



September 8, 2020

Meeting Type: Regular Meeting

Date: Tuesday, September 8, 2020

State Time: 6:00 p.m.

Location: Central Administrative Offices

Roll Call – (Attendees Noted by District Clerk)

Present were:

Board Members

- Jeannette Santos (President)
- Ilene Herz, Esq. (Vice President)
- James Kaden
- Brian J. Sales
- Peter Wunsch
- Maryann Zumpano

BOCES Staff

- Michael Flynn (Chief Operating Officer)
- Angelique Johnson-Dingle (District Superintendent)
- Warren Taylor (Chief Financial Officer)
- Nancy Fischetti (Public Relations Director)
- Joanne Klein (District Clerk)
- Nancy Kelsey (Exec. Dir. Career and Tech. Education)

- Nancy Wilson (Exec. Dir. Special Education)
- Staff Members

Call to Order/Pledge of Allegiance (Board President)

The Regular Meeting was called to order at 6:04 p.m. by Board President, Mrs. Santos.

EXECUTIVE SESSION

At this time a motion to move into Executive Session to discuss the performance of a particular employee and personnel matters was made by Mrs. Zumpano, seconded by Mrs. Herz. At 7:02 p.m. the Board unanimously agreed to adjourn Executive Session and move into the Regular Meeting on motion made by Mrs. Zumpano, seconded by Mrs. Herz.

REGULAR MEETING

The Regular meeting of the Board resumed at 7:05 p.m. Mrs. Santos led the audience in the Pledge of Allegiance.

Visitors: ACKNOWLEDGMENT OF VISITORS BY PRESIDING OFFICER

Mrs. Santos invited anyone present in the audience who wished to address the Board to please step forward and state their name and address. No one present wished to address the Board.

Approval of Minutes Regular Meeting – August 11, 2020

The minutes of the Regular Meeting of August 11, 2020 were approved unanimously on motion of Mr. Wunsch and seconded by Mrs. Zumpano.

Program Presentation

Opening of School Update

Mrs. Nancy Kelsey, Executive Director of CTE briefly updated the Board on opening of school this year. Mrs. Kelsey mentioned many programs run 12 months. Mrs. Kelsey spoke of a new esthetics program which is being offered both for day and evening classes. Mrs. Kelsey acknowledged that the start of the new year is inspiring and she expressed gratitude for the Board's support.

Ms. Nancy Wilson, Executive Director of Special Education mentioned the seamless transition for staff who worked during the summer session and are starting the new school year. Ms. Wilson briefly updated the Board on staff development this year and mentioned staff are thrilled for the start of the school year. The arrival and dismissal for

students have been staggered during these uncertain times. In addition, there will be LPN's to support with the morning process. Ms. Wilson thanked the Board for their continued support.

Mr. Flynn added staff have been working diligently and have been in the buildings since last Wednesday in preparation for the opening of school.

Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report indicating balances in the various financial accounts as of July 31, 2020. (Copies incorporated with the official minutes of this meeting.)

Claims Auditor's Report

The Board acknowledged receipt of the Report of the Claims Auditor from August 3, 2020 to August 26, 2020 for expenditures totaling \$15,054,078.21. (Copies incorporated with the official minutes of this meeting.)

EXECUTIVE OFFICER'S REPORTS

District Superintendent – Comments/Events

Mrs. Johnson-Dingle welcomed everyone to the Board meeting and discussed briefly the following topics:

- COVID-19 Data Dashboard
- Reopening of Schools.

Mrs. Johnson-Dingle mentioned a pilot program being implemented this year for school districts. The program will allow school districts to offer remote instruction to students on snow days.

Chief Operating Officer Report – Comments/Events

Mr. Flynn discussed the following topics:

- Reopening of Schools
- Safe & Smart Restart Newsletter
- Opening of the Lincoln Elementary School Annex.

Chief Financial Officer – Update of Capital Projects

Mr. Taylor discussed the Report of Capital Projects. Mr. Taylor spoke regarding the projects which are ongoing stating these projects have been moving along. Mr. Taylor mentioned some outdoor projects have been finalized.

ITEMS FOR BOARD ACTION

Business Administration Matters

Approval of Budget Adjustments September 2020-21

On motion by Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously to approve 2020-21 budget adjustments/transfers for September 2020 in the following programs:

- | | |
|--------------------------------|----------------------------|
| Capital and Facility Rentals | Special Education Option 3 |
| Center for Learning Technology | Internal Computer Support |
| Center for Learning Technology | Special Education Option 3 |

(Listing referred to is designated as Encl. 9.1.1 and is incorporated with the official minutes of this meeting.)

Approval of Bid Awards

The members of the Board reviewed the bid analysis presented by the Chief Operating Officer. Mrs. Herz moved, Mr. Kaden seconded, and the Board voted to approve awards to the lowest bidders meeting specifications as listed on the schedule dated September 8, 2020.

The Approval of Bid Awards passed. Mr. Wunsch opposed the approval of Bid B-12.

(Listing referred to is designated as Encl. 9.1.2 and is incorporated with the official minutes of this meeting.)

Approval of Accounting for Reserves at June 30, 2020 [R]

On motion by Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously for Approval of Accounting for Reserves at June 30, 2020 as follows:

WHEREAS, in prior resolutions the Board has authorized the creation of various reserves and authorized the amounts of said reserves; and

WHEREAS, the Chief Financial Officer has reported on the receipts and expenditures in the various reserves for the fiscal year ending June 30, 2020, a copy of which is attached to this resolution;

THEREFORE, BE IT RESOLVED that the attached report be accepted, subject to completion of the report of the independent auditor for the year ending June 30, 2020 and that the various transfers to the reserves be

approved and the surplus amounts as indicated be returned to the General Fund both effective June 30, 2020.

(Listing referred to is designated as Encl. 9.1.3 and is incorporated with the official minutes of this meeting.)

Personnel

Instructional Personnel

Mr. Wunsch moved, Mr. Sales seconded, and the Board voted unanimously to approve Instructional Personnel matters, agenda items 9.2.1 as follows:

All Instructional personnel matters listed on the 15-page Instructional Report dated September 8, 2020 (Encl. 9.2.1) is incorporated with the official minutes of this meeting.

Supplementary Services

Mr. Wunsch moved, Mr. Sales seconded, and the Board voted unanimously to approve Supplementary Services, agenda items 9.2.2 as follows:

All items listed on the 5-page Supplementary Services Report dated September 8, 2020 (Encl. 9.2.2) is incorporated with the official minutes of this meeting.

Non-Instructional Personnel

Mr. Wunsch moved, Mr. Sales seconded, and the Board voted unanimously to approve Non-Instructional Personnel matters, agenda items 9.2.3 as follows:

All Non-Instructional Personnel matters listed on the 8-page Non-Instructional Report dated September 8, 2020 (Encl. 9.2.3) is incorporated with the official minutes of this meeting.

RESOLUTION TO ADJUST STIPEND [R]

On motion of Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously for Resolution to Adjust Stipend – District Clerk Compensation as follows:

WHEREAS, the additional compensation of the District Clerk authorized by the WS BOCES Board of Education has been unchanged since 2008; and

WHEREAS, the present District Clerk has performed the required duties at an outstanding level then,

THEREFORE, BE IT IS RESOLVED that the authorized compensation for the District Clerk, effective July 1, 2020 shall be the total of the base salary amount authorized annually for the managerial and confidential staff plus the following additional stipend:

2020-21	\$6,100.00
2021-22	\$7,100.00
2022-23	\$8,100.00
2023-24	\$9,100.00

(Listing referred to is designated as Encl. 9.2.4 and is incorporated with the official minutes of this meeting.)

Other Action Items

Approval of Disposition of Surplus Property [R]

The Board voted unanimously to approve the Disposition of Surplus Property on motion of Mr. Wunsch, seconded by Mr. Sales as follows:

WHEREAS, Western Suffolk BOCES has certain equipment and materials which have been deemed surplus or obsolete and are of no use to Western Suffolk BOCES; and

WHEREAS, these items have also been deemed to have no resale value and have been declared valueless; and

WHEREAS, according to Policy #4420, no surplus property may be disposed of without the recommendation and authorization of the District Superintendent, or his designee, and the approval of the Board;

THEREFORE, BE IT RESOLVED that the Board hereby approves the disposition of this surplus property as listed on the attached.

(Listing referred to is designated as Encl. 9.3.1 and is incorporated with the official minutes of this meeting.)

Authorization for Lease Agreement with Deer Park UFSD [R]

On motion of Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously for Authorization for Lease

Agreement with Deer Park UFSD as follows:

WHEREAS, pursuant to Education Law sec. 1950(4)(p), Western Suffolk BOCES (“BOCES”) has the power and duty to rent suitable land, classrooms, offices or buildings upon or in which to maintain and conduct such cooperative educational services and administrative offices for a period not to exceed ten (10) years and to improve, alter, equip and furnish such land, classrooms, offices or buildings in a suitable manner for such purposes; and

WHEREAS, before executing any lease, the board shall adopt a resolution determining that such agreement is in the best financial interests of the supervisory district and stating the basis of that determination; and

WHEREAS, the rental payment shall not be more than the fair market value as determined by the board; and

WHEREAS, no lease or other contract for the occupancy of such land, classrooms, offices or buildings shall be enforceable against the board of cooperative educational services unless and until the same shall have been approved in writing by the commissioner; and

WHEREAS, due to the significant increase in special education enrollment for the 2020/2021 school year and beyond, BOCES is exploring the rental of a portion of a Deer Park elementary school to meet the needs of the significant increase in special education enrollment;

THEREFORE, BE IT RESOLVED, due to the significant increase in special education enrollment for the 2020/2021 school year and beyond, it is in the best interests of BOCES to seek suitable land, classrooms, and offices upon which to maintain and conduct such cooperative educational and services; and

IT IS FURTHER RESOLVED, that pursuant to Education Law sec. 1950(4)(p), the BOCES Chief Operating Officer, be and is hereby authorized and empowered to seek suitable land, classrooms, and offices upon which to maintain and conduct such cooperative educational and services to meet the needs of the significant increase in special education enrollment for the 2020/2021 and beyond; and

IT IS FURTHER RESOLVED, that the Chief Operating Officer, be and is hereby expressly authorized and empowered to explore rental of a portion of the Deer Park elementary school to meet the needs of the significant increase in special education enrollment for the 2020/2021 and beyond, on such terms and conditions as are authorized by Education Law sec. 1950(4)(p).

IT IS FURTHER RESOLVED, that the Board President is authorized to sign a lease with the Deer Park School District for the lease of the Abraham Lincoln School effective September 1, 2020.

(Listing referred to is designated as Encl. 9.3.2 and is incorporated with the official minutes of this meeting.)

Authorization to Accept Scholarship Donation - Diana Lang [R]

On motion of Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously for Authorization to Accept Scholarship Donation - Diana Lang as follows:

WHEREAS, Mr. & Mrs. Patrick McCormack, 12 Ash Street, Garden City, NY 11530, has offered to fund a scholarship in honor of Diana Lang; and

WHEREAS, the scholarship would recognize students in the Continuing Occupation Education Program; and

WHEREAS, such a scholarship would benefit the Career and Technical Education program and is endorsed by the administration of the program; and

WHEREAS, according to Policy #4420, all donations of equipment, materials and property shall be presented to the Board for acceptance,

THEREFORE, BE IT RESOLVED, that the Western Suffolk BOCES accept the donation in the amount of \$1,500 to be used to fund this scholarship program.

(Listing referred to is designated as Encl. 9.3.3 and is incorporated with the official minutes of this meeting.)

Authorization for Lease Agreement with Upper Room Christian School [R]

On motion of Mr. Wunsch, seconded by Mr. Sales, the Board voted unanimously for Authorization for Lease Agreement with Upper Room Christian School as follows:

WHEREAS, Western Suffolk BOCES and the Upper Room Christian School have had an ongoing relationship to provide evacuation space for students and staff in each other's school facilities in the case of an emergency under the provisions of the SAVE legislation, and

WHEREAS, Western Suffolk BOCES has requested the opportunity to utilize space in the Upper Room World Ministries building at 722 Deer Park Road Dix Hills NY for James E. Allen Elementary School staff members to use for lunch breaks,

THEREFORE, BE IT RESOLVED, that the Chief Operating Officer is authorized to sign an agreement on behalf of Western Suffolk BOCES with the Upper Room World Ministries for the period September 8, 2020 through June 30, 2021.

(Listing referred to is designated as Encl. 9.3.4 and is incorporated with the official minutes of this meeting.)

OLD BUSINESS

Adoption of Policy #5156 – Working Remotely/Telecommuting

On motion of Mrs. Zumpano, seconded by Mrs. Herz, the Board voted unanimously for Adoption of Policy #5156 – Working Remotely/Telecommuting.

(Listing referred to is designated as Encl. 10.1 and is incorporated with the official minutes of this meeting.)

NEW BUSINESS

Yearly Adoption of Western Suffolk BOCES Organization Charts

On motion of Mr. Wunsch, seconded by Mr. Sales, as per Policy #1410, the Board unanimously agreed to waive the first read of policies #3221 Administration Organization Chart, #3222 Special Education Division Organization Chart, #3223 Career and Technical Education Organization Chart and #3224 Instructional Support Services Organization Chart and simultaneously agreed to adopt the revised policies.

(Listing referred to is designated as Encl. 11.1 and is incorporated with the official minutes of this meeting.)

ADJOURNMENT

At 7:45 p.m. there being no further business items for discussion, the meeting was adjourned on motion by Mr. Kaden and seconded by Mr. Wunsch.

UPCOMING EVENTS

DATE	EVENT	ATTENDEES
10/26/20	REFIT Annual Dinner Meeting Monday, Virtual Meeting	
10/20/20-10/31/20	NYSSBA Annual Convention and Education Expo, Two Week Virtual Event	
12/3/20	Annual Board Dinner, Thursday, 7 pm, Wilson Tech, Dix Hills	
4/10/21 - 4/12/21	National School Boards Association Convention, Sat. – Mon., New Orleans	

Enclosures:

Safe & Smart Restart, *August 2020*

2020-21 CTE and Special Education Administrator Listing

2020-21 Western Suffolk BOCES Component District Superintendents

Letter Sent to Dr. Betty Rosa, Interim Commissioner, NYSED

Save the Date, REFIT Annual Dinner Meeting

Separation Notifications

Letter to Staff, August 31, 2020

Letter to Parents, September 3, 2020



Joanne Klein
District Clerk