

Western Suffolk BOCES School Library System Liaison Meeting
May 17, 2016
Meeting started 9:01 am

Sara Kardasz welcomed liaisons and workshop attendees.

Sara shared updated information:

Statewide Internet~Ready Library level certificates will be presented at the Symposium on May 24, 2016. However, Susan Napodano from Harbor Country Day School was presented both the Basic and Advanced levels as she would be unable attend the May 24, 2016 meeting.

Minutes from the March 3, 2016 meeting were reviewed and approved.
Motion made by Diane Miller. Second by Sheila Tobin Cavooris.

Liaison appointments are for one year and must have District approval each year. Letters will be sent out to District Superintendents early this summer. Please let Sara know if there will be any changes for your district for the upcoming school year. It is suggested that there be only one liaison per district. However, all librarians are invited to attend the liaison meeting and professional development workshop.

The School Library System Council has reviewed the 2016-17 school calendar and has suggested possible dates (weeks) for council and liaison meetings. Sara will be checking the WSBOCES calendar to see what dates are available. Six professional circles also need to be added to the calendar. Sara will add snow dates for the winter meetings in case they are needed.

Days of the week to hold the liaison meeting was discussed and it was agreed that Tuesday - Friday would be the best. It was suggested that they not be held on the same day of the week all year. This would help the elementary librarians not miss the same classes multiple times.

If we continue with The Leadership & Information Symposium in 2017, the last liaison meeting will be held at that meeting. Some librarians had difficulty being released for both the liaison meeting and Symposium with both being held in May.

Dawn Koziarz suggested that future Symposiums be held after the school budget vote. Since vendors would be present, librarians/district technology representatives would have a better idea of what could be purchased. It was suggested that a date during the week of May 22, 2017 would be best.

Stu Horowitz asked for the times vendors would be available at the Symposium. Sara shared there would be time available in both the AM and PM along with lunch time. She asked all to be mindful that the vendors are sponsoring the Symposium and to please give them the courtesy of your time and visit with them.

There will be afternoon raffles at the Symposium with vendor supplied prizes. You must be present to win.

Mentoring: New for the upcoming year are changes in the mentoring program. After reviewing many district mentoring plans Sara developed criteria for being a WSBOCES LMS Mentor. Librarians must fill out the form and return to Sara by September 30, 2016 to be included on the list. The Liaisons were asked to share this information with their district librarians. Mentoring is an informal meeting, phone call or correspondence between a volunteer and requester.

Sara asked that if you mentored a librarian in the 2015-16 school year that you share a brief description of what topics you covered. You do not have to reveal who you spoke with. This information might be helpful in planning future professional development. Ann Marie Jenkins suggested that a survey of both parties on their experience be sent out to participants. Tim Quinn suggested that Mentoring be put on My Learning Plan as professional development which could consist of a large group and/or small group general discussion. Possibly 1-2 meetings a year.

Sara shared copies of an article *Forget Mentors, Find an Accountability Partner* by Leigh Stringer.

The Cooperative Collection Development Plan that was shared at the last liaison meeting has been approved by the Council. Sara is looking for volunteers to continue the work of the committee and attend a meeting on June 13th at 4pm to further discuss the next steps. She suggests that this short term commitment be held by non Liaison and Council members. Sara would like at least 6 representatives. If interested sign up on My Learning Plan. It was suggested that perhaps the meeting should be moved to a different date or time. Liaisons were asked to encourage librarians who might be interested to participate.

The Professional Learning Committee met and came up with possible topics for the 2016-17 Professional Circles and Liaison meetings. Sara shared the list of topics. No dates or topic order are available at this time. Sara is open to additional to suggestions.

Possible suggestions were shared:

Stu Horowitz: What to do with your Print Reference Collection

Tim Quinn: How to utilize data in your library

Sara will be sending out a survey about the Professional Circles. She will be asking you to reflect on topics, time and length of the meetings and if being used for CE credits. The committee is looking for feedback to help increase participation.

Sara also suggests that we contact our Districts regarding the new procedures for recording PD credits that have been recently approved by NYS and go into effect July 1st. All teachers are required to set up accounts with the State. She believes that any PD offered through BOCES

would be approved. Due to the new State changes it might be a good idea to consider bringing Emma Klimek to a liaison meeting to update us on PD changes, APPR, and SLOs.

Diane Miller suggested that a 15 to 20 minute snapshot be given at Liaison meetings of the Professional Circles. Sara responded it could be time consuming to review a 3 hour meeting especially since liaison meetings usually have outside speakers giving PD. However, in most cases material shared at the Circle is shared with all in a Google Doc.

Cold Spring Harbor Lab Library program for HS students has been finalized and letters will be sent out to District HS principals, perhaps science teachers, and Superintendent. Sara asks that Liaisons share the program information with HS librarians ASAP. Currently it is called the Science Journal Club but name might be changed. The program is offered to all Sophomore and Junior students and not geared only for AP/ Intel students. Districts can send 1 student. There will be a waiting list for additional students. Orientation will be held during the school day but the program itself will be held in the afternoon after school. See handout for further information. Start time may be adjusted to allow students enough time to travel to the lab.

Congratulations to Dawn Koziarz for being recognized as Librarian of the Year. Her award will be presented at the Symposium.

Dr. Thomas DeNicola will be unable to speak at the Symposium and Sara is looking for a substitute. It was suggested to ask Carole Polney who is receiving the Administrator of the Year award.

Regional Institute planning is moving forward. The location has been approved. Shannon Miller has agreed to be the Keynote speaker. Currently the committee is looking for workshop presenters. If interested please fill out the application and give a summary of your topic. Must apply using the survey monkey link that has been emailed. Conference fees are waived for presenters.

More professional eBooks have been added to the School Library System's professional catalog. They will also appear in the union catalog. Sara will be sending access information shortly

The NYS required end-of-year survey will be sent shortly. It will be a Survey Monkey link. It is necessary have one for each building. If not staffed, liaisons should fill out to the best of their ability. This information helps for future planning.

Sara is open to suggestions for the type of food at the Liaison meetings next year.

Currently it is being reported that there is a shortage of school librarians across the state. Mostly off Long Island. The SLS directors are looking at possible reasons, one being that the process for certification is very difficult. Especially the requirements for internships. New pathways to certification are being discussed.

The results of the "2016-17 anticipated state of your library" survey are as follows:

Do you anticipate that any librarian positions in your district will be added or restored in 2016-17?

Yes - 1

No - 12

Don't know - 2

If yes, please specify how many:

- 1
- I heard they were possibly going to restore the elm library job to 1 per building - no longer traveling.
- Depend on outcome of budget vote.

Do you anticipate that any librarian positions in your district will be cut or decreased in 2016-17?

Yes - 1

No - 12

Don't know - 0

If yes, please specify how many:

- We have 1 middle school and 1 high school and 2 librarians
- 1 part-time librarian

Do you anticipate that any library clerk positions in your district will be restored or increased in 2016-17?

Yes - 0

No - 15

Don't know - 0

If yes, please specify how many:

(No responses)

Do you anticipate that any library clerk positions in your district will be cut or decreased in 2016-17?

Yes - 1

No - 12

Don't know - 1

If yes, please specify how many:

- We do not have library clerks
- Shortened hours

Do you anticipate that the overall district budget for school library resources, services and supplies will increase, decrease or remain nearly the same for 2016-17?

Increase - 1

Decrease - 2

Remain nearly the same - 12

Other:

- Hoping that it remains the same as last year!

Update: Greenlawn/Centerport, if vote passes an increase of ½ time pending which will lead to full time.

If new positions become available please inform Sara. Sara currently has an email list of potential candidates. In addition, she often hears of openings upstate and will share. Let her know if you are interested.

Reminder: Teaching books is free from WSBOCES. Please take a look at it. There is new information on the site about Summer Reading. There is a webinar planned for June 2nd.

Meeting ended at 10:05 am

Motion made by Stu Horowitz Second by Shelia Tobin-Cavooris

Respectfully submitted by
Lisa Lindeman
Library Media Specialist
Babylon School District