accept Scholarship Donation – Finkelstein [R]**

On motion of Mr. Sales, seconded by Mr. Wunsch, the Board voted unanimously for Authorization to Accept Scholarship Donation – Finkelstein as follows:

WHEREAS, in prior action the Western Suffolk BOCES has authorized the establishment of a scholarship program in honor of Sydney Finkelstein; and

WHEREAS, various individuals have offered donations in further support of the above program; and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance,

THEREFORE, BE IT RESOLVED, that the Western Suffolk BOCES accept various donations in the total amount of \$200 to be used to fund this scholarship program.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

**Authorization to Accept Donated Equipment and Supplies [R]**

On motion of Mr. Sales, seconded by Mr. Wunsch, the Board voted unanimously for Authorization to Accept Donated Equipment and Supplies as follows:

WHEREAS, Western Suffolk BOCES has received an offer from Suffolk County Community College, Central Administration, 533 College Road, Selden, NY 11784-2899 to donate one (1) 2014 Chevrolet Silverado 1500, Vin Number 3GCUKRECOCG174303 to be used by the students attending the Automotive Tech Program at Wilson Tech, Northport Campus, and

WHEREAS, Western Suffolk BOCES students would benefit from these donations, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance, and

THEREFORE, BE IT RESOLVED, that the Board hereby approves the acceptance of the donated supplies and equipment as listed above.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

**Approval of Affiliation Agreement with St. Joseph's College [R]**

On motion of Mr. Sales, seconded by Mr. Wunsch, the Board voted unanimously for Approval of Affiliation Agreement with St. Joseph's College as follows:

WHEREAS, an agreement between Western Suffolk BOCES and St Joseph's College has been developed for the purpose of providing a placement site for students from St Joseph's College to fulfill their educational program in the School Psychology Program, and

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES students,

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement to be effective March 2022.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

**OLD BUSINESS**

**Approval of WS BOCES Board of Education Meeting Dates for 2022-23**

On motion of Mr. Wunsch, seconded by Mr. Kaden, the Board unanimously voted for Approval of WS BOCES Board of Education Meeting Dates for 2022-23.

(Listing referred to is designated as Encl. 10.1 and is incorporated with the official minutes of this meeting.)

**ADJOURNMENT**

At 7:49 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mr. Kaden and seconded by Mr. Wunsch.

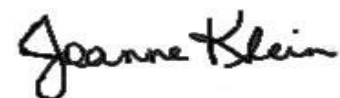
**UPCOMING EVENTS**

DATE	EVENT	ATTENDEES
4/2/22 - 4/4/22	National School Boards Association Convention, Sat. – Mon., San Diego	B. Sales
5/23/22	SCOPE’s Annual School District Awards Dinner, Monday – Villa Lombardi’s, Holbrook – 4:30 pm Registration & Social Hour; 6:00 pm Dinner; 7:00 pm Award Presentations	

**Enclosures:**

- Notification Sent to Staff, *February 11, 2022*
- Notification Sent to Staff, *February 18, 2022*
- Notification Sent to Staff, *March 4, 2022*
- Separation Notice
- NYSSBA Update, *February 13, 2022*
- NYSSBA Update, *February 27, 2022*
- NYSSBA Area Director Update, *February 2022*
- EAP Pathways, *March 2022*
- EAP Pathways for Supervisors, *March 2022*
- SCOPE, *Winter 2022*

Letter from NYSSBA, *February 17, 2022*  
WS BOCES Shared Services Guide 2022-23  
N-SSBA Legislative Priorities

A handwritten signature in black ink that reads "Joanne Klein". The signature is written in a cursive, flowing style.

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Joanne Klein  
District Clerk