



September 14, 2021

Meeting Type: Regular Meeting

Date: Tuesday, September 14, 2021

State Time: 6:00 p.m.

Location: Central Administrative Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Jeannette Santos (President)
- Ilene Herz, Esq. (Vice President)
- James Kaden
- Brian J. Sales
- Peter Wunsch

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Dr. Hugh Gigante, (Exec. Dir. Personnel)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)

- Nancy Wilson (Exec. Dir. Special Education)
- Staff Members

Absent

- Mary Ellen Cunningham
- Maryann Zumpano
- Lorraine Hein

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 6:07 p.m. by Board President, Mrs. Santos.

EXECUTIVE SESSION

At this time a motion was made to move into Executive Session to discuss the performance of a potential litigation and the performance of a particular employee by Mr. Wunsch, seconded by Mr. Kaden. At 7:00 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mr. Wunsch, seconded by Mr. Kaden.

REGULAR MEETING

The Regular meeting of the Board resumed at 7:00 p.m. Mrs. Santos led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mrs. Santos invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Regular Meeting – August 10, 2021

The minutes of the Regular Meeting of August 10, 2021 were approved unanimously on motion of Mr. Kaden and seconded by Mr. Sales.

Program Presentation

Teachers Federal Credit Union Teachers Appreciation Week Contest

Mr. Flynn welcomed everyone to the Board meeting. Mr. Flynn introduced Ms. Wilson, Executive Director of Special Education to say on few words on behalf of Ms. Jeannine Lochren who recently was named as a winner in

the Teachers Federal Credit Union Teachers Appreciation Week Contest. Ms. Wilson discussed how Ms. Lochren's students are thriving. We are fortunate and proud to have Ms. Lochren as a teacher.

Mr. Flynn then introduced Mrs. Cooper, Principal of the JEA Elementary School to say a few words on behalf of Ms. Lochren. Mrs. Cooper offered some welcoming words for Ms. Lochren and discussed her unwavering passion for her students.

The Board welcomed JEA Elementary School teacher Jeannine Lochren and her family to the Board meeting. The Board acknowledged Ms. Lochren and congratulated her on being named a winner of the Teachers Federal Credit Union Teachers Appreciation Week Contest. The Board presented Ms. Lochren with a certificate of appreciation and a bouquet of flowers.

Opening of School Update

Mrs. Nancy Kelsey, Executive Director of CTE updated the Board on opening of school. Mrs. Kelsey mentioned additional sections of culinary arts program have now begun. This program is growing and expanding. In addition to the culinary arts program, Mrs. Kelsey mentioned additional sections have been added in the veterinary assisting program. Mrs. Kelsey acknowledged the start of the new year is exciting and expressed her gratitude for the Board's support.

Ms. Nancy Wilson, Executive Director of Special Education discussed the smooth opening of school. The number of students attending in-person instruction has increased. Staff has been very welcoming and energetic for the fall and new school year. Ms. Wilson thanked the Board for their continued support.

Mrs. Johnson-Dingle discussed the Regional Remote Program. The official enrollment number currently is 117 students. We are very excited to embark on this new endeavor and teachers have engaged in professional development. In addition to providing ESL we are ensuring that our students are prepared. Parent and teacher orientations will be held on Friday. Mrs. Johnson-Dingle thanked the Board for their support.

Western Suffolk BOCES 2020/21 Accomplishments

Mrs. Kelsey, Executive Director, CTE reported to the Board regarding the accomplishments in the division for the 2020/21 school year. Mrs. Kelsey noted the division has officially received accreditation for the Rad Tech program and mentioned another cohort has begun. Mrs. Kelsey thanked the Board.

Ms. Wilson, Executive Director, Special Education reported to the Board on accomplishments for the 2020/21 school year. The divisional goals and targets have been met, which is a big accomplishment considering the school year was not an easy one due to the pandemic.

Mrs. Johnson-Dingle, District Superintendent reported on the division's accomplishments for the 2020/21 school year. One accomplishment included the ability to move into virtual learning and pivot professional development for the year. Mrs. Johnson-Dingle stated her gratitude for the Board's support.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of July 31, 2021. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from August 3, 2021 to September 3, 2021 for expenditures totaling \$12,935,740.39. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Johnson-Dingle welcomed everyone to the Board meeting and discussed briefly the following topics:

- Regional Remote Program
- Board of Regents Meeting
- Federal CARES Act Funding for School Districts.

Chief Operating Officer Report – Comments/Events

Mr. Flynn welcomed everyone to the Board meeting.

Award of Grants – Mr. Flynn noted the Award of Grants. There are five grants totaling \$176,673.32. Mr. Flynn mentioned WS BOCES administers \$13 million in grants for our school districts.

Mr. Flynn discussed the following topics:

- Mandated COVID-19 Vaccinations
- Weekly Component District Superintendents' Meetings.

Chief Financial Officer – Update of Capital Projects

Mr. Taylor discussed the Report of Capital Projects. Mr. Taylor reported there are many projects in design with the architect. Mr. Taylor mentioned that numerous jobs are substantially completed.

Mrs. Santos thanked Mr. Taylor for his responsiveness and care regarding the outside of the Central Administrative office.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments September 2020-21

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously to approve 2020-21 budget adjustments/transfers for September 2021 in the following programs:

Services Other BOCES

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Budget Adjustments September 2021-22

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously to approve 2021-22 budget adjustments/transfers for September 2021 in the following programs:

Center for Learning Technology	Center for Learning Technology
Supplemental Services	SLS – Operating Aid
SLS – Supplementary Aid	SLS – Operating Aid Rollover
SLS – Supplementary Aid Rollover	SLS – Aid for Automation Rollover

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mr. Wunsch moved, Mrs. Herz seconded, and the Board voted to approve awards to the lowest bidders meeting specifications as listed on the schedule dated September 14, 2021.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Approval of Accounting for Reserves at June 30, 2021 [R]

On motion by Mr. Wunsch, seconded by Mrs. Herz, the Board voted unanimously for Approval of Accounting for Reserves at June 30, 2021 as follows:

WHEREAS, in prior resolutions the Board has authorized the creation of various reserves and authorized the amounts of said reserves; and

WHEREAS, the Chief Financial Officer has reported on the receipts and expenditures in the various reserves for the fiscal year ending June 30, 2021, a copy of which is attached to this resolution;

THEREFORE, BE IT RESOLVED that the attached report be accepted, subject to completion of the report of the independent auditor for the year ending June 30, 2021 and that the various transfers to the reserves be approved and the surplus amounts as indicated be returned to the General Fund both effective June 30, 2021.

(Listing referred to is designated as Encl. 9.1.4 and is incorporated with the official minutes of this meeting.)

Mr. Wunsch noted for the record the Western Suffolk BOCES Board of Education is aware of the Workers' Compensation reserves included in the reserves balance.

Personnel

Instructional Personnel

Mrs. Herz moved, Mr. Kaden seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 15-page Instructional Report dated September 14, 2021 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

Mrs. Herz moved, Mr. Kaden seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 8-page Supplementary Services Report dated September 14, 2021 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mrs. Herz moved, Mr. Kaden seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 10-page Non-Instructional Report dated September 14, 2021 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

Approval of Post-Retirement Health Insurance Agreements [R]

On motion by Mrs. Herz, seconded by Mr. Kaden, the Board voted unanimously to approve Post-Retirement Health Insurance Agreements as follows:

WHEREAS, various collective bargaining agreements require the Board to provide written agreements to retiring employees covering the conditions under which those retirees will continue to receive health insurance and,

WHEREAS, the board has adequately funded the cost of post-retirement benefits through current year appropriations and reserve funds for future year costs, then it is

THEREFORE, BE IT RESOLVED, that the President of the Board be authorized to execute the required agreements with the employees listed below who have resigned for the purpose of retirement,

MaryAnne Benvin
Debra Cortina
Sharon Field
Alan Isaac
Diana Lazarus

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Wunsch, seconded by Mr. Kaden as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE, BE IT RESOLVED that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Authorization for Board Member to Attend a Conference [R]

On motion of Mr. Wunsch, seconded by Mr. Kaden, the Board voted unanimously for Authorization for Board Member to Attend a Conference as follows:

WHEREAS, Western Suffolk BOCES is committed to providing the best possible leadership to the organization; and

WHEREAS, the ongoing education of Board of Education members assists in achieving this goal;

THEREFORE, BE IT RESOLVED the following Board Member is authorized to attend the conference noted below:

Brian J. Sales

NYSSBA's Annual Convention
New York, New York
October 24 - 26, 2021

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Authorization for Lease Agreement with Upper Room Christian School [R]

On motion of Mr. Wunsch, seconded by Mr. Kaden, the Board voted unanimously for Authorization for Lease Agreement with Upper Room Christian School as follows:

WHEREAS, Western Suffolk BOCES and the Upper Room Christian School have had an ongoing relationship to provide evacuation space for students and staff in each other's school facilities in the case of an emergency under the provisions of the SAVE legislation, and

WHEREAS, Western Suffolk BOCES has requested the opportunity to utilize space in the Upper Room World Ministries building at 722 Deer Park Road Dix Hills NY for James E. Allen Elementary School staff members to use for lunch breaks,

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer is authorized to sign an agreement on behalf of Western Suffolk BOCES with the Upper Room World Ministries for the period September 1, 2021 through June 24, 2022.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Designation of Voting Delegate NYSSBA 2021 Annual Business Meeting [R]

On motion of Mr. Wunsch, seconded by Mr. Kaden, the Board voted unanimously for Designation of Voting Delegate NYSSBA 2021 Annual Business Meeting as follows:

BE IT RESOLVED that Jeannette Santos, Board President of the Western Suffolk BOCES Board of Education, has been designated as the voting delegate for the Annual Business Meeting of the New York State School Boards Association to being held virtually at 4:00 p.m. on Monday, October 18, 2021.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

Approval of Agreement between SUNY Stony Brook University and Western Suffolk BOCES [R]

On motion of Mr. Wunsch, seconded by Mr. Kaden, the Board voted unanimously for Approval of Agreement between SUNY Stony Brook University and Western Suffolk BOCES as follows:

WHEREAS, Western Suffolk BOCES is committed to providing quality professional development programs to develop expertise in educational computing & school leadership.

WHEREAS, SUNY Stony Brook offers a quality program, leading to an Educational Leadership Post-Master's Advanced Graduate Certificate that consists of a three-credit graduate course at off-campus locations within the Western Suffolk BOCES region, and

THEREFORE, BE IT RESOLVED that the Chief Operating Office is authorized to sign a contract on behalf of Western Suffolk BOCES with SUNY Stony Brook University for a 3-credit graduate course, "Wheatley 9 Educational District Leadership Program". The course is to be conducted starting June 2021 through June 2024.

(Listing referred to is designated as Encl. 9.3.5 and is incorporated with the official minutes of this meeting.)

Adoption WS BOCES Regional Remote Program 2021/22 School Calendar [R]

On motion of Mr. Wunsch, seconded by Mr. Kaden, the Board voted unanimously for Adoption WS BOCES Regional Remote Program 2021/22 School Calendar as follows:

WHEREAS, the Western Suffolk BOCES Regional Remote Program School Calendar for 2021/2022 has been reviewed with the component school district Superintendents of Schools; and

WHEREAS, the Superintendents of Schools have accepted this BOCES calendar;

THEREFORE, BE IT RESOLVED that the Western Suffolk BOCES Regional Remote Program School Calendar for 2021/2022 as presented to the Board is hereby approved for adoption

(Listing referred to is designated as Encl. 9.3.6 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

NEW BUSINESS

Yearly Adoption of Western Suffolk BOCES Organization Charts

On motion of Mrs. Herz, seconded by Mr. Wunsch, as per Policy #1410, the Board unanimously agreed to waive the first read of policies #3221 Administration Organization Chart, #3222 Special Education Division Organization

Chart, #3223 Career and Technical Education Organization Chart and #3224 Instructional Support Services Organization Chart and simultaneously agreed to adopt the revised policies.

(Listing referred to is designated as Encl. 11.1 and is incorporated with the official minutes of this meeting.)

ADJOURNMENT

At 7:43 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mrs. Herz and seconded by Mr. Sales.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
9/29/21	N-SSBA Annual Resolution Meeting, Wednesday, 7:00 pm – VIRTUAL	
9/30/21	REFIT Annual Dinner Meeting Thursday, Meeting (<i>time and location have been changed</i>) TIME:TBA; VIRTUAL	J. Santos
10/24/21-10/26/21	NYSSBA 102 nd Annual Convention and Education Expo, Sunday to Tuesday, NYC, NY	B. Sales, J. Santos
12/2/21	Annual Board Dinner, Thursday, 7 pm, Wilson Tech, Dix Hills	

Enclosures:

- Notification Sent to Staff, *August 17, 2021*
- Notification Sent to Staff, *September 1, 2021*
- Dear Colleague Letter, *August 9, 2021*
- Memorandum to Staff, *August 25, 2021*
- Memorandum to Staff, *August 31, 2021*
- Dear Colleague Letter, *September 10, 2021*
- Memorandum from Eastern Suffolk BOCES, *August 26, 2021*
- EAP Pathways, *September 2021*

EAP Pathways, *Supervisors, September 2021*

N-SSBA Annual Resolution Meeting Flyer

Babylon Beacon, Amityville Record, Massapequa Post – *“Free and Reduced School Meal Policy”*

Separation Notifications

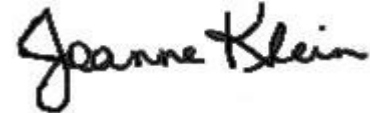
NYSSBA Update, *August 15, 2021*

NYSSBA Update, *August 22, 2021*

NYSSBA Update, *August 29, 2021*

NYSSBA Advocacy Update, *August 30, 2021*

NYSSBA Area Director Update, August 31, 2021

A handwritten signature in black ink that reads "Joanne Klein". The signature is written in a cursive style with a large initial "J".

Joanne Klein
District Clerk