

**School Library System
Western Suffolk BOCES
Council Meeting Minutes
Wednesday, January 17, 2018**

- Meeting called to order at 9:20 a.m. by Dr. Catherine Masrour
- November 16, 2017 meeting minutes were reviewed. No amendments were needed, so motion to accept by Dawn Koziarz, seconded by Jane Herbst, was unanimously accepted.
- Librarian of the Year and Administrator of the Year nominations were reviewed. Two librarians, from two districts, were selected to receive the Librarian of the Year, and a principal from a third district was selected to receive the Administrator of the Year. The awards will be presented 5/23/18 at the last liaison meeting of the school year, followed by professional development on Open Educational Resources. It was suggested that next year the Liaisons be given time at the October or December Liaison meeting to nominate someone from each District for Librarian of the Year. This would help to increase the number of people nominated. It was also suggested that the “Celebrate Our Successes” slideshow be set up so people can begin to add slides to it.
- A Mission statement and By-Laws review was discussed. The idea of creating a vision statement with input from all the member librarians was suggested. It was hoped that a shortened version of the present mission statement might be able to be used on flyers and other distributed materials. It was suggested that Marc Greene, an expert in this process, might be brought in for the October Liaison meeting to assist with the process.
- Annual Report received approval on 1/2/18. The report should be available at the SLS website, along with meeting minutes, but the WSBOCES webmaster will only allow a limited number of .pdf files on the site. Since the annual report and minutes should not be altered once accepted, Word files are not the way to post them, so further discussions will be held.
- Sara was elected to be on the LILRC Board of Trustees. It is a 5-year commitment. The Board is now interviewing for a new Director with the retirement of Herb Biblo. Min Liu is the acting director at this time. Sara attended a LILRC Board meeting on 1/16/18. Interviews for the Director position took place after the meeting.
- Dr. Matt Covey reported on the Cold Spring Harbor Laboratory Library~ Science Journal Club. The students are very interested and involved, and discussions have begun about possibly offering it during the summer in order to gain the students with multiple extracurricular activities. Student presentations will begin on 1/30/18.
- The trial of Single Source sign on with DPS at Harborfields school district has begun as a prototype. It is close to being ready to use after a few more “tweaks.” A meeting inviting all technology directors and SLMSs will be planned after the prototype is done and the district has had a chance to use it for a month or so.

- The results of the Professional Circles were discussed. Sara shared that WSBOCES is looking for ways to show that the PD offered by BOCES has a positive impact on student learning. Sara's original idea was to evaluate the PD that occurred at a meeting immediately following it through the evaluation option in My Learning Plan. About a month later, a Professional Circle would be offered on the same topic so that those who attended the PD could share how they had used what they learned. The Circles would also be evaluated through MLP. Approximately 2 months later, in order to see how the PD had impacted teaching and student learning, a survey monkey would be sent to those who attended the original PD.
 - A Circle with an ELL focus was held on 11/20/17 as a follow up to the professional development session given on 10/11/17. Only one person who attended the original PD attended the Circle. A survey monkey was sent out for the final evaluation a month later. The evaluations were reviewed, and it was evident that adequate impact statistics may be difficult to obtain owing to a falloff of responses. It was suggested that the purpose of the 3 evaluations be explained to the Liaisons at the first meeting. Also, the possible use of SLACK as a real-time forum will be looked into.
 - The Booktalking Circle was held on 1/16/18, with very positive responses. The evaluations were reviewed.
- The SLS Liaisons meeting was held on 12/14/17, with a focus session on LGBTQIA+ materials and services. The evaluations were reviewed, and it was evident that the program was well received.
- A Tech Directors meeting was held at ESBOCES on 12/20/17. Sara and Carl Vitevitch were invited to give a presentation about the SLS. The presentation was received very positively by those in attendance.
- SLSA Member Engagement was shared. The purpose of these sessions is to encourage School Library System Directors from around the State to share on specific topics of interest to them.
 - The 12/20/17 information on "Operating a MakerSpace Lending Library" can be seen on <http://libguides.monroe2boces.org/makers> and <http://jj3j.il.scoolaid.net/bin/home> .
 - On 1/17/18 information on "Local & State-Level School Library System Advocacy" was presented.
- Ideas for improving Vendor workshops were discussed. Having them at BOCES allows attendees to log into their own databases and catalogs. Having them at a District school library might encourage higher attendance numbers.
 - A Follett Destiny & Lightbox ebooks presentation was held on 1/10/18. The flyer was reviewed for contents of the session.
 - FactCite will be presenting on 1/31/18. The flyer was reviewed for contents of the session.

- Recording of PD sessions has been suggested by those who cannot attend. Sara will be borrowing the Mevo Plus from LILRC to test it for quality.
- 2017-18 “Upcoming Conferences of Interest” list was shared. If anyone is aware of others that should be added to the list, please send them to the SLS office.
- New business.
 - *The SLSA Strategic Plan, as created 1/17/18, was shared. It appears that SLSA members are expected to do a large amount of delineating, compiling, and presenting information in a very short time, considering the scope of the work. SLSA would like to show library linkage to all the new NYSED standards. In addition, the ultimate goal is to create library standards by considering the new AASL standards, the existing Information Fluency Curriculum, and other relevant resources.
 - * Dr. Vincent Livoti, Palmer School of LIS delegate to the SLS Council, is moving to Vermont, thereby resigning from the Council. It was suggested that he might be asked for recommendations for his replacement.
- A motion to adjourn the meeting at 11:45 p.m. was made by Dawn Koziarz, seconded by Carolyn Burton, and was accepted unanimously.

Respectfully submitted,
Jane Herbst