

School Library System  
Western Suffolk BOCES  
Council Meeting  
Thursday, November 16, 2017  
9:00 am – Executive Conference Room 1

Present: Jill Adler, Carolyn Burton, Carol Byrne, Jane Herbst, Dawn Koziarz, Linda Lennon, Elizabeth Aitken, Dr. Catherine Masrou, Mary Biener, Min Liu, Dr. Matthew Covey, and Sara Kardasz

Absent: Dr. Bea Baaden and Dr. Vincent Livoti

The meeting convened at 9:22 am. The minutes of our September 19<sup>th</sup>, 2017 meeting were approved on a motion by Jill and seconded by Jane.

Members congratulated Sara on the birth of her twin grandchildren. We presented Sara with flowers and a gift of baby items.

Sara brought up for discussion:

- Our mission statement: In reviewing statements from other systems, they are short and encompass the overall mission. Sara would like to consider creating a new statement that includes the stakeholders' (member librarians') opinions and ideas. More to follow.
- Annual Report: Sara submitted it September 20th. It went through the State's first review and revisions were made. We await approval from the State.
- Cold Spring Harbor Science Journal Club:
  - There were 21 seats offered. Fifteen students from four high schools are participating.
  - Donna Miceli is doing an admirable job overseeing the program. Linda Lennon attended the first meeting. Half Hollow Hills provided a bus. Her district suggested that it not be called a "club" thereby avoiding mandates that exist for clubs.
  - This session the students are more involved.
- Britannica Training: attendees felt it was a very informative and educational session. Mary attended and found it to be user friendly and feels the upper grades will be thrilled to use it, especially the 'academic' version. The Spanish version is edited by native speakers and hence, is great for ESL students.
- Sara will do more stand-alone vendor workshops and see how they fare over the school year. Sara will compile a list and e-mail it to the librarians. Carolyn voiced that there are 8 librarians in her district and perhaps some of the vendors would come to their district as well.

- A discussion ensued regarding single source login/password. Harry Chan of MediaFlex met with Sara on Friday, September 29<sup>th</sup>. Harborfields will be the prototype with Stu Horowitz working with Harry. Each district would include their BOCES database purchases, the NOVEL NY databases, and any resources that the School Library System purchases for all the member libraries, such as TeachingBooks. Once Harborfields is up and running for a month or so, Sara will invite librarians and IT personnel to come and review it. It is possible that the SLS could set up a COSER with a reasonable cost—i.e. \$100 per school for the service.
- The October 11<sup>th</sup> Liaison meeting was attended by 39 librarians. Heather Fitzpatrick facilitated a PD segment that was quite informative about working with ELL students—technology rather than literacy based with technology objectives and the REACTS taxonomy. Websites and resources were most helpful.
- New Librarian Workshop on October 12<sup>th</sup> was attended by four librarians who were made aware of various resources, organizations, and materials that can be utilized. Jill attended the workshop and found it very beneficial.
- Rosen training session on October 19<sup>th</sup> was a webinar. The attendee evaluations were very positive. The librarians were amazed at the free resources available and anxious to share the information with their fellow librarians, teachers, and staff in their buildings.
- Kapco Book Repair was attended by 18 librarians and clerks. They received some resources to bring back to their schools. Besides learning techniques for book repair they learned how to correctly apply laminate to paperbacks, the correct glue and adhesive to use, and overall what products to use to increase the longevity of books. Very productive.
- The Long Island School Library Systems 4<sup>th</sup> Regional Institute: 51 librarians from Western Suffolk SLS registered—representing 15 districts. Overall attendance was 163. It was free this year. Linda attended and felt the hour segments were great. Two librarians from Sewanhaka, Justin and Joe, discussed pop culture and they were outstanding. The goal of the four workshops was to cover all three levels: elementary, middle, and high school. The poetry slam was good but some librarians felt the elementary representative didn't get enough time to speak.
- Recording PD sessions was discussed. In order to accomplish this, individual mics would need to be used. Written permission would be needed from each presenter. Min mentioned the present training being conducted on new multi-vision camera/audio technology - Mevo.
- Follett's Destiny Resource Manager demo is scheduled for Wednesday, November 29<sup>th</sup> at Western Suffolk BOCES at 11:30am and free lunch will be provided.

Important upcoming dates:

- November 30<sup>th</sup> – NYS Next Generation Learning Standards for ELA & Math – Saratoga Springs City Center, Saratoga Springs
- May 3-5<sup>th</sup> – 2018 NYLA/SSL Conference – Huntington Hilton

New Business: Sara mentioned that as she reads various professional journals, she makes copies of the table of contents and e-mails them to the librarians in our system. She has been including requests for articles in her ILL statistics for the annual report. She was questioned by a member librarian on whether copying articles may be violating fair use. After consulting with other NYS School Library Systems, and the librarians at today's meeting, the consensus seems to be "no"

this is not a violation of fair use. Also, the general consensus is that these requests should be tallied into her ILL statistics for the annual report. The State encourages librarians to “share” and hence, this is what she is doing!

Sara advised that she is being nominated to join the LILRC Board. Min shared LILRC related information. LILRC will be providing a bus to Albany for the NYLA Advocacy Day on February 28, 2018.

Jill advised that the first half of next year a part-time position, 28 hours, will be available at St. Anthony's High School.

Carolyn inquired if Sara will be purchasing materials for librarians and if so, purchasing one copy per district of the new AASL standards for the 21st Century Learner—an expensive item—would be extremely helpful. Carolyn suggested it be considered for a PD session. Sara will speak with Bea since it's being taught at the Palmer School. Sara mentioned that this was the last year funds could be rolled over.

Linda asked if anyone had experience with a text-to-talk system. She has a student in need of this technology. Some can be quite expensive and she wants to be sure whatever she considers is worth the funding. It was suggested that Linda contact Aurora at the Suffolk Cooperative Library System. She is the specialist on assistive technology for the Suffolk public libraries.

With no further business to discuss, the meeting adjourned on a motion by Linda and seconded by Jane.

Respectfully submitted,  
Carol Byrne  
Recording Secretary

