



September 10, 2019

Meeting Type: Regular Meeting

Date: Tuesday, September 10, 2019

State Time: 6:25 p.m.

Location: Central Administrative Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Salvatore Marinello (President)
- Jeannette Santos (Vice President)
- Ilene Herz, Esq.
- Brian J. Sales
- Peter Wunsch
- Maryann Zumpano

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Dr. Hugh Gigante (Exec. Dir. – Personnel)
- Warren Taylor (Chief Financial Officer)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)

- Nancy Kelsey (Exec. Dir. Career and Tech. Education)
- Nancy Wilson (Exec. Dir. Special Education)
- Staff Members

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 6:25 p.m. by Board President, Mr. Marinello.

EXECUTIVE SESSION

At this time a motion was made to move into Executive Session to discuss personnel matters and to discuss the performance of a particular employee was made by Mrs. Herz, seconded by Mrs. Santos. At 7:05 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mrs. Herz, seconded by Mrs. Santos.

REGULAR MEETING

The Regular meeting of the Board resumed at 7:05 p.m. Mr. Marinello led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mr. Marinello invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Regular Meeting – August 13, 2019

The minutes of the Regular Meeting of August 13, 2019 were approved unanimously on motion of Mr. Wunsch and seconded by Mrs. Zumpano.

Program Presentation

Opening of School Update

Mrs. Nancy Kelsey, Executive Director of CTE gave a brief update on opening of school this year. Mrs. Kelsey mentioned the opening of school went very well and mentioned many programs run 12 months. Mrs. Kelsey spoke of a new esthetics program which is being offered both for day and evening classes. Mrs. Kelsey acknowledged that the start of the new year is inspiring and she expressed gratitude for the Board's support.

Ms. Nancy Wilson, Executive Director of Special Education spoke of the seamless transition for staff who worked during the summer session and are starting the new year. Ms. Wilson briefly updated everyone on the staff development this year and staff are excited. Ms. Wilson thanked the Board for their continued support.

Western Suffolk BOCES 2018/19 Accomplishments

Mrs. Kelsey, Executive Director, CTE reported to the Board regarding the accomplishments in the division for the 2018/19 school year. Mrs. Kelsey noted the division has increased program opportunities with the introduction of a secondary Esthetics program as well as the introduction of the new FastTrack program, which more than 50 students took advantage of this year.

Ms. Wilson, Executive Director, Special Education reported to the Board that objectives and accomplishments for the 2018/19 school year on social and behavioral skills were met. In addition, student achievement goals were achieved with more than 95% of eligible students in Special Education Regents-level class graduating.

Mrs. Johnson-Dingle, District Superintendent reported on the division's accomplishments for the 2018/19 school year which included the newly renovated Sunken Meadow Outdoor Learning Lab. There are many programs offered and a variety of hands-on science programs, including a comprehensive astronomy program with StarLab, which support the NYSE Science Learning Standards.

Cyber Security Presentation

Mr. Russell Dickson, Director of Technology presented to the Board on Cybersecurity. Mr. Dickson gave a brief overview and mentioned how cyber threats are in the news of late and these threats affect everyone, even large corporations. Mr. Dickson mentioned how helpful staff awareness training is as very often attacks can be through email.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of July 31, 2019. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from August 1, 2019 to August 30, 2019 for expenditures totaling \$12,473,609.66. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Johnson-Dingle welcomed everyone to the Board meeting and discussed briefly the following topics:

- 180 Day for State Aid Waiver
- Statewide Student Data System

Chief Operating Officer Report – Comments/Events

Mr. Flynn acknowledged the Award of Grants. Mr. Flynn discussed the following topics:

- Cybersecurity and Malware Threat
- Recovery High School
- Immunizations

Chief Financial Officer – Update of Capital Projects

Mr. Taylor discussed the Report of Capital Projects. Mr. Taylor briefly spoke about districtwide parking lot program.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments September 2018-19

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously to approve 2018-19 budget adjustments/transfers for September 2019 in the following programs:

Services Other BOCES

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Budget Adjustments September 2019-20

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously to approve 2019-20 budget adjustments/transfers for September 2019 in the following programs:

Special Education District Class Option 3
Center For Learning Technology
Outdoor Learning Lab

Outdoor Learning Lab
Special Education Option 3
SLS - Operating Aid - Rollover

SLS - Supplementary Aid - Rollover

SLS - Aid For Automation - Rollover

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mrs. Herz moved, Mrs. Santos seconded, and the Board voted unanimously to approve awards to the lowest bidders meeting specifications as listed on the schedule dated September 10, 2019.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Authorization for Appointment of Temporary Claims Auditor [R]

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Authorization for Appointment of Temporary Claims Auditor as follows:

WHEREAS, the currently appointed Claims Auditor, Mary Ann Mattessich, will be unavailable for an indeterminate period due to illness; and

WHEREAS, the Agency is required by policy to have a Claims Auditor; and

WHEREAS, it is necessary to the efficient function of the agency to have timely review and approval of claims during the above period,

THEREFORE BE IT RESOLVED, that Dr. Hugh Gigante and Jeanine Minor be designated the Temporary Claims Auditors for the period of the current appointee's illness after which the current appointment will resume.

(Listing referred to is designated as Encl. 9.1.4 and is incorporated with the official minutes of this meeting.)

Approval of Accounting for Reserves at June 30, 2019 [R]

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Approval of Accounting for Reserves at June 30, 2019 as follows:

WHEREAS, in prior resolutions the Board has authorized the creation of various reserves and authorized the

amounts of said reserves; and

WHEREAS, the Chief Financial Officer has reported on the receipts and expenditures in the various reserves for the fiscal year ending June 30, 2019, a copy of which is attached to this resolution;

THEREFORE BE IT RESOLVED that the attached report be accepted, subject to completion of the report of the independent auditor for the year ending June 30, 2019 and that the various transfers to the reserves be approved and the surplus amounts as indicated be returned to the General Fund both effective June 30, 2019.

Mr. Wunsch noted for the record the Western Suffolk BOCES Board of Education is aware of the Workers' Compensation reserves included in the reserves balances.

(Listing referred to is designated as Encl. 9.1.5 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mrs. Herz moved, Mrs. Santos seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 10-page Instructional Report dated September 10, 2019 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

Mrs. Herz moved, Mrs. Santos seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 7-page Supplementary Services Report dated September 10, 2019 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mrs. Herz moved, Mrs. Santos seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 6-page Non-Instructional Report dated September 10, 2019 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

Authorization to Approve Resolution - Education Law Section 913 [R]

On motion by Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Authorization to Approve Resolution - Education Law Section 913 as follows:

WHEREAS, upon the recommendation of the Chief Operating Officer;

BE IT RESOLVED, that pursuant to Education Law Section 913, Employee No. 03103 is hereby directed to submit to a medical/psychiatric examination before a physician of BOCES' choosing; and

BE IT FURTHER RESOLVED, that the Board of Education hereby directs that Employee No. 03103 submit, at or before the examination/evaluation, all relevant records from all health care providers with whom the employee has consulted or received treatment during the last three years, or such other time period as is deemed appropriate by BOCES' designated physician(s).

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mrs. Herz, seconded by Mrs. Santos as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE BE IT RESOLVED, that the Board hereby approves the disposition of this surplus property as listed

on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Designation of Voting Delegate for REFIT Annual Meeting [R]

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Designation of Voting Delegate for REFIT Annual Meeting as follows:

BE IT RESOLVED that Jeannette Santos, Vice President of the Western Suffolk BOCES Board of Education, has been designated as its voting delegate for the Annual Meeting of the Reform Educational Financing Inequities Today to be held at Southward Ho Country Club, Bay Shore, New York at 6:00 p.m. on Wednesday, September 18, 2019.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Designation of Alternate Voting Delegate for NYSSBA Annual Business Meeting

Mrs. Santos made a motion to designate Mr. Brian J. Sales as the Alternate Voting Delegate for the upcoming New York State School Boards Association Annual Business Meeting which will be held in Rochester NY at 8:00 a.m. on Saturday, October 26, 2019. A motion to approve Designation of Alternate Voting Delegate for NYSSBA Annual Business Meeting was made by Mrs. Herz and seconded by Mr. Wunsch and the Board voted unanimously for Designation of Alternate Voting Delegate for NYSSBA Annual Business Meeting.

Approval of Agreement between Greenkill Outdoor Environmental Education Center and Western Suffolk BOCES Outdoor Education Services [R]

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Approval of Agreement between Greenkill Outdoor Environmental Education Center and Western Suffolk BOCES Outdoor Education Services as follows:

WHEREAS, the Western Suffolk BOCES Outdoor/Environmental Education Program has the need for services to provide quality residential outdoor/environmental educational experiences for students of school age, and

WHEREAS, a BOCES administrator has inspected such available facilities and reviewed the programs and finds them to be suitable for the outdoor/environmental education program;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer is hereby authorized to sign an outdoor/environmental education service agreement with The Greenkill Outdoor Environmental Education Center, effective January 1, 2020 through December 31, 2020.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Approval of Affiliation Agreement with the Department of Veterans Affairs Medical Center [R]

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Approval of Affiliation Agreement with the Department of Veterans Affairs Medical Center as follows:

WHEREAS, an agreement between Western Suffolk BOCES and Department of Veterans Affairs Medical Center has been developed for the purpose of providing a program for Western Suffolk BOCES students training in Medical Assisting and Medical Laboratory Assistant and,

WHEREAS, said agreement would be beneficial to the students participating;

THEREFORE, BE IT RESOLVED that the Chief Operating Officer is authorized to execute said agreement with the Department of Veterans Affairs Medical Center. This agreement will be in force until September 1, 2029 and supersedes any previous affiliation agreement. It may be terminated in writing at any time by mutual consent with due consideration of patient care and educational commitments, or by written notice by either party six months in advance of the next training experience.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Approval of Agreement with 3D Aviation, Inc. D.B.A. Nassau Flyers [R]

On motion of Mrs. Herz, seconded by Mrs. Santos, the Board voted unanimously for Approval of Agreement with 3D Aviation, Inc. D.B.A. Nassau Flyers:

WHEREAS, Western Suffolk BOCES desires to provide Flight Instruction to students in the Aviation Science/Flight Program offering; and

WHEREAS, Western Suffolk BOCES insists that flight instruction contractor maintains appropriate levels of insurance as determined by the BOCES insurance contractor and NYSIR;

THEREFORE BE IT RESOLVED that Western Suffolk BOCES Board of Education authorizes the Chief Operating Officer to sign a Memorandum of Understanding and Agreement with 3D Aviation, Inc. D.B.A. Nassau Flyers, Inc. for the provision of flight instruction to students in the Aviation Science/Flight Program for the period September 2019 – June 2020.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

Yearly Adoption of Western Suffolk BOCES Organization Charts

On motion of Mrs. Zumpano, seconded by Mrs. Herz, as per Policy #1410, the Board unanimously agreed to waive the first read of policies #3221 Administration Organization Chart, #3222 Special Education Division Organization Chart, #3223 Career and Technical Education Organization Chart and #3224 Instructional Support Services Organization Chart and simultaneously agreed to adopt the revised policies.

(Listing referred to is designated as Encl. 11.1 and is incorporated with the official minutes of this meeting.)

Review & Adopt Policy #5152.1 – Attachment B Non-Represented Staff (Unit VI)

On motion of Mrs. Zumpano, seconded by Mrs. Herz, as per Policy #1410, the Board unanimously agreed to waive the first read of policy #5152.1 – Attachment B Non-Represented Staff (Unit VI) and simultaneously agreed to adopt the revised policy.

(Listing referred to is designated as Encl. 11.2 and is incorporated with the official minutes of this meeting.)

Review & Accept Updates to Safety Plans [R]

On motion of Mrs. Zumpano, seconded by Mrs. Herz, as per Policy #1410 the Board unanimously agreed to waive the first read of School Safety Plans and simultaneously agreed to adopt the School Safety Plans as follows:

Each year, Western Suffolk BOCES administrative staff reviews the district-wide safety plan as well as each individual school safety plan for the purpose of ensuring that all information is current and that any necessary updates have been made.

WHEREAS, BOCES schools have reviewed their safety plans which are aligned with the NYSED and NYS Police recommendations, and

WHEREAS, some BOCES schools have need to enter into agreements for emergency short-term evacuation sites in buildings that are not owned by Western Suffolk BOCES,

BE IT RESOLVED, that the Board hereby grants authority to the Chief Operating Officer to enter into these necessary agreements for short-term evacuation sites, and

THEREFORE BE IT RESOLVED, that the Board accepts the safety plans and stipulates that copies of said safety plans for each building will be housed in the Central Administration office and sent to the New York State Department of Education, the local and the New York State Police as required.

(Listing referred to is designated as Encl. 11.3 and is incorporated with the official minutes of this meeting.)

EXECUTIVE SESSION

At 7:45 p.m. a motion to return to Executive Session to discuss the job performance of a particular employee was made by Mrs. Zumpano, seconded by Mrs. Herz. At 8:15 p.m. the Board unanimously agreed to adjourn Executive Session and move back into the Regular Meeting on motion made by Mrs. Zumpano, seconded by Mrs. Santos.

ADJOURNMENT

At 8:16 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mr. Zumpano and seconded by Mrs. Herz.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
9/18/19	REFIT Annual Dinner Meeting Wednesday, 6 pm, Southward Ho Country Club, Bay Shore NY	B. Sales, J. Santos
9/26/19	N-SSBA Annual Resolutions Dinner Meeting, Thursday, September 26, 2019, Registration 6:30 p.m., Meeting & Dinner 7:30 pm, Fox Hollow, Woodbury, NY	
10/24/19	Health Careers Graduation, Thursday, October 24, 6:00	

	p.m., Boyd Intermediate School	
10/24/19-10/26/19	NYSSBA 100 th Annual Convention and Education Expo, Thursday to Saturday, Rochester, NY	B. Sales, J. Santos
12/5/19	Annual Board Dinner, Thursday, 7 pm, Wilson Tech, Dix Hills	
4/4/20 - 4/6/20	National School Boards Association Convention, Sat.- Mon., Chicago, IL	

Enclosures:

Press Release

Newsday Article, Added Patrols of LI Waterways over the Holiday, *August 29, 2019*

Newsday Article, Back to School for Thousands of Students, *September 3, 2019*

2019-20 Updated Western Suffolk BOCES Board Members & Administration

2019-20 Western Suffolk BOCES Meeting Dates

2019-20 Western Suffolk BOCES Component District Superintendents

NYSSBA Advocacy Alert, *August 20, 2019*

NYSSBA Advocacy Alert, *August 28, 2019*

NYSSBA Area Director Update, *August 20, 2019*

Babylon Beacon, Amityville Record, Massapequa Post – *“Free and Reduced School Meal Policy”*

N-SSBA Resolutions Dinner Meeting Flyer

Separation Notification

Thank You Letter Sent to Ms. Jamie Frank, *August 20, 2019*

Thank you Letter Sent to Mr. Matthew Golden, *August 20, 2019*

Sympathy Card

Thank You Card



Joanne Klein
District Clerk