



November 10, 2020

Meeting Type: Regular Meeting

Date: Tuesday, November 10, 2020

State Time: 6:00 p.m.

Location: Central Administrative Office/Videoconferencing/Livestream

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Jeannette Santos (President)
- Ilene Herz, Esq. (Vice President)
- James Kaden
- Brian J. Sales
- Peter Wunsch
- Maryann Zumpano (via telephone)

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Warren Taylor (Chief Financial Officer)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)

- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. - Special Education)
- Staff Member

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 6:02 p.m. by Board President, Mrs. Santos.

EXECUTIVE SESSION

At this time a motion to move into Executive Session to discuss personnel matters was made by Mr. Wunsch, seconded by Mrs. Herz. At 6:52 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Wunsch, seconded by Mrs. Herz.

REGULAR MEETING

The Regular meeting of the Board resumed at 7:00 p.m. Mrs. Santos led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mrs. Santos acknowledged the participants who were viewing the Board meeting via video conference/livestream.

Approval of Minutes Regular Meeting – October 13, 2020

The minutes of the Regular Meeting of October 13, 2020 were approved unanimously on motion of Mr. Wunsch and seconded by Mrs. Herz.

Program Presentation

Division of Instructional Support

Mrs. Angelique Johnson-Dingle, District Superintendent welcomed those who were watching the livestream of the meeting. Mrs. Johnson-Dingle introduced Jessica Gruttola who gave a presentation regarding the WS BOCES Online Tool Kit.

Ms. Gruttola spoke about the challenging times we are in which lead to the creation of the WS BOCES On-line Tool Kit. In the beginning of the tool kit there are many pages concerning distance learning. The tool kit serves over 6,000 participants. Workshops were provided and are still underway. Some content of the tool kit is tailored to specified virtual field trips, nutrition and the ability to chat with a licensed mental health professional for our teachers and administrators to support social emotional learning. These pages are updated daily Tuesday through Thursday.

Resources included are from the State, PBS and edWeb. Also contained within in the tool kit are resources for parents. Every month there is a new calendar of activities. Feedback from users is overwhelmingly positive. No fees were charged to users.

Mr. Flynn thanked Ms. Gruttola and Mrs. Johnson-Dingle.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of September 30, 2020. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from October 7, 2020 to November 2, 2020 for expenditures totaling \$18,616,937.74. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Johnson-Dingle discussed the following topics:

- CARES ACT – There is an updated form available with COVID related items and a new deadline for the application for the CARES Act.
- NYSED Updates – Transportation reimbursement.
- Student Forum – The three Long Island BOCES collaborated together on a student forum which shared with administrators how to deal with social activities, social emotional well-being and social justice in their roles. Participants included 114 students from 55 school districts. Students expressed they feel their teachers are doing the best to help support families. This forum provided students with a safe place to express what they are experiencing and feeling. I am happy to report that this forum was a success.

Chief Operating Officer Report – Comments/Events

Mr. Flynn thanked Mrs. Johnson-Dingle as Western Suffolk BOCES hosted the student forum with the other two Long Island BOCES. Mr. Flynn discussed the following topics:

- WS BOCES Annual Board Dinner – This December 3rd we were to host our component school Board dinner. Due to the current environment, the event has been cancelled.
- Remote Instruction – The Divisions of Career and Tech and Special Education and their Ability to change from in-person to remote instruction on a moment's notice.

- James E. Allen Elementary School Annex in Deer Park – We have opened the JEA Annex School in Deer Park which provides the additional space needed for in-person instruction. Mr. Flynn expressed his appreciation for the teachers who were going to be transferred to that facility. The teachers spent days decorating the classrooms and preparing their classrooms . Everyone has transitioned into the program seamlessly. The Deer Park School District has been a great partner. Thank you to Mr. Cummings, Superintendent of the Deer Park School District.

Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board regarding the Report of Capital Projects. Mr. Taylor provided a summarization of the various totals pertaining to the capital projects. There are six projects at NYSED for review and 22 projects listed as work in progress with work ongoing now. We continue to work towards the completion of those 22 projects with NYSED.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments November 2020/21

On motion by Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously to approve 2020/21 budget adjustments/transfers for November 2020 in the following programs:

Center for Learning Technology	Planning
Services Other BOCES	Special Ed Administration
Special Aid Fund	

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mr. Wunsch moved, Mr. Sales seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated November 10, 2020.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mrs. Herz moved, Mr. Wunsch seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 5-page Instructional Report dated November 10, 2020 (Encl. 9.2.1) are incorporated with the official minutes of this meeting.

Supplementary Services

Mrs. Herz moved, Mr. Wunsch seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 6-page Supplementary Services Report dated November 10, 2020 (Encl. 9.2.2) are incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mrs. Herz moved, Mr. Wunsch seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 4-page Non-Instructional Report dated November 10, 2020 (Encl. 9.2.3) are incorporated with the official minutes of this meeting.

Adoption of Salary Increase for Central Office Administrator [R]

On motion by Mrs. Herz, seconded by Mr. Wunsch, the Board voted unanimously for Adoption of Salary Increase for Central Office Administrator as follows:

WHEREAS, the Board of Education Services, Second Supervisory District of Suffolk County, New York is required by the employment agreement between the Board and the District Superintendent to annually review the salary of the District Superintendent, and

WHEREAS, the Board has determined that the salary for the District Superintendent should be adjusted and that the Board has the authority to do so pursuant to Ed Law 1950(2)(a)(4);

THEREFORE, BE IT RESOLVED, the salary increase in the amount of \$9,850.00 shall be approved for Angelique Johnson-Dingle effective October 18, 2020.

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

Approval of Agreement with Aides and Food Service Workers Unit XII [R]

On motion by Mrs. Herz, seconded by Mr. Wunsch, the Board voted unanimously for Approval of Agreement with Aides and Food Service Workers Unit XII as follows:

WHEREAS, the Western Suffolk BOCES has implemented social distancing and other health and safety measures to reduce the spread of COVID-19; and

WHEREAS, due to BOCES' implementation of social distancing and other health and safety measures within its school buildings, some classes eat lunch in the classroom instead of in the cafeteria; and WS BOCES wishes to codify certain understandings concerning this work performed during student lunch periods, and

WHEREAS the parties have discussed the terms of said agreements; and

WHEREAS the Chief Operating Officer is designated as a representative of the Board of Cooperative Services and

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer be authorized to execute agreements between the Board of Cooperative Educational Services of the Second Supervisory District and Western Suffolk BOCES Aides and Food Service Workers, Unit XII.

(Listing referred to is designated as Encl. 9.2.5 and is incorporated with the official minutes of this meeting.)

Adoption of Salary Increases for Central Office Administrators [R]

On motion by Mrs. Herz, seconded by Mr. Wunsch, the Board voted unanimously for Adoption of Salary Increases for Central Office Administrators as follows:

WHEREAS, the Board of Cooperative Educational Services, Second Supervisory District of Suffolk County, New York, desires to provide additional salary increases to Nancy Kelsey, Executive Director of Career and Technical Education and Nancy Wilson, Executive Director of Special Education for the 2020-21 fiscal year; and

WHEREAS, they have determined that additional individual salary increases will be provided to each individual equal to \$2,500.00 for each of the individuals named for the period July 1, 2020 to June 30, 2021;

THEREFORE, BE IT RESOLVED, that said salary adjustments will be approved for Nancy Kelsey and Nancy Wilson.

(Listing referred to is designated as Encl. 9.2.6 and is incorporated with the official minutes of this meeting.)

Approval of Agreement with a Member of Unit 3 Western Suffolk BOCES Senior Management [R]

On motion by Mrs. Herz, seconded by Mr. Wunsch, the Board voted unanimously for Approval of Agreement with a Member of Unit 3 Western Suffolk BOCES Senior Management as follows:

WHEREAS, the Board of Education has discussed and reviewed the proposed Amendments to the Wage and Benefit Agreements between Michael Flynn and Western Suffolk BOCES, and believes that this amendment is in the interest of both parties, it is

THEREFORE, BE IT RESOLVED, that the President of the Western Suffolk Board of Cooperative Educational Services is hereby authorized to execute certain modifications to the Wage and Benefit Agreement between Michael Flynn and the Western Suffolk BOCES Board of Education which amended Wage and Benefit agreement is to be effective July 1, 2020, it is further

RESOLVED, that all other provisions of the agreement most recently amended on December 9, 2014, June 14, 2016, December 11, 2018, October 15, 2019 and June 9, 2020 remain unchanged.

(Listing referred to is designated as Encl. 9.2.7 and is incorporated with the official minutes of this meeting.)

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Kaden, seconded by Mr. Sales as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Authorization for Articulation Agreement with Sewanhaka Central High School [R]

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Authorization for Articulation Agreement with Sewanhaka Central High School as follows:

WHEREAS, agreement between Western Suffolk BOCES and Sewanhaka Central High School has been developed for the purpose of providing instruction for students completing the Cosmetology Course at Sewanhaka Central High School District and entering the Esthetics program at Western Suffolk BOCES; and

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer be authorized to execute said articulation agreement with Sewanhaka Central High School. This agreement will become effective October 2020 and will continue until June 30, 2025 unless terminated at either party's request prior.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Approval of Articulation Agreement with Island Drafting & Technical Institute [R]

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Approval of Articulation Agreement with Island Drafting & Technical Institute as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Island Drafting & Technical Institute has been developed for the purpose of providing Architectural and Interior Design/CAD and Computer Networking courses for Western Suffolk BOCES students participating in Island Drafting & Technical Institute's educational programs;

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer is hereby authorized to execute said agreement with Island Drafting & Technical Institute. This agreement will become effective November 1, 2020 and shall remain in effect until June 30, 2026. This agreement will be reviewed annually in June of each year unless substantive changes in curriculum design, instructional methodology or personnel that affect the basis for provisions set forth in this agreement at which time this agreement shall be revised or terminated; or notice is given by either party in writing of their intention to terminate this agreement.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Approval of Articulation Agreement with SUNY College of Technology at Delhi – Automotive Technology, Carpentry, Construction Electricity, HVAC/Plumbing and Welding [R]

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Approval of Articulation Agreement with SUNY College of Technology at Delhi – Automotive Technology, Carpentry, Construction Electricity, HVAC/Plumbing and Welding as follows:

WHEREAS, an agreement between Western Suffolk BOCES and The State University of New York College of Technology at Delhi has been developed for the purpose of providing instruction for Automotive Technology, Carpentry, Construction Electricity, HVAC/Plumbing and Welding courses for Western Suffolk BOCES students participating in The State University of New York College of Technology at Delhi educational programs;

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreements with The State University of New York College of Technology at Delhi. This agreement will be reviewed and renewed every five years, with a signed agreement by the participating parties. If either participating party decides to cancel the agreement, they may do so at any time with a thirty-day written notice.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Approval of Articulation Agreement with SUNY Morrisville [R]

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Approval of Articulation Agreement with SUNY Morrisville as follows:

WHEREAS, an agreement between Western Suffolk BOCES and The State University of New York Morrisville has been developed for the purpose of Auto Body Repair and Automotive Technology students pursuing an educational program at Western Suffolk BOCES and intending to continue their education at SUNY Morrisville, and;

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with The State University of New York Morrisville. This agreement will be effective between June 2021 and June 2023.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

Approval of Multi-Year Technology Agreement with Harborfields CSD, Northport-E. Northport UFSD and S. Huntington UFSD [R]

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Approval of Multi-Year Technology Agreement with Harborfields CSD, Northport-E. Northport UFSD and S. Huntington UFSD as follows:

WHEREAS, the Division of Instructional Support Services has been working with Harborfields, Northport, and South Huntington School Districts on the development of a long-range technology plan; and

WHEREAS, the districts have adopted this plan for implementation and have requested Western Suffolk BOCES to provide the service appropriate to this plan;

THEREFORE, BE IT RESOLVED that the District Superintendent and District Clerk are hereby authorized to execute service agreements for the amounts listed plus cost of related financing

<u>School District</u>	<u>Time</u>	<u>Amount</u>
Harborfields UFSD	5 Year	\$192,481
Northport UFSD	5 Year	\$279,596
S Huntington UFSD	4 Year	\$339,092

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

At 7:40 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mrs. Zumpano and seconded by Mrs. Herz.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
4/10/21 - 4/12/21	National School Boards Association Convention, Sat. Mon., New Orleans	

Enclosures:

- EAP Pathways, *November 2020*
- EAP Pathways, Supervisors, *November 2020*
- NYSSBA Update, *October 18, 2020*
- NYSSBA Update, *October 24, 2020*
- NYSSBA Update, *November 1, 2020*
- NYSSBA Update, *November 2, 2020*
- NYSSBA Area Director Update, *October 30, 2020*
- Dear Colleague Letter Sent to Staff, *October 9, 2020*
- Dear Colleague Letter Sent to Staff, *October 16, 2020*
- Dear Colleague Letter Sent to Staff, *October 26, 2020*
- Dear Colleague Letter Sent to Staff, *October 28, 2020*

Letter Sent to Edward Nitkewicz, *October 16, 2020*
Separation Notices
Letter Sent to Chandra Rivera, *November 2, 2020*
2020-21 SCOPE Book

A handwritten signature in black ink that reads "Joanne Klein". The signature is written in a cursive, flowing style.

Joanne Klein
District Clerk