



November 12, 2019

Meeting Type: Regular Meeting

Date: Tuesday, November 12, 2019

State Time: 6:25 p.m.

Location: Central Administrative Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Salvatore Marinello (President)
- Jeannette Santos (Vice President)
- Brian J. Sales
- Peter Wunsch

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Warren Taylor (Chief Financial Officer)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. - Special Education)

- Staff Members

Absent

- Ilene Herz, Esq.
- Maryann Zumpano

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 6:25 p.m. by Board President, Mr. Marinello.

EXECUTIVE SESSION

At this time a motion was made to move into Executive Session to discuss the performance of two particular employees was made by Mr. Wunsch, seconded by Mr. Sales. At 6:58 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Wunsch, seconded by Mr. Sales.

REGULAR MEETING

The Regular meeting of the Board resumed at 7:00 p.m. Mr. Marinello led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mr. Marinello invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Regular Meeting – October 15, 2019

The minutes of the Regular Meeting of October 15, 2019 were approved unanimously on motion of Mr. Wunsch and seconded by Mrs. Santos.

Program Presentations

Internal Audit Report to the Board

The Audit Committee Meeting was held and Internal Auditors Don Hoffmann and Rich Coffey of Cullen and Danowski presented the draft Applying Agreed-Upon Procedures Report to the Audit Committee.

Mr. Hoffman mentioned the draft report is reviewed by administration and the Board and there were no significant findings. Recommendations are made to further strengthen internal controls or improve the agency's operational efficiency.

Mr. Coffey presented the report. Mr. Coffey spoke of recommendations for written and formal procedures.

It was recommended the Board accept the report and approve the Corrective Action Plan.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of September 30, 2019. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from October 7, 2019 to November 1, 2019 for expenditures totaling \$17,135,888.16. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Johnson-Dingle welcomed everyone to the Board meeting and discussed updates from NYSED:

- NYSED have filled two open positions.
- The 180-day calendar waiver for State Aid upcoming deadline to meet elementary and high school requirements is at the end of this week.

Chief Operating Officer Report – Comments/Events

Award of Grants – Mr. Flynn noted the Award of Grants.

Mr. Flynn discussed upcoming events including the Western Suffolk BOCES Annual Board Dinner. The Division of Career and Tech are hard at work preparing for this event.

Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board on the Report of Capital Projects. Projects are moving ahead.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments November 2019-20

On motion by Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously to approve 2019-20 budget adjustments/transfers for November 2019 in the following programs:

Center for Learning Technology	Services Other BOCES
Center for Learning Technology	Teacher Diversity Pipeline Pilot
Perkins IV/CTEIA-Basic Grant	Teacher Center

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mrs. Santos moved, Mr. Sales seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated November 12, 2019.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Approval of Corrective Action Plan

On motion by Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously to approve the Corrective Action Plan. All items listed on the Corrective Action Plan, dated November 12, 2019 (Encl. 9.1.3) are incorporated with the official minutes of this meeting.

Personnel

Instructional Personnel

Mrs. Santos moved, Mr. Sales seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 5-page Instructional Report dated November 12, 2019 (Encl. 9.2.1) are incorporated with the official minutes of this meeting.

Supplementary Services

Mrs. Santos moved, Mr. Sales seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 7-page Supplementary Services Report dated November 12, 2019 (Encl. 9.2.2) are incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mrs. Santos moved, Mr. Sales seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 2-page Non-Instructional Report dated November 12, 2019 (Encl. 9.2.3) are incorporated with the official minutes of this meeting.

Approval of Amended Temporary & Casual Rates – 2019–20

On motion by Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Approval of Amended Temporary & Casual Employment Rates Effective January 1, 2020 as follows:

**TEMPORARY AND CASUAL EMPLOYMENT
RATES: EFFECTIVE 7/1/2019**

Position	2018-19	2019-20
Aide	0 - 1000 hours \$13.50	UNTIL 12/31/19
	1001 - 1500 hours \$14.50	0 - 1000 hours \$13.50
	1501 - 2000 hours \$14.75	1001 - 1500 hours \$14.50
	2001+ \$15.00	1501 - 2000 hours \$14.75
		2001+ \$15.00
		AS OF 1/1/2020
		0 - 1000 hours \$15.50
		1001 - 1500 hours \$16.00
		1501 - 2000 hours \$16.50
		2001+ \$17.00
Clerk/Typist, Custodial Worker, Substitute Food Service Worker	UNTIL 12/31/2018	UNTIL 12/31/2019
	0 - 1000 hours \$11.50	0 - 1500 hours \$13.00
	1001 - 1500 hours \$12.00	1501 - 2000 hours \$13.50

	1501 - 2000 hours \$12.50 2001+ \$13.00	2001+ \$14.00
Clerk/Typist, Custodial Worker, Substitute Food Service Worker	BEGINNING 1/1/2019 0 - 1500 hours \$12.00 1501 - 2000 hours \$12.50 2001+ \$13.00	BEGINNING 1/1/2020 0 - 1500 hours \$15.50 1501 - 2000 hours \$16.25 2001+ \$17.00
COE Instructor	\$27 per hour \$28 per hour \$29 per hour \$30 per hour \$31 per hour \$32 per hour \$33 per hour \$34 per hour \$35 per hour \$36 per hour \$37 per hour	\$27 per hour \$28 per hour \$29 per hour \$30 per hour \$31 per hour \$32 per hour \$33 per hour \$34 per hour \$35 per hour \$36 per hour \$37 per hour
COE Supervisor	\$33 per hour \$34 per hour \$35 per hour \$36 per hour \$37 per hour \$38 per hour \$39 per hour	\$33 per hour \$34 per hour \$35 per hour \$36 per hour \$37 per hour \$38 per hour \$39 per hour
Advanced COE Instructor	\$35 per hour \$37 per hour \$39 per hour \$41 per hour \$43 per hour \$44 per hour \$45 per hour \$46 per hour	\$39 per hour \$41 per hour \$43 per hour \$44 per hour \$45 per hour \$46 per hour \$47 per hour \$48 per hour
Curriculum Development	\$25 per hour	\$25 per hour

Position	2018-19	2019-20
Interpreter	Level I \$28 per hour Level II \$32 per hour Level III \$35 per hour	Level I \$28 per hour Level II \$32 per hour Level III \$35 per hour
Job Coach	\$15 per hour	\$15 per hour
Program Recruiter	\$14 per hour	\$15 per hour

Relief Aide	<u>Years of Service</u> <u>Rate</u> 0-2.99 \$50.50 per session 3.00-4.99 \$52.00 per session 5.00 + \$53.50 per session	<u>Years of Service</u> <u>Rate</u> 0-2.99 \$50.50 per session 3.00-4.99 \$52.00 per session 5.00 + \$53.50 per session
Recess Worker	Minimum Wage (State)	Minimum Wage (State)
Student Aide	Minimum Wage (State)	Minimum Wage (State)
Student Worker	Minimum Wage (State)	Minimum Wage (State)
Substitute Teacher	<u>Uncertified</u> 1-20 days \$ 90 per day 21-80 days \$ 95 per day 81+ days \$100 per day <u>Certified</u> 1-20 days \$105 per day 21-80 days \$110 per day 81+ days \$130 per day	<u>Uncertified</u> 1-20 days \$ 90 per day 21-80 days \$ 95 per day 81+ days \$100 per day <u>Certified</u> 1-20 days \$105 per day 21-80 days \$110 per day 81+ days \$130 per day
Overnight Chaperone – Substitute RN	\$145 per night	\$145 per night
Overnight Chaperone – Substitute Teacher	\$125 per night	\$125 per night
Overnight Chaperone –		

Substitute Aide	\$125 per night	\$125 per night
Substitute RN	\$35 per hour	\$35 per hour
Sub Caller	\$69 per day	\$70 per day

SUMMER SCHOOL TEMPORARY & CASUAL RATES		
SPECIAL ED SUMMER SCHOOL	2018	2019
Floating Substitute Teacher	\$165/day	\$165/day
Long Term Substitute Teacher	Step 1 - \$209 per day Step 2 - \$225 per day	Step 1 - \$209 per day Step 2 - \$225 per day
Short Term Substitute Teacher	\$115	\$115
Per Diem Aide	Step 1 - \$72 per day Step 2 - \$77 per day	Step 1 - \$75 per day Step 2 - \$82 per day
Relief Aide	\$50 per session	\$52 per session
Physical /Occupational Therapist	\$60 per hour	\$61 per hour
Physical /Occupational Therapy Assistant	\$47 per hour	\$48 per hour
Special Education Principal Level I	\$12,576	\$12,576
Level II	\$13,871	\$13,871
Level III	\$14,871	\$14,871
Level IV	\$15,871	\$15,871
Teacher Coordinator	\$1,075	\$1,075
Summer Registered Nurse - Non-Contract	\$35 per hour	\$35 per hour
Cook Manager	\$19 per hour	\$19 per hour
Food Service Worker	\$13.50 per hour	\$13.50 per hour
Substitute Food Service Worker	0 - 1000 hours \$11.50 1001 - 1500 hours \$12.00 1501 - 2000 hours \$12.50 2000+ \$13.00	0 - 1000 hours \$12.00 1001 - 1500 hours \$12.50 1501 - 2000 hours \$13.00 2000+ \$13.50
Substitute Cook Manager	\$16.50 hour	\$16.50 hour

REGIONAL SUMMER SCHOOL	2018	2019
Associate Principal	\$9,000	\$9,000
Assistant Principal I	\$7,875	\$7,875
Central Registrar		\$20 per hour
Dean	\$6,000	\$6,000
Pre-Program Coordinator		\$40 per hour
Substitute Teacher 1 session	\$70	\$70
2 sessions	\$110	\$110
Registered Nurse	\$5,000	\$5,000
Registered Nurse-Part Time	\$35 per hour	\$35 per hour
Registrar	\$200 (2 days)	\$200 (2 days)
Proctor	\$39 per hour	\$39 per hour
Scoring Leader	\$185 per day	\$185 per day
Regents Review	\$100/session (8 sessions)	\$100/session (8 sessions)
Data Specialist		\$15.00 per hour
Graders – English, Social Studies, and Earth Science Regents	\$9 per test	\$9 per test
All other Regents & RCTs	\$6 per test	\$6 per test
Monitors	0 - 1000 hours \$11.50	0 - 1000 hours \$12.00
Clerk/Typists	1001 - 1500 hours \$12.00	1001 - 1500 hours \$12.50
	1501 - 2000 hours \$12.50	1501 - 2000 hours \$13.00
	2000+ \$13.00	2000+ \$13.50

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

Approval of Post-Retirement Health Insurance Agreements [R]

On motion by Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously to approve Post-Retirement Health Insurance Agreements as follows:

WHEREAS, various collective bargaining agreements require the Board to provide written agreements to retiring

employees covering the conditions under which those retirees will continue to receive health insurance and,

WHEREAS, the board has adequately funded the cost of post-retirement benefits through current year appropriations and reserve funds for future year costs, then it is

THEREFORE BE IT RESOLVED, that the President of the Board be authorized to execute the required agreements with the employees listed below who have resigned for the purpose of retirement.

Kelly Matthews
Gary McKee
Ricardo Rovelo

(Listing referred to is designated as Encl. 9.2.5 and is incorporated with the official minutes of this meeting.)

Authorization of Agreement with a Contracted Unit 12 Employee [R]

On motion by Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Approval of Agreement with Unit 12 Employee as follows:

WHEREAS, a need has arisen in regard to entering into an agreement with a contracted employee (Employee # 13216)

WHEREAS, the party's legal counsel and the Western Suffolk BOCES legal counsel have discussed the terms of said agreement, and

THEREFORE BE IT RESOLVED that the Chief Operating Officer be authorized to execute the agreement between the Board of Cooperative Education Services, and the Western Suffolk BOCES contracted employee, with regard to this matter as set forth on the Agreement dated November 12, 2019.

(Listing referred to is designated as Encl. 9.2.6 and is incorporated with the official minutes of this meeting.)

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mrs. Santos, seconded

by Mr. Sales as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Authorization for Board Members to Attend a Conference [R]

On motion of Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Authorization for Board Members to Attend a Conference as follows:

WHEREAS, Western Suffolk BOCES is committed to providing the best possible leadership to the organization; and

WHEREAS, the ongoing education of Board of Education members assists in achieving this goal;

THEREFORE BE IT RESOLVED the following Board Members are authorized to attend the conference noted below:

Salvatore Marinello
Brian J. Sales

NSBA Annual Conference
Chicago, IL
April 4 – April 6, 2020

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Approval of Articulation Agreement Kingsborough Community College [R]

On motion of Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Approval of Articulation Agreement with Kingsborough Community College as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Kingsborough Community College has been developed for the purpose of providing an educational experience for Western Suffolk BOCES students completing the Career and Technical Education Marine Technology Pre-Apprentice Program for adult students and Marine Technology High School Program at WS BOCES;

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer is authorized to execute said agreement with Kingsborough Community College. The terms of this agreement shall commence as of November 1, 2019 and will continue until June 30, 2024 unless terminated at either party's request prior.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Approval of Affiliation Agreement with Cold Spring Hills [R]

On motion of Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Approval of Affiliation Agreement with Cold Spring Hills as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Cold Springs Hills has been developed for the purpose of providing a clinical experience for Western Suffolk BOCES adult students entering health services, such as Practical Nursing; and

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Cold Springs Hills. This agreement shall be effective from July 1, 2019 and shall remain in force unless terminated by either party. Either party may terminate this agreement by providing notice of such intention to the other party at least six months in advance. This agreement may be modified at any time by written agreement consented by both parties. This agreement will be subject to review annually.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Approval of Agreement with Vroggo, Inc. [R]

On motion of Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Approval of Agreement with Vroggo, Inc. as follows:

WHEREAS, the Western Suffolk BOCES Outdoor Environmental Education Center has the need to enter into a two year subscription with Vroggo, Inc.

WHEREAS, VROGGO, Inc. provides Virtual Reality classes to students & teachers with technology, hardware, equipment & teacher classroom software in a cloud based platform that meets the needs of component districts;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer is hereby authorized to sign a contract on behalf of Western Suffolk BOCES with VROGGO, Inc. effective from November 13, 2019 through June 30, 2020.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

Authorization of Articulation Agreement with Nassau Community College [R]

On motion of Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Authorization of Articulation Agreement with Nassau Community College as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Nassau Community College has been developed for the purpose of providing education for Western Suffolk BOCES LPN students participating in Nassau Community College Nursing program;

WHEREAS, both parties believe this agreement to be in the interests of the Western Suffolk BOCES adult students participating;

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer of Western Suffolk BOCES is hereby authorized to execute the necessary agreement to be effective October 24, 2019 and continue until either party wishes to terminate said agreement upon written notice to the other party six months in advance of the next college session.

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

Authorization to Accept Donated Equipment and Supplies [R]

On motion of Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Authorization to Accept Donated Equipment and Supplies as follows:

WHEREAS, Western Suffolk BOCES has received an offer from Print One LLC, 957 Route 109, West Babylon, NY 11704 to donate five hundred (500) Silk Screen Binders to be used by the students attending Wilson Tech Programs, and

WHEREAS, Western Suffolk BOCES has received an offer from Denise Clausey, 42 Lucerne Drive, West Babylon NY 11704 , to donate three (3) rabbits, two (2) hutches, and assorted supplies to be used by the students attending the Outdoor Environmental Education Program at Caleb Smith State Park and Sunken Meadow State Park, and

WHEREAS, Western Suffolk BOCES students would benefit from these donations, and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance, and

THEREFORE BE IT RESOLVED, that the Board hereby approves the acceptance of the donated supplies and equipment as listed above.

(Listing referred to is designated as Encl. 9.3.7 and is incorporated with the official minutes of this meeting.)

Approval of Multi-Year Technology Agreement with Copiague UFSD and Northport UFSD [R]

On motion of Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Approval of Multi-Year Technology Agreement with Copiague UFSD and Northport UFSD as follows:

WHEREAS, the Division of Instructional Support Services has been working with Copiague and Northport-E Northport School Districts on the development of a long-range technology plan; and

WHEREAS, the districts have adopted this plan for implementation and have requested Western Suffolk BOCES to provide the service appropriate to this plan;

THEREFORE, BE IT RESOLVED that the District Superintendent and District Clerk are hereby authorized to execute service agreements for the amounts listed plus cost of related financing

School District	Time	Amount
Copiague UFSD	5 Year	\$115,854
Northport-E Northport UFSD	5 Year	\$979,752

(Listing referred to is designated as Encl. 9.3.8 and is incorporated with the official minutes of this meeting.)

Approval of Nomination – NYSSBA Area Director 12 [R]

On motion of Mrs. Santos, seconded by Mr. Sales, the Board voted unanimously for Approval of Nomination – NYSSBA Area Director 12 as follows:

BE IT RESOLVED, that Western Suffolk BOCES Board of Education hereby nominates Catherine Romano for the position of Area 12 Director for the New York State School Boards Association.

(Listing referred to is designated as Encl. 9.3.9 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

At 7:21 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mr. Wunsch and seconded by Mr. Sales.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
12/5/19	Annual Board Dinner, Thursday, 7 pm, Wilson Tech, Dix Hills	J. Santos

12/11/19	Guidance Advisory Council Holiday Brunch, Wednesday, 9:30 am, Wilson Tech, Dix Hills	
3/23/20	SCOPE's 19 th Annual School District Awards Dinner, Monday, Villa Lombardi's, Holbrook, NY	
4/4/20 - 4/6/20	National School Boards Association Convention, Sat. Mon., Chicago, IL	S. Marinello, B. Sales

Enclosures:

NYSSBA Advocacy Update, *October 29, 2019*
 NYSSBA Area Director Update, *October 29, 2019*
 Letter Sent to Legislators, *November 6, 2019*
 Invitation to Western Suffolk BOCES Annual Board Dinner
 Invitation to Guidance Advisory Council Holiday Brunch
 2019-20 SCOPE Book
The Owl's Hoot, Fall 2019



Joanne Klein
 District Clerk