



School Library System

Cooperative Collection Development Plan

Approved by the Cooperative Collection Development Committee on January 26, 2022

Approved by the School Library System Council on February 7, 2022

- The School Library System (SLS) Cooperative Collection Development Plan is developed as part of the resource sharing component of the plan of service.
- The plan is an integral approach to maximizing resources for all participating libraries.
- A CCD Plan allows for leveraging funding, staffing and space in order to expand accessibility to specialized resources for all participating school libraries.
- The CCD Plan is developed for materials that fall outside of the core curriculum collection maintained by each school library.
- School Districts and non-public schools may opt to participate in the plan.
 - *From State CCD Scope*

Statement of Purpose

This plan mutually benefits all member districts by creating a special library of digital resources that participating member libraries can access through a locally maintained OverDrive/SORA site. The focus of Cooperative Collection Development is to develop and manage a regional collection of digital resources in a cost-effective and user-beneficial way. This regional digital library collection will focus on the special collection topics submitted by the member districts' librarians and users of all grade levels and abilities. This digital library collection is intended to support independent reading for grades K-12. It will not be sufficient to meet the needs of all of the Western Suffolk BOCES regional students. However, it is hoped that it will help our most underserved districts and schools to obtain access where perhaps there isn't any. For others it will be a supplement to their existing school collection.

Scope

All public and nonpublic members of the Western Suffolk BOCES School Library System will be eligible to access the Western Suffolk BOCES School Library System's Regional Digital Library through OverDrive/SORA authentication.

Goals

1. To strengthen the accessibility to special collections of digital resources for member schools of the WSBOCES School Library System.
2. To increase the number and variety of digital resources available to librarians and all users in identified special collection subject areas.
3. To improve user access to the broadest possible range of appropriate digital resources.
4. To compile a listing of special collection topics submitted by each school librarian to be considered when adding content to the regional digital SORA library.

School Library System Responsibilities

1. To establish a CCD Committee from council members, communication coordinators and/or general School Library System membership with each of the three main K-12 levels included.
2. To survey member librarians to determine special collection topics that they believe would be of interest to their students and staff.
3. To coordinate planning, development, and evaluation of special digital resources to be included in the regional digital library.
4. To promote, coordinate, and facilitate knowledge of and access to the regional digital library via the SLS OverDrive/SORA platform.
5. To provide assistance through staff development in accessing and promoting use of the regional digital library collection for member libraries.
6. To maintain a list of the special collections requested and made available on the WSBOCES SLS regional digital library OverDrive/SORA platform.

7. To annually review the activity and usage of the resources available at the regional digital library collection and report to the Cooperative Collection Development Committee and the Council. Reports will be made to the member libraries upon request.

CCD Committee Responsibilities

1. Review suggested topics for special collections that would address needs noted by the member libraries, and suggest other areas of interest for further consideration.
2. Review and be familiar with the approved Collection Development Guidelines for selecting digital resources to be added to the SLS regional digital library.
3. Recommend appropriate titles to be added to the WSBOCES SLS Regional Digital Library when requested to do so.
4. Actively promote and encourage the creation of specialized digital collections, and the sharing of these resources among the member libraries.

Participating Member Libraries' Responsibilities

1. To assume professional responsibility for participating in the Cooperative Collection Development Plan.
2. To suggest digital resources to be added to the Regional digital library based upon the professional judgment of the librarian, accepted current professional literature, and faculty and student recommendations.
3. To notify the School Library System of any changes discovered on the site affecting the digital collection, such as questions about a resource found there and access levels.
5. To complete surveys upon request.

Implementation

The Western Suffolk BOCES School Library System Regional Digital Library became live on the SORA platform on June 14, 2021. All of the component districts have set up access to the digital library. In addition, two of the non-public member schools have set up authentication access. To see live check outs and holds visit the Western Suffolk BOCES Dashboard.

<https://insights.overdrive.com/dashboards/b7b7b89799cf4e5e911915d5c6302269>

Evaluative Procedures

1. The School Library System's annual evaluation survey will include questions to provide feedback about the status of the CCD plan including topics of special collections; the increase or decrease of resources available from the special collections; and the use of resources found at the SLS digital library.
2. The results of the annual survey related to the CCD plan will be reviewed and evaluated by the Cooperative Collection Development Committee and the SLS Program Administrator. A report will be made to the Council and the Communication Coordinators.
3. Usage data will be shared upon request with component school librarians, Communication Coordinators, and the SLS Council.