



**November 9, 2021**

Meeting Type: Regular Meeting

Date: Tuesday, November 9, 2021

State Time: 6:00 p.m.

Location: Central Administrative Office

**Roll Call – (Attendees Noted by District Clerk)**

Present were:

**Board Members**

- Jeannette Santos (President)
- Ilene Herz, Esq. (Vice President)
- Mary Ellen Cunningham
- James Kaden
- Brian J. Sales
- Peter Wunsch

**BOCES Staff**

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)

- Nancy Wilson (Exec. Dir. - Special Education)
- Staff Member

**Absent**

- Maryann Zumpano
- Lorraine Hein

**Call to Order/Pledge of Allegiance (Board President)**

The Regular Meeting was called to order at 6:05 p.m. by Board President, Mrs. Santos.

**EXECUTIVE SESSION**

At this time a motion to move into Executive Session to discuss personnel matters pertaining to three particular employees, on-going negotiations and a current litigation was made by Mr. Sales, seconded by Mr. Wunsch. At 7:00 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Sales, seconded by Mr. Wunsch.

**REGULAR MEETING**

The Regular meeting of the Board resumed at 7:03 p.m. Mrs. Santos led the audience in the Pledge of Allegiance.

**Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER**

Mrs. Santos invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

**Approval of Minutes Regular Meeting – October 12, 2021**

The minutes of the Regular Meeting of October 12, 2021 were approved unanimously on motion of Mrs. Herz and seconded by Mr. Wunsch.

**Program Presentation**

Division of Instructional Support

Mrs. Angeliqye Johnson-Dingle, District Superintendent welcomed everyone to the meeting. Mrs. Johnson-Dingle proceeded with her presentation regarding the new Regional Virtual Program. Mrs. Johnson-Dingle mentioned the WS BOCES Regional Virtual Program is one of two programs in the entire State that offers all live synchronous learning. Mrs. Johnson-Dingle shared a video of the virtual classrooms and the students' learning experience.

Mrs. Johnson-Dingle thanked the Board for their support and stated putting this program together really was the work of the village of participating school districts.

### **Treasurer's Report**

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of September 30, 2021. (Copies incorporated with the official minutes of this meeting.)

### **Claims Auditor's Report**

The Board acknowledged receipt of the Report of the Claims Auditor from October 5, 2021 to October 29, 2021 for expenditures totaling \$16,781,011.06. (Copies incorporated with the official minutes of this meeting.)

## **EXECUTIVE OFFICER'S REPORTS**

### District Superintendent – Comments/Events

Mrs. Johnson-Dingle discussed the following topics:

- NYSED Certification Office Updates
- Carnegie Grant Pilot
- NYSDOH – Test to Stay Option

### Chief Operating Officer Report – Comments/Events

Award of Grants – Mr. Flynn noted the Award of Grants totaling \$1,559,625.00. The grant summary is related to Perkins IV, Suffolk's Edge Teacher Center, Teacher Diversity Pipeline Pilot, and Workforce Innovation & Opportunity Act for Adult Education and Literacy.

Mr. Flynn discussed the following topics:

- Update on COVID-19
- Resolution for Agreement with Deer Park School District
- Adult Program Student Complaint

Dr. Gigante updated the Board regarding COVID-19 testing for unvaccinated staff. Unvaccinated staff testing is performed every Monday afternoon. Employees are asked for proof of testing, not test results. The program has run smoothly to this point. All the unions have been very supportive of this. The unions want the school and office environment to be safe for everyone.

Chief Financial Officer – Update of Capital Projects

Mr. Taylor updated the Board regarding the Report of Capital Projects. Mr. Taylor summarized the report and mentioned projects are moving along. There are 19 projects in design and four are waiting for NYSED approval.

Mrs. Herz asked Mr. Taylor about the LED lighting. Mr. Taylor mentioned the LED lighting should last about 19 years. WS BOCES does light harvesting and expects to get better than 19 years.

**ITEMS FOR BOARD ACTION**

**Business Administration Matters**

**Approval of Budget Adjustments November 2021/22**

On motion by Mrs. Herz, seconded by Mr. Kaden, the Board voted unanimously to approve 2021/22 budget adjustments/transfers for November 2021 in the following programs:

- |   |   |
|---|---|
| BOCES Regional Summer School              | Regional Virtual Program                        |
| Center for Learning Technology            | School Improvement for Standards Implementation |
| Services Other BOCES                      | Outdoor Learning Lab                            |
| Distance Learning                         | Perkins IV/CTEIA-Basic Grant 0014               |
| Perkins IV/CTEIA-Basic Grant 9035         | Teacher Diversity Pipeline Pilot                |
| WIOA, Title II-Adult Education & Lit 3233 | WIOA, Title II-Adult Education & Lit 3096       |
| WIOA, Title II-ESOL/CIVICS                | WIOA, Title II-Adult Education & Lit 3231       |
| Teacher Center                            |   |

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

**Approval of Bid Awards**

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. On motion by Mrs. Herz, seconded by Mr. Kaden, the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated November 9, 2021.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

**Resolution to Participate in the Interlocal Purchasing System (TIPS) for: Technology Solutions, Products and Services [R]**

On motion by Mrs. Herz, seconded by Mr. Kaden, the Board voted unanimously to participate in the Interlocal Purchasing System (TIPS) for: Technology Solutions, Products and Services as follows:

WHEREAS, Section 103 of the General Municipal Law permits Western Suffolk BOCES to purchase apparatus, materials, equipment or supplies or contract for services related to the installation, maintenance or repair of apparatus, materials, equipment, and supplies through the use of a contract let by the United States or any agency thereof, any state or any other county, political subdivision or district therein if such contract was let to the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities; and

WHEREAS, Western Suffolk BOCES, based on the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103, desires to participate in TIPS, Contract #200105 Technology Solutions, Products and Services, for the purpose of fulfilling and executing its public governmental purposes, goals, objectives, programs and functions; and

WHEREAS, Western Suffolk BOCES has reviewed the benefits of participating in this program and an analysis is performed, and based on this review which is in accordance with the General Municipal Law, has concluded that participation in the program could result in savings to Western Suffolk BOCES;

THEREFORE, BE IT RESOLVED, that Western Suffolk BOCES is authorized to participate in TIPS, Contract #200105 Technology Solutions, Products and Services and that the Board President and/or the Chief Operating Officer or his designee is hereby authorized to execute any and all necessary documents to effectuate participation in TIPS, Contract #200105 Technology Solutions, Products and Services.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

## **Personnel**

### **Instructional Personnel**

Mr. Wunsch moved, Mr. Sales seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 5-page Instructional Report dated November 9, 2021 (Encl. 9.2.1) are incorporated with the official minutes of this meeting.

**Supplementary Services**

Mr. Wunsch moved, Mr. Sales seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 6-page Supplementary Services Report dated November 9, 2021 (Encl. 9.2.2) are incorporated with the official minutes of this meeting.

**Non-Instructional Personnel**

Mr. Wunsch moved, Mr. Sales seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 4-page Non-Instructional Report dated November 9, 2021 (Encl. 9.2.3) are incorporated with the official minutes of this meeting.

**Agreement Between Western Suffolk BOCES and the Faculty Association Representing Summer School Faculty – Unit X [R]**

On motion by Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously for Agreement Between Western Suffolk BOCES and the Faculty Association Representing Summer School Faculty – Unit X [R] as follows:

WHEREAS, the Unit X, Summer School Faculty, and the Board of Cooperative Educational Services, Secondary Supervisory District of Suffolk County have completed collective bargaining pursuant to the requirements of the Taylor Law and,

WHEREAS, in anticipation of the Unit X members ratifying said agreement, and

WHEREAS, this agreement is consistent with the Guidelines established by the Board of Cooperative Educational Services, and

WHEREAS, the Chief Operating Officer is designated as a representative of the Board of Cooperative Educational Services of the Second Supervisory District, and

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute the agreement between the Board of Cooperative Educational Services and Unit X through July 1, 2021 to August 31, 2024.

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

**Approval of Agreement with Aides and Food Service Workers Unit XII [R]**

On motion by Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously for Approval of Agreement with Aides and Food Service Workers Unit XII as follows:

WHEREAS, the Western Suffolk BOCES has implemented social distancing and other health and safety measures to reduce the spread of COVID-19; and

WHEREAS, due to BOCES' implementation of social distancing and other health and safety measures within its school buildings, some classes eat lunch in the classroom instead of in the cafeteria; and WSBOCES wishes to codify certain understandings concerning additional compensation for this work performed during student lunch periods, and

WHEREAS the parties have discussed the terms of said agreements; and

WHEREAS the Chief Operating Officer is designated as a representative of the Board of Cooperative Services and

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer be authorized to execute agreements between the Board of Cooperative Educational Services of the Second Supervisory District and Western Suffolk BOCES Aides and Food Service Workers, Unit XII.

(Listing referred to is designated as Encl. 9.2.5 and is incorporated with the official minutes of this meeting.)

**Other Action Items**

**Approval of Disposition of Surplus Property [R]**

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Kaden, seconded by Mr. Sales as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or

obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his/her designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

**Approval for Participation in Cooperative Bidding of Databases, Research Tool, E-Books, Automation and Media for Use in School Library Systems “Dream Consortium” [R]**

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Approval for Participation in Cooperative Bidding of Databases, Research Tool, E-Books, Automation and Media for Use in School Library Systems “Dream Consortium” as follows:

WHEREAS, a number of Boards of Cooperative Educational Services (BOCES) and School Library Systems (SLS) require software and database access,

WHEREAS, the BOCES or SLS named below is desirous of participating with other BOCES and SLS in New York State in cooperatively procuring the software and database access, as authorized by General Municipal Law, Section 119-o, and

WHEREAS, following a competitive Request for Proposals (RFP) process, the Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES) Board of Education has approved awards to the vendors listed below:

RFP #22-016

Benchmark Education Company LLC, Capstone (Coughlan Companies LLC dba Capstone); Cavendish Square Publishing LLC; Children’s Plus Inc; COMPAnion Corporation; EBSCO Industries, Inc. dba EBSCO Information Services; Edpuzzle; Eduporium Inc.; Encyclopaedia Britannica; Exploring Nature Educational Resource; Follett; Gale, a Cengage Company; Gumdrop Books; InfoBase; Insignia; Ithaka Harbors dba Jstor; Junior Library Guild (MT Library Services, Inc.



dba Junior Library Guild); Kids Discover LLC; Learning A-Z; Lincoln Library Press Inc; Mackin Educational Resources; MediaFlex; Mitinet; New Dimension Media; Newsbank, Inc.; Noodle Tools; Overdrive; PBS Learning Media; Press4Kids Inc. (Newsomatic); ProQuest LLC; Reference Point Press; Safari Montage; Sage Publications, Inc.; Scholastic Inc.; SCOLA; Springshare; Swank K12 Streaming; Swank Motion Pictures, Inc.; Symphony Video, Inc. (Ensemble Video); Tales2go Inc.; Teaching Books.net LLC; The Rosen Publishing Group, Inc.; TEK Data; TLC; Tumbleweed Press Inc; Turnitin; World Book; Xello Inc.

WHEREAS, the list above is not exhaustive and is anticipated to grow as additional RFPs are let and awarded by the Board,

WHEREAS, the BOCES named below wishes to appoint the Capital Region BOCES to advertise for, receive competitive proposals, and award contracts on their behalf; therefore,

BE IT RESOLVED, that the BOCES listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related legal notifications, and,

BE IT FURTHER RESOLVED, that the BOCES listed below authorizes Capital Region BOCES to represent it in all matters leading up to and including the entering into contracts for the purchase of the above-mentioned software and database access, and,

BE IT FURTHER RESOLVED, that the BOCES listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the award of the Capital Region BOCES Board; (3) and that after the award of contracts it will conduct all negotiations directly with the awarded contractors; and (4) to authorize any and all future products that may be approved by the majority recommendations through the approval of this resolution.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

**Resolution for Authorization for Articulation Agreement with Alfred State College [R]**

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Authorization for Articulation Agreement with Alfred State College as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Alfred State College has been developed for the purpose of providing Veterinary Medical Assisting Program courses for Western Suffolk BOCES students participating in Alfred State College educational programs; and

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Alfred State College. This agreement will become effective on the latest date of signature on the agreement signature page and shall remain in effect until either party requests a change.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

**Resolution for Authorization for Affiliation with South Shore University Hospital [R]**

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Authorization of Affiliation with South Shore University Hospital as follows:

WHEREAS, an agreement between Western Suffolk BOCES and South Shore University Hospital has been developed for the purpose of providing a clinical experience for Western Suffolk BOCES adult students entering health services, such as Practical Nursing; and

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with South Shore University Hospital. This agreement shall be effective from January 1, 2022 and shall remain in force until December 31, 2023. Either party may terminate this agreement by providing notice of such intention to the other party at least six months in advance. This agreement may be modified at any time by written agreement consented by both parties. This agreement will be subject to review annually.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

**Resolution for Authorization for Articulation Agreement Mohawk Valley Community College [R]**

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Authorization for Articulation Agreement Mohawk Valley Community College as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Mohawk Valley Community College has been developed for the purpose of providing an educational experience for graduates of the Western Suffolk BOCES Photography and Digital Imaging Program for students participating in Mohawk Valley Community College Digital Animation, Fine Arts, Graphic Design, Illustration, Digital Media and Marketing, Video Production or Photography programs; and

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute said agreement with Mohawk Valley Community College. This agreement will be in effect upon signing by both parties and shall be reviewed and considered for renewal every five years.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

**Resolution for Authorization for Office Assistant and Office Technology Adult CTE Program [R]**

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Authorization for Office Assistant and Office Technology Adult CTE Program as follows:

WHEREAS, Western Suffolk BOCES has developed curriculums for the purpose of providing adult students the opportunity to participate in Office Assistant and Office Technology Programs; and

WHEREAS, said programs would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute this approval application to New York State Education Department.

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

**Approval of Multi-Year Technology Agreement with Harborfields CSD, Northport-E. Northport UFSD and S. Huntington UFSD [R]**

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Approval of Multi-Year Technology Agreement with Harborfields CSD, Northport-E. Northport UFSD and S. Huntington UFSD as follows:

WHEREAS, the Division of Instructional Support Services has been working with Harborfields, Northport/E. Northport and South Huntington School Districts on the development of a long-range technology plan; and

WHEREAS, the districts have adopted this plan for implementation and have requested Western Suffolk BOCES to provide the service appropriate to this plan;

THEREFORE, BE IT RESOLVED that the District Superintendent and District Clerk are hereby authorized to execute service agreements for the amounts listed plus cost of related financing:

School District	Time	Amount
Harborfields UFSD	5 Year	\$202,057.00
Northport UFSD	5 Year	\$1,645,607.00
S Huntington UFSD	5 Year	\$355,704.00

(Listing referred to is designated as Encl. 9.3.7 and is incorporated with the official minutes of this meeting.)

**Resolution Authorizing Agreements Between Western Suffolk BOCES and the Deer Park Union Free School District [R]**

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously Authorizing Agreements Between Western Suffolk BOCES and the Deer Park Union Free School District as follows:

WHEREAS, pursuant to BOCES' Distance Learning CO-SER, BOCES plans to offer a Regional Virtual School program ("the Program") to its component districts during the 2021-2022 school year for use by students of the component districts who meet BOCES' enrollment criteria; and

WHEREAS, the Deer Park Union Free School District is a component district of BOCES and has determined that it would be in the best interests of its eligible students that they have the option to participate in the Program; and

WHEREAS, the parties have entered into an agreement concerning the terms pursuant to which the Deer Park Union Free School District will participate in the Program; and

WHEREAS, BOCES has informed the Deer Park Union Free School District that the Program requires a

Coordinator; and

WHEREAS, the Deer Park Union Free School District believes that it is in its best interest to facilitate the operation of the Program by making an employee available to serve as the Program's Coordinator; and

WHEREAS, Western Suffolk BOCES will reimburse the Deer Park School District for the salary, benefits, and stipend being paid to their teacher on a special assignment serving as the Coordinator of the Regional Virtual Program; and

THEREFORE, BE IT RESOLVED that the Chief Operating Officer be authorized to execute the agreement between the Board of Cooperative Education Services and the Deer Park Union Free School District.

(Listing referred to is designated as Encl. 9.3.8 and is incorporated with the official minutes of this meeting.)

**Authorization to Accept a Donation [R]**

On motion of Mr. Kaden, seconded by Mr. Sales, the Board voted unanimously for Authorization to Accept a Donation as follows:

WHEREAS, Western Suffolk BOCES has received a donation from Avalon Nature Preserve, to sponsor the cost of restoring and mounting two whale skeletons at the Sunken Meadow Outdoor Learning Lab Facility. The donation is in the amount of \$9850.00 and

WHEREAS, the Avalon Nature Preserve is a 501[c]3 organization that was founded on behalf of the friends & family of Paul Alexander Simmons as a tribute to his life & as a vehicle for providing benefits to the community in his memory and to this end, the foundation has been an avid proponent of supporting programs that serve to engage children with the natural world; and

WHEREAS, component school districts would benefit from the reduction in program fees that the acceptance of this donation will allow; and

WHEREAS, according to Policy #4420, all donations of funds shall be presented to the Board for acceptance;

THEREFORE, BE IT RESOLVED that the Board hereby approves the acceptance of the donated funds as listed:

Avalon Park and Preserve, Inc.  
Elizabeth Williamson, Chief Financial Officer  
200 Harbor Road  
Stony Brook, NY 11790  
(631) 689-0619  
Amount of check: \$9850.00

(Listing referred to is designated as Encl. 9.3.9 and is incorporated with the official minutes of this meeting.)

**OLD BUSINESS**

**NEW BUSINESS**

**ADJOURNMENT**

At 7:50 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mr. Wunsch and seconded by Mrs. Herz.

**UPCOMING EVENTS**

<b>DATE</b>	<b>EVENT</b>	<b>ATTENDEES</b>
4/2/22 - 4/4/22	National School Boards Association Convention, Sat. – Mon., San Diego	

**Enclosures:**

Notification Sent to Staff, *October 15, 2021*  
Notification Sent to Staff, *October 22, 2021*  
Notification Sent to Staff, *October 29, 2021*  
Notification Sent to Staff, *November 5, 2021*  
EAP Pathways, *November 2021*  
EAP Pathways, Supervisors, *November 2021*

NYSSBA Update, *October 24, 2021*  
NYSSBA Update, *October 31, 2021*  
Separation Notice

A handwritten signature in black ink that reads "Joanne Klein". The signature is written in a cursive style with a large initial "J".

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Joanne Klein  
District Clerk